

# CENTER JOINT UNIFIED SCHOOL DISTRICT

www.centerusd.k12.ca.us

*Students will realize their dreams by developing communication skills, reasoning, integrity, and motivation through academic excellence, a well-rounded education, and being active citizens of our diverse community.*

## BOARD OF TRUSTEES REGULAR MEETING

• Wilson C. Riles Middle School - Multipurpose Room  
4747 PFE Road, Roseville, CA 95747

**Wednesday, December 16, 2009 - 6:00 p.m.**

### STATUS

- I. CALL TO ORDER & ROLL CALL - 5:30 p.m.
- II. ANNOUNCEMENT OF ITEMS TO BE DISCUSSED IN CLOSED SESSION
  - 1. Student Expulsions/Readmissions (G.C. §54962)
  - 2. Conference with Labor Negotiator, George Tigner, Re: CSEA and CUTA
- III. PUBLIC COMMENTS REGARDING ITEMS TO BE DISCUSSED IN CLOSED SESSION
- IV. CLOSED SESSION - 5:30 p.m.
- V. OPEN SESSION - CALL TO ORDER - 6:00 p.m.
- VI. FLAG SALUTE
- VII. ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION Info/Action
- VIII. ADOPTION OF AGENDA Action

**STUDENT PERFORMANCE:** The Wilson C. Riles Middle School Choir will be performing under the direction of Mr. Myers.

- IX. STUDENT / STAFF RECOGNITIONS (5 minutes each) Info
  - 1. Recognition of Dudley & Spinelli Staff involved with the Early Mental Health Initiative - Lisa Coronado

*Note: If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact the Superintendent's Office at (916) 338-6409 at least 48 hours before the scheduled Board meeting. [Government Code §54954.2] [Americans with Disabilities Act of 1990, §202.]*

**NOTICE:** The agenda packet and supporting materials, including materials distributed less than 72 hours prior to the scheduled meeting, can be viewed at Center Joint Unified School District, Superintendent's Office, located at 8408 Watt Avenue, Antelope, CA. For more information please call 916-338-6409.

<b>X. ORGANIZATION REPORTS</b> (3 minutes each)		Info
	1. CUTA - Douglas Higgins, President	
	2. CSEA - Marie Huggins, President	
<b>XI. REPORTS/PRESENTATIONS</b> (8 minutes each)		Info
Facilities & Op.	1. Bond Oversight Committee Annual Report - Craig Deason	
<b>XII. COMMENTS FROM THE AUDIENCE REGARDING ITEMS NOT ON THE AGENDA</b>		Public Comments Invited
<p><i>Anyone may address the Board regarding any item that is within the Board's subject matter jurisdiction. However, the Board <u>may not</u> discuss or take action on any item which is not on this agenda except as authorized by Government Code Section 5495.2. A speaker shall be limited to 3 minutes (Board Policy 9323). All public comments on items listed on this agenda will be heard at the time the Board is discussing that item.</i></p>		
<b>XIII. BOARD / SUPERINTENDENT REPORTS</b> (10 minutes)		Info
<b>XIV. CONSENT AGENDA</b> (5 minutes)		Action
<p><i>NOTE: The Board will be asked to approve all of the following items by a single vote, unless any member of the Board asks that an item be removed from the consent agenda and considered and discussed separately.</i></p>		
Governance	1. Approve Adoption of Minutes from November 18, 2009 Regular Meeting	
Personnel	2. Approve Certificated Personnel Transactions	
Curriculum	3. Approve Professional Service Agreement: Explorit Science Center	
!	4. Ratify 2009-2010 Contract with Sacramento Hearing Services Center, Inc.	
!	5. Approve Department of Rehabilitation Contract for Fiscal Years 2009/10 - 2011/12 (including Resolution # 11/2009-10: Naming of Authorized Person to Sign and Execute Any and All Documents Required by Department of Rehabilitation)	
!	6. Approve 2009/2010 Single Plan for Student Achievement - Oak Hill	
!	7. Approve Out-of-State Field Trip: AP US History Trip to Disney World in Orlando, Florida - CHS	
!	8. Approve Out-of-State Field Trip: 2009 Vegas Invitational, Girls' Basketball Tournament in Las Vegas, Nevada - Global	
!	9. Approve Professional Service Agreement: Point Break	
!	10. Ratify Professional Service Agreement: Cheryl Bates	
!	11. Ratify Professional Service Agreement: Edward Owen Elmer	
!	12. Approve Proposal for MBTI Workshop with VSP Consulting Services	
!	13. Approve 2009/2010 Master Contracts: Aldar Academy	
Facilities & Op.	14. Approve 2009/2010 Safe School and Emergency Preparedness Plan - Spinelli	
!	15. Approve Amendment #2 - CPM Contract for Program Management Services for Bond Fund Projects	
Business	16. Approve 2009-2010 Agreement for Legal Services - Lozano Smith Attorneys at Law	
!	17. Approve Payroll Orders: July 2009 - November 2009	
!	18. Approve Supplemental Agenda (Vendor Warrants)	
<b>XV. INFORMATION ITEMS</b>		Info
Governance	1. Workshop: "Governor's Budget Workshop" - S. Loehr (Supt)	
Facilities & Op.	2. Workshop: "C.A.S.H. 31 <sup>st</sup> Annual Conference on School Facilities" - C. Deason & C. Surryhne (O & F)	
Business	3. Workshop: "Governor's Budget Workshop" - J. Bess (Bus. Office)	

## **XVI. BUSINESS ITEMS**

Governance

### **A. Annual Organizational Meeting for Governing Board**

Action

Education Code §3513 requires governing boards to conduct an annual organizational meeting. At this time, the Board will: 1) elect the Board President; 2) elect a Clerk of the Board; 3) appoint a Board Representative to the County School Boards Association; 4) establish the time, place and frequency of regular meetings of the Board.

**RECESS:** At this time, the President of the Board will recess the regular meeting of the Center Joint Unified Board of Trustees to convene the Organizational Meeting of the Board of Directors of the CJUSD Financing Corporation.

↓

### **B. Second Reading: Board Policies/Regulations/Exhibits (Significant Changes)**

Action

Add BP 3510 Green School Operations

↓

### **C. First Reading: BP 2300, Conflict of Interest Code: Designated Personnel, and E 9270, Conflict of Interest**

Action

BP 2300 is being updated with the current titles held by Cabinet members. E 9270 is being updated to include the addition of the Bond Oversight Committee members in Category 2.

Business

### **D. Resolution 10/2009-10: Resolution In the Matter of Determination to Withdraw from the Schools Excess Liability Fund**

Action

On November 12, the SIA Executive Committee voted to withdraw from SELF effective June 30, 2010. In accordance with SELF's Joint Powers Agreements, members wishing to withdraw must submit a notice of withdrawal to SELF accompanied by a resolution passed by their governing board authorizing the withdrawal.

↓

### **E. First Interim Report for Fiscal Year 2009/10**

Action

Jeanne Bess, Director of Fiscal Services, will present the First Interim Report for July 1, 2009 through October 31, 2009 and includes all budget modifications to date.

## **XVII. ADVANCE PLANNING**

Info

### **a. Future Meeting Dates:**

i. *Wednesday, January 6, 2010 @ 6:00 p.m. - Antelope View Charter School Cafeteria*

### **b. Suggested Agenda Items:**

## **XVIII. CONTINUATION OF CLOSED SESSION (Item IV)**

Action

## **XIX. ADJOURNMENT**

Action

# *Center Joint Unified School District*

**AGENDA REQUEST FOR:**

**Dept./Site:** Dudley Elementary

**Date:** 12/16/09

**To:** Board of Trustees

**From:** Lisa Coronado

**Principal's Initials:** \_\_\_\_\_

**Action Item**

**Information Item** ☒

**# Attached Pages** \_\_\_\_\_

**SUBJECT: Staff Recognitions**

We will be honoring the Dudley and Spinelli staff who are involved with the Early Mental Health Initiative which provides prevention services to students in grades K-3.



*Center Unified School District*

**AGENDA REQUEST FOR:**

**Dept./Site:** Facilities & Operations Department

**To:** Board of Trustees

**Action Item** \_\_\_\_\_

**Date:** December 16, 2009

**Information Item** X

**From:** Craig Deason, Assist. Supt.

**# Attached Pages** 5

**Assist. Supt. Initials:** CD

**SUBJECT:**

**Bond Oversight Committee Annual Report**

The Bond Oversight Committee, established January of this year, will present their annual report at the December Board meeting.

A copy of the first annual report from the Bond Oversight Committee is attached. The report provides an overview of the committee, as well as its responsibilities, actions, and membership.



December 2009

# Bond Oversight Committee Annual Report

## INSIDE:

History	2
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## Committee Members:

- Sundi Lyons, Chair
- Kathleen Beck, Vice-Chair
- Cecilia Casagrande, Secretary
- Howard Ballin, Committee Technician
- Chris Casagrande, Member
- Christine Rebello, Member
- Dolores Serna, Member
- Craig Deason, District Liaison

## Letter from 2008 Measure N Citizens Oversight Committee

The Center Joint Unified School District Measure N School Bond Oversight Committee Members are pleased to present the 2009 Annual Report to the Antelope, Elverta, and Placer community. It has been almost one year since the establishment of this body in January 2009. This report covering the period of the calendar year 2009, as required by law, will provide the necessary reporting elements of the 2008 Measure N School Bond passed in the November 2008 Primary Election.

This Committee is made up of citizens selected by the School Board representing one or more Qualifying Membership Standards as defined in California's Proposition 39. The Committee is entrusted with reviewing and reporting to the community the District's actions of how the school bond funds are spent in a manner consistent with all applicable laws, rules and policies and for only those projects that have been approved. The Committee has met four times since the inception of this body.

The Committee is an open public forum which is scheduled to meet bi-annually, as directed in the Committee By-Laws. The public is welcomed to attend and may participate in the meetings if desired. Regular as well as special meetings location, date and times are posted in the District Office located at 8408 Watt Avenue, Antelope, California as well as on the Committee's website at [www.centerusd.k12.ca.us](http://www.centerusd.k12.ca.us).

The Committee did not review any proposed plans during this report period. The Committee looks forward to serving the communities of Antelope, Elverta and Placer in its efforts to ensure the 2008 Measure N School Bond funds are spent appropriately.

Thank you for your support,

The Measure N School Bond Citizen's Oversight Committee

## History

With tens of thousands of new homes planned to be built within the Center Joint Unified School District (CJUSD), hereinafter known as the "District", which would create a five fold increase in student population, and to address future needs of the District, the CUSD School Board ordered an election to authorize the issuance of general obligation school bonds. Measure N is a \$500 million General Obligations Bond that was

passed November 4, 2008 by the voters of the District. The purpose of the bond is to allow the building of new schools and classrooms to prevent student overcrowding; modernize all existing schools; improve health and safety; provide new technologies; acquire school facilities and qualify for an additional \$250 million in State matching funds. It is estimated that the life of this bond may reach 30 to 40 years.

Measure N passed with 61 per cent voter approval and as required by State law, the District formed the Measure N Citizens Oversight Committee to report to the community on the expenditures of Measure N funds. The Committee has met three times since its first meeting on January 8, 2009.



## Committee Responsibilities

One element of the Measure N School Bond is to provide for a Citizens Oversight Committee (COC). The community bond COC was designated by the California Board of Education to ensure voter confidence in the expenditure of approved bond funds. The purpose of the COC is to monitor the expenditures of bond proceeds. The COC has been formed to consist of at least seven and no more than eleven community members to service for a period of a 2 year term and for no more than 2 consecutive terms. In order to maintain continuity within the Measure N School Bond Committee, alternate terms of 3 years was selected for elected officers and 1 member so there

would not be an entire change of members after 2 years. The Measure N bond COC established the 2008 Measure N School Bond By-Laws in which it is directed the Measure N COC shall meet at least bi-annually and special meetings may be called if deemed necessary. The COC By-Laws, all minutes and annual reports shall be posted to the COC website at [www.centerusd.k12.ca.us](http://www.centerusd.k12.ca.us), in accordance with law. It shall be the purpose of the COC to review and report on proper expenditures of taxpayer funds for school construction, advise the public as to whether the District is in compliance with the California Constitution and the project list and ensuring

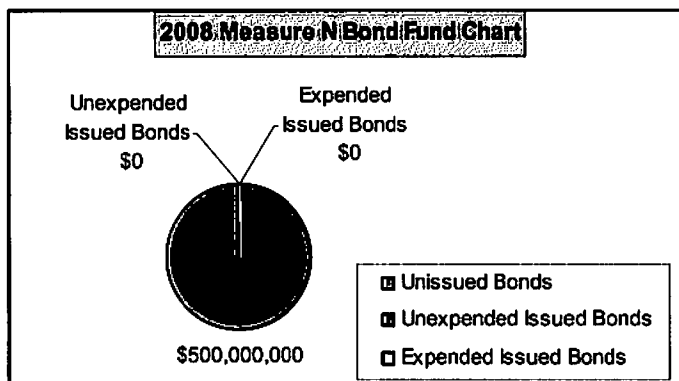
that bond revenues are expended only for approved work and acquisitions. In the event that the COC determines any waste or improper expenditures are made the Committee will promptly notify the District's School Board.

It shall be the responsibility of the Center Joint Unified School District to support the Measure N COC by announcing public notices, provide meeting rooms, provide copies of documents, retain Committee records, provide District liaison staff with subject matter expertise and provide legal advise if deemed necessary.



## Expenditures

None to report. Please see adjoining chart depicting no expenditures incurred.



## Audit

Due to no expenditures incurred an audit was not con-

ducted during this reporting period.

## Future Activity

Measure N Bond Oversight shall be reported annually to the Center Joint Unified

School District Board of Trustees.

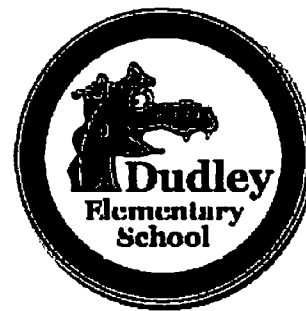
## Website

As a provision of Proposition 39, the Ralph M. Brown Act and under Education Code 15280(b)1 retention of all Committee records shall be a matter of public record, and providing public access to such records on an Inter-

net website maintained by the governing body of the District Board shall be made available. Such a website was created and resides at: <http://www.centerusd.k12.ca.us/cusd/>

[BondOversightCommittee/tabid/617/Default.aspx](http://BondOversightCommittee/tabid/617/Default.aspx)

This website is maintained by the members of the Committee with assistance from the District's technological staff.



## Conclusions

The Center Joint Unified  
School District's Measure N  
Bond Citizens Committee

developed the Committee's  
By-Laws, established term  
lengths of office and created

the Bond Oversight website  
during this reporting period.



## For More Information

If you would like additional  
information regarding the  
Measure N Bond Program,

please contact the Measure  
N Citizens Oversight Com-  
mittee CJUS District Liai-

son, Craig Deason, at (916)  
338-6400.





# CENTER UNIFIED SCHOOL DISTRICT

1400 West Ave, Anaheim, CA 92843 Phone 916-338-6400 Fax 916-338-6411

## CITIZENS' BOND OVERSIGHT COMMITTEE MEMBERS

### QUALIFYING MEMBERSHIP STANDARD

	NAME	ROLE	TERM	QUALIFYING MEMBERSHIP STANDARD				
				Active in a business organization representing the business community	Active in a senior citizens' organization	Active member of a bona fide taxpayer organization	Parent or guardian of a Center Unified School District ("District") student	Parent or guardian active in the Center Unified PTAP/PTSA or school site council
1	Sundi Lyons	Chair	2 yr.	X			X	X
2	Kathleen Beck	Vice-Chair	3 yr.				X	X
3	Cecilia Casagrande	Secretary	3 yr.				X	X
4	Howard Ballin	Committee Technician	3 yr.			X		X
5	Christine Casagrande	Member	2 yr.				X	X
6	Christine Rebello	Member	3 yr.				X	X
7	Dolores Serna	Member	2 yr.		X			X
	Craig Deason	District Liaison						

Term Dates:

2 Year: January 2009 - December 2010

3 Year: January 2009 - December 2011

*Center Joint Unified School District*

**AGENDA REQUEST FOR:**

Dept./Site: Superintendent's Office  
To: Board of Trustees  
Date: December 16, 2009  
From: Scott A. Loehr, Superintendent  
Principal's Initials: \_\_\_\_\_

Action Item     X      
Information Item \_\_\_\_\_  
#Attached Pages \_\_\_\_\_

**SUBJECT: Adoption of Minutes**

The minutes from the following meeting are being presented:

November 18, 2009 Regular Meeting

**RECOMMENDATION: CJUSD Board of Trustees approve presented minutes.**

**CONSENT AGENDA**

# CENTER JOINT UNIFIED SCHOOL DISTRICT

## BOARD OF TRUSTEES REGULAR MEETING

Global Youth Charter School - Multipurpose Room  
3243 Center Court Lane, Antelope, CA 95843

Wednesday, November 18, 2009

### MINUTES

**CALL TO ORDER** - Trustee Williams called the meeting to order at 5:30 p.m.

**ROLL CALL** - Trustees Present: Mrs. Anderson, Mr. Blenner, Mr. Friedman, Mrs. Williams,  
Mr. Wilson

Administrators Present: Scott Loehr, Superintendent  
George Tigner, Chief Administrative Officer  
Craig Deason, Assist. Supt., Operations & Facilities  
Jeanne Bess, Director of Fiscal Services

### ANNOUNCEMENT OF ITEMS TO BE DISCUSSED IN CLOSED SESSION

1. Student Expulsions/Readmissions (G.C. §54962)
2. Conference with Labor Negotiator, George Tigner, Re: CSEA and CUTA (G.C. §54957.6)

**PUBLIC COMMENTS REGARDING ITEMS TO BE DISCUSSED IN CLOSED SESSION** - none

**CLOSED SESSION** - 5:30 p.m.

**OPEN SESSION - CALL TO ORDER** – 6:05 p.m.

**FLAG SALUTE** - led by Mr. Ridge

### ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION

President Wilson announced that there was no action taken in Closed Session. The following items had action taken during Open Session:

1. Student Expulsions/Readmissions (G.C. §54962)  
Student Expulsion #09-10.04 - Recommendation approved.

**Motion:** Blenner                      **Vote:** General Consent  
**Second:** Williams

Student Expulsion #09-10.09 - Recommendation approved.

**Motion:** Friedman                      **Vote:** General Consent  
**Second:** Williams

Student Expulsion #09-10.10 - Recommendation approved.

**Motion:** Blenner                      **Vote:** General Consent  
**Second:** Williams



**Student Expulsion #09-10.11** - Recommendation approved.

<b>Motion:</b>	Friedman	<b>Vote:</b>	General Consent
<b>Second:</b>	Anderson		

**Student Expulsion #09-10.13** - Recommendation approved.

<b>Motion:</b>	Williams	<b>Vote:</b>	General Consent
<b>Second:</b>	Blenner		

**ADOPTION OF AGENDA** - approved adoption of agenda as presented.

<b>Motion:</b>	Friedman	<b>Vote:</b>	General Consent
<b>Second:</b>	Blenner		

**STUDENT / STAFF RECOGNITIONS**

1. Global Youth Charter School Staff Recognitions - Addie Ellis, Principal at Global Youth Charter School, recognized each of her staff for their hard work they do every day.

Ms. Ellis then invited the Board to the Winter Mixer at American River College on December 11 from 6-8 p.m.

**ORGANIZATION REPORTS**

1. **CUTA** - Douglas Higgins, President, noted that last month there were some house keeping concerns at Oak Hill that have now been taken care of. He thanked Mr. Deason and the Maintenance Department for their work to get these items taken care of. The Rep. Council discussed the idea of delaying the English Language Arts adoption, he brought it up to Mr. Loehr's attention, and saw that it is a proposed idea. Mr. Higgins thanked the elementary teachers for this idea. Mr. Higgins also thanked Chris Heeren, who developed excel sheets for districts to use to calculate figures for the HSA. As for the budget, he noted that he is encouraged by going forward in the budget process; it is being done in a civilized manner.

2. **CSEA** - Marie Huggins, President, commended the Board for the Town Hall meeting regarding the budget, and items tonight being voted on that do not impact salaries and staff.

**REPORTS/PRESENTATIONS**

1. **Classified and Certificated Retirement Options** - George Tigner, Chief Administrative Officer, gave the Board an overview of two plans that he would like to put forward tomorrow to the two groups in the district. After questions by the Board, the Board said he could proceed.

**COMMENTS FROM THE AUDIENCE REGARDING ITEMS NOT ON THE AGENDA**

Mike Jordan, Principal at CHS, informed the Board that the WASC site visit will occur in March. The action item plans were then handed in a packet to the Board.

Tim Ridge, CHS teacher, introduced students from his EL Government class. He noted that they are working towards their graduation requirements.

Astrid Lopez, CHS student, noted that they would like a change to the lunch menu. She noted that offerings from local fast food chains would increase the food sales on campus.

Sione Naa, CHS student, also spoke on the request for changes to the school menu. He gave information on the contacts of the local fast food restaurants.

Nasiba Abdul Samad, CHS student, noted that they spoke to the fast food managers. She stated that the managers would like to help the students. They would like to try this four times during the year. She gave a sample menu that the students could order from.

Danica Gueco, CHS student, noted that on January 15 they are working with Taco Bell, February 26 Jack in the Box, March 26 KFC, and May 14 Taco Bell. The menu would be given to teachers at the beginning of the month. They would complete their form and turn it in at the ASB office to pay for the ordered items. Mr. Jordan volunteered to pick up the orders to bring back to the site before first lunch. Meals will be color coded by grade.

It was asked that this be placed on a future Board agenda to be approved by the Board.

#### **BOARD/SUPERINTENDENT REPORTS**

##### **Mr. Friedman**

- thanked the students for their participation this evening.
- noted that he attended a commission meeting on Monday regarding an underground pipeline; it was fairly successful.
- yesterday attended a culinary arts program at SCOE.
- toured Riles a couple Fridays ago.
- announced that March 24 will be the 2<sup>nd</sup> annual fundraiser for the endowment.

##### **Mrs. Williams**

- thanked Mr. Ridge and his class for presenting their ideas tonight.
- thanked Donald, Matt, Mr. Loehr and Mr. Deason for attending the meeting on Monday.
- noted that last Tuesday Nancy, Scott and herself attended the Town Hall meeting with Senator Steinberg at North Country Elementary.
- thanked everyone for there work here in the district.
- wished everyone a nice Thanksgiving week.

##### **Mr. Blenner**

- extended his appreciation to the government class for speaking tonight.
- thanked his students for attending tonight.
- wished everyone a happy Thanksgiving and a nice week off.

##### **Mrs. Anderson**

- thanked Mr. Ridge and his class for their participation tonight.
- mentioned that each site has a Board Representative that items can be brought forward to.
- wished everyone a happy Thanksgiving Break.
- thanked that staff for their hard work.
- told the students to be safe.

##### **Mr. Loehr**

- noted that he toured both Riles and Dudley recently.
- thanked Donald and Matt for speaking on Monday and thanked the Board members for writing letters to the Lieutenant Governor.
- mentioned that there is a Budget Forum Meeting tomorrow at CHS.
- congratulated Oak Hill for meeting the eligibility requirements for the Distinguished School Award; only 18 schools total for Sacramento and Placer Counties was eligible.

## **BOARD/SUPERINTENDENT REPORTS (continued)**

### **Mr. Wilson**

- noted that we should expect another 5 billion dollar increase in the state deficit.
- noticed a lot of charter buses on the vendor list again; would like to discuss that issue, considering the fact that the high school will need to travel farther next year for sports.

## **CONSENT AGENDA**

1. Approved Adoption of Minutes from November 4, 2009 Regular Meeting
2. Approved Certificated Personnel Transactions
3. Approved Classified Personnel Transactions
4. Ratified Northern California Girls Golf Championships, San Jose CA - CHS
5. Approved 6<sup>th</sup> Grade Science Camp, Alliance Redwoods Education Center - Riles
6. Approved 2009/2010 Individual Service Agreements:
  - 2009/10-121 Sierra School
  - 2009/10-122, 174, 176, 178 Rancho Learning Center
  - 2009/10-123 Speech & Language Therapy
  - 2009/10-95\* Summitview
  - 2009/10-124-172 STEPS Therapy
  - 2009/10-173 Aldar Academy
  - 2009/10-175, 180 Med Trans
  - 2009/10-177 Jabbergym
  - 2009/10-179 Guiding Hands
7. Approved Workshop: "High Quality First Instruction" - Riles
8. Approved 2009/2010 Single Plan for Student Achievement - Dudley
9. Approved 2009/2010 Single Plan for Student Achievement - North Country
10. Approved 2009/2010 Single Plan for Student Achievement - Spinelli
11. Approved 2009/2010 Safe School and Emergency Preparedness Plan - North Country
12. Approved Payroll Orders: July 2009 - October 2009
13. Approved Supplemental Agenda (Vendor Warrants)

**Motion:** Friedman                      **Vote:** General Consent  
**Second:** Blenner

## **INFORMATION ITEMS**

1. Facilities & Security Update

Craig Deason noted that there was a change to his update in that the striping on the mondo track is not complete. It will be painted again when it warms up. He also noted that he is working with 3 of the 5 cell tower providers to get an increase in revenue. Craig gave a heads up that he would be bringing a new Xerox contract to the December 16 meeting.

Trustee Anderson noted that there were concerns about the Print Shop costs. She asked for an evaluation of the cost of the program and benefits for the employees.

Trustee Friedman thanked Craig Deason and his Maintenance staff for saving the district money, which included the bus wash project.

Trustee Anderson inquired on the security cameras throughout the district.

Trustee Williams inquired on the status of the elevator at the stadium. She also asked what the small lights in the stadium were for.

**BUSINESS ITEMS**

**A. APPROVED - Schedule Annual Organizational Meeting of the Board**

**Motion:** Friedman                      **Vote:** General Consent  
**Second:** Blenner

**B. TABLED - CSBA Delegate Assembly Nominations**

There was a motion to Table this item.

**Motion:** Friedman                      **Vote:** General Consent  
**Second:** Blenner

**C. APPROVED - Second Reading: Board Bylaw 7310 - Naming of Facility**

**Motion:** Friedman                      **Vote:** General Consent  
**Second:** Blenner

**D. APPROVED - First Reading: Board Policies/Regulations/Exhibits (Significant Changes)**

Add BP 3510 Green Schools Operation

**Motion:** Blenner                      **Vote:** General Consent  
**Second:** Williams

**PUBLIC HEARING:** The Board of Trustees set this time aside to hear public comments on transferring of categorical funds to any educational purpose. President Wilson opened up the Public Hearing at 7:19 p.m. for comments regarding the flexibility to transfer all "Tier III" categorical programs to any other educational purpose. Jeanne Bess, Director of Fiscal Services, asked that we be given the flexibility to use the funds as needed. One person from the audience asked for clarification of what this meant. There were no other comments. The Public Hearing was closed at 7:23 p.m.

**E. APPROVED - Authorization For Tier III Categorical Funding Flexibility Transfer**

**Motion:** Friedman                      **Vote:** General Consent  
**Second:** Blenner

**F. APPROVED - Phase I Budget Reduction Proposals**

**Motion:** Anderson                      **Vote:** General Consent  
**Second:** Blenner

Trustee Anderson thanked the employees who have volunteered to take furlough days.

Trustee Friedman thanked Ms. Bess and the others from the community who have been working on the budget ideas.

Trustee Williams asked if this is approved, where would that put the district financially for next year. Ms. Bess noted that this would take care of 1.3 million of the 1.8 million dollars we need to cut. This does not include any possible mid-year cuts that we may receive.

**ADVANCE PLANNING**

- a. Future Meeting Dates:**  
*i. Regular Meeting: December 16, 2009 @ 6:00 p.m. - Wilson C. Riles Middle School, Multipurpose Room*
- b. Suggested Agenda Items: Budget**

**ADJOURNMENT – 7:30 p.m.**

**Motion:** Friedman  
**Second:** Blenner

**Vote:** General Consent

Respectfully submitted,

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Scott A. Loehr, Superintendent  
Secretary to the Board of Trustees

---

Libby A. Williams, Clerk  
Board of Trustees

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Adoption Date

# ***Center Joint Unified School District***

**AGENDA REQUEST FOR:**

**Dept./Site:** Personnel Department

**Action Item** **X**

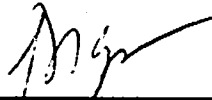
**Date:** December 16, 2009

**Information Item**

**To:** Board of Trustees

**# Attached Pages** **1**

**From:** George Tigner, Chief Administrative Officer



**Subject: Certificated Personnel Transaction**

**Release**

Scott Stack, Antelope View Charter School

**Recommendation:** Approve Certificated Personnel Transaction as Submitted

**CONSENT AGENDA**

**Release**

Scott Stack has been released from his position as a Math Teacher at Antelope View Charter School, effective December 2, 2009.

## *Center Unified School District*

### AGENDA REQUEST FOR:

Dept./Site: Healthy Start

Action Item X

To: Board of Trustees

Information Item       

Date: 12/16/2009

# Attached Pages X2

From: Alyson Collier

Principal's Initials: AC

### **SUBJECT**

Explorit Science Center Events funded through Kaiser grant and held at district elementary sites.

**RECOMMENDATION:** Approve

**CONSENT AGENDA**





Center Unified School District  
8408 Watt Avenue  
Antelope, California 95843

## PROFESSIONAL SERVICES AGREEMENT

This agreement for professional services is entered into this 6th day of November, 2009, by and between the Center Unified School District and the person(s) or firm described below, hereinafter described as CONTRACTOR. Persons performing services under this contract hold themselves out to be independent contractors, not employees of the DISTRICT, and hold(s) the DISTRICT harmless from claims under workers' compensation laws. CONTRACTOR further declares that he/she/it is/are in the business of providing the described service for any and all persons/organizations desiring such services, that such services are not provided exclusively for Center Unified School District. CONTRACTOR also holds the DISTRICT harmless from claims arising from loss, damage, or injury while performing the stipulated services.

\*Contractor Name: Explorit Science Center

Address: P.O. Box 1288 Davis, CA 95617-1288

Phone: (530) 756-0191

Taxpayer ID#:

680-010-584

\*Full description of services to be provided:

Evening Health Fair for students and families with interactive stations about the human body, fitness, and the environment.

\*Payment \$ 685.00 per Event. CONTRACTOR will submit a signed invoice not more frequently than monthly, detailing services provided and charges. Payment will be made within forty-five days after receipt of invoice or service, whichever is later. (plus mileage)

\*Beginning Date of Service: 11/12/2009

\*Frequency of Service Dates: 5 times.

\*Ending Date of Service: 5/27/2009

Method of Payment and Tax Reporting: (check one)

☐ Variable Payroll- W-2 Generated (requires completion of W-4 & I-9 in Personnel Dept.

☒ Accounts Payable-1099 Generated (Requires completion of W-9 on pg. 2 of this form)

Total amount of this contract \$ 3,350.00

Budget # 01-0000-0-5200-601-9728-1006-017-000

Reason service cannot be provided by a District employee:

Does not fit within any employee's duty assignments.

Signature of CONTRACTOR: \* [Signature]

Date: \* 11/23/09

Signature of District employee requesting service: [Signature]

Date: 11/18/09

Signature of Accounting Supervisor: \_\_\_\_\_

Date: \_\_\_\_\_

Date Board of Trustees Approved \_\_\_\_\_

Date: \_\_\_\_\_

Signature of Authorized Contracting Official: \_\_\_\_\_

Date: \_\_\_\_\_

\*\*\*CONTRACT NOT VALID WITHOUT AUTHORIZED DISTRICT SIGNATURE\*\*\*

# Request for Taxpayer Identification Number and Certification

Give form to the  
requester. Do not  
send to the IRS.

Print or type  
See Specific Instructions on page 2.

Name <b>Explorit Science Center</b>	
Business name, if different from above	
Check appropriate box: <input type="checkbox"/> Individual/ Sole proprietor <input checked="" type="checkbox"/> Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Other <input type="checkbox"/> Exempt	
Address (number, street, and apt. or suite no.) <b>P.O. Box 1288 / 3141 5th Street</b>	
City, state, and ZIP code <b>Davis, CA 95617</b>	
List account number(s) here (optional)	
Requester's name and address (optional)	

## Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 2. For other entities, it is your employer identification number (EIN). If you do not have a number, see How to get a TIN on page 2.

Note: If the account is in more than one name, see the chart on page 2 for guidelines on whose number to enter.

Social security number								
or								
Employer identification number								
6	8	0	0	1	1	0	5	1814

## Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. person (including a U.S. resident alien).

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN. (See the instructions on page 2.)

Sign Here	Signature of U.S. person <b>Mull</b>	Date <b>11/23/09</b>
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## Purpose of Form

A person who is required to file an information return with the IRS must get your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to give your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee.

If you are a foreign person, use the appropriate Form W-8. See Pub. 515, Withholding of Tax on Nonresident Aliens and Foreign Entities.

Note: If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

**What is backup withholding?** Persons making certain payments to you must under certain conditions withhold and pay to the IRS 30% of such payments after December 31, 2001 (29% after December 31, 2003). This is called "backup withholding." Payments that may be subject to backup withholding include interest, dividends, broker and barter exchange transactions, rents, royalties, nonemployee pay, and certain payments from fishing boat operators. Real estate transactions are not subject to backup withholding.

You will not be subject to backup withholding on payments you receive if you give the requester your correct TIN, make the proper certifications, and report all your taxable interest and dividends on your tax return.

Payments you receive will be subject to backup withholding if:

1. You do not furnish your TIN to the requester, or
2. You do not certify your TIN when required (see the Part II instructions on page 2 for details), or
3. The IRS tells the requester that you furnished an incorrect TIN, or
4. The IRS tells you that you are subject to backup withholding because you did not report all your interest and dividends on your tax return (for reportable interest and dividends only), or

5. You do not certify to the requester that you are not subject to backup withholding under 4 above (for reportable interest and dividend accounts opened after 1983 only).

Certain payees and payments are exempt from backup withholding. See the Part II instructions and the separate instructions for the Requester of Form W-9.

## Penalties

**Failure to furnish TIN.** If you fail to furnish your correct TIN to a requester, you are subject to a penalty of \$50 for each such failure unless your failure is due to reasonable cause and not to willful neglect.

**Civil penalty for false information with respect to withholding.** If you make a false statement with no reasonable basis that results in no backup withholding, you are subject to a \$500 penalty.

**Criminal penalty for falsifying information.** Willfully falsifying certifications or affirmations may subject you to criminal penalties including fines and/or imprisonment.

**Misuse of TINs.** If the requester discloses or uses TINs in violation of Federal law, the requester may be subject to civil and criminal penalties.

# Center Joint Unified School District

## AGENDA REQUEST FOR:

Dept./Site: Special Education  
 Date: December 16, 2009  
 To: Board of Trustees  
 From: Scott Loehr  
 Assistant Superintendent  
 Initials: S.L.

Action Item ☒ X  
 Information Item  
 # Attached Pages

**SUBJECT:** 2009-2010 Contract with Sacramento Hearing Services Center, Inc.

Please ratify the attached contract for hearing screening services for grades K, 1, 2, 5, 8, 10, special education students and student referrals for the 2009/10 school year.

Fee schedule is as follows:

\$2.76 per student for group screening  
 \$7.50 per student for preschool  
 \$7.50 for individual testing  
 \$450 minimum daily charge to return and test for absentees (group)

**RECOMMENDATION:** CJUSD Board of Trustees to approve 2009/2010 school year contract with Sacramento Hearing Services Center

**CONSENT AGENDA**

# agency for hearing

SACRAMENTO HEARING SERVICES CENTER, INC.

1800 28<sup>th</sup> St.

SACRAMENTO, CA 95816

PHONE: (916) 732-9040 V/TDD

SERVICE AGREEMENT

2009/2010

Sacramento Hearing Services Center, Inc. DBA Agency for Hearing

## TERMS OF AGREEMENT

Agency for Hearing agrees to provide hearing screening exams for Center USD under the following terms:

- 13) Agency for Hearing will utilize mobile audiometric test units capable of screening up to eight children simultaneously.
- 14) All testing will be performed by a CERTIFIED PUBLIC SCHOOL AUDIOMETRIST or a LICENSED AUDIOLOGIST, and will comply with SECTION 2951 of the CALIFORNIA ADMINISTRATIVE CODE, TITLE 17, pertaining to SCHOOL AUDIOMETRISTS and HEARING TESTING in the schools.
- 15) Screening procedure will include 25 decibel pure tone screening at the frequencies of 1000Hz, 2000Hz and 4000Hz. An audiometric record will be done, for those students who fail, to determine threshold levels, not to exceed 45 dB, at 500Hz, 1000Hz, 2000Hz, and 4000Hz. Post 2 to 6 week follow-up audiograms and parent notification will be the responsibility of the school district. If the school district wishes the Agency for Hearing to do follow-up screenings and/or absentee testing, a separate contract will be negotiated.
- 40) Screenings will be administered at such school sites as designated by Center USD. Designation may be amended up to one week prior to the testing. Screenings will be administered to children in grades K or 1, 2, 5, 8, 10, Spec. Ed. and Referrals. Pre-school children and special education students unable to respond in group screening will be individually screened for the individual testing fee of \$7.50 per student.
- 41) Dates for screenings will be assigned by the Agency for Hearing and may not be at the same time of year as in the past. Screenings will be scheduled beginning in August, will continue through April, and will be based upon unavailable dates.
- 42) Upon completion of screening at a given school, the designated person (e.g. School Nurse, Health Clerk, School Secretary) will be given a report of audiometric screening with totals and an audiometric record on each student who failed the screening or could not be conditioned to test.

7) Fee schedule:

- Group screening ..... \$ 2.76 per student.
- Preschool ..... \$7.50 per student.
- Individual testing..... \$7.50 per student.
- Minimum site charge will be \$450.00.

One van will be dispatched to each school unless special circumstances exist and prior arrangements are made with the schools program coordinator.

8) It is the responsibility of the school district not to include students in the screening groups whose parents or guardians have filed a written statement to Education Code, section 49451. **Students who already have corrective devices (Hearing Aids, CI's) will not be tested under any circumstances.**

105) Agency for Hearing warrants that it and its agents and employees are duly licensed by all applicable Local, State and Federal agencies to provide the services referred to herein and that it and its agents and employees have complied with all laws and regulations to which it or they may be required to comply.

106) In accordance with California Education Code Section 45125.1, Agency for Hearing conducts a criminal background check of its employees through the State of California Justice Department fingerprint program. We assure all school districts contracting for our services that no employee has been convicted of a violent or serious felony as specified in Penal Code sections 667.5(c) and/or 1192.7(c).

107) Center USD and Agency for Hearing shall maintain confidentiality of student records and information in accordance with federal and state law, to include the Family Educational Rights and Privacy Act (FERPA), the California Education Code and the Welfare and Institutions Code governing confidentiality. The discussion, transmission or narration in any form, of student information is forbidden except as permitted by law. This includes candid discussion between AFH employees and school personnel, including parent volunteers and teachers.

108) Agency for Hearing agrees to indemnify and hold harmless the Center USD its agents and employees of the district and of the County within whose jurisdiction any of the school sites may lie, their agent and employees, from any and all claims, actions, damages or judgments, including costs and attorney's fees, arising out of the acts or omissions of Agency for Hearing, its agents and employees, pursuant to this agreement.

109) For the purpose of guaranteeing, but without limiting the foregoing obligation, the Agency for Hearing will maintain in force during the term of their agreement a comprehensive general liability policy including personal injury and contractual liability against the risks set forth, said policy or policies to be in the amount of not less than ONE MILLION DOLLARS (\$1,000,000.00) single limit for all injuries and/or property damage arising out of a particular incident. Upon request an "additional insured" certificate will be issued.

- 110) Should Agency for Hearing be unable to obtain insurance coverage or certified personnel, Agency for Hearing reserves the right to cancel this agreement by providing immediate notice of cancellation to the School District and/or County Office of Education.
- 111) Upon completion of services or weekly, in accordance with this service agreement, the contractee will be provided an invoice for services. Payment is due promptly upon receipt.
- 112) If Agency for Hearing fails to fulfill all or part of this contractual agreement, or if the State of California no longer mandates that Center USD provides students with hearing screening services, then Center USD may cancel this agreement by providing fourteen (14) days written notice of cancellation to Agency for Hearing.

**EACH SCHOOL SITE WILL PROVIDE THE FOLLOWING:**

- 1) A parking space and electricity (110v grounded outlet within 50 feet of the parking space) for the test unit. Mobile van units will not be permitted to drive over curbs to get to the testing sites. In addition, the site must be away from any playgrounds or other loud distractions that may interfere with testing.
- 2) **At least one adult person** at each school will be responsible for organizing and maintaining a **steady flow** of children to be tested. This person will be responsible for having children in alphabetical order, lined up quietly, in groups of eight (or as designated by the AFH Team). In the event that there is no adult helper provided or the person provided does not comply with the above listed requirements, a nonrefundable surcharge of \$150.00 will be assessed.
- 3) For all grade levels including Jr. and Sr. High Schools, if the population to be tested is less than 200 students, testing by period or block schedule will not be permitted. Testing is to occur continuously until all students are screened. Screening will not be suspended during recess, assemblies or lunch periods. For **each** period greater than 30 minutes in which screening does not occur or for **any** of the above situations, an additional non-refundable surcharge of \$150.00 will be assessed for **each** infraction.
- 4) It is the responsibility of the school to provide alphabetical class lists that allow space for recording of test results, seat numbers, and identification of absentees. Each van will be provided a list of students by teacher, including any referral student(s) to be screened. AFH personnel are not responsible for individual school paperwork (bubble sheets, blank referral lists, etc). This additional paperwork is the responsibility of the school and its personnel.

Below are the names, addresses and contact information for all of the schools that we have listed in your district. Please review all of the information for accuracy and make any applicable changes. For any schools that are not included in this list, please provide their complete information on the following page if you want them included. Schools not included in this signed contract will not be eligible for testing. If the need arises for adding a school/location at a later date, a separate contract will be required.

Name of School	School Street Address	City	State	Zip	School Phone	School Fax
Oak Hill ES	3909 North Loop Blvd	Antelope	CA	95843	(916) 338-6460	(916) 338-7538
Center HS	3243 Center Court Lane	Antelope	CA	95843	(916) 338-6420	(916) 338-6370
Wilson Riles MS	4747 PFE Road	Roseville	CA	95747	(916) 338-6460	(916) 338-6460
North Country ES	3901 Little Rock Drive	Antelope	CA	95843	(916) 338-6480	(916) 338-6488
Dudley ES	8000 Aztec Way	Sacramento	CA	95843	(916) 338-6470	(916) 338-6472
McClellan HS	8725 Watt Avenue	Sacramento	CA	95626	(916) 338-6440	(916) 338-7535
Spinelli ES	3401 Scotland Drive	Antelope	CA	95843	(916) 338-6490	(916) 338-6386

Please list the names of any additional schools included in your district:

School Name	Contact Person	Phone #	Unavailable Dates/ Minimum Days
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School Name	Contact Person	Phone #	Unavailable Dates/ Minimum Days
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School Name	Contact Person	Phone #	Unavailable Dates/ Minimum Days
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School Name	Contact Person	Phone #	Unavailable Dates/ Minimum Days
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School Name	Contact Person	Phone #	Unavailable Dates/ Minimum Days
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BILL TO ADDRESS: (Please Print)

If the below information is correct, please do not add contact information in the blank areas below.

Center Unified School District

Michelle Churchill

8408 Watt Ave.

Antelope, CA 95843

Contact Scott Locher, Asst. Supt Phone 916-338-6320  
Paula Robinson, Secretary

Company Name Center Joint Unified School District

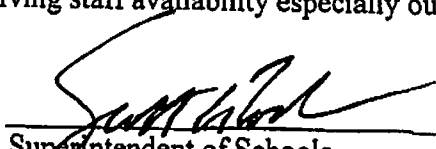
Address 8408 Watt Avenue

City Antelope Zip 95843



This contract is subject to minor changes involving staff availability especially outside a 50 mile radius of Sacramento.

March 2, 2009  
Niki Kohrs  
Schools Program Coordinator  
Agency for Hearing

  
\_\_\_\_\_  
Superintendent of Schools  
or Designee

4/16/09  
\_\_\_\_\_  
Date

Tax ID: 94-1087579

Please return a copy of this signed contract to Agency for Hearing BY MAIL. Faxed copies will not be accepted. Schools will not be scheduled until an original signed contract is received and approved. Please also include any applicable purchase agreements so they may be referenced on the issued invoice.

*Center Joint Unified School District*

		AGENDA REQUEST FOR:
Dept./Site:	Superintendent's Office	Action Item <u>    X    </u>
To:	Board of Trustees	Information Item <u>          </u>
Date:	December 16, 2009	# Attached Pages <u>          </u>
From:	Scott A. Loehr, Superintendent	
Principal/Administrator Initials: <u>                    </u>		

**SUBJECT:** Department of Rehabilitation Contract for Fiscal Years 2009/10 - 2011/12 (including Resolution # 11/2009-10: Naming of Authorized Person to Sign and Execute Any and All Documents Required by Department of Rehabilitation).

This Cooperative Contract is designed to jointly serve the mutual clients receiving services from the Department of Rehabilitation, Northern Sierra District through the Capitol Mall, Roseville, and North east offices and the Center Joint Unified School District. Staff and resources are combined to provide vocational rehabilitation services through this Transition Partnership Program.

**RECOMMENDATION:** CJUSD Board of Trustees approve the Department of Rehabilitation Contract for Fiscal Years 2009/10 - 2011/12 (including Resolution # 11/2009-10: Naming of Authorized Person to Sign and Execute Any and All Documents Required by Department of Rehabilitation).

**CONSENT AGENDA**



State of California  
Health and Human Services Agency

Tony Sauer, Director  
P.O. Box 944222  
Sacramento, CA 94299-9222  
(916) 558-5680 Office  
(916) 558-5681 Fax  
[scooley@dor.ca.gov](mailto:scooley@dor.ca.gov) Email

November 10, 2009

Center Joint Unified School District  
Linda Bender  
3111 Center Court Lane  
Antelope, CA 95843

Re: Contract # 27636

Dear Linda Bender,

Attached is your three year contract for Fiscal Year 2009/10 – 2011/12. Complete and sign the following checked item(s):

- ☒ Print out four copies of the Standard Agreement form (STD 213) and one copy of the attached exhibits. Sign all four copies of the STD 213. All signatures must be original.
- ☐ Print out one copy of the Payee Data Record (STD 204). No payment can be made unless this form is completed.
- ☒ Print out one copy of the Contractor Certification Clauses (CCC). The CCC package contains clauses and conditions that may apply to your agreement and to persons doing business with the State of California. The CCC will be kept on file in a central location and must be renewed every three (3) years and updated as changes occur. Sign and return the first page of the current CCC. Failure to do will prohibit the State of California from doing business with your company.
- ☒ Print out one copy of the Board Resolution, complete and sign. (You may use your own form in lieu of the attached Board Resolution.) Please make sure the person who is signing the Board Resolution is not the person authorized to sign the Agreement. However, if the authorized signer is in an elected position, you must submit a letter stating the fact.
- ☒ Print out one copy of the Signature Authorization form, complete and sign. The person authorizing the signatures is the person who is authorized to sign the contract.

- X   General Liability Insurance Requirements. See contract, Exhibit D, #9 for liability limits.
- X   Worker's Compensation Insurance Requirements. See contract, Exhibit D, #9.
- X   Auto Insurance Requirements. See contract, Exhibit D, #9 for liability limits.
- 

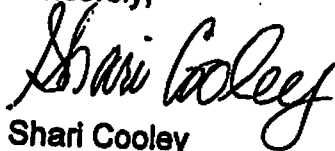
Return all four original signed copies of the STD 213 and one copy of all other related documents for further processing. All signed documents must have original signatures.

Department of Rehabilitation  
Attn: Shari Cooley, Contract Section  
721 Capitol Mall, 6<sup>th</sup> Floor  
Sacramento, California, 95814

No services should be started prior to final approval by DGS and/or the passage of the State Budget as the State is not obligated to make any payments until the contract is executed. Expeditious handling of this Agreement is appreciated.

If you have any questions please call me at (916) 558-5690.

Sincerely,



Shari Cooley  
Contract Analyst

Enclosures  
cc: Contract Administrator

STATE OF CALIFORNIA  
**STANDARD AGREEMENT**  
STD 213 (Rev 06/03)

AGREEMENT NUMBER

27636

REGISTRATION NUMBER

1. This Agreement is entered into between the State Agency and the Contractor named below:

STATE AGENCY'S NAME

Department of Rehabilitation

CONTRACTOR'S NAME

Center Joint Unified School District

2. The term of this

Agreement is: July 1, 2009 through June 30, 2012

3. The maximum amount of this Agreement is: \$170,844.00

4. The parties agree to comply with the terms and conditions of the following exhibits which are by this reference made a part of the Agreement.

CFDA #84,126A – State Vocational Rehabilitation Services Program

Exhibit A – Scope of Work

5 pages

Exhibit B – Budget Detail and Payment Provisions

4 pages

Attachment 1, Program Budget and Narrative

13 pages

Exhibit C\* – General Terms and Conditions

GTC - 307

Exhibit D – Special Terms and Conditions (Attached hereto as part of this agreement)

6 pages

Exhibit E – Additional Provisions – Subvention Agreements

2 pages

Exhibit F – Cooperative/Case Service Agreement Provisions

3 pages

Items shown with an Asterisk (\*), are hereby incorporated by reference and made part of this agreement as if attached hereto.

These documents can be viewed at <http://www.ols.dgs.ca.gov/Standard+Language/default.htm>

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

**CONTRACTOR**

CONTRACTOR'S NAME (if other than an individual, state whether a corporation, partnership, etc.)

Center Joint Unified School District

BY (Authorized Signature)



DATE SIGNED (Do not type)

PRINTED NAME AND TITLE OF PERSON SIGNING

Scott Loehr, Superintendent

ADDRESS

3111 Center Court Lane, Antelope, CA 95843  
8408 Watt Avenue, Antelope, CA 95843 (billing address)

**STATE OF CALIFORNIA**

AGENCY NAME

Department of Rehabilitation

BY (Authorized Signature)



DATE SIGNED (Do not type)

PRINTED NAME AND TITLE OF PERSON SIGNING

Candace Gilmore, Chief, Financial Mgmt Branch, Admin Services Division

ADDRESS

721 Capitol Mall, 6<sup>th</sup> Floor, Sacramento, CA 95814

California Department of General  
Services Use Only

☐ Exempt per:

**EXHIBIT A**  
**COOPERATIVE CONTRACT**  
Center Joint Unified School District  
Transition Partnership Program

**SCOPE OF WORK**

**I. Introduction**

This Cooperative Contract is designed to jointly serve the mutual clients receiving services from the Department of Rehabilitation (DOR), Northern Sierra District through the Capitol Mall, Roseville, and Northeast offices and the Center Joint Unified School District (CJUSD). Staff and resources are combined to provide vocational rehabilitation services through this Transition Partnership Program (TPP).

The following CJUSD high school site will be served under this cooperative contract: Comprehensive High School - Center High School

Students with significant disabilities will be referred to DOR during their junior or senior year of high school. TPP staff from CJUSD will work closely with the DOR Counselor throughout the referral, eligibility, planning, and follow-up processes to ensure coordinated service provision that will lead to successful employment outcomes. Cooperative processes include: sharing of pertinent TPP student/consumer information to assist in evaluation and planning; collaborative intake and planning meetings; linkages to school-based vocational training programs and other support resources for in-school TPP student/consumers; and employment and follow-up services.

All services funded through this agreement shall be exclusively for TPP student/consumers only.

From July 1, 2009 to June 30, 2010: a total of 20 unduplicated TPP students/consumers will receive services through this cooperative contract. As a result it is expected that DOR will:

- Open 15 new cases (status 02)
- Develop 12 Individualized Plan for Employment (IPE)
- Close 7 cases successfully (status 26)

From July 1, 2010 to June 30, 2011: a total of 25 unduplicated TPP students/consumers will receive services through this cooperative contract. As a result it is expected that DOR will:

- Open 17 new cases (status 02)

- Develop 13 Individualized Plan for Employment (IPE)
- Close 8 cases successfully (status 26)

From July 1, 2011 to June 30, 2012: a total of 25 unduplicated TPP Students/consumers will receive services through this cooperative contract. As a result it is expected that DOR will:

- Open 20 new cases (status 02)
- Develop 16 Individualized Plan for Employment (IPE)
- Close 9 cases successfully (status 26)

## **II. Services to be Provided**

### **A. Employment Services**

#### **1. Description of service**

- Employment Preparation will be provided to TPP student/consumers to assist them to effectively seek, obtain, and maintain employment. TPP staff will provide and/or coordinate interest assessment; vocational exploration and training; self-advocacy skill development; individualized instruction in interviewing techniques, resume development, application preparation, appropriate grooming and dress, mobility training, and job maintenance skills. Provision of employment preparation services will be based on the interests, abilities, choices, and support needs of each TPP student/consumers.
- Job development, Placement and Follow-Up services will be provided by the TPP Employment Specialist to assist job-ready TPP student/consumers to obtain competitive employment in the community. Consistent with the goals of each TPP student/consumers IPE, the TPP Employment Specialist will identify specific, appropriate job openings, and will provide ongoing support and resources to assist in the job search process.  
Activities include individualized guidance and TPP student/consumers assistance with personal adjustment; destination training; employer education and support; phone calls, site visits, and meetings for initiating and maintaining employer contacts; monitoring TPP student/consumers progress on the job; and coordinating support services with other TPP staff, agency personnel, and or/community-based organizations.
- Non-Supported Employment Job Coaching (on-the-job-supports) TPP staff will provide one-to-one-supported employment job coaching services to TPP student/consumers as needed. Job coaching services provided by cooperative contract staff are time-limited, and are focused

on improving TPP student/consumer job performance, stabilizing job placement, and reinforcing skills for retention.

## 2. Service outcomes/numbers to be served

From July 1, 2009 to June 30, 2010, it is expected that:

- 15 TPP student/consumers will receive employment preparation services
- 12 TPP student/consumers will receive job development, placement and follow-up services
- 10 TPP student/consumers will be placed in employment consistent with the IPE
- 7 TPP student/consumers will lead to DOR successful closure.
- 4 TPP student/consumers will receive job coaching services when needed

From July 1, 2010 to June 30, 2011, it is expected that:

- 17 TPP student/consumers will receive employment preparation services
- 14 TPP student/consumers will receive job development, placement and follow-up services
- 11 TPP student/consumers will be placed in employment consistent with the IPE
- 8 TPP student/consumers will lead to DOR successful closure
- 4 TPP student/consumers will receive job coaching services when needed

From July 1, 2011 to June 30, 2012, it is expected that:

- 18 TPP student/consumers will receive employment preparation services
- 15 TPP student/consumers will receive job development, placement and follow-up services
- 12 TPP student/consumers will be placed in employment consistent with the IPE
- 9 TPP student/consumers will lead to DOR successful closure
- 4 TPP student/consumers will receive job coaching services when needed

## B. Work Experience

### 1. Description of service

Work-based learning experiences will be provided for in-school TPP student/consumers related to their vocational interests and goals to assist in IPE development. The TPP staff will assist in-school TPP student/consumers in completing the paperwork necessary to gain work experience and school credits (if applicable). TPP staff will work together with the CJUSD WorkAbility Program to secure work experience placements both on and off campus and monitor the TPP student/consumers



performance in work experiences. The TPP student/consumers may participate in more than one work experience situation. Work experiences are expected to develop the following:

Vocational direction, appropriate work attitudes, ethics, interpersonal skills, speed, accuracy, and occupational skills. The TPP student/consumers may participate in paid or unpaid work experience. Any non-paid experiential activities will be in compliance with the Department of Labor regulations.

All-paid work experiences will be at least minimum wage. Work experience supervisors will evaluate TPP student/consumers and submit written reports to the DOR counselor on a monthly basis.

## **2. Service outcomes/numbers to be served**

From July 1, 2009 to June 30, 2010, it is expected that:

- 10 TPP student/consumers will participate in one work experience

From July 1, 2010 to June 30, 2011, it is expected that:

- 10 TPP student/consumers will participate in one work experience

From July 1, 2011 to June 30, 2012, it is expected that:

- 10 TPP student/consumers will participate in one work experience

## **III. Contract Administrator/Program Coordinator**

### Department of Rehabilitation

Alfonso Nguyen  
721 Capitol Mall, Ste. 110  
Sacramento, CA 94814-4702  
(916) 558-5307  
[aknguyen@dor.ca.gov](mailto:aknguyen@dor.ca.gov)

### Center USD

Linda Bender  
3111 Center Court Lane  
Antelope, CA 95843  
(916) 338-6378  
[lbender@centerusd.k12.ca.us](mailto:lbender@centerusd.k12.ca.us)

## **IV. Linkages to Other Community Agencies**

The Center TPP maintains linkages and collaborative relationships with numerous community agencies to increase opportunities for TPP student/consumers and avoid duplication of services including:

- Sacramento Works!
- One-Stop Career Center
- American River College
- Sierra College
- Alta California Regional Center
- PRIDE Industries

These linkages serve to clarify and coordinate the provision of services to mutual TPP student/consumers. TPP staff in cooperation with the DOR Counselor will make referrals to appropriate agencies for support services.

## **V. In-Service Training**

-----Center TPP staff and DOR staff will be cross-trained in the other agency's mission, services, procedures, and professional approach through quarterly meetings of all contract partners. Other agencies, as mutually identified, will participate in cross-training with contract partners.

**EXHIBIT B**  
**(Standard Agreement-Subvention)**

**BUDGET DETAIL AND PAYMENT PROVISIONS**

**1. INVOICING AND PAYMENT**

- A. This is a cost reimbursement agreement. For services satisfactorily rendered, and upon receipt and approval of the invoices, the Department of Rehabilitation (DOR) agrees to compensate the Contractor for actual expenditures incurred in accordance with the budget narrative and budget cost proposal as specified in the Service Budget (DOR 801A), which is attached hereto and made a part of this Agreement.
- B. For travel reimbursements (if applicable), upon request from the DOR, Contractor to provide purpose, destinations, dates of travel, proof of actual receipts and payments for travel costs, i.e., lodging/mileage, and per diem costs in support of travel expenditures submitted of costs proposed.
- C. Invoice(s) shall include the Agreement Number, CFDA Reference # and CFDA Title, as listed on the STD 213, and shall be submitted in duplicate not more frequently than monthly in arrears to DOR Contract Administrator or designee (listed on Exhibit A, III).
- D. A claim adjustment on the Service Invoice (DOR 801B) with an attached brief narrative explaining each line item impacted may not exceed up to a cumulative amount of ten percent (10%) of the total annual contract Service Budget (DOR 801A) with a maximum not to exceed \$100,000 for all budget years, as long as there is neither an increase nor decrease of the total annual contract Service Budget (DOR 801A). A formal amendment is required if it does not meet the above criteria.
- E. Staff line item salary ranges and percentage of time are projected and are subject to change based on actual costs. Claim adjustments are allowable as long as the annualized total line item costs do not exceed what is allowed in Item D above.

**2. BUDGET CONTINGENCY CLAUSE**

- A. It is mutually agreed that if the Budget Act of the current year and/or any subsequent years covered under this Agreement does not appropriate sufficient funds for the Department of Rehabilitation, this Agreement shall be of no further force and effect. In this event, the State shall have no liability to pay any funds whatsoever to Contractor or to furnish any other considerations under this Agreement and Contractor shall not be obligated to perform any provisions of this Agreement.

- B. If funding for any fiscal year is reduced or deleted by the Budget Act for purposes of this program, the State shall have the option to either cancel this Agreement with no liability occurring to the State, or offer an agreement amendment to Contractor to reflect the reduced amount.

*For Federally Funded Agreements:*

- C. It is mutually understood between the parties that this contract may have been written for the mutual benefit of both parties before ascertaining the availability of congressional appropriation of funds, to avoid program and fiscal delays that would occur if the contract were executed after that determination was made.
- D. This contract is valid and enforceable only if sufficient funds are made available to the State by the United State Government for the current fiscal year and/or any applicable subsequent fiscal years covered for the purpose of this program. In addition, this contract is subject to any additional restrictions, limitations, or conditions enacted by the Congress or to any statute enacted by the Congress that may affect the provisions, terms, or funding of this contract in any manner.
- E. The parties mutually agree that if the Congress does not appropriate sufficient funds for the program, this contract shall be amended to reflect any reduction in funds.

3. **PROMPT PAYMENT CLAUSE**

Payment will be made in accordance with, and within the time specified in, Government Code Chapter 4.5, commencing with Section 927.

4. **PRINCIPLES AND STANDARDS FOR DETERMINING ALLOWABLE COSTS, INCLUDING REQUIREMENTS FOR DOCUMENTING PERSONNEL ACTIVITY CHARGEABLE TO THE CONTRACT**

Contracts awarded by the DOR shall be subject to actual costs for services rendered under this agreement. Allowable costs under this contract must meet the following general criteria:

The allowable cost must: 1) be generally recognized and necessary for the operation of the Contractor's organization; 2) be reasonable for the performance of the contract, including acceptable sound business practices; 3) be subject to the terms and conditions of the contract and approved DOR budgeted line items; 4) not be used for general expenses required to carry out other responsibilities of the Contractor, and 5) be properly supported.

Documenting and supporting the distribution of personnel activity to the contract is also required. The Contractor agrees to comply with the 2 CFR Part, 220, 225, 230 (Office of Management and Budget Circulars (OMBs) – Cost Principles as applicable to its organization regarding documentation for the support of personnel activity chargeable to the contract.

## 5. ACCOUNTING SYSTEM REQUIREMENTS

Contractor must maintain an appropriate cost accounting system that accurately accumulates and segregates reasonable, allocable, and allowable costs in compliance with state and federal regulations. The Contractor's financial management system shall provide for:

- Accurate, current and complete disclosure of the financial results of each federally sponsored project.
- Records that identify adequately the source and application of funds for federally sponsored activities.
- Written procedures for determining the reasonableness, allocable, and allowable costs in accordance with the provisions of the applicable Federal cost principles and the terms and conditions of the agreement.
- Accounting records including cost accounting records that are supported by source documentation.

Contractor shall submit to State such reports, accounts, and records as deemed necessary by State to discharge its obligation under State and Federal laws and regulations, including the applicable 34 Part 74 or 80 Uniform Administrative Requirements and the related 2 CFR Part, 220, 225, 230 (OMBs).

## 6. CERTIFIED EXPENDITURE (IF APPLICABLE)

Contractor shall certify to the State, on a monthly or quarterly basis as specified in Exhibit F, the Contractor's allowable costs to provide the cooperative program services identified in the Scope of Work, in accordance with the Cooperative Agency Certified Expenditure Budget Summary and Narrative, and applicable Federal regulations and OMB circulars. All such expenditures shall be under the administrative supervision of State and no portion of the certified expenditures shall come from Federal funds. The State shall not be obligated to pay the Contractor for any contributions made by the Contractor in accordance with the Cooperative Agency Certified Expenditure Budget Summary.

The total Cooperative Agency certified expenditure share will be matched to Federal funds at no less than 25%, as indicated on the DOR Program Budget Summary. If the value of the certified expenditures by the Contractor is below 25% of the actual total program cost, the Service Budget (DOR 801A) may be reduced after review by the DOR Contract Administrator. State will not pay the Contractor for actual costs claimed on the Service Invoice (DOR 801B) until the certified expenditure summary for the same period has been submitted.

The Contractor contributions, including any in excess of the amount specified in the "Cooperative Agency Certified Expenditure Budget Summary" will be used by State to obtain Federal funds under Section 110 of the Rehabilitation Act of 1973, as amended. Federal funds obtained in excess of the "Total Program Cost" as identified on the "DOR Program Budget Summary" shall accrue to the State.

**7. CASH MATCH (IF APPLICABLE)**

Each fiscal year, Contractor will pay to State, no less than quarterly, in advance, upon receipt of an invoice from State, all those cash matching funds which are identified within the Program Budget Summary for that fiscal year. State shall not be obligated to pay the Contractor for any contributions made by the Contractor in accordance with the approved budget, it being understood that all matching funds obtained by State from Contractor shall be exclusive funds of the State and no portion of the cash match shall come from Federal funds.

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The total Cooperative Agency cash share will be matched to Federal funds at no less than 21.3% as indicated on the "DOR Program Budget Summary".

**8. PAYMENT OF EXPENDITURES (IF APPLICABLE)**

This is a cost reimbursement contract. For services satisfactorily rendered, and upon receipt and approval of the invoices, the Department of Rehabilitation (DOR) agrees to compensate the Contractor as stated in Exhibit B, Invoicing and Payment 1.A.

Budget must not contain line items that are, or will be, during the period covered by this contract reimbursed/paid by another source of funding. Unexpended funds for a fiscal year shall not be carried over to another fiscal year.

Contract expenditures reimbursed by DOR must be reported as federal funds in the contractor's accounting records and on the Schedule of Federal Awards under the CFDA #84.126A prepared for the OMB A-133 Single Audit.

**9. INDIRECT COSTS (IF APPLICABLE)**

Indirect costs are allowable costs incurred by an organization which support the activities of a program or contract, but are not directly assigned to the specific program or contract and are allocated to the program or contract using a method in compliance with 2 CFR Part, 215, 220, 230 (OMBs). The allocation method must be fully explained in the contract budget narrative and must be supported by actual costs/expenditures. The allocation of indirect costs cannot be based on an arbitrary fixed rate. Where an estimated percentage rate is used when the contract is written, the actual rate must be used to bill for indirect costs/administrative overhead; however, the actual rate cannot exceed the contracted budget percentage rate. If the actual rate exceeds the budgeted rate, then an amendment is required prior to billing the actual rate. Documentation to support the allocation rate/method must be maintained by the Contractor and is subject to review by the Department of Rehabilitation, State Auditors, Federal Department of Education auditors, or their designated representatives.

# Center Joint Unified School District

Attachment 1

## Program Budget Summary

Fiscal Year 2009/10

July 1, 2009 - June 30, 2010

### TOTALS

DOR PROGRAM COSTS  
(From DOR Program Budget)

\$36,948

TOTAL PAYMENT BY DOR TO CA  
(From Service Budget)

\$56,948

---

### **TOTAL PROGRAM COST**

**\$93,896**

Cooperative Agency Share  
(Cash Match)

21.30%

\$20,000

Total DOR Share

78.70%

\$73,896

---

### **TOTAL BUDGET**

**\$93,896**

Cooperative agency cash expenditure must be from non-Federal funds. Cash expenditure must equal at least 21.3% of the total program budget.

# Center Joint Unified School District

Attachment 1

## Program Budget Summary

Fiscal Year 2010/11

July 1, 2010 - June 30, 2011

### TOTALS

DOR PROGRAM COSTS  
(From DOR Program Budget)

\$36,948

TOTAL PAYMENT BY DOR TO CA  
(From Service Budget)

\$56,948

---

### TOTAL PROGRAM COST

\$93,896

Cooperative Agency Share  
(Cash Match)

21.30%

\$20,000

Total DOR Share

78.70%

\$73,896

---

### TOTAL BUDGET

\$93,896

Cooperative agency cash expenditure must be from non-Federal funds. Cash expenditure must equal at least 21.3% of the total program budget.



# Center Joint Unified School District

Attachment 1

## Program Budget Summary

Fiscal Year 2011/12

July 1, 2011 - June 30, 2012

### TOTALS

DOR PROGRAM COSTS  
(From DOR Program Budget)

\$36,948

TOTAL PAYMENT BY DOR TO CA  
(From Service Budget)

\$56,948

---

### **TOTAL PROGRAM COST**

**\$93,896**

Cooperative Agency Share  
(Cash Match)

21.30%

\$20,000

Total DOR Share

78.70%

\$73,896

---

### **TOTAL BUDGET**

**\$93,896**

Cooperative agency cash expenditure must be from non-Federal funds. Cash expenditure must equal at least 21.3% of the total program budget.

# CENTER JOINT UNIFIED SCHOOL DISTRICT

## DOR Program Budget

Fiscal Year 2009-10

July 1, 2009 - June 30, 2010

**0.25**

FTE Counselor Units

### DEPARTMENT OF REHABILITATION SERVICES

<u>ITEM</u>	<u>FTE EXPENDITURE</u>	<u>FTE</u>	<u>TOTAL</u>
Rehabilitation Counselor	1 FTE = \$110,377	0.25	\$27,594

Case Services

(Individual Client Expenses)

**\$9,354**

SUBTOTAL

**\$36,948**

Case Service Contract/s to:

**\$0**

**\$0**

**\$0**

**\$0**

**\$0**

**TOTAL DOR PROGRAM COST**

**\$36,948**

# CENTER JOINT UNIFIED SCHOOL DISTRICT

## DOR Program Budget

Fiscal Year 2010-11

July 1, 2010 - June 30, 2011

**0.25**

**FTE Counselor Units**

### DEPARTMENT OF REHABILITATION SERVICES

<u>ITEM</u>	<u>FTE EXPENDITURE</u>	<u>FTE</u>	<u>TOTAL</u>
Rehabilitation Counselor	1 FTE = \$110,377	0.25	\$27,594

Case Services

(Individual Client Expenses)

**\$9,354**

**SUBTOTAL**

**\$36,948**

Case Service Contract/s to:

**\$0**

**\$0**

**\$0**

**\$0**

**\$0**

**TOTAL DOR PROGRAM COST**

**\$36,948**

# CENTER JOINT UNIFIED SCHOOL DISTRICT

## DOR Program Budget

Fiscal Year 2011-12

July 1, 2011 - June 30, 2012

0.25

FTE Counselor Units

### DEPARTMENT OF REHABILITATION SERVICES

<u>ITEM</u>	<u>FTE EXPENDITURE</u>	<u>FTE</u>	<u>TOTAL</u>
Rehabilitation Counselor	1 FTE = \$110,377	0.25	\$27,594

Case Services

(Individual Client Expenses)

\$9,354

SUBTOTAL

\$36,948

Case Service Contract/s to:

\$0

\$0

\$0

\$0

\$0

TOTAL DOR PROGRAM COST

\$36,948

☒ Original

☐ Amendment

☐ Revision

Contractor Name and Address:  
Center Joint Unified School District  
8408 Watt Ave.  
Antelope, CA 95843

Contract Number:

Federal ID Number:

Page 1 of 1

Budget Period:

Effective Date:

Effective Date:

7/1/09-6/30/10

Line No.	Position Title & FTE	FTE	Amount Budgeted	Budget Change	Budget Change	TOTAL BUDGET
1	<b>PERSONNEL</b>					
2	TPP Program Coordinator 40 hrs/wk, 10 mos	25%	\$17,550.00			\$17,550.00
3	TPP Employment specialist 20 hrs/wk, 10 mos	50%	\$27,600.00			\$27,600.00
4	TPP District Administrator 40 hrs/wk, 12 mos	2%	\$3,730.00			\$3,730.00
5	TPP Secretary 40hrs/wk, 12 mos	2%	\$1,000.00			\$1,000.00
6						
7						
8						
9						
10						
11						
12						
13						
14	<b>Subtotal</b>		\$49,880.00			\$49,880.00
15	<b>OPERATING</b>					
16	Office Supplies		\$1,024.00			\$1,024.00
17	Travel/Mileage		\$1,700.00			\$1,700.00
18	Training		\$500.00			\$500.00
19	Instructional Materials		\$1,750.00			\$1,750.00
20	Printing		\$500.00			\$500.00
21						
22						
23						
24	<b>Subtotal</b>		\$5,474.00			\$5,474.00
25	<b>Personnel and Operating Subtotal</b>		\$55,354.00			\$55,354.00
26	<b>INDIRECT COST</b>	2.8800%	\$1,594.20			\$1,594.20
27	<b>TOTALS (rounded to nearest dollar)</b>		\$56,948			\$56,948

Indirect costs are allowable costs, incurred by an organization, which support the activities of a program or contract, but are not directly assigned to the specific program or contract and are allocated to the program or contract using a method in compliance with Office of Management and Budget (OMB) circulars. The allocation method must be fully explained in the contract budget narrative and must be supported by actual costs incurred and paid by the organization. The allocation of indirect costs cannot be based on an arbitrary rate.

☒ Original

☐ Amendment

☐ Revision

Contractor Name and Address:  
Center Joint Unified School District  
8408 Watt Ave.  
Antelope, CA 95843

Contract Number:

Federal ID Number:

94-6002490

Page 1 of 1

Budget Period:

7/1/10-6/30/11

Effective Date:

Effective Date:

Line No.	Position Title & FTE	Amount Budgeted	Budget Change	Budget Change	TOTAL BUDGET
1	PERSONNEL				
2	TPP Program Coordinator 40 hrs/wk, 10 mos	25%	\$15,550.00		\$15,550.00
3	TPP Employment specialist 20 hrs/wk, 10 mos	50%	\$25,600.00		\$25,600.00
4	TPP District Administrator 40 hrs/wk, 12 mos	2%	\$4,000.00		\$4,000.00
5	TPP Secretary 40hrs/wk, 12 mos	2%	\$1,000.00		\$1,000.00
6					
7					
8					
9					
10					
11					
12					
13	Subtotal	\$46,150.00			\$46,150.00
14	OPERATING				
15	Office Supplies		\$2,204.00		\$2,204.00
16	Travel/Mileage		\$2,000.00		\$2,000.00
17	Training		\$500.00		\$500.00
18	Instructional Materials		\$4,000.00		\$4,000.00
19	Printing		\$500.00		\$500.00
20					
21					
22					
23	Subtotal	\$9,204.00			\$9,204.00
24	Personnel and Operating Subtotal	\$55,354.00			\$55,354.00
25	INDIRECT COST	2.8800%	\$1,594.20		\$1,594.20
	TOTALS (rounded to nearest dollar)	\$56,948			\$56,948

Indirect costs are allowable costs, incurred by an organization, which support the activities of a program or contract, but are not directly assigned to the specific program or contract and are allocated to the program or contract using a method in compliance with Office of Management and Budget (OMB) circulars. The allocation method must be fully explained in the contract budget narrative and must be supported by actual costs incurred and paid by the organization. The allocation of indirect costs cannot be based on an arbitrary rate.



Original



Amendment



Revision

Contractor Name and Address:  
Center Joint Unified School District  
8408 Watt Ave.  
Antelope, CA 95843

Contract Number:

94-6002490

Page 1 of 1

Budget Period:

7/1/11-6/30/12

Effective Date:

Effective Date:

Line No.	Position Title & FTE	FTE	Amount Budgeted	Budget Change	Budget Change	TOTAL BUDGET
1	PERSONNEL					
2	TPP Program Coordinator 40 hrs/wk, 10 mos	25%	\$15,550.00			\$15,550.00
3	TPP Employment specialist 20 hrs/wk, 10 mos	50%	\$25,600.00			\$25,600.00
4	TPP District Administrator 40 hrs/wk, 12 mos	2%	\$4,000.00			\$4,000.00
5	TPP Secretary 40hrs/wk, 12 mos	2%	\$1,000.00			\$1,000.00
6						
7						
8						
9						
10						
11						
12						
13						
14	Subtotal		\$46,150.00			\$46,150.00
15	Office Supplies		\$2,204.00			\$2,204.00
16	Travel/Mileage		\$2,000.00			\$2,000.00
17	Training		\$500.00			\$500.00
18	Instructional Materials		\$4,000.00			\$4,000.00
19	Printing		\$500.00			\$500.00
20						
21						
22						
23						
24	Subtotal		\$9,204.00			\$9,204.00
25	Personnel and Operating Subtotal		\$55,354.00			\$55,354.00
		2.8800%	\$1,594.20			\$1,594.20
	TOTALS (rounded to nearest dollar)		\$56,948			\$56,948

Indirect costs are allowable costs, incurred by an organization, which support the activities of a program or contract, but are not directly assigned to the specific program or contract and are allocated to the program or contract using a method in compliance with Office of Management and Budget (OMB) circulars. The allocation method must be fully explained in the contract budget narrative and must be supported by actual costs incurred and paid by the organization. The allocation of indirect costs cannot be based on an arbitrary rate.

## **SERVICE BUDGET NARRATIVE**

### **PERSONNEL**

#### ***TPP Program Coordinator***

**Contract Duties:** Coordinates Center Unified School District TPP development and implementation. Oversees activities of TPP personnel, and serves as liaison with DOR Supervisor and Contract Administrator.

#### **Specific Job Duties:**

- Supervises Cooperative Agency TPP staff
- Monitors program expenditures and payments
- Maintains ongoing contact with DOR Supervisor and Contract Administrator
- Facilitates collaboration between DOR and school district personnel to assure successful partnership
- Coordinates curriculum development in Cooperative Agency schools
- Coordinates staff development activities to insure that special education teachers understand and support DOR/TPP activities
- Develops linkages to other school district and community-based programs and support services that may benefit TPP student/consumers
- Gather educational, psychological and functional information to be utilized by the DOR Counselor in the evaluation and planning process for TPP student/consumers
- Provides monthly progress reports for the DOR Counselor, DOR Supervisor, DOR Contract Administrator.
- Maintain accurate TPP student/consumers case files and records for the Contract Agency

#### **Non-Contract Duties – Workability Program Coordinator.**

- Maintain knowledge of state and federal legislation and regulations affecting special education
- Provide special education support to parents and students, school staff, and administrators in a region comprised of elementary, middle, and high school sites
- Assist parents in understanding their legal rights with respect to special education programs and services
- Assist with hiring, supervision, and evaluation of personnel directly assigned to regional special education programs
- Represent Special Education on professional and district committees
- Coordinate regional professional development needed for teachers and other special education support staff



### ***TPP Employment Specialist***

**Contract Duties:** In coordination with TPP Service Coordinators, develops work-based learning experiences for in-school TPP student/consumers related to their vocational interests and goals. Provides job development, placement, and follow-up services to TPP student/consumers.

#### **Specific Job Duties:**

- Establishes and maintains linkages and ongoing contact with local employers
  - Identifies appropriate job openings in competitive employment consistent with TPP student/consumers IPEs
  - Provides guidance and support to TPP student/consumers to assist in personal and social adjustment, job search and job maintenance
  - In cooperation with DOR Counselor provides linkage to employment training, destination training and other needed supports to enable TPP student/consumers to participate effectively in targeted job search and job placement
  - Monitors progress of TPP student/consumers on the job
  - Provides short-term job coaching, follow-along, and follow-up services to facilitate TPP student/consumers success in employment placement
  - Provides employer education and support
  - Maintains regular contact with DOR Counselor regarding progress of TPP student/consumers
  - Coordinates support services with TPP staff, agency personnel and community-based organizations.
  - Meets with Service Coordinators and TPP student/consumers to determine appropriate work-based experiences related to their vocational interests and goals
  - Contacts local public and private employers to develop and coordinate work-based learning experiences for TPP student/consumers including career interviews, job shadows, exploratory/unpaid work experience, and targeted job training
  - Maintains records and files related to contract duties
- \*This position is created for this contract only.

### ***TPP District Administrator***

**Contract Duties:** oversee the TPP operation

- Meet monthly with TPP Coordinator
- Meet quarterly with TPP Staff
- Monitor budget and expenditures
- Ensuring personnel activity reports or time allocation documents are maintained by contract staff and reflect accurate reporting.

Non-Contract Duties - District Superintendent: acts as the chief executive officer of the board and is responsible for the organization and administration of all functions and facilities of the district.

### **TPP Secretary**

#### **Contract Duties:**

- Serve as liaison between TTP site staff and district superintendent
- Order TPP-supplies
- Coordinate budget information with Director of Fiscal Services

Non-Contract Duties – Superintendent's Secretary: performs a variety of highly responsible and confidential secretarial and administrative support services for the District Superintendent and School Board.

### **OPERATING EXPENSES**

Office Supplies - Consumable office supplies, to be used during the contract period, including binders, paper, paper clips, pencils, pens, envelopes, printer cartridges, file folders and labels, portfolio folders, correction fluid, staples, stamp ink, scotch tape, memo pads, highlighters, and pushpins.

Travel/Mileage – Per diem and transportation costs for TPP staff to travel to contract training and meetings. Mileage expenses for TPP staff for delivery of contract services. Reimbursements will be at rates per Exhibit D (3).

Training – Training costs for attendance of TPP staff at contract services related training. All training must be approved by the DOR Contract Administrator.

Instructional Supplies - Includes items such as instructional and vocational materials, printing vocational specific/job specific tutorial handbooks, curriculum, portfolios, postage, and paper goods. To be used during contract period only.

Printing - Informational materials for use by TPP student/consumers and their families.

### **INDIRECT/ADMINISTRATIVE OVERHEAD**

Percentage of direct program costs for general management and support. This includes the SJUSD Budget, Accounting, Human Resources, and Maintenance and Operations Departments. Rate used is the rate calculated and approved annually by CDE.

**EXHIBIT D**  
**(Standard Agreement-Subvention)**

**SPECIAL TERMS AND CONDITIONS**

**1. NOTIFICATION**

..... All notices required by either party shall be in writing and sent by email, US mail, or personally delivered to the appropriate address. Mailing addresses may be changed by written notice.

**2. SETTLEMENT OF DISPUTES**

- A. In the event of a dispute, Contractor shall file a "Notice of Dispute" with the DOR within ten (10) days of discovery of the problem. Within ten (10) days of receipt of Notice of Dispute, the DOR Contract Administrator shall meet with the Contractor for purposes of resolving the dispute.
- B. Any dispute concerning a question of fact arising under the terms of this Agreement which is not disposed of within a reasonable period of time by Contractor and DOR Contract Administrator shall be brought to the attention of the DOR Contract Officer for resolution. The decision of the DOR Contract Officer shall be final.
- C. In the event of a dispute, the language contained within this Agreement shall prevail over any other language including that of the bid proposal.
- D. The existence of a dispute not fully resolved shall not delay Contractor to continue with the responsibilities under this Agreement, which is not affected by the dispute.

**3. CONTRACT AMENDMENT**

This agreement shall allow amendments should either party, during the term of the agreement, desire a change or amendment to the terms of this agreement, such changes or amendment shall be proposed in writing to the other party. The agreed upon changes shall be made through the State's official agreement amendment process. No amendment will be considered binding on either party until it is formally approved by the State.

**4. TERMINATION AND CANCELLATION**

- A. In addition to the rights under Exhibit C of the Standard Agreement, State or Contractor reserves the right to terminate/cancel this Agreement at its sole discretion at any time upon thirty (30) days prior written notice.
- B. In the case of early termination, Contractor shall submit an invoice in triplicate and a report in triplicate covering services to termination date, following the invoice and progress report requirements of this Agreement. A copy and description of any data collected up to termination date shall also be provided to State.
- C. Upon receipt of the invoice, progress report and data (if applicable), a final payment will be made to Contractor. This payment shall be for all State-approved, actually incurred

costs that in the opinion of State are justified, and shall include services rendered, and materials purchased or utilized (including all non-cancellable commitments) to termination date as specified in the proposal budget.

**5. POTENTIAL SUBCONTRACTORS (NOT APPLICABLE TO COOPERATIVE/CASE SERVICE AGREEMENTS)**

Nothing contained in this Agreement or otherwise, shall create any contractual relation between the State and any subcontractors, and no subcontract shall relieve the Contractor of his responsibilities and obligations hereunder. The Contractor agrees to be as fully responsible to the State for the acts and omissions of its subcontractors and of persons either directly or indirectly employed by any of them as it is for the acts and omissions of persons directly employed by the Contractor. The Contractor's obligation to pay its subcontractors is an independent obligation from the State's obligation to make payments to the Contractor. As a result, the State shall have no obligation to pay or to enforce the payment of any moneys to any subcontractor. Contractor shall not subcontract any services under this Agreement without prior approval of the State.

**6. TRAVEL AND REIMBURSEMENT RATES**

Contractor agrees that all travel expenses and per diem rates paid under this contract shall be reimbursed at actual costs not to exceed the Department of Personnel Administration (DPA) designated rates stated on the DPA website. No travel outside the State of California is allowed without prior documented written authorization from the DOR Contract Administrator.

**7. SOFTWARE**

Contractor certifies that it has appropriate systems and controls in place to ensure that state funds will not be used in the performance of this contract for the acquisition, operation or maintenance of computer software in violation of copyright laws.

**8. TRAINING SEMINARS, WORKSHOPS OR CONFERENCES**

If said Contractor provides training seminars, workshops, or conferences, Contractor must obtain prior DOR approval of the location, costs, dates, agenda, instructors, instructional materials, and attendees at any reimbursable training seminar, workshop, or conference pursuant to this agreement and of any reimbursable publicity or educational materials to be made available for distribution. The Contractor should acknowledge the support of the State whenever publicizing the work under this agreement in any media. The provision does not apply to necessary staff meetings or training sessions held for the staff of the Contractor to conduct routine business matters.

**9. INSURANCE REQUIREMENTS**

**A. GENERAL LIABILITY INSURANCE**

Contractor must furnish to the DOR a certificate of insurance showing that a limit of liability of not less than \$1,000,000 per occurrence for bodily injury and property damage liability combined, is presently in affect for the contractor. The certificate of insurance shall show that activities are protected through commercial general liability insurance. Additional insurance,

such as automobile liability insurance is required if a motor vehicle is used in the performance of the contract, i.e. transporting of persons by any mode of transportation.

The certificate of insurance **must** include; (1) the insurer will not cancel the insured's coverage without 30 days prior written notice to the State; and (2) the certificate of insurance must provide the State of California, its officers, agents, employees, and servants are included as additional insured, but only with the respect to work performed for the State of California under the contract.

..... Evidence of insurance must be issued by an insurance company acceptable to the Department of General Services, Office of Risk Management (DGS/ORIM) or be provided through partial or total self-insurance acceptable to DGS/ORIM.

## **B. WORKERS' COMPENSATION INSURANCE**

1. Contractor shall have and maintain, for the term of this Agreement, workers' compensation insurance issued by an insurance carrier licensed to underwrite workers' compensation insurance in the State of California.
2. Unless a current copy is on file with the agency, Contractor shall submit either an applicable Certificate of Insurance (ACORD 25) or a Certificate of Consent to Self-Insure issued by the Director of the agency to the State as evidence of compliance with the workers' compensation insurance requirement.

## **C. AUTOMOBILE LIABILITY INSURANCE (TRANSPORTING CONSUMERS)**

1. **For public schools and for-profit organizations:** Automobile Liability insurance must include Any-Auto, Hired-Autos, Non-Owned Autos, and any other auto used in performing services under the contract. For **seating capacity up to 7 people** (includes driver), the Contractor's certificate of insurance shall state a limit of liability of not less than **\$1,000,000** per occurrence for bodily injury and property damage liability combined. For **seating capacity for 8 –15 people** (includes driver) the certificate of insurance shall state a limit of liability of not less than **\$1,500,000** per occurrence for bodily injury and property damage liability combined. For **seating capacity for 16 passengers** or more the certificate of insurance shall state a limit of liability of not less than **\$5,000,000** per occurrence for bodily injury and property damage liability combined.
2. **For non-profit organizations:** Automobile Liability insurance must include Any-Auto, Hired-Autos, Non-Owned Autos, and any other auto used in performing services under the contract. For **seating capacity of up to 15 people** (includes driver) the certificate of insurance shall state a limit of liability of not less than **\$1,000,000** per occurrence for bodily injury and property damage liability combined. For **seating capacity for 16 passengers** or more the certificate of insurance shall state a limit of liability of not less than **\$5,000,000** per occurrence for bodily injury and property damage liability combined.

## **10. CONFLICT OF INTEREST (FOR NON-PROFITS ONLY)**

- A. Contractor certifies that its employees and the officers of its governing body shall avoid any actual or potential conflicts of interest, and that no officer or employee who exercises any functions or responsibilities in connection with this Agreement shall have any personal financial interest or benefit which either directly or indirectly arises from this Agreement.**
- B. Contractor shall establish safeguards to prohibit its employees or its officers from using their positions for a purpose which could result in private gain or which give the appearance of being motivated for private gain for themselves or others, particularly those with whom they have family, business, or other ties.**

## **11. CONFIDENTIALITY**

- A. Contractor agrees that any report or material created during the performance of this contract will not be released to any source except as required by this contract or otherwise authorized by DOR. Any information obtained by Contractor in the performance of this contract is confidential and shall not be published or open to public inspection in any manner, except as authorized by DOR.**
- B. Contractor agrees to maintain the confidentiality of any information concerning any consumers that the contractor may obtain in the performance of this contract, and specifically agrees to comply with the provisions applicable to such information as set forth in 34 Code of Federal Regulations, Section 361.38, Title 9, California Code of Regulations, Section 7140 et seq., and the Information Practices Act of 1977 (California Civil Code Section 1798 et seq.)**
- C. Contractor agrees to report any security breach or incident involving DOR consumers' personal information to the DOR's Contract Administrator and the DOR's Information Security Officer. The DOR's Information Security Officer can be contacted via e-mail at [isoinfo@dor.ca.gov](mailto:isoinfo@dor.ca.gov).**

**Security breaches or incidents that must be reported include, but are not limited to:**

- 1. Inappropriate use or unauthorized disclosure of DOR consumers' personal information by the Contractor or the Contractor's assignees. Disclosure methods include, but are not limited to, electronic, paper, and verbal.**
- 2. Unauthorized access to DOR consumers' personal information. Information can be held in medium that includes, but is not limited to, electronic and paper.**
- 3. Loss or theft of information technology (IT) equipment or data containing DOR consumers' personal information. IT equipment includes, but is not limited to, laptop and desktop computers, PDAs, CDs, DVDs, flash drives, servers, printers, peripherals, and any other portable electronic devices and media. Data can be held in medium that includes, but is not limited to, electronic and paper.**

Contractor agrees to provide annual security and privacy training for all individuals who have access to personal, confidential, or sensitive information relating to the performance of this contract. Contractor agrees to obtain and maintain acknowledgements from all individuals to evidence their understanding of the consequences of violating California privacy laws and the contractor's information privacy and security policies. For contractors that do not have a security program that includes annual security and privacy training, a self-training manual is available on the DOR website under the "Providers" tab in the "Requirements" section under "Annual Security and Privacy Training for VR Service Providers." The self-training manual is named "Protecting Privacy in State Government" and can be downloaded at the following link: <http://www.dor.ca.gov/eps/servpro.htm>

Additional training and awareness tools are available at the California Office of Information Security and Privacy Protection (OISPP) website. OISPP created the self-training manual, "Protecting Privacy in State Government" that DOR revised to meet its business needs.

## **12. AUDIT AND REVIEW REQUIREMENTS**

### **(a) General Audit and Review Requirements**

1. Contractor shall submit to the DOR such reports, accounts, and records deemed necessary by the DOR to discharge its obligation under State and Federal laws and regulations, including the applicable 2 CFR Part, 220, 225, 230 (OMBs).
2. Contractor agrees to comply with all laws, regulations, ordinances, and policies of any governmental unit having jurisdiction over the rehabilitation program with regards to construction, medicine, health, safety, wages, hours, working conditions, workers' compensation, licensing and all other activities requiring compliance. Contractor shall accept financial responsibility in the event of non-compliance.
3. Contractor shall provide State's staff access to all Contractor records and evaluations of individuals referred to the program.
4. The State shall have the right to conduct inspections, reviews, and/or audits of the Contractor to determine whether the services provided and the expenditures invoiced by the Contractor were in compliance with this contract agreement and other applicable federal or state statutes and regulations.
5. Contractor agrees that Department of Rehabilitation, State Controller's Office, Department of General Services, Bureau of State Audits, Federal Department of Education Auditors, or their designated representatives shall have the right to review and to copy any records and supporting documentation pertaining to the performance of the contract, including such books, records, accounts, consumer service records, and other supporting documentation that may be relevant to the audit or investigation.
6. Contractor to include a provision in its independent auditor agreements that allows DOR access to any audit materials, information, and reports in support of the Contractor's "Independent Auditor Report" for review in performance in the event of a DOR audit.

7. Contractor agrees to maintain such records for possible audit for a minimum of three (3) years after final payment, or until resolution of all issues which may arise as a result of any litigation, claim, negotiation, audit or any other action involving the records prior to expiration of the three (3) year period, whichever is later. Contractor agrees to allow the auditors access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records.

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**(b) Annual Federal Finance Audit (For agreements \$500,000 and above)**  
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In addition to the general audit and review requirements, the Contractor agrees to provide an annual audit as required by the federal "Single Audit Act" of 1994, as amended. This audit shall be made in accordance with the Office of Management and Budget (OMB) Circular A-133 (Audits of States, Local Governments, and Non-Profit Organizations).

Contractor agrees to submit one copy of the audit report and all management letters to:

Audit Section  
Department of Rehabilitation  
721 Capitol Mall, 3<sup>rd</sup> Floor  
Sacramento, CA 95814

Copies of the audit report and letters are due on or before the 15<sup>th</sup> day of the fifth month, following the end of the Contractor's fiscal year.



**EXHIBIT E**  
**(Standard Agreement-Subvention)**

**ADDITIONAL PROVISIONS –SUBVENTION AGREEMENTS**

**1. FEDERAL REQUIREMENTS**

The Federal Office of Management and Budget (OMB) has established unified administrative requirements and cost principles for determining allowable costs chargeable to Federal awards. The Contractor agrees to abide by the following federal rules and regulations applicable to its organization as specifically defined in the following, except where the contract is more restrictive.

- 2 CFR Part 215/34 CFR Part 74 (OMB A-110) – Administration of Grants and Agreements with Institutions of Higher Education, Hospitals, and Other Non-Profit Organizations
- 34 CFR Part 80 (OMB A-102) – Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments
- 2 CFR Part 220 (OMB A-21) - Cost Principles for Educational Institutions
- 2 CFR Part 225 (OMB A-87) - Cost Principles for State, Local, and Indian Tribal Governments
- 2 CFR Part 230 (OMB A-122) - Cost Principles for Non-Profit Organizations
- OMB A-133 - Audits of States, Local Governments, and Non-Profit Organizations

A copy of the OMB Circulars listed above are available for download and review on the Internet at [www.whitehouse.gov/omb/circulars](http://www.whitehouse.gov/omb/circulars). A copy of Title 34 CFRs are available at <http://www.gpoaccess.gov/cfr/index.html>.

**2. FEDERAL FUNDING INTELLECTUAL PROPERTY**

In any agreement funded in whole or in part by the federal government, DOR may acquire and maintain the Intellectual Property rights, title and ownership which results directly and indirectly from the agreement. However, the federal government shall have non-exclusive, non-transferable, irrevocable, paid-up license throughout the world to use, duplicate, or dispose of such Intellectual Property throughout the world in any manner for governmental purposes and to have and permit others to do so.

**3. DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION**

By signing this contract, Contractor certifies that neither it nor its principals is presently debarred, suspended, proposed for department, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department of agency.

4. THE FOLLOWING PROVISIONS ARE SUBJECT TO THIS AGREEMENT (IF APPLICABLE)

- A. Equal Employment Opportunity--All contracts require compliance with E.O. 11246--Equal Employment Opportunity, as amended by E.O. 1137--Amending Executive Order 11246 Relating to Equal Employment Opportunity, and as supplemented by regulations at 41 CFR Part 6--Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor.
- B. Clean Air Act (42 U.S.C. 7401 et seq.) and the Federal Water Pollution Control Act (33 U.S.C. 1251 et seq.), as amended--Contracts of amounts in excess of \$100,000 shall require the Contractor to agree to comply with all applicable standards, orders, or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401 et seq.) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251 et seq.). Violations shall be reported to ED and the Regional Office of the Environmental Protection Agency (EPA).
- C. Byrd Anti-Lobbying Amendment (31 U.S.C. 1352)--By signing this agreement, the Contractor who is awarded an agreement of \$100,000 or more certifies that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant, or any other award covered by 31 U.S.C. 1352. Contractor shall also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award.
- D. All contractors shall comply with the following statutes and regulations:
  - Subject: Discrimination on the basis of race, color, or national origin.  
Statute: Title VI of the Civil Rights Act of 1964 (45 U.S.C. 2000 through 2000d-4).  
Regulation: 34 CFR part 100.
  - Subject: Discrimination on the basis of sex  
Statute: Title IX of the Education Amendments of 1972 (20 U.S.C. 1681-1683).  
Regulations: 34 CFR part 106.
  - Subject: Discrimination on the basis of handicap.  
Statute: Section 504 of the Rehabilitation Act of 1973 (29U.S.C. 794).  
Regulation: 34 CFR part 104handicap.
  - Subject: Discrimination on the basis of age.  
Statute: The Age Discrimination Act (42 U.S.C. 6101 et seq.).  
Regulation: 34 CFR part 110

5. RETURN OF INAPPROPRIATE USE OF FUNDS

By signing this agreement, Contractor shall certify that in the event of funds used inappropriately, funds must be returned to DOR.

**EXHIBIT F**  
**(Standard Agreement -Subvention)**

**COOPERATIVE/CASE SERVICE AGREEMENT PROVISIONS**

**1. CONTRACT MANUAL**

Contractor acknowledges and agrees with the policies requirements and conditions of the Department of Rehabilitation's Contract Manual and its additional policy requirements and conditions for Case Services/Cooperative Contract Program Agreements as applicable for the Fiscal Year(s) covered under this contract. Match requirements are applicable to Cooperative Programs agreements only.

**2. CONTRACTOR'S MONITORING**

The Contractor is responsible for monitoring the percentage of time/number of hours devoted by staff on the contract for overall consistency with the contract terms and the approved contracted budget.

**3. DOR CONTRACT MONITORING**

The DOR Contract Administrator will monitor and document the contractor's performance to ensure compliance with all contract provisions. The DOR Contractor Administrator will:

- A. Maintain documentation on all contract activities, including the performance of the contract services, invoice reviews and approvals, monitoring activities, and other contract administration activities.
- B. Monitor the contract to ensure services were performed according to the quality, quantity, objectives, timeframes and manner specified in the contract, and that the Contractor prepares and maintains adequate documentation to support the services provided, expenditures reimbursements, and/or any applicable match requirements.
- C. Review and approve invoices for payment to substantiate expenditures for the work performed, including verification that costs invoiced for the provision of services to DOR applicants/ consumers during the contract period are based on actual allowable costs, and that the invoices are current, correct, and timely.
- D. Ensure that all Service Invoices, and Certified Expenditure Summaries if applicable, are received within 180 days of the end of the fiscal year. If not received, obtain written justification from the contractor for the delay and a timeline when final invoicing will be received.
- E. Verify that the contractor has fulfilled all requirements of the contract before approving the final invoice.
- F. Ensure there are sufficient funds to pay for all services rendered as required by the contract.

- G. Ensure, by the end of the second quarter, that the projected certified expenditure match will be sufficient to support the budgets as outlined in this contract. If not, contact the appropriate Collaborative Services Program Specialist. (Cooperative Program Contracts only)**
- H. Identify low usage levels and consider partial disencumbrance of contract funds.**
- I. Periodically review personnel activity reports for staff funded by the contract to ensure that the Contractor is preparing and maintaining personnel activity reports in compliance with the applicable OMB circular.**
- J. Verify that all contract staff are providing services in accordance to their duties specified in the contract, including ensuring that:**
- **Personnel duty statements or a copy of the Contract Budget Narrative/Contract Duty Statement has been provided to each staff person to communicate the specific duties to be performed under the contract.**
  - **Verify that job duties, as provided by the contract staff, match contract duty statements and service descriptions.**
  - **Ensure that the contractor has submitted to DOR appropriate documentation that supports the services provided to DOR applicants/consumers, including monthly (or otherwise specified) progress reports, consumer listings, utilization/service reports, and/or other agreed-upon documentation.**
  - **Verify that contract staff provide services only to authorized DOR consumers. (Case Service Contracts only)**
  - **Review the CAS 170AA report. (Case Service Contracts only)**

## EXHIBIT F – ADDITIONAL PROVISIONS

### I. Contract Monitoring and Reporting

The CJUSD – TPP District Administrator/Program Coordinator shall monitor the contract by:

- Submitting the completed DOR 801B (service invoice), and a monthly outcome tracking report to the DOR Contract administrator on a monthly basis
- Ensuring personnel activity reports or time allocation documents and a list of TPP student/consumers served are prepared and maintained by contract staff in accordance with appropriate OMB circular and reflect accurate reporting
- Submitting personnel activity reports on time allocation documents and a list of TPP student/consumers served as requested by DOR Contract Administrator
- Communicating with DOR staff routinely about TPP student/consumers participation in service activities and providing DOR staff assigned DOR counselor with progress reports on each TPP student/consumers receiving services for that month progress reports should include TPP student. Consumers name, and other necessary or required information.
- Meet quarterly with DOR Contract Administrator and DOR staff to review contract progress and outcomes with regards to contract objectives, evaluate the program's effectiveness; discuss modifications of services as necessary to achieve program goals, and annually review the achievements of the Cooperative Agreement in relation to the objectives identified.
- Utilizing the Contractor Self Assessment tool on an annual basis to ensure contract compliance

### II. Transportation

Transportation will be provided to TPP student/consumers as needed under this contract. CJUSD will not transport 16 or more TPP student/consumers in one vehicle at a time.

CCC-307

**CERTIFICATION**

I, the official named below, CERTIFY UNDER PENALTY OF PERJURY that I am duly authorized to legally bind the prospective Contractor to the clause(s) listed below. This certification is made under the laws of the State of California.

<i>Contractor/Bidder Firm Name (Printed)</i> <b>Center Joint Unified School District</b>		<i>Federal ID Number</i> <b>94-6002490</b>
<i>By (Authorized Signature)</i>  		
<i>Printed Name and Title of Person Signing</i> <b>Scott A. Loehr, Superintendent</b>		
<i>Date Executed</i> <b>December 16, 2009</b>	<i>Executed in the County of</i> <b>Sacramento &amp; Placer Counties</b>	

**CONTRACTOR CERTIFICATION CLAUSES**

1. **STATEMENT OF COMPLIANCE**: Contractor has, unless exempted, complied with the nondiscrimination program requirements. (Gov. Code §12990 (a-f) and CCR, Title 2, Section 8103) (Not applicable to public entities.)

2. **DRUG-FREE WORKPLACE REQUIREMENTS**: Contractor will comply with the requirements of the Drug-Free Workplace Act of 1990 and will provide a drug-free workplace by taking the following actions:

a. Publish a statement notifying employees that unlawful manufacture, distribution, dispensation, possession or use of a controlled substance is prohibited and specifying actions to be taken against employees for violations.

b. Establish a Drug-Free Awareness Program to inform employees about:

- 1) the dangers of drug abuse in the workplace;
- 2) the person's or organization's policy of maintaining a drug-free workplace;
- 3) any available counseling, rehabilitation and employee assistance programs; and,
- 4) penalties that may be imposed upon employees for drug abuse violations.

c. Every employee who works on the proposed Agreement will:

- 1) receive a copy of the company's drug-free workplace policy statement; and,
- 2) agree to abide by the terms of the company's statement as a condition of employment on the Agreement.

Failure to comply with these requirements may result in suspension of payments under the Agreement or termination of the Agreement or both and Contractor may be ineligible for award of any future State agreements if the department determines that any of the following has occurred: the Contractor has made false certification, or violated the

certification by failing to carry out the requirements as noted above. (Gov. Code §8350 et seq.)

**3. NATIONAL LABOR RELATIONS BOARD CERTIFICATION:** Contractor certifies that no more than one (1) final unappealable finding of contempt of court by a Federal court has been issued against Contractor within the immediately preceding two-year period because of Contractor's failure to comply with an order of a Federal court, which orders Contractor to comply with an order of the National Labor Relations Board. (Pub. Contract Code §10296) (Not applicable to public entities.)

**4. CONTRACTS FOR LEGAL SERVICES \$50,000 OR MORE- PRO BONO REQUIREMENT:** Contractor hereby certifies that contractor will comply with the requirements of Section 6072 of the Business and Professions Code, effective January 1, 2003.

Contractor agrees to make a good faith effort to provide a minimum number of hours of pro bono legal services during each year of the contract equal to the lesser of 30 multiplied by the number of full time attorneys in the firm's offices in the State, with the number of hours prorated on an actual day basis for any contract period of less than a full year or 10% of its contract with the State.

Failure to make a good faith effort may be cause for non-renewal of a state contract for legal services, and may be taken into account when determining the award of future contracts with the State for legal services.

**5. EXPATRIATE CORPORATIONS:** Contractor hereby declares that it is not an expatriate corporation or subsidiary of an expatriate corporation within the meaning of Public Contract Code Section 10286 and 10286.1, and is eligible to contract with the State of California.

**6. SWEATFREE CODE OF CONDUCT:**

a. All Contractors contracting for the procurement or laundering of apparel, garments or corresponding accessories, or the procurement of equipment, materials, or supplies, other than procurement related to a public works contract, declare under penalty of perjury that no apparel, garments or corresponding accessories, equipment, materials, or supplies furnished to the state pursuant to the contract have been laundered or produced in whole or in part by sweatshop labor, forced labor, convict labor, indentured labor under penal sanction, abusive forms of child labor or exploitation of children in sweatshop labor, or with the benefit of sweatshop labor, forced labor, convict labor, indentured labor under penal sanction, abusive forms of child labor or exploitation of children in sweatshop labor. The contractor further declares under penalty of perjury that they adhere to the Sweatfree Code of Conduct as set forth on the California Department of Industrial Relations website located at [www.dir.ca.gov](http://www.dir.ca.gov), and Public Contract Code Section 6108.

b. The contractor agrees to cooperate fully in providing reasonable access to the contractor's records, documents, agents or employees, or premises if reasonably required by authorized officials of the contracting agency, the Department of Industrial Relations,

or the Department of Justice to determine the contractor's compliance with the requirements under paragraph (a).

7. **DOMESTIC PARTNERS:** For contracts over \$100,000 executed or amended after January 1, 2007, the contractor certifies that contractor is in compliance with Public Contract Code section 10295.3.

## **DOING BUSINESS WITH THE STATE OF CALIFORNIA**

The following laws apply to persons or entities doing business with the State of California.

1. **CONFLICT OF INTEREST:** Contractor needs to be aware of the following provisions regarding current or former state employees. If Contractor has any questions on the status of any person rendering services or involved with the Agreement, the awarding agency must be contacted immediately for clarification.

Current State Employees (Pub. Contract Code §10410):

1). No officer or employee shall engage in any employment, activity or enterprise from which the officer or employee receives compensation or has a financial interest and which is sponsored or funded by any state agency, unless the employment, activity or enterprise is required as a condition of regular state employment.

2). No officer or employee shall contract on his or her own behalf as an independent contractor with any state agency to provide goods or services.

Former State Employees (Pub. Contract Code §10411):

1). For the two-year period from the date he or she left state employment, no former state officer or employee may enter into a contract in which he or she engaged in any of the negotiations, transactions, planning, arrangements or any part of the decision-making process relevant to the contract while employed in any capacity by any state agency.

2). For the twelve-month period from the date he or she left state employment, no former state officer or employee may enter into a contract with any state agency if he or she was employed by that state agency in a policy-making position in the same general subject area as the proposed contract within the 12-month period prior to his or her leaving state service.

If Contractor violates any provisions of above paragraphs, such action by Contractor shall render this Agreement void. (Pub. Contract Code §10420)

Members of boards and commissions are exempt from this section if they do not receive payment other than payment of each meeting of the board or commission, payment for preparatory time and payment for per diem. (Pub. Contract Code §10430 (e))



2. LABOR CODE/WORKERS' COMPENSATION: Contractor needs to be aware of the provisions which require every employer to be insured against liability for Worker's Compensation or to undertake self-insurance in accordance with the provisions, and Contractor affirms to comply with such provisions before commencing the performance of the work of this Agreement. (Labor Code Section 3700)

3. AMERICANS WITH DISABILITIES ACT: Contractor assures the State that it complies with the Americans with Disabilities Act (ADA) of 1990, which prohibits discrimination on the basis of disability, as well as all applicable regulations and guidelines issued pursuant to the ADA. (42 U.S.C. 12101 et seq.)

4. CONTRACTOR NAME CHANGE: An amendment is required to change the Contractor's name as listed on this Agreement. Upon receipt of legal documentation of the name change the State will process the amendment. Payment of invoices presented with a new name cannot be paid prior to approval of said amendment.

5. CORPORATE QUALIFICATIONS TO DO BUSINESS IN CALIFORNIA:

a. When agreements are to be performed in the state by corporations, the contracting agencies will be verifying that the contractor is currently qualified to do business in California in order to ensure that all obligations due to the state are fulfilled.

b. "Doing business" is defined in R&TC Section 23101 as actively engaging in any transaction for the purpose of financial or pecuniary gain or profit. Although there are some statutory exceptions to taxation, rarely will a corporate contractor performing within the state not be subject to the franchise tax.

c. Both domestic and foreign corporations (those incorporated outside of California) must be in good standing in order to be qualified to do business in California. Agencies will determine whether a corporation is in good standing by calling the Office of the Secretary of State.

6. RESOLUTION: A county, city, district, or other local public body must provide the State with a copy of a resolution, order, motion, or ordinance of the local governing body which by law has authority to enter into an agreement, authorizing execution of the agreement.

7. AIR OR WATER POLLUTION VIOLATION: Under the State laws, the Contractor shall not be: (1) in violation of any order or resolution not subject to review promulgated by the State Air Resources Board or an air pollution control district; (2) subject to cease and desist order not subject to review issued pursuant to Section 13301 of the Water Code for violation of waste discharge requirements or discharge prohibitions; or (3) finally determined to be in violation of provisions of federal law relating to air or water pollution.

8. PAYEE DATA RECORD FORM STD. 204: This form must be completed by all contractors that are not another state agency or other governmental entity.

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# **CENTER JOINT UNIFIED SCHOOL DISTRICT**

## **Resolution # 11/2009-10 Naming of Authorized Person to Sign and Execute Any and All Documents Required by Department of Rehabilitation**

**WHEREAS**, the Board of Trustees of Center Joint Unified School District has read the proposed agreement between State of California. Department of Rehabilitation (DOR), and Center Joint Unified School District and Center Joint Unified School District Board of Trustees acknowledges the benefits and responsibilities to be shared by both parties to said agreement.

**NOW, THEREFORE, BE IT RESOLVED** that Center Joint Unified School District Board of Trustees does hereby authorize Scott A. Loehr of Center Joint Unified School District on behalf of Center Joint Unified School District to sign and execute any and all documents required by DOR to effectuate the execution of contracts and/or amendments except to increase the financial liability of Center Joint Unified School District. This authorization shall remain in effect until the expiration of the contract and shall automatically expire at that time, unless earlier revoked or extended by the Board of Directors.

### **CERTIFICATION**

I, the Board of Trustees Clerk named below, hereby certify that the foregoing resolution was duly and regularly adopted by the Board of Trustees of Center Joint Unified School District at a meeting of Center Joint Unified School District Board regularly called and convened at which a quorum of the Board of Trustees was present and voting, and that said resolution was adopted by a vote of the majority of all Trustees present at said meeting.

**IN WITNESS WHEREOF**, I have hereunto set my hand as Board of Trustees Clerk of Center Joint Unified School District.

The foregoing resolution was passed and adopted at a regular meeting of the Governing Board of the Center Joint Unified School District held at 4747 PFE Road in Roseville, California 95747 on the 16<sup>th</sup> of December, by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

---

Libby A. Williams, Clerk of the Board  
Center Joint Unified School District

---





Date

STATE OF CALIFORNIA  
**GRANT/CONTRACT SIGNATURE AUTHORIZATION**  
DR 325 (Rev. 12/98) Computer Generated


DEPARTMENT OF REHABILITATION

<b>GRANTEE/CONTRACTOR:</b>  STATE OF CALIFORNIA Department of Rehabilitation 721 Capitol Mall Sacramento, California 95814	<b>SUBGRANTEE/CONTRACTEE:</b> (Legal Corporation/Public Agency Name & Address)
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The following persons are authorized to request reimbursement of expenses incurred as a result of the agreement between the Grantee/Contractor and Subgrantee/Contractee named above:

Signature 	Name (Please Type or Print) <b>Scott A. Loehr</b>	Title (Please Type or Print) <b>Superintendent</b>
Signature 	Name (Please Type or Print) <b>Jeanne Bess</b>	Title (Please Type or Print) <b>Director of Fiscal Services</b>
Signature 	Name (Please Type or Print)	Title (Please Type or Print)
Signature 	Name (Please Type or Print)	Title (Please Type or Print)

I hereby delegate authority to request reimbursement of expenses as shown above.

Authorized Signature per Board Resolution 	Name (Please Type or Print) <b>Scott A. Loehr</b>	Date Signed
----------------------------------------------------------------------------------------------------------------------------------	------------------------------------------------------	-------------

**ACORD™ CERTIFICATE OF LIABILITY INSURANCE**DATE (MM/DD/YYYY)  
12/1/2009

**PRODUCER** Wells Fargo of California Insurance Services, Inc.  
1039-A North McDowell Blvd.  
Petaluma, CA 94954  
707-773-2900

**THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.**

**INSURERS AFFORDING COVERAGE**

NAIC #

**INSURED** Center Unified School District  
Schools Insurance Authority  
c/o P.O. Box 276710  
Sacramento, CA 95827

INSURER A: Schools Insurance Authority JPA

INSURER B:

INSURER C:

INSURER D:

INSURER E:

**COVERAGES**

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

PROD ADD'L LTR	INSURER	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YYYY)	POLICY EXPIRATION DATE (MM/DD/YYYY)	LIMITS	
A		<b>GENERAL LIABILITY</b> <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC	Ref.No.2009MOLC	07/01/2009	07/01/2010	EACH OCCURRENCE	\$ 1,000,000
						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$
						MED EXP (Any one person)	\$
						PERSONAL & ADV INJURY	\$
						GENERAL AGGREGATE	\$
						PRODUCTS - COMP/OP AGG	\$
A		<b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS	Ref.No.2009MOLC	07/01/2009	07/01/2010	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000
						BODILY INJURY (Per person)	\$
						BODILY INJURY (Per accident)	\$
						PROPERTY DAMAGE (Per accident)	\$
		<b>GARAGE LIABILITY</b> <input type="checkbox"/> ANY AUTO				AUTO ONLY - EA ACCIDENT	\$
						OTHER THAN AUTO ONLY: EA ACC	\$
						AGG	\$
		<b>EXCESS/UMBRELLA LIABILITY</b> <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE  <input type="checkbox"/> DEDUCTIBLE <input type="checkbox"/> RETENTION \$				EACH OCCURRENCE	\$
						AGGREGATE	\$
							\$
							\$
A		<b>EMPLOYER'S LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? If yes, describe under SPECIAL PROVISIONS below OTHER	Self Insured #4550401156	07/01/2009	07/01/2010	WC STATL-TORY LIMITS <input checked="" type="checkbox"/> OTHER	
						E.L. EACH ACCIDENT	\$ 1,000,000
						E.L. DISEASE - EA EMPLOYEE	\$ 1,000,000
						E.L. DISEASE - POLICY LIMIT	\$ 1,000,000

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS**

Re: The State of California, its officers, agents, servants and employees are additional insureds, but only as to the liability arising out of the negligent acts of the Covered Member, with respect to Contract #27636 Transition Partnership Program.

**CERTIFICATE HOLDER****CANCELLATION Ten Day Notice for Non-Payment**

State of California  
Rehabilitation Department  
721 Capital Mall, 6th Floor  
Sacramento, CA 95814  
Attn: Shari Cooley, Contract Analyst

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE

*Shari Cooley*

## **IMPORTANT**

If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

## **DISCLAIMER**

The Certificate of Insurance on the reverse side of this form does not constitute a contract between the issuing insurer(s), authorized representative or producer, and the certificate holder, nor does it affirmatively or negatively amend, extend or alter the coverage afforded by the policies listed thereon.

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

## **ADDITIONAL INSURED—MANAGERS OR LESSORS OF PREMISES**

This endorsement modifies insurance provided under the following:

**COMMERCIAL GENERAL LIABILITY COVERAGE PART.**

### **SCHEDULE**

1. Designation of Premises (Part Leased to You):

2. Name of Person or Organization (Additional Insured):

State of California  
Rehabilitation Department  
721 Capital Mall, 8th Floor  
Sacramento, CA 95814  
Attn: Shari Cooley, Contract Analyst

3. Additional Premium:

(If no entry appears above, the information required to complete this endorsement will be shown in the Declarations as applicable to this endorsement.)

WHO IS INSURED (Section II) is amended to include as an insured the person or organization shown in the Schedule but only with respect to liability arising out of the ownership, maintenance or use of that part of the premises leased to you and shown in the Schedule and subject to the following additional exclusions:

This insurance does not apply to:

1. Any "occurrence" which takes place after you cease to be a tenant in that premises.
2. Structural alterations, new construction or demolition operations performed by or on behalf of the person or organization shown in the Schedule.

Re: The State of California, its officers, agents, servants and employees are additional insureds, but only as to the liability arising out of the negligent acts of the Covered Member, with respect to Contract #27636 Transition Partnership Program.

# *Center Unified School District*

**AGENDA REQUEST FOR:**

**Dept./Site: OAK HILL ELEMENTARY SCHOOL**

**Date: DECEMBER 4, 2009**

**To: BOARD OF TRUSTEES**

**From: DAVID GRIMES, PRINCIPAL**

**Action Item X**

**Information Item**

**# Attached Pages 44**

**Principal's Initials:** DEA

**SUBJECT: OAK HILL 2010 SINGLE PLAN FOR STUDENT ACHIEVEMENT**

Each year schools are required to revise their Single Plan for Student Achievement. The new plan is to include updated, disaggregated assessment and demographic information. Based on this data, updated conclusions and goals for improvement are developed. This plan steers the site expenditure of revenues from state and federal categorical funds.

The Oak Hill School Site Council met and approved Oak Hill's updated plan on December 3, 2009.

We request Center Joint Unified School District Board of Trustees' approval of Oak Hill's 2010 Single Plan for Student Achievement.

**CONSENT AGENDA**



# **The Single Plan for Student Achievement**

**OAK HILL ELEMENTARY SCHOOL**

**34-73973-6107734  
CDS Code**

**Date of this revision: November 2009**

**The *Single Plan for Student Achievement* (SPSA) is a plan of actions to raise the academic performance of all students to the level of performance goals established under the California Academic Performance Index. California *Education Code* sections 41507, 41572, and 64001 and the federal No Child Left Behind Act (NCLB) require each school to consolidate all school plans for programs funded through the School and Library Improvement Block Grant, the Pupil Retention Block Grant, the Consolidated Application, and NCLB Program Improvement into the *Single Plan for Student Achievement*.**

**For additional information on school programs and how you may become involved locally, please contact the following person:**

**Contact Person: David Grimes**

**Position: Principal**

**Telephone Number: 916-338-6460**

**Address: 3909 North Loop Blvd., Antelope, CA 95843**

**E-mail Address: davidgrimes@centerusd.k12.ca.us**

**Center Unified School District**

**The District Governing Board approved this revision of the School Plan on \_\_\_\_\_.**

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## **School Vision and Mission**

Oak Hill Elementary strives to be a community of life-long learners where the support of parents, community, staff, and peers will provide a safe, friendly, caring environment where each person will flourish, take risks, be secure and grow in knowledge, confidence, love, and respect.

### **GOALS:**

- A safe, orderly environment for all students and staff
- Quality curriculum and instruction
- Uninterrupted instructional time
- Frequent assessment of student performance to ensure success
- Clear communication between home and school
- An environment where everyone helps each other
- Students attending daily, on time, ready to learn
- Maintain a sense of humor, keeping things in perspective

At Oak Hill we believe

- that all people can learn and grow
- that all people learn and teach best in a positive, supportive, and trusting environment
- that all people have potential and unique talents and styles to contribute

In this environment, we envision that we and our students will:

- be responsible, empowered, self motivated, productive learners and decision-makers
- value and respect ourselves and others
- cooperate and communicate as a member of a team and assume appropriate leadership roles
- cultivate a balance of academic, social, physical, and emotional growth
- play an active role in the technological world
- demonstrate global awareness

## **School Profile**

Oak Hill Elementary is one of four elementary schools in Center Unified School District. We are located in the center of Antelope, a dynamic community of economic and social diversity. Oak Hill elementary opened in 1994 and serves students from kindergarten through fifth grade with a current enrollment of approximately 745 students.

To create an environment that promotes powerful learning we provide standards-based curriculum, presented in a variety of learning modalities, designed to develop critical thinking skills. We also develop an appreciation and respect for cultural diversity through our *Second Step Violence Prevention Program*.

Students who attend Oak Hill Elementary reach or exceed the grade level standards through the *Open Court Reading Program*, *Harcourt Math Program*, *Harcourt Science Program*, and *Houghton Mifflin Social Studies Program* in grades K-5.

We believe that parents and community play an integral part in the success of our students. Therefore, we encourage the participation of parents, community members, and business partners.

To our students and their families we pledge to provide an enriching education to include:

- Alternative programs operating after school
- An academic support network for students' success
- Staff development to ensure the most qualified teachers
- Communication with families about upcoming events
- Frequent assessment of student performance to ensure success
- A research-based, explicit reading and math program designed to meet the needs of all learners
- A safe and orderly environment for all students and staff
- Peer mediation training
- An environment where everyone helps one another

## **Analysis of Current Instructional Program**

The following statements are adapted from No Child Left Behind (NCLB), Title I Part A, and the California Essential Program Components (EPC). These statements may be used to discuss and develop findings that characterize the instructional program at this school for students:

- Not meeting performance goals
- Meeting performance goals
- Exceeding performance goals

Special consideration should be given to any practices, policies, or procedures found to be noncompliant through ongoing monitoring of categorical programs.

### **Standards, Assessment, and Accountability**

- At Oak Hill, we use a variety of assessments to determine a student's needs. The following assessments are used at a variety of grade levels: the San Diego Quick (SDQ), Basic Phonics Skills Test (BPST), Advanced Phonics Skills Test (APST), fluency assessments, Direct Writing Assessment (DWA), Open Court unit assessments, chapter tests in reading and math, pre- and post-tests in the math program, Degrees of Reading Power (DRP), Accelerated Reader tests, and CST tests as part of the STAR program. Additionally, students are assessed every 20 days in relation to recently taught state standards in order to gauge the effectiveness of instruction as well as drive ongoing remediation efforts.

### **Staffing and Professional Development**

- Teachers have received training on the *Read Naturally* software for our computer labs
- Teachers receive new training as well as refresher courses in the *Open Court 2002 Reading Program*
- The District offers in-service training in *Open Court*, *Harcourt Math Program*, *Harcourt Science Program*, *Houghton Mifflin Social Studies* and *Fred Jones Behavior Management Techniques*
- Computer training in-services are provided for Aires, our student information data system; standards-based report cards; and e-mail and internet use.
- Teachers have the opportunity throughout the year to attend off-site conferences to learn new techniques to ensure all students reach the grade level standards, and to enhance their classroom environment. (EX CAG sponsored training on differentiation and assessment.)
- An Academic Coach provides teacher training
- Seven early out days are scheduled during the year for collaboration at grade level and across the grades.
- On site video training for *Harry Wong's First Days of School* and *Fred Jones Behavior Management Techniques*.
- On site training for "Depth and Complexity" strategies for increased reading comprehension.

### Teaching and Learning

- Since the 1997-1998 school year, we have been using the *Open Court Reading Series*. In the 2005-2006 school year we adopted *Open Court 2002* grades K-5. This reading program is approved by the state, and aligned to the standards.
- In the 2009-2010 school year we adopted the *Harcourt Math Program*, 2008 version. We previously had used an earlier version of the same program. This math program is approved by the state, and aligned to the standards.
- In the 2006-2007 school year, we adopted the *Houghlin Mifflin Social Studies Program*. This social studies program is approved by the state, and aligned to the standards.
- In the 2007-2008 school year, we adopted the *Harcourt Science Program*. This program is approved by the state, and aligned to the standards.
- Teachers' daily lesson plans (or the pacing guides) state the grade level standards being addressed in reading and math.
- 150 minutes per day are allotted towards the Language Arts program and 60 minutes per day are allotted towards the math curriculum.

### Opportunity and Equal Educational Access

- Students have access to small group instruction in the classroom during workshop time to pre-teach or re-teach the curriculum
- Every classroom has supplemental materials to support the curriculum.
- We offer a free or reduced lunch and breakfast to students who qualify.
- Administrative classroom "walk-thrus" are held regularly in each class to insure all best practices are being implemented.

### Involvement

- We have an ELD teacher to address the needs of our English Language Learners.
- We have a school ELAC (English Language Advisory Committee) and a District DELAC (District English Language Advisory Committee) for our non-English speaking parents.
- We have translators available to bridge the language barrier gap between our non-English speaking parents and the school.
- Student Study Team meetings are held at least 1 morning a week to address student needs.
- Students and their families have access to our school library.
- We have an active Parent/Teacher Association to involve parents in the school.
- Student attendance is emphasized by the teaching staff, office staff, and administration by communication with families when their child is absent.
- Student health issues are addressed by our district nursing department.
- Parent support/participation/involvement is encouraged, welcomed at Oak Hill.

### Funding

- We provide an intervention program for students at risk of retention. Students most at risk remain at school for additional time outside the regular school day to develop the skills needed to meet the grade level standards. We offer an

after school program staffed by teachers. Many of the teachers also offer a homework program to give students additional help on specific class work.

- All classrooms have approximately 3-6 computers for student use throughout the day. Students in grades K-5 are provided Internet access for research projects.
- All classrooms have listening centers to accommodate student needs.
- All classrooms have supplemental materials in the core curriculum for student use.
- Students have access to the Harcourt Math Intervention computer program, the *Accelerated Reader* program, the *Math Facts in a Flash* program, and the *Read Naturally* Program to build their fluency and comprehension skills.

## **ANALYSIS OF CURRENT EDUCATIONAL PRACTICE**

### **Intervention**

Oak Hill Elementary provides after school support for students who are at risk of retention. Students in grades 1-5 who are struggling in Language Arts may attend our Intervention program twice a week for one hour each day. Students in grades 4-5 who are struggling in math may attend our Intervention program twice a week for one hour each day.

Students attending the after school program for Language Arts spend part of their time on the computer using *Read Naturally*, a computerized reading program that focuses on reading fluency and comprehension skills. Students in the math intervention program practice math skills using a variety of games, flash cards, *Math Facts in a Flash*, and Harcourt Math Intervention software.

## **ANALYSIS OF CURRENT EDUCATIONAL PRACTICE**

### **GATE**

Oak Hill provides an after school enrichment program for the GATE population. Students enjoy a science based hands on program provided through *Mad Science of Sacramento*. This is a 7 week program designed to increase students' interest in the sciences. This year students will be actively involved in the investigation molecules – solid, liquid and gas; seismology and tectonic plates; weather; simple machines; movie sound effects; and insects. Further study will focus on Philosophy including Socratic thinking, famous philosophers, and branches of philosophy.

## **ANALYSIS OF CURRENT EDUCATIONAL PRACTICE**

### **Reaching Resolution**

Oak Hill is participating for a fourth year in the Reaching Resolution program that is offered through the Sacramento County Office of Education's Center for Youth Citizenship. Students in grades 4-5 receive training that provides them with tools to reach peaceful resolution during a conflict. As a participating school, a team of students from Oak Hill will receive training throughout the year at the County Office of Education. These students will also participate in a Community Showcase that will be put on in March 2010. It is the hope of the school staff that by participating in this program, the school will become a safer place for students to attend. Student will be empowered to solve their own disputes with other students without resorting to physical aggression. School climate will be affected positively, leading to greater attendance and more time on task.



# STUDENT PERFORMANCE DATA SUMMARY

## School Demographic Characteristics October, 2008 CBEDS

Male								Female							
	Am. Indian or Alaska Native	Asian	Pacific Islander	Filipino	Hispanic or Latino	African American Not Hispanic	White	Am. Indian or Alaska Native	Asian	Pacific Islander	Filipino	Hispanic Or Latino	African American Not Hispanic	White	Total
Kdg		3		2	5	9	29	2	9			12	6	43	120
1st		2	1	1	9	8	38		2	4	4	6	3	39	117
2nd		4		2	7	7	34		1	1	3	9	16	33	117
3rd		2		3	5	6	33	1	2		2	9	20	48	131
4th	1	6	2	5	7	5	41	1	5	1	2	7	6	42	131
5th	2	1		2	6	6	38		3		5	17	12	34	126
Other															
Total	3	18	3	15	39	41	213	4	22	6	16	60	63	239	742

I.

Ethnic/Racial (08 CBEDS & 09 STAR)	Percent
African American	15
American Indian	2
Asian	7
Filipino	5
Hispanic or Latino	15
Pacific Islander	1
White (not Hispanic)	55

Parent Educational Level (STAR)	Percent
Parent with a response	98
Of those with a response	
Not a high school graduate	4
High school graduate	19
Some College	42
College graduate	37
Graduate	7

These percentages may not sum to 100 due to Responses of: other, multiple, declined to state, Or non-response.

\*This number is the percentage of student answer documents with stated parent Education level information.

Participants in Free or Reduced Price Lunch (STAR 2009)	Percent
	43

Average Parent Educational Level	3.14
The average of all responses where "1" represents "Not a high school graduate" and "5" Graduate school."	

English Learners (STAR 2009)	Percent
	15

Fully credentialed teachers (CBEDS)	Percent
	100

Multi-track year-round school	no
-------------------------------	----

Teachers with emergency credentials	0
-------------------------------------	---

School Mobility (STAR 2009)	93
-----------------------------	----

This is the percent of students who were counted on this school's October CBEDS.

Enrollment in grades 2-11 on first Day of testing (STAR 2009)	Number
	519

District Mobility (STAR 2009)	93
-------------------------------	----

This is the percent of students who were counted on the district October CBEDS.

Number of students excused from STAR testing (STAR 2009)	
Students required to have alternative Assessments due to IEP exemptions	0

Average Class Size (CBEDS)	
Grades	Average
K-3	19
4-6	32

Students excused per parent written request	0
---------------------------------------------	---

Number of Students Tested (STAR)	519
----------------------------------	-----

## STATE ACCOUNTABILITY: ACADEMIC PERFORMANCE INDEX (API)

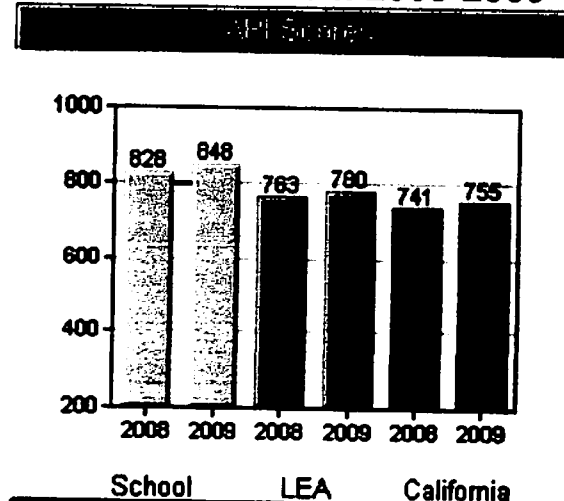
The API is a system for scoring schools statewide between 200 and 1,000, according to results of student performance based on the Student Testing and Reporting System (STAR). A score of 800 or higher is considered by the state to be in the "high achieving" range.

STAR 2009 Percent Tested	Number Included In the 2009 API	2009 API (Growth)	2008 API (Base)	2008-2009 Growth Target	2008-2009 Growth	Met Target School-wide	Met Target comparable Improvement
100	482	848	828	A	+20	Yes	Yes

Student Groups	Number of Pupils Included in 2009 API	Numerically Significant in Both Years	2009 Subgroup API Growth	2008 Subgroup Base	2008-2009 Growth Target	2008-2009 Growth	Met 2008-2009 Subgroup Growth Target
African American, not Hispanic	72	No	N/A	N/A	N/A	N/A	N/A
American Indian or Alaska Native	10	No	N/A	N/A	N/A	N/A	N/A
Asian	33	No	N/A	N/A	N/A	N/A	N/A
Filipino	26	No	N/A	N/A	N/A	N/A	N/A
Hispanic or Latino	67	No	N/A	N/A	N/A	N/A	N/A
Pacific Islander	5	No	N/A	N/A	N/A	N/A	N/A
White not Hispanic	267	Yes	865	848	A	17	Yes
Economically Disadvantaged	206	Yes	804	767	5	37	Yes
English Learners	110	No	N/A	796	N/A	N/A	N/A
Students with Disabilities	39	No	N/A	N/A	N/A	N/A	N/A

A=scored at or above the interim statewide performance target of 800  
LEA= Center Unified School District

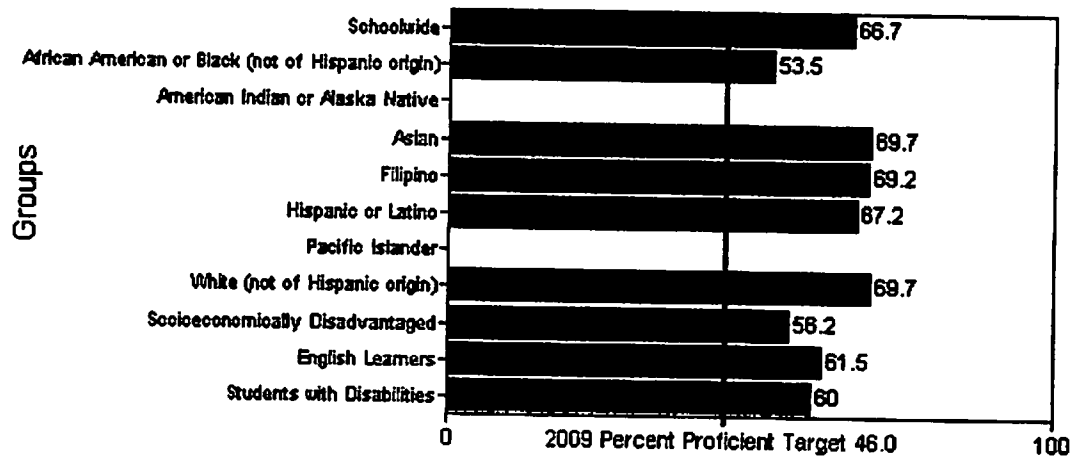
### API Scores From 2008-2009



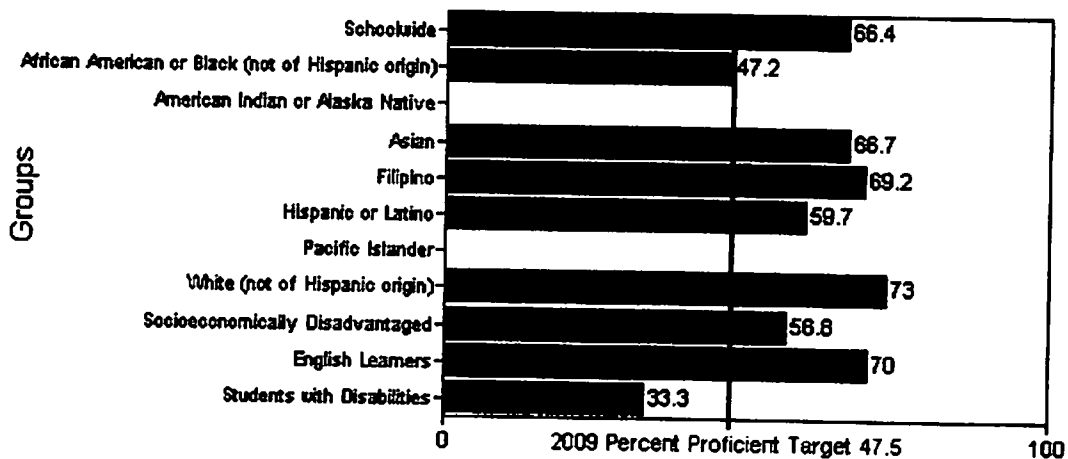
## Federal Accountability: Adequate Yearly Progress (AYP)

Met AYP Criteria	English-Language Arts	Mathematics
Participation Rate	Yes	Yes
Percent Proficient	Yes	Yes
API	Yes	Yes

English-Language Arts - Percent At or Above Proficient



Mathematics - Percent At or Above Proficient



**Table 1: Academic Performance Disaggregated by Numerically Significant Subgroups-Language Arts**

CALIFORNIA STANDARDS TEST PROFICIENCY LEVEL		ACADEMIC PERFORMANCE INDEX (API) DATA BY STUDENT GROUP*								
		All Students			White			Socio-Economically Disadvantaged		
		2007	2008	2009	2007	2008	2009	2007	2008	2009
Number (#) and Percent (%) At or Above Proficient	#	260	284	321	163	171	186	66	75	114
	%	54	54	64	57	58	67	36	38	54
Number and Percent At Basic	#	158	175	127	86	87	67	77	78	66
	%	33	33	26	30	30	24	42	39	31
Number and Percent Below Basic	#	43	50	36	23	23	16	29	31	21
	%	9	10	7	8	8	6	16	16	10
Number and Percent Far Below Basic	#	19	18	14	14	12	7	12	15	12
	%	4	3	3	5	4	3	7	8	6
TOTAL NUMBER AND PERCENT	#	480	527	498	286	293	276	184	199	213
	%	100	100	100	60	56	55	38	38	43

\*Table represents data of significantly populated subgroups according to State guidelines

**Conclusions indicated by the data:**

1. The percentage of "White" students has declined by 5% between 2007 and 2009, while the percentage of Socio-Economically Disadvantaged (SED) students grew by 5% between 2007 and 2009.
2. There was a significant closing of the achievement gap between 2007 and 2009 in English Language Arts, with 54% of SED students currently scoring in the Advanced/Proficient range. While there was a 10% increase in the total school population achieving proficiency, there was an increase of 18% during the same time period for the SED student population.
3. Oak Hill is making progress in clearing out students scoring in the Below Basic and Far Below Basic ranges in all significantly populated groups. SED students in that range decreased from 23% to 16% between 2007 and 2009.

Table 2: Academic Performance Disaggregated by Numerically Significant Subgroups-Mathematics

CALIFORNIA STANDARDS TEST PROFICIENCY LEVEL										ACADEMIC PERFORMANCE INDEX (API) DATA BY STUDENT GROUP*													
All Students			White			Socio-Economically Disadvantaged			2007		2008		2009		2007		2008		2009				
									2007		2008		2009		2007		2008		2009				
Number (#) and Percent (%) At or Above Proficient		#	324	353	324	188	213	195	99	106	53	56	Number and Percent At Basic		%	66	66	65	68	72	71	54	53
		#	93	111	113	53	53	55	44	59	60												
Number and Percent Below Basic		%	19	21	23	19	18	20	24	29	28	Number and Percent Far Below Basic		#	55	52	58	28	22	24	31	26	28
		%	11	10	12	10	8	9	17	13	13												
Number and Percent Far Below Basic		#	16	15	7	8	7	1	10	10	6	TOTAL NUMBER AND PERCENT		%	3	3	1	3	2	1	5	5	3
		#	488	531	502	277	295	275	184	201	215												
		%	100	100	100	57	56	55	38	38	43												
		%	488	531	502	277	295	275	184	201	215												

Conclusions indicated by the data:

1. Math scores, while high, have had very little movement between 2007 and 2009, although there has been a significant decrease in the number of students scoring in the Far Below Basic range, dropping from 16 to 7 school wide.
2. Significant progress is being made in the percent of SED students scoring in the Below Basic and Far Below Basic range, dropping from 22% in 2007 to 16% in 2009, a decrease of 6%. This is accompanied by a 2% increase in the number of SED students scoring in the Advanced/Proficient range.

**Table 3: Academic Performance by Grade Level- Language Arts**

CALIFORNIA STANDARDS TEST PROFICIENCY LEVEL		ACADEMIC PERFORMANCE INDEX (API) DATA BY GRADE LEVEL											
		Grade: 2			Grade: 3			Grade: 4			Grade: 5		
		2007	2008	2009	2007	2008	2009	2007	2008	2009	2007	2008	2009
Number (#) and Percent (%) At or Above Proficient	#	65	73	70	66	65	79	75	81	99	66	65	73
	%	52	52	58	54	48	60	64	64	79	55	52	60
Number and Percent At Basic	#	44	52	32	42	46	30	35	38	23	38	39	42
	%	35	36	27	34	34	23	30	30	18	31	32	35
Number and Percent Below Basic	#	11	12	13	12	17	18	4	6	3	13	15	2
	%	9	9	11	10	13	14	3	4	2	11	12	2
Number and Percent Far Below Basic	#	5	4	5	4	7	5	4	2	0	4	5	4
	%	4	3	4	3	5	4	3	2	0	3	4	3
TOTAL NUMBER AND PERCENT	#	125	141	120	124	135	132	118	127	125	121	124	121
	%	100	100	100	100	100	100	100	100	100	100	100	100

**Conclusions indicated by the data:**

1. All grade levels have made significant growth in the percentage of students scoring in the Advanced/Proficient range, with each grade level making at least a 5% growth, led by 4<sup>th</sup> grade with a 15% growth in students achieving at Advanced/Proficient in Language Arts.
2. More students are scoring in the Below Basic and Far Below Basic levels in Language Arts in the Primary Grades (2-3) between 2007 and 2009, with an increase of 2% in 2<sup>nd</sup> grade, and an increase of 5% in 3<sup>rd</sup> grade.
3. Fourth grade has made the most growth in English Language Arts by not only demonstrating a 15% increase at the Advanced/Proficient levels, but also a decrease of 4% in the students scoring in the Below Basic and Far Below Basic ranges, including 0% of students Far Below Basic in 2009. Similarly, 5<sup>th</sup> grade students have decreased the percent of students in Below Basic and Far Below Basic from 14% in 2007 to 5% in 2009.

**Table 4: Academic Performance by Grade Level- Mathematics**

CALIFORNIA STANDARDS TEST PROFICIENCY LEVEL		ACADEMIC PERFORMANCE INDEX (API) DATA BY GRADE LEVEL											
		Grade: 2			Grade: 3			Grade: 4			Grade: 5		
		2007	2008	2009	2007	2008	2009	2007	2008	2009	2007	2008	2009
Number (#) and Percent (%) At or Above Proficient	#	69	76	63	102	101	94	88	101	102	61	75	65
	%	56	54	52.5	83	74	71	74	78	82	50	60	52
Number and Percent At Basic	#	27	38	34	12	25	26	21	22	21	37	26	32
	%	22	27	28.5	9	19	20	17	17	17	30	21	25
Number and Percent Below Basic	#	21	22	20	9	8	11	8	5	2	17	17	25
	%	17	15	17	7	6	8	7	4	2	14	13	20
Number and Percent Far Below Basic	#	7	5	2	0	1	1	2	2	0	7	7	4
	%	6	4	2	0	1	1	2	1	0	6	6	3
TOTAL NUMBER AND PERCENT	#	124	141	119	123	135	132	119	130	125	122	125	126
	%	100	100	100	100	100	100	100	100	100	100	100	100

**Conclusions indicated by the data:**

1. Fourth grade has demonstrated significant growth in the percent of students scoring at the Advanced/Proficient level between 2007 and 2009 (74% to 82%). Fifth grade has demonstrated modest growth (50% to 52%).
2. Second and 3<sup>rd</sup> grade students demonstrated a decrease in the percent of students scoring at the Advanced/Proficient levels between 2007 and 2009, although 3<sup>rd</sup> grade still has more than 70% of students scoring in that range.
3. Second grade has decreased the percent of students at both the high and low ends of the scoring, with 6.5% more students scoring in the middle, or Basic, level.

**Table 3: English-Language Arts Adequate Yearly Progress (AYP)**

<p align="center"><b>English-Language Arts</b></p> <p align="center"><b>Target 46%</b></p> <p align="center"><b><u>Met all percent proficient rate criteria? YES</u></b></p>				
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<b><u>GROUPS</u></b>	<b><u>Valid Scores</u></b>	<b><u>Number At or Above Proficient</u></b>	<b><u>Percent At or Above Proficient</u></b>	<b><u>Met 2009 AYP Criteria*</u></b>
<b>Schoolwide</b>	478	319	66.7	Yes
<b>African American or Black (not of Hispanic origin)</b>	71	38	53.5	—
<b>American Indian or Alaska Native</b>	10	—	—	—
<b>Asian</b>	33	23	69.7	—
<b>Filipino</b>	26	18	69.2	—
<b>Hispanic or Latino</b>	67	45	67.2	—
<b>Pacific Islander</b>	5	—	—	—
<b>White (not of Hispanic origin)</b>	267	184	69.7	Yes
<b>Socioeconomically Disadvantaged</b>	206	114	56.2	Yes
<b>English Learners</b>	110	67	61.5	Yes
<b>Students with Disabilities</b>	39	—	60	—

\*Reported by the state only for numerically significant populations

Conclusions indicated by the data:

1. Oak Hill exceeded federal growth targets for all numerically significant populations.
2. Emphasis should continue to be placed on improving performance of SED students, who as a group reached proficiency at a rate 10% lower than the school as a whole.



Table 4: Mathematics Adequate Yearly Progress (AYP)

Mathematics
Target 47.5
Met all percent proficient rate criteria? YES

GROUPS				
Schoolwide	Valid Scores	Number At or Above Proficient	Percent At or Above Proficient	Met 2009 AYP Criteria?
African American or Black (not of Hispanic origin)	72	34	47.2	Yes
American Indian or Alaska Native	10	—	—	—
Asian	33	22	66.7	—
Filipino	26	18	69.2	—
Hispanic or Latino	67	40	59.7	—
Pacific Islander	5	—	—	—
White (not of Hispanic origin)	267	195	73	Yes
Socioeconomically Disadvantaged	206	117	56.8	Yes
English Learners	110	77	70	Yes
Students with Disabilities	39	13	33.3	—
*Reported by the state only for numerically significant populations				
Conclusions indicated by the data:				
1. Oak Hill exceeded federal growth targets for all numerically significant populations.				
2. Emphasis should continue to be placed on improving performance of SED students, who as a group reached proficiency at a rate nearly 10% lower than the school as a whole.				

**Table 5: 2008 Physical Fitness Report**

<b>2008 Physical Fitness Report Summary of Results</b>			
<b>Physical Fitness Tasks</b>	<b>Total Tested</b>	<b>% in HFZ</b>	<b>% not in HFZ</b>
<b>Aerobic Capacity</b>	126	93.7	6.3
<b>Body Composition</b>	126	81.0	19
<b>Abdominal Strength</b>	126	89.7	10.3
<b>Trunk Extension</b>	126	100	0.0
<b>Upper Body Strength</b>	126	79.4	20.6
<b>Flexibility</b>	126	89.7	10.3
<b>6 of 6 fitness standards</b>	75	59.5	59.5
<b>5 of 6 fitness standards</b>	31	24.6	84.1
<b>4 of 6 fitness standards</b>	12	9.5	93.7
<b>3 of 6 fitness standards</b>	4	3.2	96.8
<b>2 of 6 fitness standards</b>	3	2.4	99.2
<b>1 of 6 fitness standards</b>	1	0.8	100
<b>0 of 6 fitness standards</b>	0	0.0	100
<b>Total Tested</b>	126	100	100
<b>Conclusions indicated by the data:</b>			
<ol style="list-style-type: none"> <li>1. All but 16% of students met or exceeded the standard in at least 5 of 6 fitness tests.</li> <li>2. Upper Body Strength (20.6% not meeting standard) and Body Composition (19% not meeting standard) are the areas most in need of extra attention.</li> </ol>			

**Table 6: California English Language Development (CELDT) Data**

Grade	California English Language Development Test (CELDT) Results 2008-2009										
	Advanced		Early Advanced		Intermediate		Early Intermediate		Beginning		Number Tested
	#	%	#	%	#	%	#	%	#	%	#
<b>K</b>	0	0	4	9	11	26	13	30	15	35	43
<b>1</b>	1	4	4	17	15	63	4	17	0	0	24
<b>2</b>	0	0	8	24	17	50	6	18	3	9	34
<b>3</b>	4	11	9	26	18	51	3	9	1	3	35
<b>4</b>	4	14	16	55	7	24	0	0	2	7	29
<b>5</b>	8	57	5	36	0	0	0	0	1	7	14
<b>Total</b>	17	9	46	26	68	38	26	15	22	12	179

## Planned Improvements in Student Performance

The school site council has analyzed the academic performance of all student groups and has considered the effectiveness of key elements of the instructional program for students failing to meet API and AYP growth targets. As a result, it has adopted the following school goals, related actions, and expenditures to raise the academic performance of student groups not meeting state standards:

<b>SCHOOL GOAL # _1_</b> Students will show a two percent decrease in the number of students performing in the Below Basic and Far Below Basic categories on the CST assessment in Language Arts.				
Student groups and grade levels to participate in this goal: <ul style="list-style-type: none"> <li>All students, Socioeconomically Disadvantaged, English Learners,</li> </ul>		Anticipated annual performance growth for each group: <ul style="list-style-type: none"> <li>Two percent decrease in the number of students performing in the Below Basic and Far Below Basic categories on the CST assessment in Language Arts</li> </ul>		
Means of evaluating progress toward this goal: <ol style="list-style-type: none"> <li>CST for Language Arts</li> <li>Open Court and Fluency Assessments</li> <li>Cut-Points for Retention checklist</li> <li>California Frameworks Blueprints</li> <li>Best Instructional Practices staff development</li> </ol>		Group data to be collected to measure academic gains: <ol style="list-style-type: none"> <li>20 day assessments</li> <li>Accelerated Reader Reports</li> <li>Dataquest Reports</li> <li>Report Cards each trimester</li> </ol>		
Actions to be Taken to Reach This Goal	Start Date Completion Date	Proposed Expenditures	Estimated Cost	Funding Source
Extended learning time after school	September 09-May 10	Intervention Teachers	\$16,500	District
EL support	August 09-May 10	.5 ELD teacher & 1 INS Aide	\$42,500	District
Small group instruction during workshop	August 09-May 10	None	None	
Academic Coaches staff development	September 09-May 10	1 Academic Coach	\$65,000	District
Computer Support	August 09-May 10	System Support Technician	\$24,000	SLIP/District
Technology Upgrades	October 09-May 10	Computer Software	\$3,700	SLIP
Access to appropriate reproduced materials	August 09-May 10	Copy Center Copies	\$24,000	SLIP
Library Support	August 09-May 10	20 hr/wk Library Technician	\$12,00	SLIP
Increased fluency practice	August 09-May 10	Additional books & materials	\$1,612	SLIP

## Planned Improvements in Student Performance

The school site council has analyzed the planned program improvements and has adopted the following program support goals, related actions, and expenditures to raise the academic performance of student groups not meeting state standards:

<b>PROGRAM SUPPORT GOAL # <u>2</u></b> Students will show a two percent decrease in the number of students performing in the Below Basic and Far Below Basic categories on the CST assessment in Mathematics.				
Groups participating in this goal: <ul style="list-style-type: none"> <li>All students, Socioeconomically disadvantaged, English Learners</li> </ul>		Anticipated annual growth for each group: <ul style="list-style-type: none"> <li>Two percent decrease in the number of student performing in the Below Basic and Far Below Basic categories on the CST assessment in Mathematics.</li> </ul>		
Means of evaluating progress toward this goal: <ol style="list-style-type: none"> <li>CST for Mathematics</li> <li>Harcourt mash Assessments</li> <li>Cut-points for Retentions checklist</li> <li>California Frameworks Blueprints</li> <li>Best Instructional Practices staff development</li> </ol>		Group data to be collected to measure gains: <ol style="list-style-type: none"> <li>20 Day Assessments</li> <li>Dataquest Reports</li> <li>Report Cards</li> </ol>		
Actions to be Taken to Reach This Goal	Start Date Completion Date	Proposed Expenditures	Estimated Cost	Funding Source
Extended learning time after school	Sept. 09-May 10	Intervention Teachers	\$6,500	District
Small group instruction during workshop	August 09-May 10	None	None	
Academic Coaches staff development	August 09-May 10	Academic Coach	\$65,000	District
Computer Support	August 09-May 10	System Support Technician	\$24,000	District/SLIP
Access to appropriate reproduced materials	August 09-May 10	Copy Center Copies	\$24,000	SLIP

## Planned Improvements in Student Performance

The school site council has analyzed the planned program improvements and has adopted the following program support goals, related actions, and expenditures to raise the academic performance of student groups not meeting state standards:

PROGRAM SUPPORT GOAL # <u>3</u> Through school wide programs, Oak Hill will provide a safe and drug free school for all its students.				
Groups participating in this goal: <ul style="list-style-type: none"> <li>All students</li> </ul>		Anticipated annual growth for each group: <ul style="list-style-type: none"> <li>Five percent reduction in Class I's and suspensions</li> </ul>		
Means of evaluating progress toward this goal: <ol style="list-style-type: none"> <li>Class I documentation</li> <li>Suspension documentation</li> </ol>		Group data to be collected to measure gains: <ol style="list-style-type: none"> <li>Actual Class I and suspension numbers (08-09 compared to 09-10)</li> </ol>		
Actions to be Taken to Reach This Goal	Start Date Completion Date	Proposed Expenditures	Estimated Cost	Funding Source
Telephone calls by the administration informing parents of Class I violations and suspensions	August 09-May 10	None	None	Center for Youth Citizenship
2 <sup>nd</sup> step Violence Prevention and Life Skills Reaching Resolution Program	August 09-May 10 September 09-May 10	None Community Showcase	None \$150	
Green Beret Conflict Mediation	August 09-May 10	None	None	

## **Use of Fiscal Resources**

The following fiscal practices apply to the use of funds generated through the Consolidated Application:

**The state fiscal year** is the period from July 1 to June 30. Funds not spent during this period become "carryover funds", to be budgeted for use the following fiscal year. Districts may allow carryover to remain at the school that generated the funds or may aggregate unspent funds from all schools and redistribute them according to the formula appropriate for each program. State law does not limit the amount of carryover funds.

**The federal fiscal year** is the period from October 1 through September 30. However, we are allowed to expend federal funds beginning the previous July 1. Thus, the period of allowable expenditure extends for 15 months. Title I law limits the amount of funds that may be carried over from the previous fiscal year to 15 percent, except for agencies that receive less than \$50,000. A waiver of this restriction may be requested from the State Board of Education once every three years.

**Eighty-five percent** of the funds from certain programs must be used for direct educational services at schools. This limitation applies to:

- Economic Impact Aid, State Compensatory Education Program
- Economic Impact Aid, limited-English-Proficient Program
- Title I, Part A, Improving Basic Programs

Up to 15 percent may be spent for administrative costs incurred at the school and district office in support of these programs.

**Expenditures are allowable** if they:

- Provide an effective means of achieving the purposes of the program funding source
- Are a reasonable use of limited resources
- Are necessary to achieve the goals of the plan
- Provide supplementary services for eligible students
- Do not fund services required by state law
- Do not pay for what, in the absence of these categorical funds, would be provided by the general fund

This definition meets the federal requirement that expenditures of funds “supplement, and not supplant” state and local expenditures.

**The district must reserve funds from the Title I, Part A, Basic Grant Program for:**

- Costs of parent involvement (1 percent minimum) and professional development (5 percent to 10 percent)
- Program Improvement schools, whatever is needed for costs of public school choice, transportation, and supplemental educational services, up to 20 percent of the district allocation

**The district may reserve funds from Title I, Part A, for:**

- Serving community day school students
- Capital expenses for Title I programs operated at private schools
- Salary differentials
- Preschool
- Summer school
- Before school, after school, and school year extension programs
- Neglected students
- Homeless students
- Assistance to schools

**The district may also reserve funds for:**

- Indirect costs of administering state and federal programs
- Repayment of disallowed expenditures

Funds received through the Consolidated Application must be used to reach school goals for improving the academic performance of all students to the level of state standards. In so doing, care must be exercised to ensure that each funding source is used for the purposes for which the funds are allocated, and for eligible students.



## Programs Included in this Plan

Check the box for each state and federal categorical program in which the school participates and, if applicable, enter amounts allocated. (The plan must describe the activities to be conducted at the school for each of the state and federal categorical program in which the school participates. If the school receives funding, then the plan must include the proposed expenditures.)

State Programs	Allocation
<input type="checkbox"/> California School Age Families Education <u>Purpose:</u> Assist expectant and parenting students succeed in school	\$ 0
<input type="checkbox"/> Economic Impact Aid/ State Compensatory Education <u>Purpose:</u> Help educationally disadvantaged students succeed in the regular program	\$ 0
<input checked="" type="checkbox"/> Economic Impact Aid/ English Learner Program <u>Purpose:</u> Develop fluency in English and academic proficiency of English learners	\$ 16,433
<input checked="" type="checkbox"/> Art, Music and PE Block Grant (one time) <u>Purpose:</u> Art and music enrichment	\$ 0.00
<input checked="" type="checkbox"/> Art, Music and PE Grant (ongoing) <u>Purpose:</u> Art and Music enrichment	\$ 80,516
<input checked="" type="checkbox"/> Peer Assistance and Review <u>Purpose:</u> Assist teachers through coaching and mentoring	\$ 25,919
<input checked="" type="checkbox"/> Pupil Retention Block Grant <u>Purpose:</u> Prevent students from dropping out of school	\$ 119,309
<input checked="" type="checkbox"/> School and Library Improvement Program Block Grant <u>Purpose:</u> Improve library and other school programs	\$ 76,530
<input checked="" type="checkbox"/> School Improvement Program Fund <u>Purpose:</u> Improve school programs	\$ 0.00
<input checked="" type="checkbox"/> School Safety and Violence Prevention Act <u>Purpose:</u> Increase school safety	\$ 72,214
<input checked="" type="checkbox"/> Tobacco-Use Prevention Education <u>Purpose:</u> Eliminate tobacco use among students	\$ 7,274
<input checked="" type="checkbox"/> GATE	\$ 4,367
<input checked="" type="checkbox"/> Lottery	\$ 21,990
Total amount of state categorical funds allocated to this school	\$305,232 - district controlled \$119,320— site controlled

Federal Programs under No Child Left Behind (NCLB)	Allocation
<input type="checkbox"/> Title I, Neglected <u>Purpose:</u> Supplement instruction for children abandoned, abused, or neglected who have been placed in an institution	\$ 0
<input type="checkbox"/> Title I, Part D: Delinquent <u>Purpose:</u> Supplement instruction for delinquent youth	\$ 0
<input type="checkbox"/> Title I, Part A: Schoolwide Program <u>Purpose:</u> Upgrade the entire educational program of eligible schools in high poverty areas	\$ 0
<input type="checkbox"/> Title I, Part A: Targeted Assistance Program <u>Purpose:</u> Help educationally disadvantaged students in eligible schools achieve grade level proficiency	\$ 0
<input type="checkbox"/> Title I, Part A: Program Improvement <u>Purpose:</u> Assist Title I schools that have failed to meet NCLB adequate yearly progress (AYP) targets for one or more identified student groups	\$ 0
<input type="checkbox"/> Title II, Part A: Teacher and Principal Training and Recruiting <u>Purpose:</u> Improve and increase the number of highly qualified teachers and principals	\$ 0
<input checked="" type="checkbox"/> Title II, Part D: Enhancing Education Through Technology <u>Purpose:</u> Support professional development and the use of technology	\$ 4,564
<input checked="" type="checkbox"/> Title III, Part A: Language Instruction for Limited-English-Proficient (LEP) Students <u>Purpose:</u> Supplement language instruction to help limited-English-proficient (LEP) students attain English proficiency and meet academic performance standards	\$ 62,605
<input checked="" type="checkbox"/> Title IV, Part A: Safe and Drug-Free Schools and Communities <u>Purpose:</u> Support learning environments that promote academic achievement	\$ 13,792
<input checked="" type="checkbox"/> Title V: Innovative Programs <u>Purpose:</u> Support educational improvement, library, media, and at-risk students	\$ 449
<input type="checkbox"/> Title VI, Part B: Rural Education Achievement <u>Purpose:</u> Provide flexibility in the use of NCLB funds to eligible LEAs	\$ 0
Total amount of federal categorical funds allocated to this school	\$80,961— district controlled \$449— site controlled
Total amount of state and federal categorical funds allocated to this school	\$386,193— district controlled \$119,769— site controlled

## CENTRALIZED SERVICES EXPENDITURES

The following services in support of this plan are to be provided by district staff from categorical funds allocated to the school through the Consolidated Application and other sources. At least 85 percent of expenditures from Consolidated Application programs must be spent for direct services to students at school sites.

GATE Stipend	\$750		\$750	
Mad Science	\$2,530		\$2,530	
GATE Field Trips	\$500		\$500	
GATE Supplies	\$500		\$367	
GATE Coordinator Substitutes	\$220		\$220	
Intervention Teachers	\$23,000			\$23,000
ELL Support	\$42,500			\$42,500
Supplies and Materials	\$24,000	\$24,000		
Books and Materials	\$1,612	\$1,612		
Technology Upgrades	\$3,700	\$3,700		
Technology Technician	\$24,000	\$24,000		
Library Technician	\$12,000	\$12,000		
<b>Total Estimated Costs</b>		\$65,312	\$4,367	
<b>Projected Revenue</b>		\$65,312	\$4,367	

## School Site Council Membership

*Education Code* Section 64001(g) requires that the SPSA be reviewed and updated at least annually, including proposed expenditures of funds allocated to the through the Consolidated Application, by the school site council. The current make-up of the school site council is as follows:<sup>1</sup>

Names of Members	Administrator	Classroom Teacher	Other School Staff	Parent or Community Member
David Grimes	X			
Chris Miyazaki			X	
Rita Kearn		X		
Jane Purdy		X		
Vikki Nunes		X		
Traci Perrault				X
Natalie McNeal				X
Gina Carrozzo				X
Susie Lacy				X
Susan Wilson				X
Numbers of members of each category	1	3	1	5

<sup>1</sup> At elementary schools, the school site council must be constituted to ensure parity between (a) the principal, classroom teachers, and other school personnel, and (b) parents of students attending the school or other community members. Classroom teachers must comprise a majority of persons represented under section (a). At secondary schools there must be, in addition, equal numbers of parents or other community members selected by parents, and students. Members must be selected by their peer group.

## Recommendations and Assurances

The school site council recommends this school plan and proposed expenditures to the district governing board for approval and assures the board of the following:

1. The school site council is correctly constituted and was formed in accordance with district governing board policy and state law.
2. The school site council reviewed its responsibilities under state law and district governing board policies, including those board policies relating to material changes in the school plan requiring board approval.
3. The school site council sought and considered all recommendations from the following groups or committees before adopting this plan (**Check those that apply**):

☒ English Learner Advisory Committee

☒ Community Advisory Committee for Special Education Programs

☒ Gifted and Talented Education Program Advisory Committee

☐ Other (*list*)

4. The school site council reviewed the content requirements for school plans of programs included in this *Single Plan for Student Achievement* and believes all such content requirements have been met, including those found in district governing board policies and in the LEA Plan.
5. This school plan is based on a thorough analysis of student academic performance. The actions proposed herein form a sound, comprehensive, coordinated plan to reach stated school goals to improve student academic performance.
6. This school plan was adopted by the school site council at a public meeting on:  
December 3, 2009.

Attested:

David Grimes  
David Grimes

David Grimes  
Signature of school principal

03 DEC 2009  
Date

Gina Carrozzo  
Gina Carrozzo

Gina Carrozzo  
Signature of SSC chairperson

03. Dec - 09  
Date

## Acronyms and Specialized Terms

Listed below are acronyms most often associated with programs funded through the Consolidated Application. Most of the acronyms are "hot-linked" to information on the topic of the acronym:

ACRONYM	STANDS FOR	WEB ADDRESS
ADA	Average Daily Attendance	<a href="http://www.cde.ca.gov/ds/fd/ec/">http://www.cde.ca.gov/ds/fd/ec/</a>
ADA	Americans with Disabilities Act	<a href="http://www.usdoj.gov/crt/ada/adahom1.htm">http://www.usdoj.gov/crt/ada/adahom1.htm</a>
API	Academic Performance Index	<a href="http://www.cde.ca.gov/ta/ac/ap">http://www.cde.ca.gov/ta/ac/ap</a>
APS	Academic Program Survey	<a href="http://www.cde.ca.gov/ta/lp/vl/improvttools.asp#aps">http://www.cde.ca.gov/ta/lp/vl/improvttools.asp#aps</a>
BTSA	Beginning Teacher Support and Assessment	<a href="http://www.btca.ca.gov">http://www.btca.ca.gov</a>
BTTP	Bilingual Teacher Training Program	<a href="http://www.cde.ca.gov/sp/el/bt">http://www.cde.ca.gov/sp/el/bt</a>
CAHSEE	California High School Exit Examination	<a href="http://www.cde.ca.gov/ta/tg/hs/">http://www.cde.ca.gov/ta/tg/hs/</a>
CBEDS	California Basic Educational Data System	<a href="http://www.cde.ca.gov/ds/ss/cb">http://www.cde.ca.gov/ds/ss/cb</a>
CBEST	California Basic Educational Skills Test	<a href="http://www.ctc.ca.gov/credentials/CAW-exams.html#CBEST">http://www.ctc.ca.gov/credentials/CAW-exams.html#CBEST</a>
CDE	California Department of Education	<a href="http://www.cde.ca.gov">http://www.cde.ca.gov</a>
CELDT	California English Language Development Test	<a href="http://www.cde.ca.gov/ta/tg/el">http://www.cde.ca.gov/ta/tg/el</a>
COE	County Office of Education	<a href="http://www.cde.ca.gov/re/sd/co/index.asp">http://www.cde.ca.gov/re/sd/co/index.asp</a>
COP	Committee of Practitioners (Title I)	<a href="http://www.cde.ca.gov/sp/sw/t1/practitioners.asp">http://www.cde.ca.gov/sp/sw/t1/practitioners.asp</a>
CPM	Categorical Program Monitoring	<a href="http://www.cde.ca.gov/ta/cr/cc">http://www.cde.ca.gov/ta/cr/cc</a>
CSAM	California School Accounting Manual	<a href="http://www.cde.ca.gov/fg/ac/sa">http://www.cde.ca.gov/fg/ac/sa</a>
CSIS	California School Information Services	<a href="http://www.cde.ca.gov/ds/sd/cs">http://www.cde.ca.gov/ds/sd/cs</a>
CSR	Comprehensive School Reform	<a href="http://www.cde.ca.gov/ta/lp/cs/">http://www.cde.ca.gov/ta/lp/cs/</a>
CTC	Commission on Teacher Credentialing	<a href="http://www.ctc.ca.gov">http://www.ctc.ca.gov</a>
DAS	District Assistance Survey	<a href="http://www.cde.ca.gov/ta/lp/vl/documents/distassistsrvy1.doc">http://www.cde.ca.gov/ta/lp/vl/documents/distassistsrvy1.doc</a>
DSLTT	District/School Liason Team	
EC	Education Code	<a href="http://www.leginfo.ca.gov/calaw.html">http://www.leginfo.ca.gov/calaw.html</a>
EDGAR	U. S. Department of Education General Administrative Regulations	<a href="http://www.ed.gov/policy/fund/reg/edgarReg/edgar.html">http://www.ed.gov/policy/fund/reg/edgarReg/edgar.html</a>
EL	English Learner	<a href="http://www.cde.ca.gov/ta/cr/el">http://www.cde.ca.gov/ta/cr/el</a>

ACRONYM	STANDS FOR	WEB ADDRESS
ELA	English Language Acquisition	<a href="http://www.cde.ca.gov/sp/el/ii">http://www.cde.ca.gov/sp/el/ii</a>
ELAP	English Language Acquisition Program	<a href="http://www.cde.ca.gov/fg/aa/ca/englishlang.asp">http://www.cde.ca.gov/fg/aa/ca/englishlang.asp</a>
ELD	English Language Development	<a href="http://www.cde.ca.gov/ta/cr/el">http://www.cde.ca.gov/ta/cr/el</a>
EO	English-Only (Monolingual English)	
EPC	Essential Program Components	<a href="http://www.cde.ca.gov/ta/lp/vl/essentialcomp.asp">http://www.cde.ca.gov/ta/lp/vl/essentialcomp.asp</a>
ESEA	Elementary and Secondary Education Act	<a href="http://www.ed.gov/policy/elsec/leg/esea02/index.html">http://www.ed.gov/policy/elsec/leg/esea02/index.html</a>
ESL	English as a Second Language	<a href="http://www.cde.ca.gov/ta/cr/el">http://www.cde.ca.gov/ta/cr/el</a>
ESLRs	Expected Schoolwide Learning Results	<a href="http://www.acswasc.org/process_ca_comprehensive.htm">http://www.acswasc.org/process_ca_comprehensive.htm</a>
FEP	Fluent-English-Proficient	<a href="http://www.cde.ca.gov/demographics">http://www.cde.ca.gov/demographics</a>
FOL	Focus on Learning	<a href="http://www.acswasc.org/process_ca_comprehensive.htm">http://www.acswasc.org/process_ca_comprehensive.htm</a>
FTE	Full-Time-Equivalent	<a href="http://data1.cde.ca.gov/dataquest/gls_fte.htm">http://data1.cde.ca.gov/dataquest/gls_fte.htm</a>
GATE	Gifted and Talented Education	<a href="http://www.cde.ca.gov/sp/g/">http://www.cde.ca.gov/sp/g/</a>
GED	General Educational Development	<a href="http://www.cde.ca.gov/ta/tg/gd">http://www.cde.ca.gov/ta/tg/gd</a>
HPSGP	High Priority Schools Grant Program	<a href="http://www.cde.ca.gov/ta/lp/hp/">http://www.cde.ca.gov/ta/lp/hp/</a>
IEP	Immigrant Education Program (NCLB, Title III)	<a href="http://www.cde.ca.gov/sp/el/t3">http://www.cde.ca.gov/sp/el/t3</a>
IEP	Individualized Education Program	<a href="http://www.calstat.org/iep/">http://www.calstat.org/iep/</a>
II/USP	Immediate Intervention/Underperforming Schools Program	<a href="http://www.cde.ca.gov/ta/lp/iu">http://www.cde.ca.gov/ta/lp/iu</a>
LC	Language Census	<a href="http://www.cde.ca.gov/ds/ss/lc">http://www.cde.ca.gov/ds/ss/lc</a>
LD	Learning Disabled	
LEA	Local Educational Agency	<a href="http://www.cde.ca.gov/re/sd">http://www.cde.ca.gov/re/sd</a>
LEP	Limited English Proficient	
NAEP	National Assessment of Educational Progress	<a href="http://www.nagb.org">http://www.nagb.org</a>
NCE	Normal Curve Equivalent	
NCLB	No Child Left Behind	<a href="http://www.cde.ca.gov/pr/nclb">http://www.cde.ca.gov/pr/nclb</a>
NRT	Norm-referenced Test	
PI	Program Improvement	<a href="http://www.cde.ca.gov/ta/ac/ti/programimprov.asp">http://www.cde.ca.gov/ta/ac/ti/programimprov.asp</a>
PSAA	Public Schools Accountability Act	<a href="http://www.cde.ca.gov/psaa">http://www.cde.ca.gov/psaa</a>

ACRONYM	STANDS FOR	WEB ADDRESS
PTA	Parent Teacher Association	<a href="http://www.pta.org">http://www.pta.org</a>
R-FEP	Redesignated Fluent-English-Proficient	
ROPC	Regional Occupational Program and Centers	<a href="http://www.cde.ca.gov/rocp/dsp/coord.html">http://www.cde.ca.gov/rocp/dsp/coord.html</a>
RSDSS	Regional System for District and School Support	<a href="http://www.cde.ca.gov/sp/sw/ss/s4directory.asp">http://www.cde.ca.gov/sp/sw/ss/s4directory.asp</a>
SABE/2	Spanish Assessment of Basic Education	<a href="http://www.cde.ca.gov/ta/tg/sr">http://www.cde.ca.gov/ta/tg/sr</a>
SARC	School Accountability Report Card	<a href="http://www.cde.ca.gov/ta/ac/sa">http://www.cde.ca.gov/ta/ac/sa</a>
SBCP	School-Based Coordinated Programs	
SEA	State Education Agency	<a href="http://www.cde.ca.gov">http://www.cde.ca.gov</a>
STAR	Standardized Testing and Reporting	<a href="http://www.cde.ca.gov/ta/tg/sr">http://www.cde.ca.gov/ta/tg/sr</a>
UCP	Uniform Complaint Procedures	<a href="http://www.cde.ca.gov/re/cp/uc">http://www.cde.ca.gov/re/cp/uc</a>
WASC	Western Association of Schools and Colleges	<a href="http://www.acswasc.org">http://www.acswasc.org</a>



**OAK HILL ELEMENTARY SCHOOL  
SCHOOL SITE COUNCIL BYLAWS**

**Revised April 3, 2005**

**ARTICLE I:**       The name of this committee shall be the OAK HILL SCHOOL SITE COUNCIL.

**ARTICLE II:**       **PURPOSE**

The purpose of this council shall be to:

1. Assist in the development of the School Improvement Plan
2. Have ongoing responsibility to review with the principal, teachers, other school personnel, and pupils, with the implementation of the School Improvement Program, and to assess periodically the effectiveness of the program.
3. Annually review the School Improvement Plan.
4. Establish a school improvement budget that is consistent with the Education Code, and if necessary, make modifications in the plan to reflect changing improvement needs and priorities.

**ARTICLE III:**     **MEMBERSHIP**

**Section 1.** The council shall be composed of a school site administrator and representatives of the teachers and/or other staff members elected by teachers at the school. Other community members shall be elected by the parents of the pupils attending this school.

**Section 2.** The council shall be constituted so as to ensure parity between, (a) an administrator, classroom teachers, and other school personnel and (b) the parents and other community members who are elected by the parents.

Section 3. Classroom teachers shall comprise the majority of those persons representing school staff. The Parent Volunteer Coordinator is considered school personnel.

Section 4. The membership of this committee shall not exceed 10 persons with voting privileges.

Section 5. The president and vice-president of the Student Body of this school will be invited to be part of this council, but without voting privileges.

Section 6. In the event that all alternates are utilized to fill vacated spots the Secretary will post a public notice that there is a position available on the Council. The School Site Council will then appoint a new member to the Council from the list of names to serve the remainder of the vacated term.

Section 7. Members shall serve for a two-year term

ARTICE IV:

**DUTIES OF THE COUNCIL MEMBERS:**

It school be the duty of all council members to:

Section 1. Attend all meetings or contact the Chairperson to provide alternates when it is impossible to attend in person. Such alternates shall have full voting privileges.

Section 2. Accept positions as officers or subcommittee members when so appointed or elected, unless unable to carry out duties entailed.

Section 3. The Council shall serve as the nomination committee. A notice will be sent out in March to inform perspective peer groups of an upcoming election of members. Nominations will be taken before and during the April meeting with nominations to be closed at the adjournment of the April meeting. Elections of members will be held prior to the June meeting, at which time nominations will be accepted and the election of council officers will be held.

Section 4. Resignations will be accepted only upon written notice to the Chairperson. The vacated position will be filled by the alternate that is next in line according to the election results.

Section 5. A member can be removed after failing to attend three (3) or more meetings and/or failing to send an appropriate alternate.

ARTICLE V: **OFFICERS:**

Section 1. The officers of this council will be comprised of: The Chairperson, First Vice Chairperson, and the Second Vice-Chairperson.

Section 2. The positions of Chairperson and First Vice-Chairperson will be held by the elected parents or community members.

Section 3. The position of the Second Vice-Chairperson will be held by a school site administrator of Oak hill Elementary.

Section 4. The position of Secretary will be performed by the Parent Volunteer Coordinator.

**ARTICLE VI: DUTIES OF OFFICERS**

**Section 1.** It shall be the duty of the Chairperson to preside over all meetings.

**Section 2.** It shall be the duty of the Chairperson to be the District Advisory Council Representative or to send a qualified alternate.

**Section 3.** In the absence or disability of the Chairperson, the First Vice-Chairperson shall assume the duties of the Chairperson.

**Section 4.** Should both the senior officers be unavailable, the Second Vice-Chairperson shall preside over the meeting.

**Section 5.** The Secretary shall keep the minutes of all meetings, attend to correspondence, and send out publicity as directed, with the assistance of SIP-funded school personnel.

**Section 6.** The outgoing officers will preside over the June transitional meeting.

**ARTICLE VII: ELECTION OF OFFICERS**

**Section 1.** All officers shall be elected or selected by the council membership after either volunteering or being nominated for the position.

**Section 2.** Should an officer resign before the new elections are held, the Chairperson shall appoint a

member in good standing to assume the office until the next regular meeting when the vacancy can be filled.

Section 3. Any officer may be removed by a two-thirds (2/3) vote of all members sitting on the School Site Council whenever in the judgment of the council the best interest of the council would be served thereby.

**ARTICLE VIII: MEETINGS AND QUORUMS**

Section 1. Meetings will be held once per month on a day that is agreed upon by the majority of this council.

Section 2. All agenda items will be submitted to the Secretary within one week prior to the meeting.

Section 3. All members will be notified one week prior to each meeting by the Secretary or a committee member.

Section 4. A simple majority of the membership and/or alternates present shall constitute a quorum.

Section 5. The transitional meeting held in June will include both the old and new members.

**ARTICLE IX: COMMITTEES**

Section 1. The Chairperson shall appoint such committees as he/she considers necessary at any time, or as directed by the majority of the members present.

ARTICLE X: **AMENDMENTS**

Section 1. These bylaws may be amended at any regular meeting by a two-thirds (2/3) vote of the quorum.

ARTICLE XI: **SITE PROPERTY**

Section 1. All information, minutes, and correspondence pertaining to the Site Council shall be kept in a file on the school site, under the direction of the SIP Coordinator.

**Chart of Requirements for The Single Plan for Student Achievement**

[illegible]

“This program must be included in the *Single Plan For Student Achievement* if funds are provided to the school from the district's entitlement [EC 64001(d)]”

REQUIREMENTS	LEGAL CITATION	
		School & Library Improvement BG
		Pupil Retention Block Grant
		School Safety Block Grant **
		Title V Innovative Programs
		Title IV, Safe & Drug-free Schools **
		Title III, English Learners
		Title II, Improving Teacher Quality
		High Priority Schools
		Immediate Intervention/USP
		Title I, Program Improvement
		Title I, Schoolwide
		Title I Targeted Assistance
		EIA, State Compensatory Education
		Economic Impact Aid (EIA) English Learners
	20 USC 6314(b)(2)(A)	
	EC 64001(g)	
		School site council (SSC) constituted per former EC 52012



<b>Appendix B: ssc developed plan and expenditures</b>	EC 64001(a)	X	X	X	X	X			X	X	X	X		X	X
	EC 41572													X	X
	EC 41507													X	
	EC 35294.1(b)(1)												X		
SSC annually updates the plan	EC 64001((g)	X	X	X	X	X			X	X	X	X		X	X
	EC 35294.2(e)												X		
Governing board approves SPSA	EC 64001(h)	X	X	X	X	X	X	X	X	X	X	X	X	X	X
	EC 52055.630(b)							X							
Policies to insure all groups succeed	20 USC 6316(b)(3)					X									
Specify role of school, LEA, and SEA; and coordination with other organizations	20 USC 6316(b)(3)					X									
Submit High Priority annual report after public LEA governing board review	EC 52055.640							X							
<b>III. Funding</b>															
Plan includes proposed expenditures to improve academic performance	EC 64001(g)	X	X	X	X	X	X		X	X	X	X			
	EC 52853	X	X	X	X	X						X			
	EC 52054						X								
	20 USC 6316(b)(3)					X									
	20 USC 6315(c)			X											
Describe centralized services expenditures	20 USC 6314(b)(2)(A)				X										
	5 CCR 3947(b)	X	X												
<b>IV. Standards, Assessment, and Accountability</b>															
Comprehensive assessment and analysis of data	EC 64001(f)	X	X	X	X	X	X		X	X	X	X			
	EC 52055.620(a)(1) - (3)							X							
	EC 52054						X								
	20 USC 7115(a)(1)(A)										X				
Evaluation of improvement strategies	20 USC 6314(b)(1), (2)(A)				X										
	EC 64001(f)	X	X	X	X	X			X	X	X	X			
	EC 52853	X	X	X	X	X						X			
	EC 52055.625(c)							X							
	EC 35294.2(e)													X	
	EC 32228.5(b)													X	
	20 USC 7115(a)(2)										X				







# Center Unified School District

## AGENDA REQUEST FOR:

Dept./Site: Center High School

Date: November 30, 2009

Action Item X

To: CUSD Board of Trustees

Information Item       

From: Mike Jordan

# Attached Pages 1

Principal's Initials MJS

## SUBJECT: AP US HISTORY TRIP TO DISNEY WORLD IN ORLANDO, FLORIDA MARCH 28 – APRIL 2, 2010

18 junior students (list attached)

4 adult teacher/staff/parent chaperones: Larry White (cell # (916) 718-7006)  
Shirley White (cell # (916) 718-0786)  
Rose Mendoza (district employee)  
Mark Mendoza (parent)  
Leila J'Beilly (parent)

The group is traveling to Orlando via Southwest Airlines and participating in one of Disney's Youth Educational Series (YES) programs, World of Physics: Motion

Students and chaperones will stay at The All-Star Music Hotel on Disney property and provides transportation from/to Disney World/airport and from/to the various parks. No student will leave Disney property.

They will be visiting only one park per day; students cannot leave one park and go to another during the day or night.

The students will be tentatively visiting these parks on the following days:

Monday: Animal Kingdom  
Tuesday: Hollywood Studios  
Wednesday: Magic Kingdom  
Thursday: EPCOT

Funding for this trip will be provided through private payment and fundraising.

CONSENT AGENDA

RECOMMENDATION: Approve AP History Trip to Disney World in Orlando, FL

XIV-7

APUSH students attending Disney World trip  
3/28 – 4/2/2009

Francis Banks  
Chloe Countryman  
Tima Dehghani  
Craig Fischer  
Samia J'Beilly  
Alex Johl  
Nicole Johl  
Elizabeth Karl  
Mario Magdaleno  
Erin McKey  
Anthony Mendoza  
Alexandria Moreno  
Chelsea Pasquale  
Elijah Price  
Annie Saechao  
Zerina Tucakovic  
Brittney Warr  
Laura Weeks

## *Center Unified School District*

**AGENDA REQUEST FOR:**

**Dept./Site:** Global Youth Charter School

**Date:** December 4, 2009

**To:** Board of Trustees

**From:** Global Youth Charter School

**Action Item** X

**Information Item** \_\_\_\_\_

**# Attached Pages** \_\_\_\_\_

**Principal's Initials:** ALE

**SUBJECT:**

Las Vegas Girl's Basketball tournament December 20<sup>th</sup> – December 24<sup>th</sup>. They will be riding with parents and coach.

The following students are on the team:

Crishuana Harrison

Darie Lyles

Stacey White

Mykah Trotter

Angelina Johnson

Liliana Mendoza

Kori Snyder

Bianca Mayorga

Marissa Flores

**CONSENT AGENDA**

**XIV-8**



## ***Participating Teams***

Agassi Prep (Las Vegas, NV)  
 Fairmont Prep (Anaheim, CA)  
 Global Youth Charter (Antelope, CA)  
 Moapa Valley (Overton, NV)  
 Mountain View Christian (Las Vegas, NV)  
 Needles (CA)  
 Orestimba (Newman, CA)  
 Pahrnagat Valley (Alamo, NV)  
 River Valley (Mohave Valley, AZ)  
 Western (Las Vegas, NV)

## ***Tie-Breaking Procedures***

*To determine seeding on the final day:*

*Head-to-Head competition*

*Point differential*

*(no gain or loss of more than 15 points)*

## ***2009 Vegas Invitational @ MVCS - Girl's Bracket December 21st - 23rd***

*Home team will wear light colored jersey and is second team listed / higher seed*

***Updated as of November 27, 2009***

### ***Monday, December 21st***

Pahrnagat Valley vs. Agassi Prep	9:00a.m.
Moapa Valley vs. River Valley	10:30a.m.
Western vs. Fairmont Prep	12:00p.m.
Needles vs. Global Youth	1:30p.m.
Orestimba vs. MVCS	3:00p.m.
Western vs. Pahrnagat Valley	4:30p.m.
Fairmont Prep vs. Needles	6:00p.m.

### ***Tuesday, December 22nd***

Global Youth vs. Agassi Prep	9:00a.m.
River Valley vs. MVCS	10:30a.m.
Moapa Valley vs. Orestimba	12:00p.m.
Needles vs. Western	1:30p.m.
Global Youth vs. River Valley	3:00p.m.
Pahrnagat Valley vs. Orestimba	4:30p.m.
Agassi Prep vs. Moapa Valley	6:00p.m.
Fairmont Prep vs. MVCS	7:30p.m.

### ***Wednesday, December 23rd***

#### ***9th Place Game***

#10 Seed vs. #9 Seed	11:00a.m.
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#### ***7th Place Game***

#8 Seed vs. #7 Seed	12:30p.m.
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#### ***5th Place Game***

#6 Seed vs. #5 Seed	2:00p.m.
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#### ***3rd Place Game***

#4 Seed vs. #3 Seed	3:30p.m.
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#### ***Tournament Championship & Runner Up***

#2 Seed vs. #1 Seed	5:00p.m.
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*Center Joint Unified School District*

		<b>AGENDA REQUEST FOR:</b>
Dept./Site:	Global Youth	Action Item <u>  X  </u>
To:	Board of Trustees	Information Item <u>      </u>
Date:	December 16, 2009	# Attached Pages <u>      </u>
From:	Addie Ellis, Principal	
Principal/Administrator Initials: <u>                    </u>		

<b>SUBJECT:</b>	
<b>CONSULTANT'S NAME:</b>	Point Break
<b>COMPANY NAME (if applicable):</b>	Campus Life Connection - Point Break
<b>SERVICES TO BE RENDERED:</b>	Workshop on educational and social barriers that exist between students
<b>DATES OF SERVICE:</b>	1/15/10
<b>PAYMENT PER DAY:</b>	\$1,500.00
<b>TOTAL AMOUNT OF CONTRACT:</b>	\$1,500.00
<b>FUNDING SOURCE:</b>	09-0700-0-5800-503-1110-1000-018-000
<b>RECOMMENDATION:</b> CJUSD Board of Trustees Approve Professional Services Agreement as presented.	

**CONSENT AGENDA**



Center Unified School District  
8408 Watt Avenue  
Antelope, California 95643

# PROFESSIONAL SERVICES AGREEMENT

This agreement for professional services is entered into this 18 day of November 2009 by and between the Center Unified School District and the person(s) or firm described below hereinafter described as CONTRACTOR. Persons performing services under this contract hold themselves out to be independent contractors, not employees of the DISTRICT, and hold(s) the DISTRICT harmless from claims under workers' compensation laws. CONTRACTOR further declares that he/she/it is/are in the business of providing the described service for any and a persons/organizations desiring such services, that such services are not provided exclusively for Center Unified School District. CONTRACTOR also holds the DISTRICT harmless from claims arising from loss damage, or injury while performing the stipulated services.

Contractor Name: DBA: Point Break, Campus Life Connection  
Address: PO Box 277728, Sacramento, CA 95827-7728  
Phone: 916 857-0660 Taxpayer ID # 68-0279554

Full description of services to be provided:

Payment \$ 1500 per Workshop. CONTRACTOR will submit a signed invoice not more frequently than monthly, detailing services provided and charges. Payment will be made within forty-five days after receipt of invoice or service, whichever is later.

Beginning Date of Service: 01-15-2010

Frequency of Service: One time

Ending Date of Service: 01-15-2010

Method of Payment and Tax Reporting: (check one)

- ☒ Variable Payroll - W-2 Generated (Requires completion of W-4 & I-9 in Personnel Dept.)  
☐ Accounts Payable - 1099 Generated (Requires completion of W-9 on back of this form).

Total amount of this contract \$ 1500

Budget #

Reason service cannot be provided by a District employee:

Team building workshop

Signature of CONTRACTOR: mt Ehl, Business Manager

Date: 11/18/09

Signature of District employee requesting service: V. Addis

Date: 11/18/09

Signature of Accounting Supervisor: \_\_\_\_\_

Date: \_\_\_\_\_

Date Board of Trustees Approved (If over \$500.00): \_\_\_\_\_

Signature of Authorized Contracting Official: \_\_\_\_\_

Date: \_\_\_\_\_

\*\*\* CONTRACT NOT VALID WITHOUT AUTHORIZED DISTRICT SIGNATURE \*\*\*

Form **W-9**  
(Rev. January 2002)  
Department of the Treasury  
Internal Revenue Service

# Request for Taxpayer Identification Number and Certification

Give form to the  
requester. Do not  
send to the IRS.

Name Campus Life Connection  
Point Break  
 Check appropriate box: ☐ Individual/  
 Sole proprietor ☒ Corporation ☐ Partnership ☐ Other ☐ Exempt  
 Address (number, street, and apt. or suite no.) PO Box 277728  
 City, state, and ZIP code Sacramento, CA 95827-7728  
 List account number(s) here (optional) \_\_\_\_\_  
 Requester's name and address (optional) \_\_\_\_\_

**Part I** Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 2. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 2.  
 Notes: If the account is in more than one name, see the chart on page 2 for guidelines on whose number to enter.

Social security number  
 1 1 1 1 1 1 1 1  
 or

Employer identification number  
 6181012719157514

**Part II** Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
- I am a U.S. person (including a U.S. resident alien).

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN (see the instructions on page 2).

Sign Here \_\_\_\_\_  
 Signature of U.S. person Mark E. H.

Date 11/18/09

## Purpose of Form

A person who is required to file an information return with the IRS must get your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to give your correct TIN to the person requesting it (the requester) and, when applicable, to:

- Certify the TIN you are giving is correct for you are waiting for a number to be issued.
- Certify you are not subject to backup withholding, or
- Claim exemption from backup withholding if you are a U.S. exempt payee.

If you are a foreign person, use the appropriate Form W-8. See Pub. 616, *Withholding of Tax on Nonresident Aliens and Foreign Entities*.

Notes: If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

**What is backup withholding?** Persons making certain payments to you must under certain conditions withhold and pay to the IRS 30% of such payments after December 31, 2001 (20% after December 31, 2003). This is called "backup withholding." Payments that may be subject to backup withholding include interest, dividends, broker and barter exchange transactions, rents, royalties, nonemployee pay, and certain payments from fishing boat operators. Real estate transactions are not subject to backup withholding.

You will not be subject to backup withholding on payments you receive if you give the requester your correct TIN, make the proper certifications, and report all your taxable interest and dividends on your tax return.

Payments you receive will be subject to backup withholding if:

- You do not furnish your TIN to the requester, or
- You do not certify your TIN when required (see the Part II instructions on page 2 for details), or
- The IRS tells the requester that you furnished an incorrect TIN, or
- The IRS tells you that you are subject to backup withholding because you did not report all your interest and dividends on your tax return for reportable interest and dividends only, or

5. You do not certify to the requester that you are not subject to backup withholding under 4 above (for reportable interest and dividend accounts opened after 1983 only).

Certain payees and payments are exempt from backup withholding. See the Part II instructions and the separate instructions for the Requester of Form W-9.

## Penalties

**Failure to furnish TIN.** If you fail to furnish your correct TIN to a requester, you are subject to a penalty of \$50 for each such failure unless your failure is due to reasonable cause and not to willful neglect.

**Civil penalty for false information with respect to withholding.** If you make a false statement with no reasonable basis that results in no backup withholding, you are subject to a \$500 penalty.

**Criminal penalty for falsifying information.** Willfully falsifying certifications or affirmations may subject you to criminal penalties including fines and/or imprisonment.

**Abuse of TINs.** If the requester discloses or uses TINs in violation of Federal law, the requester may be subject to civil and criminal penalties.

Campus Life Connection, DBA Point Break, is a non-profit corporation, not an individual.

# INDEPENDENT CONTRACTOR OR EMPLOYEE? DISTRICT GUIDELINES

## PART I

	YES	NO
1. Has this category of worker already been classified an "employee" by the IRS? Refer to page 1 for individuals listed in IRS Publication SWR 40 and others identified during the IRS compliance studies in San Diego County.		X
2. Is the individual working as an employee prescribed by the Education Code? Education Code sections 45100-45451/88000-88263 define what constitutes classified service and 44800-45060/87000-87333 define certificated service. The IRS predisposes an employer/employee relationship when state law mandates such a relationship.		X
3. Is the individual already an employee of the district in another capacity?		X
4. Has the individual performed substantially the same services for the district as an employee in the past? Is the individual retired, returning to substitute, or train, etc.?		X
5. Are there currently employees of the district doing substantially the same services as will be required of this individual?		X
6. Does the district have the legal right to control the method of performance by this individual? Consider whether the district has to train this individual or give instruction as to when, where, how, and in what order to work. Does the district require the individual to submit reports or perform the services at a district site? These factors would indicate the district maintains control sufficient for an employer/employee relationship. However, it is not necessary that the district exercise this right or have the expertise required to do so. In many cases this would not be practical nor advisable.		X
7. Are the services, as being provided, an integral part of school operations? Are the services being provided necessary to the operation of the school, program, project, etc.? This indicates the district has an interest in the method of performance and implies the maintenance of legal control.		X

If the answer to any of the above questions is "YES",

## STOP HERE

Do not complete the rest of the questions. The individual is the district employee and must be paid and reported accordingly.

If all of the above are "NO", continue...

## PART II

	YES	NO
8. Must the required service be performed by this individual? Consider whether or not the individual may designate someone else to do the work without the district's knowledge or approval		X
9. Does the district have a continuing relationship with this individual? Is this a "one shot deal" or will the district continue to use this individual in the future? This could be on an infrequent or irregular basis but a continuous relationship exists.		X
10. Can this relationship be terminated without the consent of both parties?		X

If the answer to questions 8, 9, or 10 is "YES", there is a good possibility that an employment relationship exists. Questions 8 & 9 are indicators of district control that, in conjunction with other factors, imply an employment relationship. Go back to PART I and re-evaluate each question. If questions 1-7 are still all "NO", continue...

## PART II - continued

11. Does the individual operate an independent trade or business that is available to the general public?	A determining factor in judging independence is the performance of services to the general public. In evaluating this criteria, school districts are considered to be separate entities. Keep in mind: if the district is utilizing this individual's services on a full-time basis, the individual is not available to the general public. NOTE: Possession of a business license or incorporation does not automatically satisfy this requirement. The determination must be made on the actual relationship between the district and the individual performing services. Does the individual have a substantial investment in his/her business, i.e. maintain a facility, equipment, etc.? This is indicative of economic risk inherent in business enterprises. An independent contractor must be able to make a profit or sustain a loss.	YES NO

If either 11 or 12 are "NO", the individual is a district employee

STOP HERE

and process the individual through payroll.

If 11 and 12 are both "YES", continue

13. Does the individual provide all materials and support services necessary for the performance of this service?	The district should not be providing office space, clerical, secretarial, or any other support for this individual such as materials, xeroxing, printing, office supplies, etc.	YES NO
14. Is this paid by the job or on a commission?	Any necessary assistants would be hired by the individual.	YES NO
15. Does the individual bear the cost of any travel and business expenses incurred to perform this service?	Generally, these types of expenses are paid by an employer, however, some contracts provide for payment of airfare, mileage, etc. for consultants.	YES NO

If 11 and 12 are "YES", 13 through 15 should also be "YES" and are items that should be written into the consultant contract. This individual is an independent contractor. A "YES" on questions 13 through 15 supports the district's conclusion and substantiates a "reasonable basis" for treatment as an independent contractor. While there are circumstances where the district might pay contractually provided expenses, these should be kept at a minimum to avoid giving the impression of an employment relationship.

*Center Joint Unified School District*

**AGENDA REQUEST FOR:**

Dept./Site: Special Education

Date: December 16, 2009

To: Board of Trustees

From: Scott Loehr  
Superintendent  
Initials: S.L.

Action Item   X  

Information Item

# Attached Pages

**SUBJECT:** PROFESSIONAL SERVICE AGREEMENT

CONSULTANT'S NAME:

COMPANY NAME (if applicable) CHERYL BATES

SERVICE(S) TO BE RENDERED: Provide specialized Home and Hospital instruction to a special education student in Center Joint Unified School District.

DATE(S) OF SERVICE: December 1, 2009 through May 27, 2010

PAYMENT PER HOUR: \$30.00 hourly rate  
(mileage included)

TOTAL AMOUNT OF CONTRACT: \$ 6,000.00

FUNDING SOURCE: 01-6500-0-1130-102-1110-1004-000-000

**RECOMMENDATION:** CJUSD Board of Trustees ratify Professional Service Agreement with: CHERYL BATES

**CONSENT AGENDA**



Center Unified School District  
8408 Watt Avenue  
Antelope, California 95843

## PROFESSIONAL SERVICES AGREEMENT

This agreement for professional services is entered into this 30 day of Nov. 09, by and between the Center Unified School District and the person(s) or firm described below, hereinafter described as CONTRACTOR. Persons performing services under this contract hold themselves out to be independent contractors, not employees of the DISTRICT, and hold(s) the DISTRICT harmless from claims under workers' compensation laws. CONTRACTOR further declares that he/she/it is/are in the business of providing the described service for any and all persons/organizations desiring such services, that such services are not provided exclusively for Center Unified School District. CONTRACTOR also holds the DISTRICT harmless from claims arising from loss, damage, or injury while performing the stipulated services.

\*Contractor Name: Cheryl Bates  
Address: 6405 Palm Drive Carmichael, Ca 95608  
Phone: 916 425-6933 Taxpayer ID#:

\*Full description of services to be provided:

To provide Home + Hospital to a Spec. Ed student in Center Jt. Unified School Dist, at the student's home.

\*Payment \$ 30 per hr. CONTRACTOR will submit a signed invoice not more frequently than monthly, detailing services provided and charges. Payment will be made within forty-five days after receipt of invoice or service, whichever is later.

\*Beginning Date of Service: 12-1-09 \*Frequency of Service Dates: 5 hrs. Weekly

\*Ending Date of Service: 5-27-10 (incl. mileage to/from student's home)

Method of Payment and Tax Reporting: (check one)

☐ Variable Payroll- W-2 Generated (requires completion of W-4 & I-9 in Personnel Dept.)

☒ Accounts Payable-1099 Generated (Requires completion of W-9 on pg. 2 of this form)

Total amount of this contract \$ as needed Budget # spec. Ed / H + Hosp.

Reason service cannot be provided by a District employee:

Cheryl Bates has worked with the student previously + can provide specialized Home + Hospital instruction.

Signature of CONTRACTOR: \* [Signature] Date: \* 11.30.09  
Signature of District employee requesting service: S.C. Date: 11.30.09  
Signature of Accounting Supervisor: \_\_\_\_\_ Date: \_\_\_\_\_  
Date Board of Trustees Approved: \_\_\_\_\_ Date: \_\_\_\_\_  
Signature of Authorized Contracting Official: \_\_\_\_\_ Date: \_\_\_\_\_

\*\*\*CONTRACT NOT VALID WITHOUT AUTHORIZED DISTRICT SIGNATURE\*\*\*

**Request for Taxpayer  
Identification Number and Certification**

Give form to the  
requester. Do not  
send to the IRS.

Print or type  
See Specific Instructions on page 2.

Name (as shown on your income tax return)

*Cheryl Bates*

Business name, if different from above

Check appropriate box: ☒ Individual/  
Sole proprietor ☐ Corporation ☐ Partnership ☐ Other ▶

☐ Exempt from backup  
withholding

Address (number, street, and apt. or suite no.)

*6405 Palm Drive*

Requester's name and address (optional)

City, state, and ZIP code

*Carmichael, Ca 95608*

List account number(s) here (optional)

**Part I Taxpayer Identification Number (TIN)**

Enter your TIN in the appropriate box. The TIN provided must match the name given on Line 1 to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Social security number

OR

Employer identification number

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

**Part II Certification**

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. person (including a U.S. resident alien).

**Certification Instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN. (See the instructions on page 4.)

Sign  
Here

Signature of  
U.S. person ▶

Date ▶ *11/30/09*

**Purpose of Form**

A person who is required to file an information return with the IRS, must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

**U.S. person.** Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee.

In 3 above, if applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

**Note.** If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

For federal tax purposes, you are considered a person if you are:

- An individual who is a citizen or resident of the United States,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States, or
- Any estate (other than a foreign estate) or trust. See Regulations sections 301.7701-6(a) and 7(a) for additional information.

**Special rules for partnerships.** Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

The person who gives Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States is in the following cases:

- The U.S. owner of a disregarded entity and not the entity,



# INDEPENDENT CONTRACTOR OR EMPLOYEE? DISTRICT GUIDELINES

## PART I

1.	Has this category of worker already been classified as "employee" by the IRS?		X
2.	Is the individual working as an employee prescribed by the Education Code sections 45100-45451/88000-88263 define what constitutes classified service and 44800-45060/87000-87333 define certificated service. The IRS predetermines an employer/employee relationship when state law mandates such a relationship.		X
3.	Is the individual already an employee of the district in another capacity?		X
4.	Has the individual performed substantially the same services for the district as an employee in the past?		X
5.	Is the individual retired, returning to substitute, or train, etc?		X
6.	Are there currently employees of the district doing substantially the same services as will be required of this individual?		X
7.	Does the district have the legal right to control the method of performance by this individual?		X
8.	Consider whether the district has to train this individual or give instruction as to when, where, how, and in what order to work. Does the district require the individual to submit reports or perform the services at a district site? These factors would indicate the district maintains control sufficient for an employer/employee relationship. However, it is not necessary that the district exercise this right or have the expertise required to do so. In many cases this would not be practical nor advisable.		X
9.	Are the services, as being provided, an integral part of school operations?		X
10.	Are the services being provided necessary to the operation of the school, program, project, etc.? This indicates the district has an interest in the method of performance and implies the maintenance of legal control.		X

If the answer to any of the above questions is "YES",

STOP HERE

Do not complete the rest of the questions. The individual is the district employee and must be paid and reported accordingly.

If all of the above are "NO", continue...

## PART II

8.	Must the required service be performed by this individual?		X
9.	Consider whether or not the individual may designate someone else to do the work without the district's knowledge or approval		X
10.	Does the district have a continuing relationship with this individual?		X
11.	Is this a "one shot deal" or will the district continue to use this individual in the future? This could be on an infrequent or irregular basis but a continuous relationship exists.		X
12.	Can this relationship be terminated without the consent of both parties?		X

If the answer to questions 8, 9, or 10 is "YES", there is a good possibility that an employment relationship exists. Questions 8 & 9 are indicators of district control that, in conjunction with other factors, imply an employment relationship. Go back to PART I and re-evaluate each question. If questions 1-7 are still all "NO", continue...

**PART II - continued**

	YES	NO
<b>11. Does the individual operate an independent trade or business that is available to the general public?</b> <i>A determining factor in judging independence is the performance of services to the general public. In evaluating this criteria, school districts are considered to be separate entities. Keep in mind: if the district is utilizing this individual's services on a full-time basis, the individual is not available to the general public. NOTE: Possession of a business license or incorporation does not automatically satisfy this requirement. The determination must be made on the actual relationship between the district and the individual performing services.</i>	X	
<b>12. Does the individual have a substantial investment in his/her business, i.e. maintains a facility, equipment, etc.?</b> <i>This is indicative of economic risk inherent in business enterprises. An independent contractor must be able to make a profit or sustain a loss.</i>	X	

If either 11 or 12 are "NO", the individual is a district employee

**STOP HERE**

and process the individual through payroll.

If 11 and 12 are both "YES", continue

	YES	NO
<b>13. Does the individual provide all materials and support services necessary for the performance of this service?</b> <i>The district should not be providing office space, clerical, secretarial, or any other support for this individual such as materials, xeroxing, printing, office supplies, etc. Any necessary assistants would be hired by the individual.</i>	X	
<b>14. Is this paid by the job or on a commission?</b>		
<b>15. Does the individual bear the cost of any travel and business expenses incurred to perform this service?</b> <i>Generally, these types of expenses are paid by an employer, however, some contracts provide for payment of airfare, mileage, etc. for consultants.</i>	X	

If 11 and 12 are "YES", 13 through 15 should also be "YES" and are items that should be written into the consultant contract. This individual is an independent contractor. A "YES" on questions 13 through 15 supports the district's conclusion and substantiates a "reasonable basis" for treatment as an independent contractor. While there are circumstances where the district might pay contractually provided expenses, these should be kept at a minimum to avoid giving the impression of an employment relationship.

## *Center Joint Unified School District*

### AGENDA REQUEST FOR:

Dept./Site: Special Education

Date: December 16, 2009

To: Board of Trustees

From: Scott Loehr  
Superintendent  
Initials: S.L.

Action Item   X  

Information Item

# Attached Pages

**SUBJECT:** PROFESSIONAL SERVICE AGREEMENT

**CONSULTANT'S NAME:**

**COMPANY NAME (if applicable)** EDWARD OWEN ELMER

**SERVICE(S) TO BE RENDERED:** Provide specialized independent instruction to a special education student in Center Joint Unified School District.

**DATE(S) OF SERVICE:** November 30, 2009 through May 27, 2010

**PAYMENT PER HOUR:** \$30.00 hourly rate  
(mileage included)

**TOTAL AMOUNT OF CONTRACT:** \$ 6,475.00

**FUNDING SOURCE:** 01-6500-0-1130-102-5750-1110-000-938

**RECOMMENDATION:** CJUSD Board of Trustees ratify Professional Service Agreement with: EDWARD OWEN ELMER

**CONSENT AGENDA**



**Center Unified School District**  
**8408 Watt Avenue**  
**Antelope, California 95843**

for. Dec. 16, 2009  
 rict Board Mtg.

# PROFESSIONAL SERVICES AGREEMENT

This agreement for professional services is entered into this Nov 22 day of 2009, by and between the Center Unified School District and the person(s) or firm described below, hereinafter described as CONTRACTOR. Persons performing services under this contract hold themselves out to be independent contractors, not employees of the DISTRICT, and hold(s) the DISTRICT harmless from claims under workers' compensation laws. CONTRACTOR further declares that he/she/it is/are in the business of providing the described service for any and all persons/organizations desiring such services, that such services are not provided exclusively for Center Unified School District. CONTRACTOR also holds the DISTRICT harmless from claims arising from loss, damage, or injury while performing the stipulated services.

\*Contractor Name: Edward Owen Elmer

Address: 4726 Golwood Wy, Carmichael, CA 95608

Phone: (916) 944-4168 Taxpayer ID#:

\*Full description of services to be provided:

Teach spec. Ed student at home.

\*Payment \$ 30 per hr. CONTRACTOR will submit a signed invoice not more frequently than monthly, detailing services provided and charges. Payment will be made within forty-five days after receipt of Invoice or service, whichever is later.

\*Beginning Date of Service: Nov 30'09 \*Frequency of Service Dates: 3x wk.

\*Ending Date of Service: 05/27/10

(inset mileage to/from student's home.)

**Method of Payment and Tax Reporting: (check one)**

Variable Payroll- W-2 Generated (requires completion of W-4 & I-9 in Personnel Dept.)

☒ Accounts Payable-1099 Generated (Requires completion of W-9 on pg. 2 of this form)

Total amount of this contract: \$ as needed Budget # SPEC. ED INDEP STUDY

Reason service cannot be provided by a District employee:

To provide specialized instruction to a special Ed student, in his home, as previously provided @ Palmiter

Signature of CONTRACTOR - *E. Owen Elmer*

Date: Nov. 22 '09

Signature of District employee requesting service: S. L.

Date: 11-30-09

**Signature of Accounting Supervisor:**

Date:

**Date Board of Trustees Approved**

Date:

**Signature of Authorized Contracting Official:**

Date:

\*\*\*CONTRACT NOT VALID WITHOUT AUTHORIZED DISTRICT SIGNATURE\*\*\*

<b>W-9</b> Form Rev. November 2005 Department of the Treasury Internal Revenue Service	<b>Request for Taxpayer Identification Number and Certification</b>	Give form to the requester. Do not send to the IRS.
Print or type See Specific Instructions on page 2.	Name (as shown on your income tax return) <u>Edward Owen Elmer</u> Business name, if different from above	
	Check appropriate box: <input checked="" type="checkbox"/> Individual <input type="checkbox"/> Sole proprietor <input type="checkbox"/> Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Other <input type="checkbox"/> Exempt from backup withholding	
	Address (number, street, and apt. or suite no.) <u>4326 Galewood Way</u> City, state, and ZIP code <u>Corniche Co. 95608</u>	
	Requester's name and address (optional)  List account number(s) here (optional)	

### Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on Line 1 to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

**Note.** If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Social security number
or
Employer identification number

### Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
- I am a U.S. person (including a U.S. resident alien).

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN. (See the instructions on page 4.)

Sign Here: Signature of U.S. person Edward Owen Elmer

Date Nov. 22 199

### Purpose of Form

A person who is required to file an information return with the IRS, must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

**U.S. person.** Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
- Certify that you are not subject to backup withholding, or
- Claim exemption from backup withholding if you are a U.S. exempt payee.

In 3 above, if applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

**Note.** If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

For federal tax purposes, you are considered a person if you are:

- An individual who is a citizen or resident of the United States.
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States, or
- Any estate (other than a foreign estate) or trust. See Regulations sections 301.7701-6(a) and 7(a) for additional information.

**Special rules for partnerships.** Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

The person who gives Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States is in the following cases:

- The U.S. owner of a disregarded entity and not the entity,

# INDEPENDENT CONTRACTOR OR EMPLOYEE? DISTRICT GUIDELINES

## PART I

1.	Has this category of worker already been classified an "employee" by the IRS?		X
2.	Is the individual working as an employee prescribed by the Education Code sections 45100-45131/88000-88263 define what constitutes classified service and 44800-45060/87000-87333 define certificated service. The IRS predispases an employer/employee relationship when state law mandates such a relationship.		X
3.	Is the individual already an employee of the district in another capacity?		X
4.	Has the individual performed substantially the same services for the district as an employee in the past?		X
5.	Are there currently employees of the district doing substantially the same services as will be required of this individual?		X
6.	Does the district have the legal right to control the method of performance by this individual?		X
7.	Consider whether the district has to train this individual or give instruction as to when, where, how, and in what order to work. Does the district require the individual to submit reports or perform the services at a district site? These factors would indicate the district maintains control sufficient for an employer/employee relationship. However, it is not necessary that the district exercise this right or have the expertise required to do so. In many cases this would not be practical nor advisable.		X
8.	Are the services, as being provided, an integral part of school operations? Are the services being provided necessary to the operation of the school, program, project, etc.? This indicates the district has an interest in the method of performance and implies the maintenance of legal control.		X

If the answer to any of the above questions is "YES",

**STOP HERE**

Do not complete the rest of the questions. The individual is the district employee and must be paid and reported accordingly.

If all of the above are "NO", continue...

## PART II

8.	Must the required service be performed by this individual?		X
9.	Consider whether or not the individual may designate someone else to do the work without the district's knowledge or approval		X
9.	Does the district have a continuing relationship with this individual?		X
9.	Is this a "one shot deal" or will the district continue to use this individual in the future? This could be on an infrequent or irregular basis but a continuous relationship exists.		X
10.	Can this relationship be terminated without the consent of both parties?		X

If the answer to questions 8, 9, or 10 is "YES", there is a good possibility that an employment relationship exists. Questions 8 & 9 are indicators of district control that, in conjunction with other factors, imply an employment relationship. Go back to PART I and re-evaluate each question. If questions 1-7 are still all "NO", continue...

PART II - continued

	YES	NO
<b>11. Does the individual operate an independent trade or business that is available to the general public?</b> <i>A determining factor in judging independence is the performance of services to the general public. In evaluating this criteria, school districts are considered to be separate entities. Keep in mind: if the district is utilizing this individual's services on a full-time basis, the individual is not available to the general public. NOTE: Possession of a business license or incorporation does not automatically satisfy this requirement. The determination must be made on the actual relationship between the district and the individual performing services.</i>	X	
<b>12. Does the individual have a substantial investment in his/her business, i.e. maintains a facility, equipment, etc.?</b> <i>This is indicative of economic risk inherent in business enterprises. An independent contractor must be able to make a profit or sustain a loss.</i>	X	

If either 11 or 12 are "NO", the individual is a district employee

**STOP HERE**

and process the individual through payroll.

If 11 and 12 are both "YES", continue

	YES	NO
<b>13. Does the individual provide all materials and support services necessary for the performance of this service?</b> <i>The district should not be providing office space, clerical, secretarial, or any other support for this individual such as materials, xeroxing, printing, office supplies, etc. Any necessary assistants would be hired by the individual.</i>	X	
<b>14. Is this paid by the job or on a commission?</b>		
<b>15. Does the individual bear the cost of any travel and business expenses incurred to perform this service?</b> <i>Generally, these types of expenses are paid by an employer, however, some contracts provide for payment of airfare, mileage, etc. for consultants.</i>	X	

If 11 and 12 are "YES", 13 through 15 should also be "YES" and are items that should be written into the consultant contract. This individual is an independent contractor. A "YES" on questions 13 through 15 supports the district's conclusion and substantiates a "reasonable basis" for treatment as an independent contractor. While there are circumstances where the district might pay contractually provided expenses, these should be kept at a minimum to avoid giving the impression of an employment relationship.

## Center Joint Unified School District

**AGENDA REQUEST FOR:**

Dept./Site: Personnel/Instructional Services

Date: December 16, 2009

Action Item   X  

To: Board of Trustees

Information Item

From: George Tigner, Chief Admin. Officer  
Initials: G.T.

# Attached Pages

**SUBJECT:** Proposal for MBTI Workshop with VSP Consulting Services

Please approve the Proposal for MBTI Workshop with VSP Consulting Services beginning on February 23, 2010.

**RECOMMENDATION:** Please approve the Proposal for MBTI Workshop with VSP Consulting Services.

**CONSENT AGENDA**





December 1, 2009

George Tigner or Scott Loehr  
Center Unified School District  
8408 Watt Avenue  
Antelope, CA 95843-9116

Dear George and Scott:

VSP HR Consulting is pleased to present our proposal to assist your team in enhancing communications. We will provide guidance and tools to support team development and communications including the Myers-Briggs Type Indicator (MBTI) theory, application to type on the job, team exercises, and MBTI survey results and interpretation.

#### **Project Objectives and Scope**

Consultants will provide organizational development support for team members to learn the following:

- Increased self-awareness
- How to recognize, understand, and leverage each individual's "gifts" and "blind spots"
- How to recognize, understand, and leverage other team members' gifts and blind spots
- How to enhance team dynamics and communications

All proposed options are cost inclusive and include the following:

1. Assistance with pre-workshop communications planning
2. Access to online MBTI assessment instrument and interpretation of data and results for each participant
3. MBTI facilitated workshop (approximately four hours) by certified trainers
4. Participant resource guide
5. Creation of participant team materials, and handouts
6. Team "type" grid (which plots all team member's personality types on a chart)

#### **Agenda for workshop**

1. Brief history of type theory/MBTI development
2. Definition of psychological type
3. Assumptions of type theory
4. Explanation of the four scales

5. Self identification of the four scales via interactive exercises, education, and reference material
6. MBTI survey results revealed and comparison to self select
7. Reveal of type to team

### **Facilitators**

Shauna Harrington, a certified facilitator will present the workshop and be available to ask questions prior to the engagement.

*Pending acceptance, date of delivery is proposed for February 23, 2010.*

### **Phase I –MBTI Workshop**

	<u>Cost</u>	<u>Discounted Rate</u>
Consultant Fees (up to 20 participants)	\$2,500	\$1,250 (50% discount)
Materials and MBTI Online Assessment	<u>\$1,000</u> (\$50 pp x 20)	<u>\$ 600</u> (40% discount)
TOTAL	\$3,500	<b>\$1,850</b>

*Optional add-on for Phase I—(additional 40-60 minutes).* Included in your proposal is a Team Type Grid. After the assessment of the team members we can at a later date facilitate a discussion about how the cumulative type greatly impacts the work environment. During this discussion, we identify and address any areas for which your team may need to be aware of as well as leverage natural strength. Your group interacts by sharing insights about the team's future development.

After completion of Phase I, the following options are available in four – five hour sessions (depending on content). Once future phases identified, VSP HR Consulting will provide a more specific cost (will closely align with Phase I quote).

### **Future Phases/Options – Miscellaneous MBTI Workshops**

**Strengthening the Team**—Self-awareness of type and awareness of team member's talents & blind spots.

**Type and Communication**—Explores communication and the dominant function - when different individuals with different dominant functions communicate, disconnects may happen & misunderstandings may result. Increased understanding can enhance interpersonal communications.

**In the Grip**—How stress impacts type and how we can better manage the impact of stress.

**Type and Coaching**—Explores the learners strengths as a coach and how to adjust your style when coaching personalities that are different from their own.

**Type in Organizations**—Focuses on type as it relates to leadership, work environment, learning, organizational focus and how each type relates to change.

**Type and Emotional Intelligence**—Focuses on the dimensions of emotional intelligence and better understanding the characteristics of type and EI.

**Type and Learning**—Explores the dominant function, what motivates each type to learn and what environment best supports learning for each type preference.

Please let us know your thoughts on the proposal. Participation in future phases may be decided after Phase I execution. If you have any questions, please contact me. We look forward to seeing you and your team again!

Sincerely,

Shauna Harrington  
Managing Director

*Center Joint Unified School District*

**AGENDA REQUEST FOR:**

Dept./Site: Special Education

Date: December 16, 2009

Action Item   X  

To: Board of Trustees

Information Item

From: Scott Loehr, Superintendent

# Attached Pages

Initials: S.L.

**SUBJECT:** 2009/2010 Master Contracts

Please approve the following Master Contract for special education students receiving services at a nonpublic school/agency during the 2009/10 fiscal year.

Aldar Academy

**RECOMMENDATION:** CJUSD Board of Trustees to approve Master Contracts for the 2009/2010 school year.

**CONSENT AGENDA**

*CENTER JOINT UNIFIED  
SCHOOL DISTRICT*

*NONPUBLIC, NONSECTARIAN  
SCHOOL/AGENCY SERVICES*

*MASTER CONTRACT*

**2009–2010**

District CENTER JT. UNIFIED SCHOOL DISTRICT

**MASTER CONTRACT**  
GENERAL AGREEMENT FOR NONSECTARIAN,  
NONPULIC SCHOOL AND AGENCY SERVICES

Contract Year 2009/2010

  X   Nonpublic School  
       Nonpublic Agency

**Type of Contract:**

  X   Master Contract for fiscal year with Individual Service Agreements (ISA) to be approved throughout the term of this contract.

       Individual Master Contract for a specific student incorporating the Individual Service Agreement (ISA) into the terms of this Individual Master Contract specific to a single student.

       Interim Contract: an extension of the previous fiscal years approved contracts and rates. The sole purpose of this Interim Contract is to provide for ongoing funding at the prior year's rates for 90 days at the sole discretion of the LEA. Expiration Date:                     

***When this section is included as part of any Master Contract, the changes specified above shall amend Section 4 – Term of Master Contract.***

**DISTRICT MASTER CONTRACT  
GENERAL AGREEMENT FOR NONSECTARIAN,  
NONPUBLIC SCHOOL/AGENCY SERVICES  
2009-2010**

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**DISTRICT MASTER CONTRACT  
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NONPUBLIC SCHOOL/AGENCY SERVICES  
2009-2010**

**2009-2010**

**CONTRACT NUMBER:**

---

**LEA:** Center Joint Unified School District

**NONPUBLIC SCHOOL/AGENCY/RELATED SERVICES PROVIDER:**

Aldar Academy

**NONPUBLIC, NONSECTARIAN SCHOOL/AGENCY SERVICES  
MASTER CONTRACT**

**AUTHORIZATION FOR MASTER CONTRACT AND GENERAL PROVISIONS**

**1. MASTER CONTRACT**

This Master Contract is entered into this 1<sup>st</sup> day of **July, 2009**, between the **Center Joint Unified School District** (hereinafter referred to as "LEA" or "District") and **Aldar Academy** (hereinafter referred to as "CONTRACTOR") for the purpose of providing special education and/or related services to LEA students with exceptional needs under the authorization of California Education Code sections 56157, 56361 and 56365 *et seq.* and Title 5 of the California Code of Regulations section 3000 *et seq.*, AB490 (Chapter 862, Statutes of 2003) and AB1858 (Chapter 914, Statutes of 2004). It is understood that this agreement does not commit LEA to pay for special education and/or related services provided to any LEA student, or CONTRACTOR to provide such special education and/or related services, unless and until an authorized LEA representative approves the provision of special education and/or related services by CONTRACTOR.

Upon acceptance of a LEA student, CONTRACTOR shall submit to LEA an Individual Services Agreement (hereinafter referred to as "ISA") and a Nonpublic Services Student Enrollment form as specified in the LEA Procedures. Unless otherwise agreed in writing, these forms shall acknowledge CONTRACTOR's obligation to provide all services specified in the student's Individualized Education Plan (hereinafter referred to as "IEP"). The ISA shall be executed within ninety (90) days of an LEA student's enrollment. LEA and CONTRACTOR shall enter into an ISA for each LEA student served by CONTRACTOR.

Unless placement is made pursuant to an Office of Administrative Hearings (hereinafter referred to as "OAH") order, a lawfully executed agreement between LEA and parent or authorized by LEA for a transfer student pursuant to California Education Code section 56325, LEA is not responsible for the costs associated with nonpublic school placement until the date on which an IEP team meeting is convened, the IEP team determines that a nonpublic school placement is appropriate, and the IEP is signed by the LEA student's parent.

**2. CERTIFICATION**

CONTRACTOR shall be certified by the California Department of Education (hereinafter referred to as "CDE") as a nonpublic, nonsectarian school/agency. All nonpublic school and nonpublic agency services shall be provided consistent with the area of certification specified by CDE Certification and as defined in California Education Code, section 56366 *et seq.* and within the professional scope of practice of each providers license, certification and/or credential. A current copy of CONTRACTOR's nonpublic school/agency certification or a waiver of such certification issued by the CDE pursuant to Education Code section 56366.2 must be provided to

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LEA on or before the date this contract is executed by CONTRACTOR. This Master Contract shall be null and void if such certification or waiver is expired, revoked, rescinded, or otherwise nullified during the effective period of this Master Contract. Total student enrollment shall be limited to capacity as stated on CDE certification. Total LEA student enrollment shall be limited to capacity as stated in Section 24 of the Master Contract.

**3. COMPLIANCE WITH LAWS, STATUTES, REGULATIONS**

During the term of this contract unless otherwise agreed, CONTRACTOR shall comply with all applicable federal, state, and local statutes, laws, ordinances, rules, policies, and regulations. CONTRACTOR shall also comply with all applicable LEA policies and procedures unless, taking into consideration all of the surrounding facts and circumstances, a policy or policies or a portion of a policy does not reasonably apply to CONTRACTOR. CONTRACTOR hereby acknowledges and agrees that it accepts all risks and responsibilities for its failure to comply with LEA policies and shall indemnify LEA under the provisions of section 16 of this Agreement for all liability, loss, damage and expense (including reasonable attorneys' fees) resulting from or arising out of CONTRACTOR's failure to comply with applicable LEA policies (e.g., those policies relating to, the provision of special education and/or related services, facilities for individuals with exceptional needs, LEA student enrollment and transfer, LEA student inactive status, corporal punishment, student discipline, and positive behavior interventions).

CONTRACTOR acknowledges and understands that LEA may report to the CDE any violations of the provisions of this Master Contract; and that this may result in the suspension and/or revocation of CDE nonpublic school/agency certification pursuant to California Education Code section 56366.4(a).

**4. TERM OF MASTER CONTRACT**

The term of this Master Contract shall be from July 1, 2009 to June 30, 2010 (Title 5 California Code of Regulations section 3062(a)) unless otherwise stated. Neither the CONTRACTOR nor the LEA is required to renew this Master Contract in subsequent contract years. However, the parties acknowledge that any subsequent Master Contract is to be re-negotiated prior to June 30, 2010. In the event the contract is not renegotiated by June 30<sup>th</sup>, an interim contract may be made available as mutually agreed upon for up to 90 days from July 1 of the new fiscal year. (Title 5 California Code of Regulations section 3062(d)) No Master Contract will be offered unless and until all of the contracting requirements have been satisfied. The offer of a Master Contract to a CONTRACTOR is at the sole discretion of the LEA.

**5. INTEGRATION/CONTINUANCE OF CONTRACT FOLLOWING EXPIRATION OR TERMINATION**

This Master Contract includes the LEA Procedures and each Individual Services Agreement and they are incorporated herein by this reference. This Master Contract supersedes any prior or contemporaneous written or oral understanding or agreement. This Master Contract may be amended only by written amendment executed by both parties. Notwithstanding the foregoing, the LEA may modify the LEA procedures from time to time without the consent of CONTRACTOR.

CONTRACTOR shall provide the LEA with information as requested in writing to secure a Master Contract or a renewal.

At a minimum, such information shall include copies of teacher credentials and clearance, insurance documentation and CDE certification. The LEA may require additional information as applicable. If the

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application packet is not completed and returned to District, no Master Contract will be issued. If CONTRACTOR does not return the Master Contract to LEA duly signed by an authorized representative within ninety (90) calendar days of issuance by LEA, the new contract rates will not take effect until the newly executed Master Contract is received by LEA and will not be retroactive to the first day of the new Master Contract's effective date. If CONTRACTOR fails to execute the new Master Contract within such ninety day period, all payments shall cease until such time as the new Master Contract for the current school year is signed and returned to LEA by CONTRACTOR.(California Education Code section 56366(c)(1) and (2)). In the event that this Master Contract expires or terminates, CONTRACTOR shall continue to be bound to all of the terms and conditions of the most recent executed Master Contract between CONTRACTOR and LEA for so long as CONTRACTOR is servicing authorized LEA students at the discretion of the LEA.

**6. INDIVIDUAL SERVICES AGREEMENT**

This contract shall include an ISA developed for each LEA student to whom CONTRACTOR is to provide special education and/or related services. An ISA shall only be issued for LEA students enrolled with the approval of the LEA pursuant to Education Code section 56366 (a)(2)(A). An ISA may be effective for more than one contract year provided that there is a concurrent Master Contract in effect. In the event that this Master Contract expires or terminates, CONTRACTOR, shall continue to be bound to all of the terms and conditions of the most recent executed ISAs between CONTRACTOR and LEA for so long as CONTRACTOR is servicing authorized LEA students.

Any and all changes to a LEA student's educational placement/program provided under this Master Contract and/or an ISA shall be made solely on the basis of a revision to the LEA student's IEP. At any time during the term of this Master Contract, a LEA student's parent, CONTRACTOR, or LEA may request a review of a LEA student's IEP subject to all procedural safeguards required by law.

Unless otherwise provided in this Master Contract, the CONTRACTOR shall provide all services specified in the IEP unless the CONTRACTOR and the LEA agree otherwise in the ISA. (California Education Code sections 56366(a) (5) and 3062(e)). In the event the CONTRACTOR is unable to provide a specific service at any time during the life of the ISA, the CONTRACTOR shall notify the LEA in writing within five (5) business days of the last date a service was provided.

If a parent or LEA contests the termination of an ISA by initiating a due process proceeding with the OAH, CONTRACTOR shall abide by the "stay-put" requirement of state and federal law unless the parent agrees otherwise or an interim alternative educational placement is deemed lawful and appropriate by LEA or OAH. CONTRACTOR shall adhere to all LEA requirements concerning changes in placement.

Disagreements between LEA and CONTRACTOR concerning the formulation of an ISA or the Master Contract may be appealed to the County Superintendent of Schools of the County where the LEA is located, or the State Superintendent of Public Instruction pursuant to the provisions of California Education Code section 56366(c) (2).

**7. DEFINITIONS**

The following definitions shall apply for purposes of this contract:

- a. The term "CONTRACTOR" means a nonpublic, nonsectarian school/agency certified by the California Department of Education and its officers, agents, employees.

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- b. The term "authorized LEA representative" means a LEA administrator designated to be responsible for nonpublic school/agencies. It is understood, a representative of the Special Education Plan Local Area (SELPA) of which the LEA is a member is an authorized LEA representative in collaboration with the LEA. The LEA maintains sole responsibility for the contract, unless otherwise specified in the contract
- c. The term "credential" means a valid credential, life diploma, permit, or document in special education or pupil personnel services issued by, or under the jurisdiction of, the State Board of Education if issued prior to 1970 or the California Commission on Teacher Credentialing, which entitles the holder thereof to perform services for which certification qualifications are required as defined in Title 5 of the California Code of Regulations section 3001(j).
- d. The term "qualified" means that a person holds a certificate, permit or other document equivalent to that which staff in a public school are required to hold to provide special education and designated instruction and services and has met federal and state certification, licensing, registration, or other comparable requirements which apply to the area in which he or she is providing special education or related services, including those requirements set forth in Title 34 of the Code of Federal Regulations sections 3064 and 3065, or, in the absence of such requirements, the state-education-agency-approved or recognized requirements, and adheres to the standards of professional practice established in federal and state law or regulation, including the standards contained in the California Business and Professions Code. Nothing in this definition shall be construed as restricting the activities in services of a graduate needing direct hours lead to licensure or a student teacher or inter leading to a graduate degree at an accredited or approved college or university, as authorized by state laws or regulations.
- e. The term "license" means a valid nonexpired document issued by a licensing agency within the Department of Consumer Affairs or other state licensing office authorized to grant licenses and authorizing the bearer of the document to provide certain professional services or refer to themselves using a specified professional title. If a license is not available through an appropriate state licensing agency, a certificate of registration with the appropriate professional organization at the national or state level which has standards established for the certificate that are equivalent to a license shall be deemed to be a license as defined in Title 5 of the California Code of Regulations section 3001(r).
- f. Parent means a biological or adoptive parent unless the biological or adoptive parent does not have legal authority to make educational decisions for the child, a guardian generally authorized to act as the child's parent or authorized to make educational decisions for the child, an individual acting in the place of a biological or adoptive parent, including a grandparent, stepparent, or other relative with whom the child lives, or an individual who is legally responsible for the child's welfare, a surrogate parent, a foster parent if the authority of the biological or adoptive parent to make educational decisions on the child's behalf has been specifically limited by court order in accordance with Code of Federal Regulations 300.30(b)(1) or (2). Parent does not include the state or any political subdivision of government or the nonpublic school or agency under contract with the LEA for the provision of special education or designated instruction and services for a child. (California Education Code section 56028).
- g. The term "days" means calendar days unless otherwise specified.
- h. The phrase "billable day" means a school day in which instructional minutes meet or exceed those in comparable LEA programs.

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- i. The phrase "billable day of attendance" means a school day as defined in California Education Code Section 46307, in which a LEA student is in attendance and in which instructional minutes meet or exceed those in comparable LEA programs unless otherwise stipulated in an IEP or ISA.
- j. It is understood that the term "Master Contract" also means "Agreement" and is referred to as such in this document.

**ADMINISTRATION OF CONTRACT**

**8. NOTICES**

All notices provided for by this contract shall be in writing. Notices shall be mailed or delivered by hand and shall be effective as of the date of receipt by addressee.

All notices mailed to LEA shall be addressed to the person and address as indicated on the signature page of the Master Contract. Notices to CONTRACTOR shall be addressed as indicated on signature page of this Master Contract.

**9. MAINTENANCE OF RECORDS**

All records shall be maintained by CONTRACTOR as required by state and federal laws and regulations. Notwithstanding the foregoing sentence, CONTRACTOR shall maintain all records for at least five (5) years after the termination of this Master Contract. For purposes of this Master Contract, "records" shall include, but not be limited to student records as defined by California Education Code section 49061(b) including electronically stored information; cost data records as set forth in Title 5 of the California Code of Regulations section 3061; registers and roll books of teachers and/or daily service providers; daily service logs and notes and other documents used to record the provision of related services including supervision; daily service logs and notes used to record the provision of services provided through additional instructional assistants, NPA behavior intervention aides, and bus aides; absence verification records (parent/doctor notes, telephone logs, and related documents) if the CONTRACTOR is funded for excused absences, however, such records are not required if positive attendance is required; bus rosters; staff lists specifying credentials held and documents evidencing other staff qualifications, social security numbers, dates of hire, and dates of termination; records of employee training and certification, staff time sheets; non-paid staff and volunteer sign-in sheets; transportation and other related services subcontracts; school calendars; bell/class schedules when applicable; liability and worker's compensation insurance policies; state nonpublic school and/or agency certifications by-laws; lists of current board of directors/trustees, if incorporated; documents evidencing financial expenditures; federal/state payroll quarterly reports; and bank statements and canceled checks or facsimile thereof.

CONTRACTOR shall maintain LEA student records in a secure location to ensure confidentiality and prevent unauthorized access. CONTRACTOR shall maintain a current list of the names and positions of CONTRACTOR's employees who have access to confidential records. CONTRACTOR shall maintain an access log for each LEA student's record which lists all persons, agencies, or organizations requesting or receiving information from the record. Such log shall be maintained as required by California Education Code section 49064 and include the name, title, agency/organization affiliation, and date/time of access for each individual requesting or receiving information from the LEA student's record. Such log need record access to the LEA student's records by: (a) the LEA student's parent; (b) an individual to whom written consent has been executed by the LEA student's parent; or (c) employees of LEA or CONTRACTOR having a legitimate educational interest in requesting or receiving information from the record. CONTRACTOR/LEA shall maintain copies of any written parental concerns granting access to student records. For purposes of this

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paragraph, "employees of LEA or CONTRACTOR" do not include subcontractors. CONTRACTOR shall grant parents access to student records, and comply with parents' requests for copies of student records, as required by state and federal laws and regulations. CONTRACTOR agrees, in the event of school or agency closure, to forward LEA student records within five (5) business days to LEA. These shall include, but not limited to, current transcripts, IEP/IFSPs, and reports.

**10. SEVERABILITY CLAUSE**

If any provision of this agreement is held, in whole or in part, to be unenforceable for any reason, the remainder of that provision and of the entire agreement shall be severable and remain in effect.

**11. SUCCESSORS IN INTEREST**

This contract binds CONTRACTOR's successors and assignees.

**12. VENUE AND GOVERNING LAW**

The laws of the State of California shall govern the terms and conditions of this contract with venue in the County where the LEA is located.

**13. MODIFICATIONS AND AMENDMENTS REQUIRED TO CONFORM TO LEGAL AND ADMINISTRATIVE GUIDELINES**

This Master Contract may be modified or amended by the LEA to conform to administrative and statutory guidelines issued by any state, federal or local governmental agency. The LEA shall provide the CONTRACTOR thirty (30) days notice of any such changes or modifications made to conform to administrative or statutory guidelines and a copy of the statute or regulation upon which the modification or changes are based.

**14. TERMINATION**

This Master Contract or Individual Service Agreement may be terminated for cause. The cause shall not be the availability of a public class initiated during the period of the contract unless the parent agrees to the transfer of the student to the public school program at an IEP team meeting. To terminate the contract either party shall give twenty (20) days prior written notice California Education Code section 56366(a)(4). At the time of termination, CONTRACTOR shall provide to LEA any and all documents CONTRACTOR is required to maintain under this Master Contract. ISAs are void upon termination of this Master Contract, as provided in Section 5 or 6. CONTRACTOR or LEA may terminate an ISA for cause. To terminate the ISA, either party shall give twenty (20) days prior written notice.

**15. INSURANCE**

Contractor shall, at his, her, or its sole cost and expense, maintain in full force and effect, during the term of this Agreement, the following insurance coverage from a California licensed and/or admitted insurer with an A minus (A-), VII, or better rating from A.M. Best, sufficient to cover any claims, damages, liabilities, costs and expenses (including counsel fees) arising out of or in connection with Contractor's fulfillment of any of its obligations under this Agreement or either party's use of the Work or any component or part thereof:

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- A. **Commercial General Liability Insurance**, including both bodily injury and property damage, with limits as follows:

- \$1,000,000 per occurrence
- \$ 100,000 fire damage
- \$ 5,000 medical expenses
- \$1,000,000 personal & adv. Injury
- \$2,000,000 general aggregate
- \$2,000,000 products/completed operations aggregate

- B. **Business Auto Liability Insurance** for all owned scheduled, non-owned or hired automobiles with a \$1 million combined single limit.

If no owned automobiles, then only hired and non-owned is required.

If CONTRACTOR uses a vehicle to travel to/from school sites, between schools and/or to/from students' homes or other locations as approved service location by the LEA, CONTRACTOR must comply with State of California auto insurance requirements

- C. **Workers' Compensation and Employers Liability Insurance** in a form and amount covering Contractor's full liability under the California Workers' Compensation Insurance and Safety Act and in accordance with applicable state and federal laws.

Part A – Statutory Limits

Part B - \$1,000,000/\$1,000,000/\$1,000,000 Employers Liability

- D. **Errors & Omissions (E & O)/Malpractice (Professional Liability) coverage, including Sexual Molestation and Abuse coverage, unless that coverage is afforded elsewhere in the Commercial General Liability policy by endorsement or separate policy, with the following limits:**

- \$1,000,000 per occurrence
- \$1,000,000 general aggregate

- E. Contractor, upon execution of this contract and periodically thereafter upon request, shall furnish the District with certificates of insurance evidencing such coverage. The certificate of insurance shall include a ten (10) day non-renewal notice provision. The Commercial General Liability and Automobile Liability policy shall name the District and the Board of Education as additional insured's premiums on all insurance policies shall be paid by Contractor and shall be deemed included in CONTRACTOR's obligations under this contract at no additional charge.
- F. Any deductibles or self-insured retentions above \$100,000 must be declared to and approved by the LEA. At its option, LEA may require the CONTRACTOR, at the CONTRACTOR's sole cost, to: (a) cause its insurer to reduce to levels specified by the LEA or eliminate such deductibles or self-insured retentions with respect to the LEA, its officials and employees, or (b) procure a bond guaranteeing payment of losses and related investigation
- G. For any claims related to the services, the CONTRACTOR's insurance coverage shall be primary insurance as respects the LEA, its subsidiaries, officials and employees. Any insurance or self-insurance maintained by the LEA, its subsidiaries, officials and employees shall be excess of the CONTRACTOR's insurance and shall not contribute with it.

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- H. All Certificates of Insurance shall reference the contract number, name of the school or agency submitting the certificate, and the location of the school or agency submitting the certificate on the certificate.

If LEA or CONTRACTOR determines that changes in insurance coverage obligations under this section is necessary, either party may reopen negotiations to modify the insurance obligations.

**16. INDEMNIFICATION AND HOLD HARMLESS**

CONTRACTOR shall indemnify and hold LEA and its Board Members, administrators, employees, agents, attorneys, volunteers, and subcontractors ("LEA Indemnities") harmless against all liability, loss, damage and expense (including reasonable attorneys' fees) resulting from or arising out of this Master Contract or its performance, to the extent that such loss, expense, damage or liability was proximately caused by the negligent or willful act or omission of CONTRACTOR, including, without limitation, its agents, employees, subcontractors or anyone employed directly or indirectly by it (excluding LEA and LEA Indemnities).

LEA shall indemnify and hold CONTRACTOR and its Board Members, administrators, employees, agents, attorneys, and subcontractors ("CONTRACTOR Indemnities") harmless against all liability, loss, damage and expense (including reasonable attorneys' fees) resulting from or arising out of this Master Contract or its performance, to the extent that such loss, expense, damage or liability was proximately caused by the negligent or willful act or omission of LEA, including, without limitation, its agents, employees, subcontractors or anyone employed directly or indirectly by it (excluding CONTRACTOR and/or any CONTRACTOR Indemnities).

LEA represents that it is self-insured in compliance with the laws of the state of California, that the self-insurance covers district employees acting within the course and scope of their respective duties and that its self-insurance covers LEA's indemnification obligations under this Master Contract.

**17. INDEPENDENT CONTRACTOR**

Nothing herein contained will be construed to imply a joint venture, partnership or principal-agent relationship between the LEA and CONTRACTOR. CONTRACTOR shall provide all services under this Agreement as an independent contractor, and neither party shall have the authority to bind or make any commitment on behalf of the other. Nothing contained in this Agreement shall be deemed to create any association, partnership, joint venture or relationship of principal and agent, master and servant, or employer and employee between the parties or any affiliates of the parties, or between the LEA and any individual assigned by CONTRACTOR to perform any services for the LEA.

If the LEA is held to be a partner, joint venturer, co-principle, employer or co-employer of CONTRACTOR, CONTRACTOR shall indemnify and hold harmless the LEA from and against any and all claims for loss, liability, or damages arising from that holding, as well as any expenses, costs, taxes, penalties and interest charges incurred by the LEA as a result of that holding. If CONTRACTOR is held to be a joint venturer, employer, or co-principle of LEA, then the LEA shall indemnify and hold the harmless CONTRACTOR.

**18. SUBCONTRACTING**

CONTRACTOR shall provide written notification to LEA before subcontracting for special education and/or related services pursuant to this Master Contract. CONTRACTOR shall incorporate all of the provisions of this Master Contract in all subcontracts, to the fullest extent reasonably possible. Furthermore, when



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CONTRACTOR enters into subcontracts for the provision of special education and/or related services (including without limitation transportation) for any LEA student, CONTRACTOR shall cause each subcontractor to procure and maintain insurance during the term of each subcontract. Such subcontractor's insurance shall comply with the provisions of Section 15. Each subcontractor shall furnish the LEA with original endorsements and certificates of insurance effecting coverage required by Section 15. The endorsements are to be signed by a person authorized by that insurer to bind coverage on its behalf. The endorsements are to be on forms provided by the LEA. All endorsements are to be received and approved by the LEA before the subcontractor's work commences. The Commercial General Liability and Automobile Liability policies shall name the LEA and the LEA Board of Education as additional insured.

As an alternative to the LEA's forms, a subcontractor's insurer may provide complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by this Master Contract. All Certificates of Insurance shall reference the LEA contract number, name of the school or agency submitting the certificate, indication if NPS or NPA, and the location of the school or agency submitting the certificate. In addition, all sub-contractors must meet the requirements as contained in section 45 Clearance Requirements and section 46 Staff Qualifications of this Master Contract.

**19. CONFLICTS OF INTEREST**

CONTRACTOR shall provide to LEA a copy of its current bylaws and a current list of its Board of Directors (or Trustees), if it is incorporated. CONTRACTOR and any member of its Board of Directors (or Trustees) shall avoid any relationship with LEA that constitutes or may constitute a conflict of interest pursuant to California Education Code section 56042 and including, but not limited to, employment with LEA, provision of private party assessments and/or reports, and attendance at IEP team meetings acting as a student's advocate. Pursuant to California Education code section 56042, an attorney or advocate for a parent of an individual with exceptional needs shall not recommend placement at CONTRACTOR's facility if the attorney or advocate is employed or contracted by the CONTRACTOR, or will receive a benefit from the CONTRACTOR, or otherwise has a conflict of interest.

Unless CONTRACTOR and LEA otherwise agree in writing, LEA shall neither execute an ISA with CONTRACTOR nor amend an existing ISA for a LEA student when a recommendation for special education and/or related services is based in whole or in part on assessment(s) or reports provided by CONTRACTOR to the LEA student without prior written authorization by LEA. This paragraph shall apply to CONTRACTOR regardless of when an assessment is performed or a report is prepared (i.e. before or after the LEA student is enrolled in CONTRACTOR's school/agency) or whether an assessment of the LEA student is performed or a report is prepared in the normal course of the services provided to the LEA student by CONTRACTOR. To avoid conflict of interest, and in order to ensure the appropriateness of an Independent Educational Evaluation (hereinafter referred to as "IEE") and its recommendations, the District may, in its discretion, not fund an IEE by an evaluator who provides ongoing service(s) or is sought to provide service(s) to the student for whom the IEE is requested. Likewise, the District may, in its discretion, not fund services through the evaluator whose IEE the District agrees to fund. When no other appropriate assessor is available, LEA may request and if CONTRACTOR agrees, the CONTRACTOR may provide an IEE.

When CONTRACTOR is a Nonpublic Agency, CONTRACTOR acknowledges that its authorized representative has read and understands Education Code section 56366.3 which provides, in relevant part, that no special education and/or related services provided by CONTRACTOR shall be paid for by LEA if provided by an individual who was an employee of LEA within the three hundred and sixty five (365) days prior to executing this contract. This provision does not apply to any person who is able to provide designated

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instruction and services during the extended school year because he or she is otherwise employed for up to ten months of the school year by LEA.

**20. NON-DISCRIMINATION**

CONTRACTOR shall not unlawfully discriminate on the basis of race, religion, sex, national origin, age, sexual orientation, or disability in employment or operation of its programs.

**EDUCATIONAL PROGRAM**

**21. FREE AND APPROPRIATE PUBLIC EDUCATION**

LEA shall provide CONTRACTOR with a copy of the IEP including the Individualized Transition Plan (hereinafter referred to as "ITP") of each LEA student served by CONTRACTOR. CONTRACTOR shall provide to each LEA student special education and/or related services (including transition services) within the nonpublic school or nonpublic agency consistent with the LEA student's IEP and as specified in the ISA. If CONTRACTOR is a NPS, CONTRACTOR shall not accept a LEA student if it cannot provide or ensure the provision of the services outlined in the student's IEP.

Unless otherwise agreed to between CONTRACTOR and LEA, CONTRACTOR shall be responsible for the provision of all appropriate supplies, equipment, and/or facilities for LEA students, as specified in the LEA student's IEP and ISA. CONTRACTOR shall make no charge of any kind to parents for special education and/or related services as specified in the LEA student's IEP and ISA (including, but not limited to, screenings, assessments, or interviews that occur prior to or as a condition of the LEA student's enrollment under the terms of this Master Contract). CONTRACTOR may charge a LEA student's parent(s) for services and/or activities not necessary for the LEA student to receive a free appropriate public education after: (a) written notification to the LEA student's parent(s) of the cost and voluntary nature of the services and/or activities; and (b) receipt by the LEA of the written notification and a written acknowledgment signed by the LEA student's parent(s) of the cost and voluntary nature of the services and/or activities. CONTRACTOR shall adhere to all LEA requirements concerning parent acknowledgment of financial responsibility as specified in the LEA Procedures.

Voluntary services and/or activities not necessary for the LEA student to receive a free appropriate public education shall not interfere with the LEA student's receipt of special education and/or related services as specified in the LEA student's IEP and ISA unless the LEA and CONTRACTOR agree otherwise in writing.

**22. GENERAL PROGRAM OF INSTRUCTION**

All nonpublic school and nonpublic agency services shall be provided consistent with the area of certification specified by CDE Certification and as defined in California Education Code section 56366 *et seq.*

When CONTRACTOR is a nonpublic school, CONTRACTOR's general program of instruction shall: (a) be consistent with LEA's standards regarding the particular course of study and curriculum; (b) include curriculum that addresses mathematics, literacy and the use of educational, assistive technology and transition services; (c) be consistent with CDE's standards regarding the particular course of study and curriculum; (d) provide the services as specified in the LEA student's IEP and ISA. LEA students shall have access to: (a) State Board of Education (SBE) - adopted standards-based, core curriculum and the same instructional materials for kindergarten and grades 1 to 8, inclusive; and provide standards - aligned core curriculum and instructional materials for grades 9 to 12, inclusive, used by a local education agency (LEA), that contracts with the

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nonpublic school: (b) college preparation courses; (c) extracurricular activities, such as art, sports, music and academic clubs; (d) career preparation and vocational training, consistent with transition plans pursuant to state and federal law and; (e) supplemental assistance, including individual academic tutoring, psychological counseling, and career and college counseling. CONTRACTOR's general program of instruction shall be described in writing and a copy provided to LEA prior to the effective date of this Master Contract.

When CONTRACTOR serves LEA students in grades nine through twelve inclusive, LEA shall provide to CONTRACTOR a specific list of the course requirements to be satisfied by the CONTRACTOR leading toward graduation or completion of LEA's diploma requirements. CONTRACTOR shall not award a high school diploma to LEA students who have not successfully completed all of the LEA's graduation requirements, including, but not limited to, passing the California High School Exit Exam (CAHSEE) per state guidelines.

When CONTRACTOR is a nonpublic agency and/or related services provider, CONTRACTOR's general program of instruction and/or services shall be consistent with LEA and CDE guidelines and certification, and provided as specified in the LEA student's IEP and ISA. The nonpublic agency providing Behavior Intervention services shall develop a written treatment plan that specifies the nature of their nonpublic agency service for each student within thirty (30) days of enrollment and shall be provided in writing to the LEA. School-based services may not be unilaterally converted by CONTRACTOR to a substitute program or provided at a location not specifically authorized by the IEP team. All services not provided in the school setting require the presence of a parent, guardian or adult caregiver during the delivery of services, provided such guardian or caregiver have a signed authorization by the parent or legal guardian to authorize emergency services as requested. CONTRACTOR shall immediately notify LEA in writing if no parent, guardian or adult care giver is present. CONTRACTOR shall provide to LEA a written description of the services and location provided prior to the effective date of this Master Contract. Contractors providing Behavior Intervention services must have a trained Behavior Intervention Case Manager (BICM) or trained equivalent on staff. It is understood that Behavior Intervention services are limited per CDE Certification and do not constitute as an instructional program.

When CONTRACTOR is a nonpublic agency, CONTRACTOR shall not provide transportation nor subcontract for transportation services.

**23. INSTRUCTIONAL MINUTES**

When CONTRACTOR is a nonpublic school, the total number of instructional minutes per school day provided by CONTRACTOR shall be at least equivalent to the number of instructional minutes per school day provided to LEA students at like grade level, attending LEA schools and shall be specified in the LEA student's ISA developed in accordance with the LEA student's IEP.

For LEA students in grades pre-kindergarten through 12, unless otherwise specified in the LEA student's IEP and ISA, the number of instructional minutes, excluding breakfast, recess, lunch, and passing time, shall be at least:

310 instructional minutes for LEA students in grades pre-kindergarten through five inclusive.

314 instructional minutes for LEA students in grades six through twelve inclusive.

The total number of annual instructional minutes shall be at least equivalent to the total number of annual instructional minutes provided to LEA students attending LEA schools in like grade level unless otherwise specified in the LEA student's IEP.

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When CONTRACTOR is a nonpublic agency and/or related services provider, the total number of minutes per school day provided by CONTRACTOR shall be specified in the LEA student's ISA developed in accordance with the LEA student's IEP.

**24. CLASS SIZE**

When CONTRACTOR is a nonpublic school, CONTRACTOR shall ensure that class size shall not exceed a ratio of one teacher per twelve (12) students. Upon written approval by an authorized LEA representative, class size may be temporarily increased by a ratio of 1 teacher to fourteen (14) students when necessary during the regular or extended school year to provide services to students with disabilities.

In the event a nonpublic school is unable to fill a vacant teaching position responsible for direct instruction to students, and the vacancy has direct impact on the California Department of Education Certification of that school, the nonpublic school shall develop a plan to assure appropriate coverage of students by first utilizing existing certificated staff. The nonpublic school and the LEA may agree to one 30 school day period per contract year where class size may be increased to assure coverage by an appropriately credentialed teacher. Such an agreement shall be in writing and signed by both parties. This provision does not apply to a nonpublic agency.

CONTRACTOR providing special education instruction for individuals with exceptional needs between the ages of three and five years, inclusive, shall also comply with the appropriate instructional adult to child ratios pursuant to California Education Code sections 56440 *et seq.*

**25. CALENDARS**

The CONTRACTOR shall submit to LEA a school calendar with the total number of billable days not to exceed 180 days, plus extended school year billable day's equivalent to the number of days determined by LEA's extended school year calendar. Billable days shall include only those days that are included in the submitted and approved school calendar, and/or required by the IEP for each student. Unless otherwise specified by the students' IEP, educational services shall occur at the school site. Extended School Year (ESY) shall be 20 instructional. Any days of ESY beyond 20 days shall be mutually agreed to in writing prior to the start of ESY.

CONTRACTOR shall observe the same legal holidays as LEA. Those holidays are Labor Day, Veteran's Day, Thanksgiving Day, Christmas Day, New Year's Day, may include Martin Luther King, Jr. Day, Cesar Chavez Day, President's Day, Memorial Day and Independence Day. With the approval of LEA, CONTRACTOR may revise the date upon which CONTRACTOR closes in observance of any of the holidays observed by LEA.

When CONTRACTOR is a nonpublic agency, CONTRACTOR shall be provided with a LEA-developed/approved calendar. CONTRACTOR herein agrees to observe holidays as specified in the LEA-developed/approved calendar. CONTRACTOR shall provide services pursuant to the LEA-developed/approved calendar; or as specified in the LEA student's IEP and ISA. Unless otherwise specified in the LEA student's IEP and ISA, CONTRACTOR shall provide related services to LEA students on only those days that the LEA student's school of attendance is in session and the LEA student attends school. CONTRACTOR shall bill only for services provided on billable days of attendance as indicated on the LEA calendar unless otherwise specified in the LEA student's IEP and ISA. It is understood that services may not be provided on weekends, holidays and other times when school is not in session.

**26. DATA REPORTING**

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CONTRACTOR shall agree to provide all data related to student information and billing information with LEA. CONTRACTOR shall agree to provide all data related to any and sections of this contract and requested by and in the format required by the LEA. It is understood that all nonpublic school and agencies shall utilize the Special Education Information System (SEIS) or comparable system approved by the LEA and SELPA for all IEP development and progress reporting. Additional progress reporting may be required by the LEA. The LEA shall provide the CONTRACTOR with appropriate software, user training and proper internet permissions to allow adequate access.

The LEA shall provide the CONTRACTORS with approved forms and/or format for such data including but not limited to invoicing, attendance reports and progress reports. The LEA may approve use of CONTRACTORS provided forms at their discretion.

**27. LEAST RESTRICTIVE ENVIRONMENT/DUAL ENROLLMENT**

CONTRACTOR and LEA shall follow all LEA policies and procedures that support Least Restrictive Environment ("LRE") options and/or Dual Enrollment options for students to have access to the general curriculum and to be educated with their nondisabled peers to the maximum extent appropriate.

CONTRACTOR shall ensure that LRE placement options are addressed at all IEP team meetings regarding students for whom ISAs have been or may be executed. This shall include IEP team consideration of supplementary aids and services, goals and objectives necessary for placement in the LRE and necessary to enable students to transition to less restrictive settings.

When an IEP team has determined that a student should be transitioned into the public school setting, CONTRACTOR shall assist the LEA in implementing the IEP team's recommendations activities to support the transition.

**28. STATEWIDE ACHIEVEMENT TESTING AND HIGH SCHOOL EXIT EXAMINATION**

Where CONTRACTOR is a NPS, CONTRACTOR is subject to the alternative accountability system developed pursuant to Education Code section 52052, in the same manner as public schools and each LEA student placed with CONTRACTOR by the LEA shall be tested by qualified staff of CONTRACTOR in accordance with that accountability program. LEA shall provide test administration training to CONTRACTOR's qualified staff, CONTRACTOR shall attend LEA test training and comply with completion of all coding requirements as required by LEA. Contractor shall report the test results to the CDE as required by Education Code section 56366(a)(8)(A).

Where CONTRACTOR is a NPS, CONTRACTOR shall administer all statewide achievement tests and the California High School Exit Examination as mandated by LEA pursuant to LEA, state and federal guidelines.

**29. DISTRICT MANDATED ATTENDANCE AT MEETINGS**

CONTRACTOR shall attend District mandated meetings when legal mandates, and/or LEA policy and procedures are reviewed, including but not limited to the areas of: curriculum, high school graduation, standards-based instruction, behavior intervention, cultural and linguistic needs of students with disabilities, dual enrollment responsibilities, LRE responsibilities, transition services, and standardized testing. LEA shall provide CONTRACTOR with reasonable notice of mandated meetings. Attendance at such meetings does not constitute a billable service hour(s).

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**30. POSITIVE BEHAVIOR INTERVENTIONS**

CONTRACTOR shall comply with the requirements of Title 5 of the California Code of Regulations sections 3001(c)-(f) and 3052(l)(1-8) regarding positive behavior interventions including, but not limited to: the completion of functional analysis assessments; the development, implementation, monitoring, supervision, modification, and evaluation of behavior intervention plans; and emergency interventions. It is understood that the LEA may require additional requirements for staff qualifications beyond what is required in Title 5 Regulation, 3064 and 3065. Such requirements will be provided in writing to the behavior intervention agency prior to contracting. Failure to maintain adherence to staff qualification requirements may result in contract termination. Behavior intervention agencies shall provide the LEA with all training protocols behavior intervention staff employed by the NPA who do not possess a license, credential or recognized certification as part of their Master Contract application. Behavior intervention NPAs will provide certification that all behavior aides who do not possess a license, credential or recognized certification have completed required training protocols within ten days of the start of providing behavior intervention services to a LEA student.

CONTRACTOR shall designate an individual employed, contracted, and/or otherwise hired by CONTRACTOR as a "behavior intervention case manager" as that term is defined in Title 5 of the California Code of Regulations section 3001(e). CONTRACTOR shall maintain a written policy in compliance with Title 5 of the California Code of Regulations section 3052(i) and (k) regarding emergency interventions and Behavioral Emergency Reports. Evidence of such training shall be submitted to the LEA at the beginning of the school year and within 6 days of any new hire. CONTRACTOR shall ensure that all of its staff members are trained annually in crisis intervention and emergency procedures as related to appropriate behavior management strategies.

CONTRACTOR shall not authorize, order, consent to, or pay for any of the following prohibited interventions, or any other intervention similar to or like the following: (a) any intervention that is designed to, or likely to, cause physical pain; (b) releasing noxious, toxic, or otherwise unpleasant sprays, mists, or substances in proximity to the LEA student's face; (c) any intervention which denies adequate sleep, food, water, shelter, bedding, physical comfort, or access to bathroom facilities; (d) any intervention which is designed to subject, used to subject, or likely to subject the LEA student to verbal abuse, ridicule, or humiliation, or which can be expected to cause excessive emotional trauma; (e) restrictive interventions which employ a device, material, or objects that simultaneously immobilize all four extremities, including the procedure known as prone containment, except that prone containment or similar techniques may be used as a short term emergency intervention by CONTRACTOR's trained and qualified personnel as allowable by applicable law and regulations; (f) locked seclusion except as allowable by applicable law and regulations; (g) any intervention that precludes adequate supervision of individual; and (h) any intervention which deprives the LEA student of one or more of his or her senses, pursuant to California Code of Regulations 3052(l) (1-8).

**31. STUDENT DISCIPLINE**

CONTRACTOR shall maintain and abide by a written policy for student discipline that is consistent with state and federal law and regulations.

When CONTRACTOR seeks to remove a LEA student from his/her current educational placement for disciplinary reasons, CONTRACTOR shall immediately submit a written discipline report to the LEA and a manifestation IEP team meeting shall be scheduled. Written discipline reports shall include, but not be limited to: the LEA student's name; the time, date, and description of the misconduct; the disciplinary action taken by CONTRACTOR; and the rationale for such disciplinary action. A copy of the LEA student's behavior plan, if

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any, shall be submitted with the written discipline report. CONTRACTOR and LEA agree to participate in a manifestation determination at an IEP meeting no later than the tenth (10<sup>th</sup>) day of suspension. CONTRACTOR shall notify and invite LEA representatives to the IEP team meeting where the manifestation determination will be made.

**32. IEP TEAM MEETINGS**

An IEP team meeting shall be convened at least annually to evaluate: (1) the educational progress of each student placed with CONTRACTOR, including all state assessment results pursuant to the requirements of Education Code section 52052; (2) whether or not the needs of the student continue to be best met at the nonpublic school; and (3) whether changes to the student's IEP are necessary, including whether the student may be transitioned to a public school setting. (California Education Code Sections 56366 (a) (2) (B) (i) and (ii)). If an LEA student is to be transferred from a NPS setting into a regular class setting in a public school for any part of the school day, the IEP team shall document, if appropriate, a description of activities provided to integrate the student into the regular education program, including the nature of each activity as well as the time spent on the activity each day or week and a description of the activities provided to support the transition of the student from the special education program into the regular education program. Each LEA student shall be allowed to provide confidential input to any representative of his or her IEP team. Except as otherwise provided in the Master Contract, CONTRACTOR and LEA shall participate in all IEP team meetings regarding LEA students for whom ISAs have been or may be executed. At any time during the term of this Master Contract, the parent, the CONTRACTOR or the LEA may request a review of the student's IEP, subject to all procedural safeguards required by law, including reasonable notice given to, and participation of, the CONTRACTOR in the meeting. Every effort shall be made to schedule IEP team meetings at a time and place that is mutually convenient to parent, CONTRACTOR and LEA. CONTRACTOR shall provide to LEA assessments and written assessment reports by service providers upon request and/or pursuant to LEA policy and procedures.

It is understood that the CONTRACTOR shall utilize the Special Education Information System (SEIS) for all IEP planning and progress reporting. The SELPA shall provide training for any NPS and NPA to assure access to SEIS. The NPS and/or NPS shall maintain confidentiality of all IEP data on SEIS and shall protect the password requirements of the system. When a student disenrolls from the NPS, the NPS/NPA shall discontinue use of SEIS for that student.

Changes in any LEA student's educational program, including instruction, services, or instructional setting, provided under this Master Contract may only be made on the basis of revisions to the student's IEP. In the event that the CONTRACTOR believes the student requires a change of placement, the CONTRACTOR may request a review of the student's IEP for the purposes of consideration of a change in the student's placement. Student is entitled to remain in the last agreed upon and implemented placement unless parent agrees otherwise or an interim alternative educational placement is deemed lawful and appropriate by LEA or OAH.

**33. SURROGATE PARENTS**

CONTRACTOR shall comply with LEA surrogate parent assignments.

**34. DUE PROCESS PROCEEDINGS**

CONTRACTOR shall fully participate in special education due process proceedings including mediations and hearings, as requested by LEA. CONTRACTOR shall also fully participate in the investigation and provision

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of documentation related to any complaint filed with the State of California, the Office of Civil Rights, or any other state and/or federal governmental body or agency.

**35. COMPLAINT PROCEDURES**

CONTRACTOR shall maintain and adhere to its own written procedures for responding to parent complaints. These procedures shall include annually notifying and providing parents of LEA students with appropriate information (including complaint forms) for the following: (1) Uniform Complaint Procedures pursuant to Title 5 of the California Code of Regulations section 4600 *et seq.*; (2) Nondiscrimination policy pursuant to Title 5 of the California Code of Regulations section 4960 (a); (3) Sexual Harassment Policy, California Education Code 231.5 (a) (b) (c); (4) Title IX Student Grievance Procedure, Title IX 106.8 (a) (d) and 106.9 (a); and (5) Notice of Privacy Practices in compliance with Health Insurance Portability and Accountability Act (HIPPA). CONTRACTOR shall include verification of these procedures to the LEA.

**36. LEA STUDENT PROGRESS REPORTS/REPORT CARDS AND ASSESSMENTS**

Unless LEA requests in writing that progress reports be provided on a monthly basis, CONTRACTOR shall provide to parents at least four written progress reports/report cards. At a minimum, progress reports shall include progress over time towards IEP310-318-3064 goals and objectives. A copy of the progress reports/report cards shall be maintained at the CONTRACTOR's place of business shall be submitted to the LEA within 10 days of request. The CONTRACTOR shall provide access to supporting documentation used to determine progress on any goal or objective, including but not limited to log sheets, observation notes, data sheets, pre/post tests, rubrics and other similar data collection used to determine progress or lack of progress on approved goals, objectives, transition plans or behavior support plans. The LEA may request such data at any time within five years of the date of service. The CONTRACTOR shall provide this data supportin310-318-3064g progress within 5 business days of request. Additional time may be granted as needed by the LEA.

CONTRACTOR shall complete academic or other assessment of the LEA student one month prior to the LEA student's annual or triennial review IEP team meeting for the purpose of reporting the LEA student's present levels of performance at the IEP team meeting as required by state and federal laws and regulations and pursuant to LEA policies, procedures, and/or practices. Supporting documentation such as test protocols and data collection shall be made available to LEA upon request.

The CONTRACTOR is responsible for all assessment costs regarding the updating of goals and objectives, progress reporting and development of present levels of performance. All other assessments shall be provided by the LEA unless the LEA specifies in writing a request for CONTRACTOR assessments including the approved timelines, conditions and costs. Such assessment costs may be added to the ISA and/or approved separately by the LEA at their sole discretion.

It is understood that all billable hours must be in direct services to pupils as specified in the ISA. For Nonpublic Agency services, supervision provided by a qualified individual as specified in Title 5 Regulation, subsection 3065, shall be determined as appropriate and included in the ISA. Supervision means the direct observation of services, data review, case conferencing and program design consistent with professional standards for each professional's license, certification, or credential.

CONTRACTOR shall not charge the LEA student's parent(s) or LEA for the provision of progress reports, report cards, and/or any assessments, interviews, or meetings. It is understood that all billable hours have limits to those specified on the ISA consistent with the IEP. It is understood that copies of data collection notes, forms,



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charts and other such data are part of the pupil's record and shall be made available to the LEA upon written request.

**37. TRANSCRIPTS**

When CONTRACTOR is a nonpublic school, CONTRACTOR shall prepare transcripts at the close of each semester, or upon LEA student transfer, for LEA students in grades nine through twelve inclusive, and submit them on LEA approved forms to the LEA student's school of residence, for evaluation of progress toward completion of diploma requirements as specified in LEA Procedures. CONTRACTOR shall submit to the LEA names of LEA students and their schools of residence for whom transcripts have been submitted as specified by the LEA.

**38. LEA STUDENT CHANGE OF RESIDENCE**

Within five (5) school days after CONTRACTOR becomes aware of a LEA student's change of residence, CONTRACTOR shall notify LEA of the LEA student's change of residence as specified in LEA Procedures. Upon enrollment, CONTRACTOR shall notify parents in writing of their obligation to notify CONTRACTOR of the LEA student's change of residence. CONTRACTOR shall maintain, and provide upon request by LEA, documentation of such notice to parents.

If CONTRACTOR had knowledge or should reasonably have had knowledge of the LEA student's change of residence boundaries and CONTRACTOR fails to follow the procedures specified in this provision, LEA shall not be responsible for the costs of services delivered after the LEA student's change of residence.

**39. WITHDRAWAL OF LEA STUDENT FROM PROGRAM**

CONTRACTOR shall immediately report, by telephone, to the Nonpublic Services Department when a LEA student is withdrawn from school and/or services. CONTRACTOR shall confirm such telephone call on LEA approved forms and submit within five (5) business days as specified in the Nonpublic Services Department Procedural Handbook. CONTRACTOR shall assist LEA to verify and clear potential dropouts three times per year, as required by the 2001 Elementary and Secondary Education Act (No Child Left Behind; NCLB), as documentation of graduation rate is one of the indicators of Adequate Yearly Progress (AYP).

**40. PARENT ACCESS**

CONTRACTOR shall provide for reasonable parental access to LEA students and all facilities including, but not limited to, the instructional setting, recreational activity areas, meeting rooms and LEA student living quarters. CONTRACTOR shall comply with any known court orders regarding parental visits and access to LEA students.

CONTRACTORS operating programs with residential components shall cooperate with a parent's reasonable request for LEA student visits in their home during, but not limited to, holidays and weekends. CONTRACTOR shall ensure that parents obtain prior written authorization for therapeutic visits from the CONTRACTOR and the LEA.

***CONTRACTORS providing services in the student's home as specified in the IEP shall assure that at least one parent of the child or an adult caregiver with written and signed authorization to make decisions in an emergency is present. The names of any adult caregiver other than the parent shall be provided to the LEA prior to the start of any home based services, including written and signed authorization in emergency***

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*situations. The parent shall inform the LEA of any changes of caregivers and provide written authorization for emergency situation. The adult caregiver cannot also be an employee or volunteer associated with the NPS/NPA service provider.*

For services provided in a pupil's home as specified in the IEP, must assure that the parent or LEA approved responsible adult is present during the provision of services. All problems and/or concerns reported to parents, both verbal and written shall also be provided to the LEA.

**41. SERVICES AND SUPERVISION AND PROFESSIONAL CONDUCT**

If CONTRACTOR provides services on LEA public school campuses, CONTRACTOR shall comply with Penal Code Section 627.1 *et. seq.*, and LEA procedures regarding visitors to school campuses specified by LEA policy and in the LEA Procedures, and the procedures of the campus being visited. CONTRACTOR shall be responsible for purchase and provision of the supplies and assessment tools necessary to implement the provision of services on LEA public school campuses.

For services provided on a public school campus, sign in/out procedures shall be followed along with all procedures for being on campus consistent with school and district policy. It is understood that the public school credentialed classroom teacher is responsible for the educational program.

It is understood, that all employees, subcontractors and volunteers of any certified nonpublic school or agency shall adhere to customary professional standards when providing services. All practices shall be within the scope of professional responsibility as defined in the professional code of conduct for each profession. Reports regarding student progress shall be consistent with the provision of the contract.

For services provided in a pupil's home as specified in the IEP, CONTRACTOR must assure that the parent or LEA approved responsible adult is present during the provision of services. All problems and/or concerns reported to parents, both verbal and written shall also be provided to the LEA.

**42. LICENSED CHILDREN'S INSTITUTION CONTRACTORS**

If CONTRACTOR is a licensed children's institution (hereinafter referred to as "LCI"), CONTRACTOR shall adhere to all legal requirements regarding educational placements for LCI students as stated in Education Code 56366 (a) (2) (C), 56366.9, Health and Safety Code section 1501.1(b), AB 1858, AB490 (Chapter 862, Statutes of 2003) and the procedures set forth in the LEA Procedures. A LCI shall not require that a pupil be placed in its nonpublic school as a condition of being placed in its residential facility.

If CONTRACTOR is a nonpublic, nonsectarian school that is owned, operated by, or associated with a LCI, CONTRACTOR shall provide to LEA, on a quarterly basis, a list of all LEA students, including those identified as eligible for special education. For those identified special education students, the list shall include: 1) special education eligibility at the time of enrollment and 2) the educational placement and services specified in each student's IEP at the time of enrollment.

Unless placement is made pursuant to a Office of Administrative Hearings order or a lawfully executed agreement between LEA and parent, LEA is not responsible for the costs associated with nonpublic school placement until the date on which an IEP team meeting is convened, the IEP team determines that a nonpublic school placement is appropriate, and the IEP is signed by the LEA student's parent or another adult with educational decision-making rights.

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**43. STATE MEAL MANDATE**

When CONTRACTOR is a nonpublic school, CONTRACTOR and LEA shall satisfy the State Meal Mandate under California Education Code sections 49530, 49530.5 and 49550.

**44. MONITORING**

CONTRACTOR shall allow access by LEA to its facilities for periodic monitoring of each LEA student's instructional program and shall be invited to participate in the review of each student's progress. LEA shall have access to observe each LEA student at work, observe the instructional setting, interview CONTRACTOR, and review each LEA student's records and progress. Such access shall include unannounced monitoring visits. When making site visits, LEA shall initially report to CONTRACTOR's site administrative office.

If CONTRACTOR is also a LCI, LEA shall annually evaluate whether CONTRACTOR is in compliance with Education Code section 56366.9 and Health and Safety Code section 1501.1(b).

The State Superintendent of Public Instruction ("Superintendent") shall monitor CONTRACTOR'S facilities, the educational environment, and the quality of the educational program, including the teaching staff, the credentials authorizing service, the standards-based core curriculum being employed, and the standard focused instructional materials used on a three-year cycle, as follows: (1) CONTRACTOR shall complete a self-review in year one; (2) the Superintendent shall conduct an onsite review in year two; and (3) the Superintendent shall conduct a follow-up visit in year three.

CONTRACTOR shall participate in the CDE On-site and Self Review and if applicable, District Validation Review. This review will address programmatic aspects of the Nonpublic School/Agency, compliance with relevant state and federal regulations, and Master Contract compliance. CONTRACTOR shall complete and submit a Nonpublic School/Agency Self-Assessment Checklist submitted as specified by the LEA.

CONTRACTOR understands that LEA reserves the right to institute a program audit with or without cause. The program audit may include, but is not limited to, a review of core compliance areas of health and safety; curriculum/instruction; related services; and contractual, legal, and procedural compliance.

When CONTRACTOR is a nonpublic school, CONTRACTOR shall collect all applicable data and prepare the applicable portion of a School Accountability Report Card as appropriate in accordance with California Education Code Section 33126.

**PERSONNEL**

**45. CLEARANCE REQUIREMENTS**

CONTRACTOR shall comply with the requirements of California Education Code section 44237, 35021.1 and 35021.2 including, but not limited to: obtaining clearance from both the California Department of Justice (hereinafter referred to as "CDOJ") and clearance from the Federal Bureau of Investigation (hereinafter referred to as "FBI") for CONTRACTOR's employees and volunteers, unless CONTRACTOR determines that the volunteers will have no direct contact with LEA students. CONTRACTOR hereby agrees that CONTRACTOR's employees and volunteers, unless CONTRACTOR determines that the volunteers will have no direct contact with LEA students shall not come in contact with LEA students until CDOJ and FBI clearance are ascertained. CONTRACTOR shall certify in writing to LEA that none of its employees, and volunteers, unless CONTRACTOR determines that the volunteers will have no direct contact with LEA students, or

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contractors who may come into contact with LEA students have been convicted of a violent or serious felony as those terms are defined in California Education Code section 44237(h), unless despite the employee's conviction of a violent or serious felony, he or she has met the criteria to be eligible for employment pursuant to California Education Code section 44237 (i) or (j). Clearance certification shall be submitted to the LEA. In addition, CONTRACTOR shall make a request for subsequent arrest service from the CDOJ as required by California Penal Code section 11105.2.

**46. STAFF QUALIFICATIONS**

CONTRACTOR shall ensure that all individuals employed, contracted, and/or otherwise hired by CONTRACTOR to provide classroom and/or individualized instruction or provide related services hold a license, certificate, permit, or other document equivalent to that which staff in a public school are required to hold in the service rendered consistent with Education Code section 56366.1(n)(1) and are qualified pursuant to Title 34 of the Code of Federal Regulations sections 200.56 and 200.58, and Title 5 of the California Code of Regulations sections 3001(y), 3064 and 3065. Such qualified staff may only provide related services within the scope of their professional license, certification or credential and ethical standards set by each profession and not assume responsibility or authority for another related services provider or special education teacher's scope of practice.

Only those nonpublic, nonsectarian schools or agencies located outside of California that employ staff who hold a current valid credential or license to render special education and related services as required by that state shall be eligible to be certified.

CONTRACTOR shall comply with personnel standards and qualifications regarding instructional aides and teacher assistants respectively pursuant to Federal requirements and California Education Code sections 45340 *et seq.* and 45350 *et seq.* Specifically, all paraprofessionals, including, but not limited to, instructional aides and teacher assistants, employed, contracted, and/or otherwise hired by CONTRACTOR to provide classroom and/or individualized instruction or related services, shall possess a high school diploma (or higher) degree; or met a rigorous standard of quality and can demonstrate, through a formal state or local assessment (i) knowledge of, and the ability to assist in instructing, reading, writing, and mathematics; or (ii) knowledge of, and the ability to assist in instructing, reading readiness, writing readiness, and mathematics readiness, as appropriate. CONTRACTOR shall comply with all laws and regulations governing the licensed professions, including but not limited to, the provisions with respect to supervision.

**47. VERIFICATION OF LICENSES, CREDENTIALS AND OTHER DOCUMENTS**

CONTRACTOR shall submit to LEA a staff list, and copies of all current licenses, credentials, permits and/or other documents which entitle the holder to provide special education and/or related services by individuals employed, contracted, and/or otherwise hired or sub-contracted by CONTRACTOR. CONTRACTOR shall ensure that all licenses, credentials, permits or other documents are on file at the office of the County Superintendent of Schools. CONTRACTOR shall notify LEA in writing within thirty (30) days when personnel changes occur which may affect the provision of special education and/or related services to LEA students as specified in the LEA Procedures. CONTRACTOR shall provide the LEA with the verified dates of fingerprint clearance, Department of Justice clearance and Tuberculosis Test clearance for all employees, approved subcontractors and/or volunteers prior to such individuals starting to work with any student.

CONTRACTOR shall monitor the status of licenses, credentials, permits and/or other documents for all individuals employed, contracted, and/or otherwise hired by CONTRACTOR. CONTRACTOR shall provide

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to LEA updated information regarding the status of licenses, credentials, permits and/or other documents *within than 30 days of known changes.*

**48. STAFF ABSENCE**

When CONTRACTOR is a nonpublic school and CONTRACTOR's classroom teacher is absent, CONTRACTOR shall provide an appropriately credentialed substitute teacher in the absent teacher's classroom in accordance with California Education Code section 56061. CONTRACTOR shall provide to LEA documentation of substitute coverage on LEA substitute teacher log. Substitute teachers shall remain with their assigned class during all instructional time. LEA shall not be responsible for payment for instruction and/or services when an appropriately credentialed substitute teacher is not provided.

When CONTRACTOR is a nonpublic agency and/or related services provider, and CONTRACTOR's service provider is absent, CONTRACTOR shall provide a qualified (as defined in section seven (7) of this agreement and as determined by LEA) substitute, unless LEA provides appropriate coverage in lieu of CONTRACTOR's service providers. It is understood that the parent of a student shall not be deemed to be qualified substitute for their student. LEA will not pay for services unless a qualified substitute is provided and/or CONTRACTOR provides documentation evidencing the provision of "make-up" services by a qualified service provider within thirty (30) calendar days from the date on which the services should have been provided. CONTRACTOR shall not "bank" or "carry over" make up service hours under any circumstances, unless otherwise agreed to in writing by CONTRACTOR and authorized LEA representative.

**49. STAFF PROFESSIONAL BEHAVIOR WHEN PROVIDING SERVICES AT SCHOOL OR SCHOOL RELATED EVENTS OR AT SCHOOL FACILITY AND/OR IN THE HOME**

*It is understood, that all employees, subcontractors, and volunteers of any certified nonpublic school or agency shall adhere to the customary professional and ethical standards when providing services. All practices shall only be within the scope of professional responsibility as defined in the professional code of conduct for each profession as well as any LEA professional standards as specified in Board policies and/or regulations when made available to the CONTRACTOR. Reports regarding student progress shall be consistent with the provision of this contract.*

*For services provided on a public school campus, sign in/out procedures shall be followed by nonpublic agency providers working in a public school classroom along with all other procedures for being on campus consistent with school and district policy. It is understood that the public school credentialed classroom teacher is responsible for the instructional program.*

*For services provided in a pupil's home as specified in the IEP, must assure that the parent or LEA approved responsible adult is present during the provision of services. All problems and/or concerns reported to parents, both verbal and written shall also be provided to the LEA.*

**HEALTH AND SAFETY MANDATES**

**50. HEALTH AND SAFETY**

CONTRACTOR shall comply with all applicable federal, state, local, and LEA laws, regulations, ordinances, policies, and procedures regarding student and employee health and safety. CONTRACTOR shall comply with the requirements of California Education Code sections 35021 *et. seq.*, 49406, and Health and Safety Code Section 3454(a) regarding the examination of CONTRACTOR's employees and volunteers for tuberculosis.

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CONTRACTOR shall provide to LEA documentation for each individual volunteering, employed, contracted, and/or otherwise hired by CONTRACTOR of such compliance before an individual comes in contact with an LEA student.

CONTRACTOR shall comply with OSHA Blood Borne Pathogens Standards, 29 code of Federal Regulations (CFR) section 1910.1030, when providing medical treatment or assistance to a student. CONTRACTOR further agrees to provide annual training regarding universal health care precautions and to post required notices in areas designated in the California Health and Safety Code.

**51. FACILITIES AND FACILITIES MODIFICATIONS**

CONTRACTOR shall provide special education and/or related services to LEA students in facilities that comply with all applicable federal, state, and local laws, regulations, and ordinances related, but not limited to: disability access; fire, health, sanitation, and building standards and safety; fire warning systems; zoning permits; and occupancy capacity. When CONTRACTOR is a nonpublic school, CONTRACTOR shall conduct fire drills as required by Title 5 California Code of Regulations section 550. CONTRACTOR shall be responsible for any structural changes and/or modifications to CONTRACTOR's facilities as required complying with applicable federal, state, and local laws, regulations, and ordinances.

**52. ADMINISTRATION OF MEDICATION**

CONTRACTOR shall comply with the requirements of California Education Code section 49423 when CONTRACTOR serves a LEA student that is required to take prescription and/or over-the-counter medication during the school day. CONTRACTOR may designate personnel to assist the LEA student with the administration of such medication after the LEA student's parent(s) provides to CONTRACTOR: (a) a written statement from a physician detailing the type, administration method, amount, and time schedules by which such medication shall be taken; and (b) a written statement from the LEA student's parent(s) granting CONTRACTOR permission to administer medication(s) as specified in the physician's statement. CONTRACTOR shall maintain, and provide to LEA upon request, copies of such written statements. CONTRACTOR shall maintain a written log for each LEA student to whom medication is administered. Such written log shall specify the LEA student's name; the type of medication; the date, time, and amount of each administration; and the name of CONTRACTOR's employee who administered the medication. CONTRACTOR maintains full responsibility for assuring appropriate staff training in the administration of such medication consistent with physician's written orders. Any change in medication type, administration method, amount or schedule must be authorized by both a licensed physician and parent.

**53. INCIDENT/ACCIDENT REPORTING**

CONTRACTOR shall submit within 24 hours by fax and mail, any accident or incident report to the LEA. CONTRACTOR shall properly submit required accident or incident reports pursuant to the procedures specified in LEA Procedures.

**54. CHILD ABUSE REPORTING**

CONTRACTOR hereby agrees to annually train all staff members, including volunteers, so that they are familiar with and agree to adhere to its own child and dependent adult abuse reporting obligations and procedures as specified in California Penal Code section 11164 et seq., To protect the privacy rights of all parties involved (i.e. reporter, child and alleged abuser), reports will remain confidential as required by law and

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professional ethical mandates. A written acknowledging the legal requirements of such reporting and verification of staff adherence to such reporting shall be submitted to the LEA.

**55. SEXUAL HARASSMENT**

CONTRACTOR shall have a Sexual and Gender Identity harassment policy that clearly describes the kinds of conduct that constitutes sexual harassment and that is prohibited by the CONTRACTOR's policy, as well as federal and state law. The policy should include procedures to make complaints without fear of retaliation, and for prompt and objective investigations of all sexual harassment complaints. CONTRACTOR further agrees to provide annual training to all employees regarding the laws concerning sexual harassment and related procedures.

**56. REPORTING OF MISSING CHILDREN**

CONTRACTOR assures LEA that all staff members, including volunteers, are familiar with and agree to adhere to requirements for reporting missing children as specified in California Education Code section 49370. A written statement acknowledging the legal requirements of such reporting and verification of staff adherence to such reporting shall be properly submitted to the LEA. The written statement shall be submitted as specified by the LEA.

**FINANCIAL**

**57. ENROLLMENT, CONTRACTING, SERVICE TRACKING, ATTENDANCE REPORTING, AND BILLING PROCEDURES**

CONTRACTOR shall assure that the school or agency has the necessary financial resources to provide an appropriate education for the children enrolled and will distribute those resources in such a manner to implement the IEP for each and every child.

CONTRACTOR shall comply with all LEA procedures concerning enrollment, contracting, attendance reporting, service tracking and billing including requirements of electronic billing as specified by the LEA Procedures. CONTRACTOR shall be paid for the provision of special education and/or related services specified in the LEA student's IEP and ISA. All payments by LEA shall be made in accordance with the terms and conditions of this Master Contract and in compliance with the LEA Procedures and will be governed by all applicable federal and state laws.

CONTRACTOR shall maintain separate registers for the basic education program, each related service, and services provided by instructional assistants, behavior intervention aides and bus aides. Original attendance forms (i.e., roll books for the basic education program service tracking documents and notes for instructional assistants, behavioral intervention aides, bus aides, and each related service) shall be completed by the actual service provider whose signature shall appear on such forms and shall be available for review, inspection, or audit by LEA during the effective period of this contract and for a period of five (5) years thereafter. CONTRACTOR shall verify the accuracy of minutes of reported attendance that is the basis of services being billed for payment.

CONTRACTOR shall submit invoices and related documents to LEA for payment, for each calendar month when education or related services were provided. Invoices and related documents shall be properly submitted electronically and in addition, on a LEA form with signatures in the manner prescribed by LEA in the LEA Procedures. *At a minimum, each invoice must contain the following information: month of service; specific*

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*days and times of services coordinated by the LEA approved calendar unless otherwise specified in the IEP or agreed to by the LEA; name of staff who provided the service; approved cost of each invoice; total for each service and total for the monthly invoice; date invoice was mailed; signature of NPS/NPA administrator authorizing that the information is accurate and consistent with the ISA, CDE certificates and staff notification; verification that attendance report is attached as appropriate; indication of any made-up session consistent with this contract; verification that progress reports have been provided consistent with the ISA (monthly or quarterly unless specified otherwise on the ISA); and name or initial of each student for whom the service was provided.*

*In the event services were not provided, rationale for why the services were not provided shall be included.*

*Such an invoice is subject to all conditions of this contract. At the discretion of the LEA, an electronic invoice may be required provided such notice has been made in writing and training provided to the CONTRACTOR at no additional charge for such training.*

Invoices shall be submitted no later than thirty (30) days after the end of the attendance accounting period in which the services were rendered. LEA shall make payment to CONTRACTOR based on the number of billable days of attendance and hours of service at rates specified in this contract within forty-five (45) days of LEA's receipt of properly submitted hard copy of invoices prepared and submitted as specified in California Education Code Section 56366.5 and the LEA. CONTRACTOR shall correct deficiencies and submit rebilling invoices no later than thirty (30) calendar days after the invoice is returned by LEA. LEA shall pay properly submitted re-billing invoices no later than forty-five (45) days after the date a completely corrected re-billing invoice is received by LEA.

In no case shall initial payment claim submission for any Master Contract fiscal year (July through June) extend beyond December 31<sup>st</sup> after the close of the fiscal year. In no case shall any rebilling for the Master Contract fiscal year (July through June) extend beyond six months after the close of the fiscal year unless approved by the LEA to resolve billing issues including rebilling issues directly related to a delay in obtaining information from the Commission on Teacher Credentialing regarding teacher qualification, but no later than 12 months from the close of the fiscal year. If the billing or rebilling error is the responsibility of the LEA, then no limit is set provided that the LEA and CONTRACTOR have communicated such concerns in writing during the 12-month period following the close of the fiscal year. SELPA will not pay mileage for NPA employee.

**58. RIGHT TO WITHHOLD PAYMENT**

LEA may withhold payment to CONTRACTOR when: (a) CONTRACTOR has failed to perform, in whole or in part, under the terms of this contract; (b) CONTRACTOR was overpaid by LEA as determined by inspection, review, and/or audit of its program, work, and/or records; (c) CONTRACTOR has failed to provide supporting documentation with an invoice, as required by EC 56366(c)(2); (d) education and/or related services are provided to LEA students by personnel who are not appropriately credentialed, licensed, or otherwise qualified; (e) LEA has not received prior to school closure or contract termination, all documents concerning one or more LEA students enrolled in CONTRACTOR's educational program; (f) CONTRACTOR fails to confirm a student's change of residence to another district or confirms the change of residence to another district, but fails to notify LEA with five (5) days of such confirmation; or (g) CONTRACTOR receives payment from Medi-Cal or from any other agency or funding source for a service provided to a LEA student. It is understood that no payments shall be made for any invoices that is not received by six months following the close of the prior fiscal year, for services provided in that year.



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The amount which may be withheld by LEA with respect to each of the subparagraphs of the preceding paragraph are as follows: (a): the value of the service CONTRACTOR failed to perform; (b): the amount of overpayment; (c): the entire amount of the invoice for which satisfactory documentation has not been provided by CONTRACTOR (d): the amount invoiced for services provided by the individual not appropriately credentialed, licensed, or otherwise qualified; (e): the proportionate amount of the invoice related to the applicable pupil for the time period from the date of the violation occurred and until the violation is cured; or (f): the amount paid to CONTRACTOR by Medi-Cal or another agency or funding source for the service provided to the LEA student.

If LEA determines that cause exists to withhold payment to CONTRACTOR, LEA shall, within ten (10) business days of this determination, provide to CONTRACTOR written notice that LEA is withholding payment. Such notice shall specify the basis or bases for LEA's withholding payment and the amount to be withheld. Within thirty (30) days from the date of receipt of such notice, CONTRACTOR shall take all necessary and appropriate action to correct the deficiencies that form the basis for LEA's withholding payment or submit a written request for extension of time to correct the deficiencies. Upon receipt of CONTRACTOR's written request showing good cause, LEA shall extend CONTRACTOR's time to correct deficiencies (usually an additional thirty (30) days), otherwise payment will be denied.

If after subsequent request for payment has been denied and CONTRACTOR believes that payment should not be withheld, CONTRACTOR shall send written notice to LEA specifying the reason it believes payment should not be withheld. LEA shall respond to CONTRACTOR's notice within thirty (30) business days by indicating that a warrant for the amount of payment will be made or stating the reason LEA believes payment should not be made. If LEA fails to respond within thirty (30) business days or a dispute regarding the withholding of payment continues after the LEA's response to CONTRACTOR's notice, CONTRACTOR may invoke the following escalation policy.

After forty-five (45) business days: The CONTRACTOR may notify the Authorized LEA's Representative of the dispute in writing. The LEA Authorized Representative shall respond to the CONTRACTOR in writing within fifteen (15) business days.

After sixty (60) business days: Disagreements between the LEA and CONTRACTOR concerning the Master Contract may be appealed to the County Superintendent of Schools or the State Superintendent of Public Instruction pursuant to the provisions of California Education Code Section 56366(c) (2).

**59. PAYMENT FROM OUTSIDE AGENCIES**

CONTRACTOR shall notify LEA when Medi-Cal or any other agency is billed for the costs associated with the provision of special education and/or related services to LEA students. Upon request, CONTRACTOR shall provide to LEA any and all documentation regarding reports, billing, and/or payment by Medi-Cal or any other agency for the costs associated with the provision of special education and/or related services to LEA students.

**60. PAYMENT FOR ABSENCES**

**NONPUBLIC SCHOOL STAFF ABSENCE**

Whenever a classroom teacher employed by CONTRACTOR is absent, CONTRACTOR shall provide an appropriately credentialed substitute teacher in the absent teacher's classroom in accordance with California Education Code section 56061. CONTRACTOR shall provide to LEA documentation of substitute coverage pursuant to the LEA Procedures. Substitute teachers shall remain with their assigned class during all

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instructional time. LEA will not pay for instruction and/or services unless said instruction or service is provided by an appropriately credentialed substitute teacher.

Whenever a related service provider is absent, CONTRACTOR shall provide a qualified (as defined in section seven (7) of this agreement and as determined by LEA) substitute. LEA will not pay for services unless a qualified substitute is provided and/or CONTRACTOR provides documentation evidencing the provision of "make-up" services by a qualified service provider within thirty (30) calendar days from the date on which the services should have been provided unless otherwise agreed in LEA student's IEP.

**NONPUBLIC SCHOOL STUDENT ABSENCE**

If CONTRACTOR is a nonpublic school, no later than the tenth (10) cumulative day of a LEA students unexcused absence, CONTRACTOR shall notify the LEA of such absence as specified in the LEA Procedures.

Criteria for a billable day for payment purposes is one day of attendance as defined in California Education Code, sections 46010, 46010.3 and 46307. LEA shall not pay for services provided on days that a student's attendance does not qualify for Average Daily Attendance (ADA) reimbursement under state law. *Per Diem* rates for students whose IEPs authorize less than a full instructional day may be adjusted on a pro rata basis in accordance with the actual proportion of the school day the student was served. LEA shall not be responsible for payment of DIS or related services for days on which a student's attendance does not qualify for Average Daily Attendance (ADA) reimbursement under state law, nor shall student be eligible for make-up services.

**NONPUBLIC AGENCY STAFF ABSENCE**

When CONTRACTOR is a nonpublic agency and CONTRACTOR's service provider is absent, CONTRACTOR shall provide a qualified (as defined in section seven (7) of this agreement and as determined by LEA) substitute, unless LEA provides appropriate coverage in lieu of CONTRACTOR's service providers. LEA shall not pay for services unless a qualified substitute is provided and/or CONTRACTOR provides documentation evidencing the provision of "make-up" services by a qualified service provider within thirty (30) calendar days from the date on which the services should have been provided. CONTRACTOR shall not "bank" or "carry over" make up service hours under any circumstances, unless otherwise agreed to in writing by CONTRACTOR and LEA. In the event services were not provided, reasons for why the services were not provided shall be included.

**NONPUBLIC AGENCY STUDENT ABSENCE**

If CONTRACTOR is a nonpublic agency, it shall notify LEA of the absence of an LEA student no later than the fifth consecutive service day of the student's absence, as specified in the LEA Procedures. LEA shall not be responsible for the payment of services when a student is absent.

**61. INSPECTION AND AUDIT**

The CONTRACTOR shall maintain and the LEA shall have the right to examine and audit all of the books, records, documents, accounting procedures and practices and other evidence that reflect all costs claimed to have been incurred or fees claimed to have been earned under this Agreement.

CONTRACTOR shall provide access to LEA to all records including, but not limited to: student records as defined by California Education Code section 49061(b); registers and rollbooks of teachers; daily service logs and notes or other documents used to record the provision of related services; medi-cal/daily service logs and notes used to record provision of services provided by instructional assistants, behavior intervention aides, bus

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aides, and supervisors; absence verification records (parent/doctor notes, telephone logs, and related documents); bus rosters; staff lists specifying credentials held, business licenses held, documents evidencing other qualifications, social security numbers, dates of hire, and dates of termination; staff time sheets; non-paid staff and volunteer sign-in sheets; transportation and other related service subcontracts; school calendars; bell/class schedules when applicable; liability and worker's compensation insurance policies; state nonpublic school and/or agency certifications; by-laws; lists of current board of directors/trustees, if incorporated; other documents evidencing financial expenditures; federal/state payroll quarterly reports Form 941/DE3DP; and bank statements and canceled checks or facsimile thereof. Such access shall include unannounced inspections by LEA. CONTRACTOR shall make available to LEA all budgetary information including operating budgets submitted by CONTRACTOR to LEA for the relevant contract period being audited.

CONTRACTOR shall make all records available at the office of LEA or CONTRACTOR's offices (to be specified by LEA) at all reasonable times and without charge. All records shall be provided to LEA within five (5) working days of a written request from LEA. CONTRACTOR shall, at no cost to LEA, provide assistance for such examination or audit. LEA's rights under this section shall also include access to CONTRACTOR's offices for purposes of interviewing CONTRACTOR's employees. If any document or evidence is stored in an electronic form, a hard copy shall be made available to the LEA, unless the LEA agrees to the use of the electronic format.

CONTRACTOR shall obtain from its subcontractors and suppliers written agreements to the requirements of this section and shall provide a copy of such agreements to LEA upon request by LEA.

If an inspection, review, or audit by LEA, a state agency, a federal agency, and/or an independent agency/firm determines that CONTRACTOR owes LEA monies as a result of CONTRACTOR's over billing or failure to perform, in whole or in part, any of its obligations under this Master Contract, LEA shall provide to CONTRACTOR written notice demanding payment from CONTRACTOR and specifying the basis or bases for such demand. Unless CONTRACTOR and LEA otherwise agree in writing, CONTRACTOR shall pay to LEA the full amount owed as result of CONTRACTOR's over billing and/or failure to perform, in whole or in part, any of its obligations under this Master Contract, as determined by an inspection, review, or audit by LEA, a state agency, a federal agency, and/or an independent agency/firm. CONTRACTOR shall make such payment to LEA within thirty (30) days of receipt of LEA's written notice demanding payment.

**62. RATE SCHEDULE**

The attached rate schedule (Exhibit A) limits the number of LEA students that may be enrolled and maximum dollar amount of the contract. It may also limit the maximum number of students that can be provided specific services. Per Diem rates for LEA students who's IEPs authorize less than a full instructional day may be adjusted proportionally. In such cases only, the adjustments in basic education rate shall be based on the percentage of a 310-minute instructional day.

Special education and/or related services offered by CONTRACTOR, shall be provided by qualified personnel as per State and Federal law, and the codes and charges for such educational and/or related services during the term of this contract, shall be as stated in Exhibit A.

**63. DEBARMENT CERTIFICATION**

By signing this agreement, the Contractor certifies that:

- (a) The Contractor and any of its shareholders, partners, or executive officers are not presently debarred, suspended, proposed for debarment, or declared ineligible for the award of contracts by any Federal

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agency, and

- (b) Have not, within a three-year period preceding this contract, been convicted of or had a civil judgment rendered against them for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a Federal, state or local government contract or subcontract; violation of Federal or state antitrust statutes relating to the submission of offers; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, or receiving stolen property; and are not presently indicted for, or otherwise criminally or civilly charged by a Government entity with, commission of any of these offenses.

The parties hereto have executed this Contract by and through their duly authorized agents or representatives. This contract is effective on the **1<sup>st</sup> day of July 2009** and terminates at 5:00 P.M. on **June 30, 2010**, unless sooner terminated as provide herein.

CONTRACTOR,  
Aldar Academy

School  
District

Center Joint Unified School District

Nonpublic School/Agency

By:

Signature

Date

By:

By:

Scott Loehr, Superintendent

Date

11/18/09

Name and Title of Authorized  
Representative

Date

Notices to CONTRACTOR shall be addressed to:

Name

Nonpublic School/Agency/Related Service Provider

Address

City

State

Zip

Phone

Fax

Email

**DISTRICT MASTER CONTRACT  
GENERAL AGREEMENT FOR NONSECTARIAN,  
NONPUBLIC SCHOOL/AGENCY SERVICES  
2009-2010**

Notices to LEA shall be addressed to:

**Paula Robinson, Assistant Superintendent's Secretary**

Name and Title

Center Joint Unified School District, Special Services

LEA

8408 Watt Avenue

Address

Antelope

CA

95843

City

State

Zip

916-338-6320

916-338-6322

Phone

Fax

probinson@centerusd.k12.ca.us

Email

**Additional LEA Notification  
(Required if completed)**

Name and Title

Address

City

State

Zip

Phone

Fax

Email

# DISTRICT MASTER CONTRACT GENERAL AGREEMENT FOR NONSECTARIAN, NONPUBLIC SCHOOL/AGENCY SERVICES 2009-2010

## EXHIBIT A: RATES

CONTRACTOR Aldar Academy CONTRACTOR NUMBER 2009-2010  
(NONPUBLIC SCHOOL OR AGENCY) (CONTRACT YEAR)

Per CDE Certification, total enrollment may not exceed \_\_\_\_\_ If blank, the number shall be as determine by CDE Certification.

**Rate Schedule.** This rate schedule limits the number of LEA students that may be enrolled and the maximum dollar amount of the contract. It may also limit the maximum number of students that can be provided specific services. Special education and/or related services offered by CONTRACTOR, and the charges for such educational and/or related services during the term of the contract shall be as follows:

Payment under this contract may not exceed \_\_\_\_\_

Total LEA enrollment may not exceed \_\_\_\_\_

### A. Basic Education Program/Special Education Instruction

Basic Education Program/Dual Enrollment

Rate	Period
<u>131.56</u>	<u>June 30, 2010</u>

Per diem rates for LEA students whose IEPs authorize less than a full instructional day shall be adjusted proportionally.

### B. Related Services

(1)	a. Transportation – Round Trip	16.94	_____
	b. Transportation – One Way	_____	_____
	c. Transportation-Dual Enrollment	_____	_____
	d. Public Transportation	_____	_____
	e. Parent*	_____	_____
(2)	a. Educational Counseling – Individual	_____	_____
	b. Educational Counseling – Group of _____	_____	_____
	c. Counseling – Parent	_____	_____
(3)	a. Adapted Physical Education – Individual	_____	_____
	b. Adapted Physical Education – Group of _____	_____	_____
	c. Adapted Physical Education – Group of _____	_____	_____
(4)	a. Language and Speech Therapy – Individual	_____	_____
	b. Language and Speech Therapy – Group of 2	_____	_____
	c. Language and Speech Therapy – Group of 3	_____	_____
	d. Language and Speech Therapy – Per diem	_____	_____
	e. Language and Speech - Consultation Rate	_____	_____
(5)	a. Additional Instructional Assistant - Individual (must be authorized on IEP)	_____	_____
	b. Additional Instructional Assistant – Group of 2	_____	_____
	c. Additional Instructional Assistant – Group of 3	_____	_____
(6)	Intensive Special Education Instruction**	_____	_____
(7)	a. Occupational Therapy – Individual	_____	_____
	b. Occupational Therapy – Group of 2	_____	_____
	c. Occupational Therapy – Group of 3	_____	_____
	d. Occupational Therapy – Group of 4 – 7	_____	_____
	e. Occupational Therapy - Consultation Rate	_____	_____
(9)	Physical Therapy	_____	_____
(10)	a. Behavior Intervention – BII	_____	_____
	b. Behavior Intervention – BID	_____	_____
	Provided by: _____	_____	_____
(11)	Nursing Services	_____	_____

\*Parent transportation reimbursement rates are to be determined by the LEA.

**DISTRICT MASTER CONTRACT  
GENERAL AGREEMENT FOR NONSECTARIAN,  
NONPUBLIC SCHOOL/AGENCY SERVICES  
2009-2010**

agency, and

**(ORIGINAL DISTRICT PAGE TO BE MAILED)**

- (c) Have not, within a three-year period preceding this contract, been convicted of or had a civil judgment rendered against them for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a Federal, state or local government contract or subcontract; violation of Federal or state antitrust statutes relating to the submission of offers; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, or receiving stolen property; and are not presently indicted for, or otherwise criminally or civilly charged by a Government entity with, commission of any of these offenses.

The parties hereto have executed this Contract by and through their duly authorized agents or representatives. This contract is effective on the **1<sup>st</sup> day of July 2009** and terminates at 5:00 P.M. on **June 30, 2010**, unless sooner terminated as provide herein.

CONTRACTOR,  
Aldar Academy

School  
District

Center Joint Unified School District

Nonpublic School/Agency

By:

Signature

Date

By:

By:

Scott Loehr, Superintendent

Date

11/18/09

Date

Name and Title of Authorized  
Representative

Notices to CONTRACTOR shall be addressed to:

Name

Aldar Academy

Nonpublic School/Agency/Related Service Provider

4436 Engle Road

Address

Sacramento

CA

95821-3306

City

916-485-9685

State

916-485-1569

Zip

Phone

Fax

Email

# Center Unified School District

AGENDA REQUEST FOR

DEPT./SITE: Spinelli Elementary

ACTION ITEM X

TO: Board of Trustees

INFORMATION ITEM \_\_\_\_\_

DATE: December 1, 2009

# ATTACHED PAGES \_\_\_\_\_

FROM: Kristin Schmieder

PRINCIPAL'S INITIALS KS.

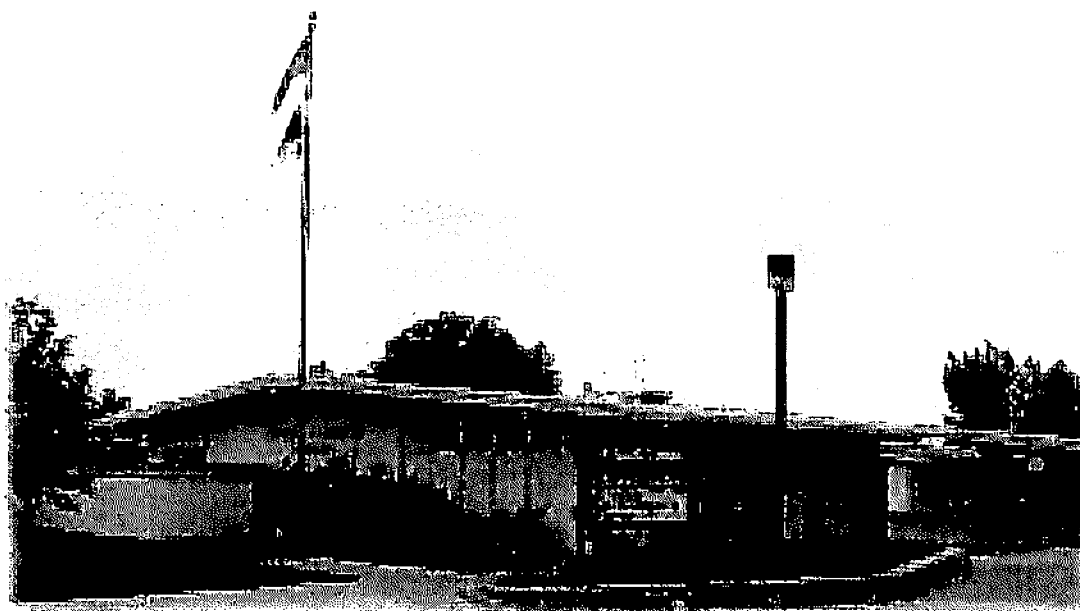
SUBJECT:

I would like to submit my Safe School Plan for the 2009-2010 School Year for Board approval.

CONSENT AGENDA



# **Spinelli Elementary**



## **Safe School And Emergency Preparedness Plan**

**Center Joint Unified School District  
Antelope, CA**  
*(Revised September 2009-2010 School Year)*

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# SPINELLI GOOGLE MAP

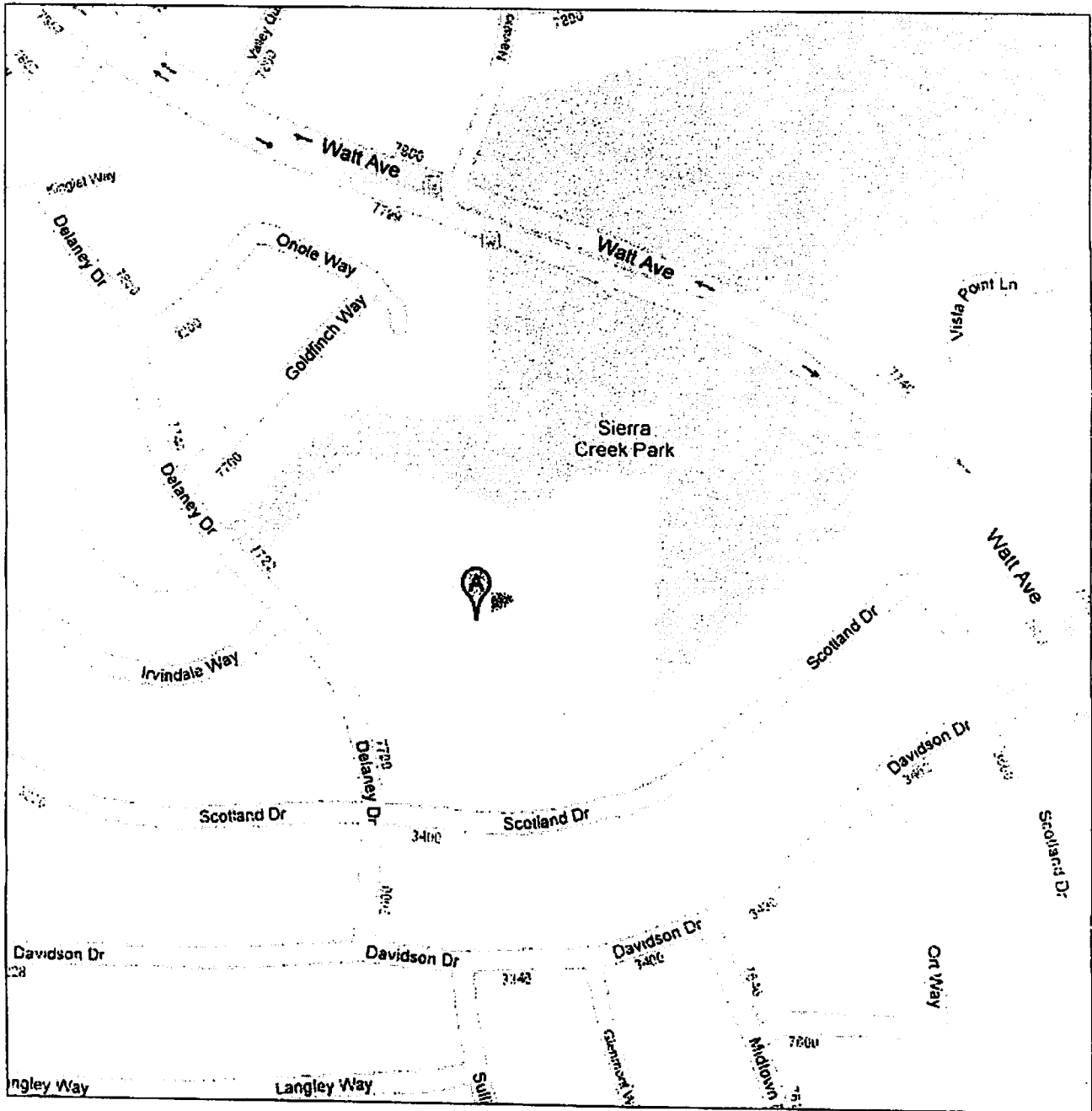
Google  
Maps

Address **3401 Scotland Dr**  
**Antelope, CA 95843**

Get Google Maps on your phone



Text the word "GMAPS" to 466453



## **EMERGENCY PHONE NUMBERS**

- Sheriff/Fire Department: 911
- District School Resource Officer 286-0256
- Twin Rivers Police Department: (916) 286-4875
- Poison Control Center, UCD Medical Center:(916) 734-3692
- Citizens Utilities (Water): (916) 568-4200
- SMUD (Electricity): (916) 456-7683
- PG&E (Gas): (916) 743-5000
- Superintendent's Office: (916) 348-6409
- Maintenance, Operations, Transportation (MOT): (916) 338-6337
- Child Protective Services (CPS): (916) 875-5437
- North Country Elementary School: (916) 338-6480
- Dudley Elementary School: (916) 338-6470
- Oak Hill Elementary School: (916) 338-6460
- Wilson C. Riles Middle School: (916) 787-8100
- Center High School: (916) 338-6420
- Antelope View Charter School: (916) 339-4690
- Global Youth Charter School: (916) 339-4680
- McClellan High School: (916) 338-6445

## **EMERGENCY PREPAREDNESS PLAN**

The Emergency Response Plan has as its primary objectives:

1. To save lives and avoid injuries;
2. To safeguard school property and records;
3. To promote a fast, effective reaction to coping with emergencies;
4. To restore conditions back to normal with minimal confusion as promptly as possible.

For these objectives to be attained it will require clear activation procedures and responsibilities, identification of all tasks to be performed and by whom, an organized yet flexible response, and the dedication and cooperation of all.

It is vital to the continued functioning of the school, staff, and students that we are prepared to respond effectively in times of emergencies. Such preparations will also help us meet our obligations to our community.

This plan is developed to be used in case of emergency. All members of the faculty and other employees should:

1. Familiarize themselves with this plan
2. Be prepared to activate it immediately, and
3. Perform any duties to which they are assigned to make its activation effective.

An emergency exit route will be posted in the classroom beside the door. All who use this room should be familiar with the fire evacuation route as it applies to that room. When you have a substitute, make sure they are aware of where this map is located and that the roll sheet and student emergency information must be taken with them during the drill.

Members of the faculty shall teach the Emergency Response Plan to the students. The members of each classroom shall be instructed in the evacuation plan so they can respond immediately upon receiving the necessary warning.

## **COMMUNICATIONS**

It is likely that the public address system will be operational in most emergencies during which inside-the-building announcements need to be made. If it's not, communication will be by messenger(s) from the office to each teacher.

Communication between the custodial staff and the office staff will be by radio. One radio shall be assigned to each of the following people:

**Principal**  
**Academic Coordinator**  
**Head Secretary**  
**Head Custodian**

## **Telephone Communication**

1. The school telephones may **NOT** be used by **ANY** person for outgoing calls of any kind during an emergency, except when authorized by the principal.
2. Twin Rivers Police Department will be notified as well as the Superintendent.

## **Chain of Command**

1. Kris Schmieder
2. Julie Opfer
3. Karina Custer
4. Karri Wilson

## **DRILLS**

The principal shall hold drills to insure that all students, faculty members, and others are sufficiently familiar with such drills that they can be activated and accomplished quickly and efficiently. These drills shall be held at both regular and inopportune times to take care of almost any situation. Everyone in the building, including other employees, all office workers, all lunch workers, all custodial staff, and visitors must obey the instructions in the room or area they occupy when the alarm is sounded. Drills will also be carried out for quick evacuation of the multi-purpose room. The school secretary will be responsible to notify Sacramento Fire Department and Twin Rivers Police Department as necessary.

## **SPECIAL DUTIES**

Each member of the faculty shall take a student roster and emergency information with them when each drill is performed. Immediately upon arrival in the field (see map in classroom), the faculty member shall check the students to see that all are present. Teachers will hold up a green card if all of their students are where they should be at that point in time. For example, if three students are physically in EL or Title I, a green card will be displayed. Specialists will hold up a green card if all of the students they are expecting are physically present. A red card will be held up only if a student has not returned from an errand or the bathroom, or if either the teacher or the specialist is not sure of the whereabouts of a student. A report of absentees not in a classroom shall be made immediately to the Principal.

The secretary shall secure school records, before leaving the office. The secretary should also secure student medication, if evacuation is necessary.

Custodial help shall shut off gas and electricity if the emergency warrants. Since our school may be used as a shelter in an emergency, the gas shall not be turned off unless the odor of gas is detected. He will make sure he has his two-way radio and will report for further duties. Daily, he will make sure all exits are operable, and clear.

The kitchen staff will make sure the ovens and dishwasher are turned off before exiting the building. The lunch supervisor will be in charge of food, supplies, and the kitchen staff if our school is used as a shelter.

The principal shall have his/her Nextel and/or two-radio before leaving the office.

Teacher assistants and parent volunteers will be responsible to check restrooms for students. They will also assist in keeping students out of vehicle traffic and all other hazardous areas.

## **DUTIES OF OFFICE STAFF IN EMERGENCIES**

The head secretary is to notify the appropriate agency such as the Fire Department, Police Department, or other agency or company as directed by the Principal or designee. Waiting for such direction is not considered necessary if circumstances obviously dictate who should be called. The assistant secretary (office assistant) shall notify the Twin Rivers Police Department and the Superintendent.

The office staff should:

1. Have on hand a complete list of children and staff and their phone numbers.
2. Maintain a supply of first aid equipment
3. Monitor the use of telephones to keep lines free for emergency directors.

## **DUTIES OF CUSTODIAN AND HELPERS**

1. Assume responsibility for the safety factors of the physical plant during an emergency. Report structural defects to the Principal.
2. Assume responsibility for the inspection and maintenance of fire-fighting equipment.
3. Chart shut off valves and switches for gas, water, and electricity. Add chart to Emergency Response Plan and post for others to use in an emergency.
4. Assist in checking for power line or building damage for exit safety.

## **DUTIES OF PRINCIPAL**

1. Carry out the Superintendent's directions and keep him fully informed of plans and actions. Provide the superintendent a copy of the School Emergency Response Plan.
2. Care for and monitor all warning systems to keep them functional.
3. Order and monitor drills and training purposes.
4. Provide the staff with copies of the Emergency Preparedness Plan and instigate in-service activities to keep these procedures functional.
5. Keep in contact with the radio for information on emergency warnings.
6. Give leadership in adopting the school curriculum to meet the current demands.
7. Cooperate with community groups interested in emergency preparedness.
8. Provide a copy of the Emergency Response Plan to all emergency services in his/her jurisdiction.
9. Report any missing person to Emergency Personnel.

## **DUTIES OF TEACHERS**

1. Keep informed about the Emergency Response Plan of the school, know the part they play as teachers, and accept their responsibilities under the plan.
2. Keep emergency information, class roll book/list and student emergency cards/information available at all times during an emergency.
3. Integrate recent and pertinent emergency preparedness data into regular learning center instruction.
4. Include safety practices and emergency procedures as part of daily learning activities.

5. Learn survival techniques and be prepared to assume responsibility for student care under emergency conditions.
6. Know the whereabouts of their student at all times. They will use a roster checklist to account for all children.
7. Be aware of the characteristics of "panic" and know some of the techniques for its control.
8. Know where children are to go, and what they are to do depending on the nature of the emergency.
9. Make special provisions to assist handicapped students in evacuating the building. Teach students to use a chair carry and to use it only under the direction of the teacher.

## **INCIDENT COMMAND SYSTEM**

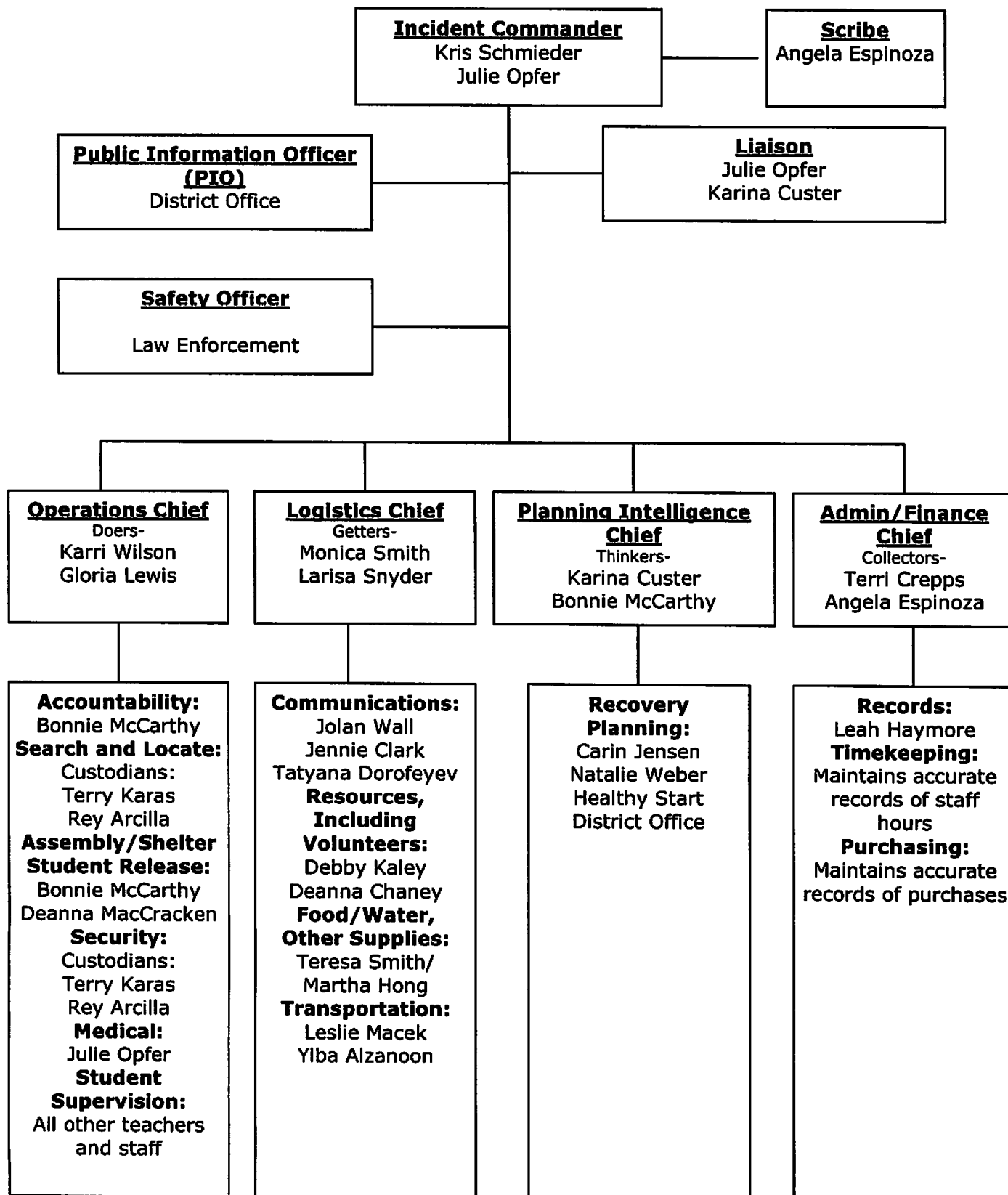
**The Incident Command System (ICS) is a nationally recognized organizational structure that provides for role assignment and decision-making while planning for and reacting to critical incidents of all types. Implementing ICS will allow for all school personnel to know their area of responsibility during a crisis and to plan and practice the management of their specific role.**

Tasks needed to successfully handle critical incidents are delegated to various managers of the CMT, who then are responsible for the assignment. This type of delegation limits the number of functions under any one manager, allowing each person to focus on just one or two aspects of the incident. These managers then provide information to the incident supervisor (principal) and help that person make informed decisions. Using this type of organizational system during a critical incident creates clear communication channels that will help limit the chaos and uncertainty associated with emergency incidents.

Permanently assigning specific areas of responsibility to members of the crisis management team provides each member with the opportunity to specialize in the management of his or her area. Plans can be made, policy established, and training conducted well in advance of any emergency incident. This type of forward thinking will be needed during a critical incident and is a key component to a school being properly prepared.



## SPINELLI INCIDENT COMMAND SYSTEM



## **Spinelli Incident Command Descriptions**

### **Incident Commander**

The Incident Commander assumes command during an emergency incident, sets up a command post, briefs command staff, identifies the level of threat, sets objectives of plan for action, communicates with responding agencies, and approves information sent to the EOC for media briefings.

### **Liaison**

The liaison is the link between the Incident Commander and the Section Chiefs. The liaison may provide general information to the Incident Commander but does not make command decisions. The liaison is also the contact person/link for other community agencies.

### **Scribe**

The scribe stays with the Incident Commander at all times. The scribe will maintain a written record of the incident including actions taken, actions reported to the Incident Commander, time, names, dates, etc.

### **Operations Chief**

The Operations Chief reports to the IC at the command post, manages the operations team (Security, Search and Rescue, Medical, Student Supervision, Student Transport/Release), identifies alternate staging areas as needed, identifies additional resource requirements, deploys resources, makes changes to action plan as needed based upon reports from group leaders, update IC, and maintain an activity log and write after action plan.

### **Logistics Chief**

The Logistics Chief reports to the command post, participates in briefing sessions contributing on identifying required resources and personnel or advising of their availability, provides equipment, supplies, personnel, buses, cars as required by operations, establishes and maintains communication (radios, bullhorns, etc. . .), stages resources so they are available, coordinates and re-assigns staff to other teams as needed by operations, maintains a visible chart of available resources as a reference for operations and IC teams, provides food and water as needed for staff and students, and maintains an activity log and writes an after action report.

### **Planning Intelligence Chief**

The Planning Intelligence Chief reports to the IC at the command post, collects the EOC forms and develops a briefing on incident size and scope to the IC team (forms are placed on whiteboard-all forms are needed before sending out Search and Rescue), reports the number of injuries and deaths (individuals need to be marked "green" if okay and "red" if not as to whether they need immediate care), works with Operations to gather incident information and updates from team leaders, sends and supervises runners to gather incident information, shares information for decision making with IC team, reports to Safety any conditions that may cause danger, updates IC and team with status reports, and maintains an activity log and write an after action report. This team will gather information to assist with medium/long-range planning related to the ongoing incident and school recovery issues. They will arrange for recovery/aftermath resources so that there is no gap between the end of the incident and necessary support/ services.

### **Admin/Finance Chief**

The Finance Chief reports to the IC and team if directed to do so, otherwise provides finance duties as a secondary duty, keeps an envelope or box for all receipts and overtime cards, provides a cost-accounting update for the IC as requested, maintains an activity log and writes an after action report, and can act as a scribe who remains with the IC at all times.

### **Accountability**

The accountability team checks attendance for that day for both students and adults (everyone on campus). The team leader will provide a report to the operations chief.

## **Search and Locate**

This team is responsible to "sweep" the bathrooms, hallways, and other areas for students, visitors, and staff. This team may need to search for people who have not been accounted for. Emergency responders will perform any major rescue efforts if necessary.

## **Assembly/Shelter/ Student Release**

This team is responsible for setting up an evacuation site. They will coordinate the supervision of students until they are released. Rest rooms will most likely be a major concern.

This team will all supervise the release of students. They will be responsible for setting up a parent center, gathering information from the Accountability team. They will document the persons picking up students. Must record the time, signature, and where they will be taking the student. Pictures of each child with the adult picking them up may be useful.

## **Communications**

This team will work to ensure that a communication system is in place (phones, walkie-talkies, etc). They will communicate crisis progress or changes, relay information to section chiefs, staff, and parents.

## **Resources**

This team is responsible for locating and acquiring needed resources, including people.

## **Food/Water and Other Supplies**

This team will provide these items as needed.

## **Transportation**

Responsibilities for this team include: arranging for buses, supervising loading and moving of buses, or arranging alternative forms of transportation as needed.

# **ROLES FOR DISASTER DRILL (Mock Drill)**

We are getting ready to cope with a major disaster on campus. School emergency response and management policies are now mandated by the Department of Homeland Security so they are more in depth than before, but hopefully will help us respond efficiently and in the most productive way in an emergency.

## **District Disaster Drill:**

The district-wide disaster drill will take place on May 27th. The drill should last about an hour. The scenario will be that a 7.5 earthquake hits and the whole community sustains significant damage. We can't expect emergency vehicles to get here and we have to cope with the injuries and managing the students, parents and school campus on our own. We will be given a more detailed scenario for that day, but that is the overall problem we will be facing.

## **Getting Ready:**

### **Buddy Teacher:**

The first thing we need to do to get ready is to have each teacher choose a buddy teacher(s) on their hallway. For teachers, this should be someone near your classroom who you make sure you see as you're evacuating, to ensure that they and their class are making it out of the building. If you have students in your room who are too badly injured to be moved, you would stay with those students, hand your attendance sheet to your buddy teacher, and they would evacuate your class to the yard, and inform the Student Staging Area Team Leader that you were in the room and in need of help.

### Your role(s) in a disaster:

Earlier this year, we all signed up for roles to take on during a disaster. However, some of the roles we signed up for are not needed until much later on in an emergency. Therefore, if you look at the attached role sheet, you may see "student supervision" by your name, along with the role you signed up for. That means that you will be supervising your class, and any other classes on the yard, until you are called to take on your other role.

### What happens in a Disaster (and in the Disaster Drill):

#### Drop, Cover, Hold:

*After Drop, Cover, Hold for one minute, during which time teachers will all open their envelopes and get details on what has occurred in the classroom. DO NOT OPEN THE ENVELOPE BEFORE THE EARTHQUAKE OCCURS!!*

*You may have a student or two with an injury. The door to your classroom may be blocked. Tag students with injuries as directed. All teachers and classified (as appropriate) perform the START procedure on each student, and then, as directed, begin the evacuation process.*

*Be sure to connect with your buddy teacher(s) before evacuating.*

#### Evacuate:

Then, we evacuate the building. Teachers and students will proceed to the Student Staging Area,

If your door is stuck shut and you are unable to evacuate, you would stay in your room and wait for the Search and Rescue Team to come rescue you.

#### Account for All Students:

Line your students up in two lines. Hand your room # sign (in your emergency backpack) to the first student in one of the lines. Take roll. If you are missing students, you will have a red card in your emergency back pack. Have the first student in the other line hold up the red card if any students are unaccounted for. Have them hold up the green card if everyone is present and accounted for.

While they are holding up cards, you are quickly filling out the EOC Message form that will be in your emergency backpack. If your buddy teacher is missing or had to stay back in a classroom, NOTE THAT INFORMATION ON THE EOC FORM.

When you are finished, give the forms to the Student Staging Area Team Leader who will get the information to the Command Post and the Operations Chief, either by runner or by delivering the information in person.

#### Take on Designated Responsibilities:

We will set up a command post near:

The Incident Commander (usually the principal) and the Operations Chief will immediately report to the Command Post. The Logistics Chief and the Planning Chief will report to the Command Post as soon as their students are settled. The Finance Chief will report when called upon.

ONLY Team leaders report to their Chiefs via radio or runner when they have information to share or to let their Chief know their location.

#### Student Supervision Team:

Your job is to supervise all students unless otherwise assigned. Other teachers who have designated responsibilities that take them away from their class will be reporting to you before they leave their class in your care. You will be working closely with the **Student Release Team** to make sure that students do not leave until their parent or adult has signed them out from the release area. Follow the directions of your Team Leaders.

#### Search and Rescue Team:

Members will take roll with their own class, send in their EOC form, and then ask a supervising teacher to watch their students. Search and Rescue Team members should report to their team leader in a pre-determined location. It may be near (but not in) the Command Post, or by the Student Staging Area. The Operations Chief will direct the Team Leader as to the location of the missing or injured. Search and Rescue does not do a room by room search, unless there is time after they have gone to all the rooms where we know there are problems and if it is deemed safe to do so.

As Search and Rescue teams (2 each for safety) proceed, they should check back in with the Team Leader to report progress and/or need for additional help. The Team Leader reports progress/needs to the Operations Chief.

#### Medical Team:

Members will take roll with their own class, send in their EOC form, and then ask a supervising teacher to watch their students. They will then report directly to the Team Leader in the First Aid Staging Area, in an area that has been pre-determined and organize first aid supplies. The medical area will most likely be located between room 9 and 10. This gives us privacy from the students on the yard, and easy access to cars to transport people with major injuries.

If necessary, Medical Team members will take medical supplies and report to classrooms where injuries are being reported by Search and Rescue. They will stay in communication with Operations Chief via radio.

The medical team will use the First Aid and START to provide treatment and continue to prioritize injuries. Students with minor injuries can be walked to the medical area for first aid treatment. The Medical Team will determine if a student needs to be transported to the hospital. Written records must be kept of any students who are to be transported. If their name is not known, use a cell phone to take a photo of that student and document where he/she was transported to.

#### Transportation Team:

These team members will do student supervision until the Team Leader is contacted by the Logistics Chief to assemble the team in a pre-determined location. They will then hand their students to their Buddy Teacher. The Operations Chief will direct the team to move students to the hospital or off campus.

#### Student Release Team:

Members will take roll with their own class, send in their EOC form, and wait to be called up. Before parents begin arriving, the Team Leader will begin setting up the Reunification Center (with support if needed), in the multipurpose room. When parents begin arriving, the Team Leader will (1) call up the rest of the team and (2) notify the Operations Chief. As more parents arrive, more teachers and classified staff will be assigned to this staging area. Students will be re-assigned to other Supervising Teachers.

**Site Check - Security Team:**

Members will take roll with their own class, send in their EOC form, and then ask a supervising teacher to watch their students. The Team Leader will report to the Operations Chief and then, if it is safe, send the team to check on utilities, etc. Once complete, the team will then proceed to the entrances where public safety and/or parents may arrive, and help direct people to the Command Post or Student Reunification Areas. If neighbors arrive, the team should direct them to help support Traffic Control.

**Scribe:**

The scribe will take roll with their own class, send in the EOC form, and then ask a supervising teacher to watch his/her students. The scribe then reports to the Command Post, gets a clipboard and paper, and writes down everything he/she can about the information that is arriving and various decisions that are being made, including the times at which they were made.

**How It Ends:**

The Drill Ends when the District Office calls the drill (not before!). All staff and students have been accounted for and received "care" as needed, all pretend parents have finished signing out their students, the security team has finished "checking" the building, and the Incident Commander has reported findings to the District Office's Emergency Operations Center.

*Remember: In a real emergency, all staff members on campus are required to stay on campus and care for the children until dismissed by the District Office or the site Incident Commander or backup. Please make sure you check with your own children's schools, day care, etc. regarding their emergency policies.*

## EOC MESSAGE FORM

EOC Message Form			
Date	Priority (Circle one) <b>EMERGENCY</b> <b>URGENT</b> <b>ROUTINE</b> (Life Threatened)      (Property Threatened)      (All Others)		
Time			
TO	Name Title Location	FROM	Name Title Location
Check One <input type="checkbox"/> Take Action <input type="checkbox"/> For Information <input type="checkbox"/> Other			
<u>Category</u>	<u>Number</u>	<u>Description</u>	
A.	# _____	Fatalities	
B.	# _____ Minor	Injuries Minor: In need of First Aid attention only	
C.	# of Injured	Injuries (Ambulances)	
	# _____ Major	Major: Unable to treat on site, i.e. airway & breathing difficulties, cardiac arrest, uncontrolled or suspected severe bleeding, severe head injuries, severe medical problems, open chest or abdominal wounds, severe shock.	
		Moderate: Burns, major multiple fractures, Back injuries with or without spinal cord damage	
D.	# _____ Moderate Circle one	Property Damages	
	Major	Major damage: building collapse, building leaning, major ground movement causing large cracks in ground.	
	Moderate	Moderate damage: Falling hazards present, hazard present (toxic/chemical spill, broken gas line, fallen power lines).	
	Minor	Minor damage: Dislodged overhead air duct terminals, light fixtures, suspended ceiling and, overhead mechanical systems and broken windows.	
E.	Minor ____ Ambulance ____ PG&E ____ Other	Resources Needed ____ Other: (describe)	
↑ Transmit only the data within the box above in 30-45 seconds. After transmission, wait for EOC's request to elaborate.			
Additional Information:			
Disposition:			
Action Requested By: (Name)		Time Action provided:	

## ALARM SIGNALS

**Fire Alarm:** Ringing of fire alarm bell; students evacuate buildings.

**All Clear:** "All Clear" is announced followed by regular recess bell.

**Early Closing of School:** Special instructions over an intercom or with runner.

**Earthquake:** Duck, cover signal – 4 consecutive bells followed by "This is a 4 bell alert".

**Bomb Threat:** Procedures to follow will be determined by either the fire alarm bell ringing – evacuate buildings, or "4 bell alert" – duck and cover.

**Fallen Aircraft:** Fire alarm; evacuate buildings.

**Intruder on Campus or Hostage Situation:** Use intercom to announce a "4 bell alert", follow duck and cover/lock down procedures, wait for a call from the office, or the "all clear" announcement.

**Nuclear Attack:** Duck and cover/lock down procedures noted by "4 bell alert".

**Other:** In the event of unforeseen emergencies requiring evacuation, the fire alarm will be used.

## BUILDING EVACUATION

1. The field is the designated assembly area.
2. Immediately upon hearing the Fire Alarm signal, students, faculty, and others in the building shall evacuate the building via prearranged evacuation route, quickly, quietly, and in single file. The last person out of the room shall pull the door closed, but will not lock it. All will proceed to the designated assembly area.
3. Students with special needs will be assisted by one or two other students or an adult aide.
4. Students will take nothing with them.
5. If the regular exit is blocked, the teacher will lead the group to an alternate exit.
6. During recess the students should go to their assembly area on the field.
7. If a student is not with their regular class, they will remain with that class.
8. Upon reaching the assembly area, teachers shall take attendance. Any absences should immediately be communicated via two-way radios. Necessary first aid should be performed. Students and teachers shall await further instructions. ICS automatically kicks in at this point.
9. The custodian will notify the utility companies of a break or suspected break in utilities.
10. The principal will determine whether the students will go home, or if any further action should be implemented. If students are released prior to regular hours, follow the section "Releasing Students to Parents." He/she will also report any missing students to emergency personnel.



## **EVACUATION OF SCHOOL GROUNDS**

In the event the school can not be occupied following an evacuation, it may be necessary to evacuate the school grounds. We will evacuate to North Country Elementary.

The principal will call the Superintendent and transportation. Before leaving the school grounds a notice will be posted on the front door informing parents of where to pick up their children. If front door is no longer there, the notice will be placed on the flagpole. Masking tape and paper can be obtained from the Secretary.

When evacuating to North Country, the students will walk quickly, quietly, and in single file. If buses are available, students will be placed on buses and transported to North Country.

When releasing students to the care of parents or other adults, refer to the section entitled, "Release of Students to Parents".

## **SCHOOL EVACUATION INSTRUCTIONS**

Person in Charge: Kris Schmieder  
 Alternate: Julie Opfer/Karina Custer  
 Alternate: Angela Espinoza/Bonnie McCarthy

### **Exit the Building**

...when the fire alarm sounds or instructed to, "leave the building".

### **Evacuation Instructions**

#### **Teachers**

- Take class lists, red/green cards, and any emergency information they may have for their students.
- Make special provisions to assist handicapped students.
- Exit the building through assigned exit or nearest unblocked exit.
- Lead the class out of the building to pre-designated area at least 500 feet from building. Area must be free from hazards such as overhead power lines, gas lines and motor vehicle traffic.
- Take roll and report any missing students (by name) to the designee at pre-designated location away from building.

#### **Students**

- In Home Classroom:
  - Leave **ALL** personal items in classroom.
  - Follow their teacher and exit in a quiet and orderly manner.
- NOT in Home Classroom:
  - Leave **All** personal items in classroom.
  - Exit with their supervisor, or if alone, exit the nearest unblocked exit.
  - Remain with the class with which you exited.

### **Staff Not Assigned To Classrooms**

- Will follow as directed in the Incident Command System
- Assist as directed by principal or designee.

### **Principal or Designee**

- Report any missing persons to emergency response personnel.
- If building is determined to be safe to re-enter:

- Determine **WHEN** it is safe to re-enter
- Notify teachers by all clear signal or runner. **DO NOT USE FIRE ALARM SIGNAL** for re-entry.

**If building is unsafe to re-enter, evacuate the school site, using predetermined plan.**

- Instruct teachers to:
  - Release students to responsible adults using predetermined procedure.
  - Students will exit school grounds via the field and either board busses or walk to North Country Elementary.

## **HAZARDOUS MATERIALS EVACUATION OR IN-PLACE SHELTERING**

An accidental release of hazardous materials may require the evacuation of people from certain areas to prevent injury or death. The school may be directly affected by toxic fumes and gases. Additionally, schools may be affected during the course of the incident through wind shift or a change in site conditions. Evacuation is a complex undertaking; it will be decided by the local fire or police department. The school (s) will be notified by emergency responders and the principal must contact the District Office for further instructions.

Responders will decide whether to order people to remain indoors (shelter-in-place), rescue individuals from the area, or order a general evacuation. The "remain indoors" option will be considered when the hazards are too great to risk exposure of evacuees. Rescuing people from the hazardous area may involve supplying protective equipment for evacuees to ensure their safety, so that it may not be used. A general evacuation requires a significant amount of lead-time, which may not be available.

### **General Evacuation**

Evacuation decisions are very incident-specific. If the release occurs slowly, or if there is a fire that cannot be controlled within a short time, then evacuation may be the sensible option. Evacuation during incidents involving the airborne release of chemicals is sometimes necessary.

If a general evacuation is ordered, the school population will be sent home, to North Country, or to Brock Park. Students are evacuated by walking or on school busses.

If the school has been evacuated the response personnel will need to decide when it is safe for you to return. They will need to verify data collected by the monitoring crews and consider the advice of the health officials concerned.

## **CHEMICALS**

All chemicals in the building are to be identified and stored according to district policy and procedures. Safety data sheets from vendors shall be on file and available for all chemicals in the office for quick reference. All personnel involved with chemicals in any manner are to be trained in their proper use.

The Fire Department shall be informed by the principal once each year of all chemicals used in the building and where they are stored. In the event of a hazardous material accident in the building, the principal (or designee) will decide if and how the building will be

evacuated. If any accident should occur, the Fire Department, Center Joint Unified School District Superintendent, and Sacramento County Health Department should be notified.

## **IN-PLACE SHELTERING**

Airborne toxicants can move downwind so rapidly that there would be no time to evacuate residents. For short-term releases, often the most prudent course of action for the protection of the nearby schools would be to remain inside with the doors closed, and the heating and air-conditioning systems turned off. An airborne cloud will frequently move past quickly.

In-place sheltering, therefore, may be a sensible course of action when the risks associated with an evacuation are outweighed by the benefits of in-place sheltering. In order for this protection measure to be effective, the effected population must be advised to follow the guidelines listed below.

- An announcement will come over the Intercom telling you that the "in-place-shelter procedure" is in effect.
- Close all doors to the outside and close and lock all windows. (Windows seal better when locked). Seal gaps under doorways and windows with wet towels, and those around doorways and windows with duct tape (or similar thick tape) and sheets of plastic (precut and labeled before the incident). Have student assigned to specific tasks ahead of time.
- Ventilation systems should be turned off.
- Turn off all heating systems and air-conditioners.
- Seal any gaps around window type air-conditioners, exhaust fan grills, exhaust fans, and range vents, etc. with tape and plastic sheeting, wax paper, or aluminum wrap.
- Close as many internal doors as possible.
- If an outdoor explosion is possible, close drapes, curtains, and shades over windows. Avoid windows to prevent potential injury from flying glass.
- If you suspect that the gas or vapor has entered the structure you are in, hold a wet cloth over your nose and mouth.
- Tune in to the Emergency Alert System on the radio or television for information concerning the hazardous materials incident and in-place sheltering.

## **EARLY DISMISSAL**

The ultimate responsibility for the student's safety from the school to home in cases of emergency lies with the parent or guardian. Parents should work through community emergency preparedness groups to make preparations for the safety of their own children.

If an emergency occurs during the school day, and it is believed advisable to dismiss school, students will be provided shelter and supervision at the school as long as deemed reasonable by the principal.

The school will proceed on the basis that there will be no bus transportation or telephone communication. School will not be dismissed early unless school authorities have been assured by local emergency authorities that routes are safe for student use.

Follow the "Release of Students to Parents" plan.

## RELEASE OF STUDENTS TO PARENTS

Each teacher will have a copy of the student emergency information and a list of students on a clipboard. The adults listed on this card will be the **ONLY** adults the students will be released to. Any other adult showing up may stay **WITH** the student, but he/she will **NOT** be permitted to leave with them. This clipboard is to remain with the teacher during any building evacuation exercise including a fire drill.

PRIOR to the APPROVED adult taking the student, a release form must be filled out and signed. (See student release form.)

Teachers must stay with the students until all their students are picked up and/or the principal or his/her replacement approves of their leaving.

## STUDENT RELEASE FORM

Student's Name \_\_\_\_\_

Date \_\_\_\_\_ Time \_\_\_\_\_

Teacher \_\_\_\_\_

Room # \_\_\_\_\_ Grade \_\_\_\_\_

### PERSON CHECKING OUT STUDENT:

Signature \_\_\_\_\_

-----

### IF NOT PARENT/GUARDIAN, PLEASE PRINT THE FOLLOWING INFORMATION:

Name \_\_\_\_\_

Address \_\_\_\_\_

Phone # \_\_\_\_\_

-----

### STUDENTS UNACCOUNTED FOR

Teacher's Name \_\_\_\_\_ Grade \_\_\_\_\_ Room \_\_\_\_\_

Students unaccounted for:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## **INFORMING PARENTS**

See "Release of Students to Parents" section to see how parents will be contacted in the event of an emergency.

This section is about the information sent home to parents at various times of the year to inform them of their responsibilities in the event of an emergency. Since the Emergency Response Plan is too long to mail out to all parents, the entire plan will be available in the office for parental review. We will send home parts of this plan to obtain their help.

At the beginning of the school year we will send home the following information:

Dear Parents:

Please review the following information regarding school and parent responsibilities for emergency school closure. Please help us to be efficient and helpful in caring for your child.

We have developed an emergency preparedness plan that outlines a variety of situations including fire, bomb threat, earthquake and the possibility of evacuation due to an unforeseen emergency. We would like parents to be advised as to what to expect while their children are in school. The following procedures will be implemented in case of an emergency:

1. In case of a fire alarm, students will be evacuated from the building. In the event of an **actual** fire that requires evacuation, students will be evacuated to North Country Elementary School on Little Rock Drive. If possible, notification will be sent to parents through the automatic dialing system; otherwise, parents will be informed by school officials during or after the evacuation.
2. If an emergency evacuation occurs before parents can be reached, a notice will be left on the front door informing parents where to find their children. Only parents or adults listed on the emergency information cards will be permitted to pick up students. Please make sure the information on the emergency card includes everyone you would permit to pick up your child. Bused students will only be returned home during regular times and only if it is deemed safe.
3. If there is an earthquake, students will be kept in classrooms until quaking stops. Students will then be evacuated from the building. If there is too much damage to use the school as shelter, see number 1.
4. Floods, power outages, severe storms or any other disaster will normally result in students being held at school in regular classes until the usual departure time or sent home as in number 2.
5. Parents should discuss the above information with their children and assure them that school personnel will care for them just as they do each day, until they can be re-united with parents.

As the new school year starts we would like to remind you that this is a good time to go over the following information with your children:

1. Practice and review emergency plans, family meeting places and emergency telephone numbers regularly with your children.
2. Each year make your child's teacher aware of his/her health or physical needs that would require special action or supplies during an emergency. Make sure the office has a supply of vital medication on hand.
3. Make sure your student's information card has the name, address, and phone number of anyone you want to pick up your child during an emergency. Students will NOT be released to ANYONE not listed on this card.
4. Make sure your child is familiar with the people he/she may leave with and that they know that it is OK to leave with them in the event of an emergency. This may include a family code word.
5. Be aware that you may not be able to get to your child in the event of a large-scale emergency if you work a great distance from your child's school. Be aware that the person picking up your child may have them for several hours or even days.

## **BOMB THREAT PROCEDURES**

### **I. Office Personnel**

- A. If the threat is made by any means other than telephone, immediately notify an administrator.
- B. If the threat is made by telephone, the person receiving the call is to do the following.
  1. Mentally form a picture of the caller - is the caller male or female? Juvenile or an adult? Does the voice sound familiar? If so, who? As soon as possible, indicate your impressions on the Bomb Threat Form.
  2. Ask the caller three questions, in this order:
    - a. When is the bomb going to explode? The caller may or may not respond to this question. If the threat is real, chances are he/she will say something.
    - If the caller just hangs up without any comment to your questions, the chances are great that it is a prank call.
    - b. Where is the bomb located? What kind of bomb is it? If the caller responds to these questions, he/she will probably lie, but it will keep the caller talking and give you more time to identify him/her.
    - c. Why are you doing this? Where are you now? The caller's answer to these questions will give you a clue as to whether or not it is a real threat. If he says he wants money, or is representing some group or organization, the chances that it is a real threat are increased. In NO EVENT suggest a reason to him by asking something like, "Do you want money?" Let the caller provide the reason.
  3. Note the time that the call was received, and immediately notify the Principal.
  4. Call the Twin Rivers Police Department (286-4875) and ask for an officer to be dispatched to the school.

### **II. Administration**

Make a judgment as to the validity of the threat, and react in the following manner whether or not you believe this to be a prank:

- A. Notify teachers to evacuate their rooms by ringing the fire alarm bell. All students should be at least 500 ft. away from the building.
- B. Wait for the Twin Rivers Police to arrive. Assist the officers as needed.
- C. Provide a designated employee (s) to assist the police in search of suspicious objects on school grounds.
- D. Administrator must determine if students will need to evacuate the school grounds if no suspicious item is found.

- i. Students will exit campus via the field if the decision to evacuate is made.
  - E. Maintenance, Operations, & Transportation will be called to provide busses for students if necessary.
- III. Teachers
- A. Upon hearing the fire alarm bell, have your students assemble outside your classroom in an orderly manner and wait for you.
  - B. Check your room before you leave for anything out of the ordinary. Take a 360-degree sweep from eye level to floor and if you see anything suspicious, report it to an administrator.
  - C. Keep your group together and walk with them to the field. Take your roll sheet and emergency information and call roll when you get there. Get your group together in an orderly manner and stay with them. You will probably be there for awhile, so take your time with these tasks and make sure students obey you perfectly.
  - D. When you hear the "all clear" announcement and the ringing of the bell, return to your classroom in an orderly manner.
  - E. Do not let the students know that we have a bomb threat. Treat it as a routine "fire drill".
- IV. Custodians, Cooks, and other Classified Employees
- A. Check your work areas. Do a 360 degree visual check of your room(s) as described under "Teachers" above.
  - B. Assist Administration as needed.



# SPINELLI ELEMENTARY

## BOMB THREAT FORM

### RECEIVING A BOMB THREAT

#### INSTRUCTIONS:

Be calm and courteous: LISTEN! Do not interrupt the caller. Quietly attract the attention of someone nearby, indicating to them the nature of the call. Complete this form as soon as the caller hangs up and the school administration has been notified.

Exact time of call: \_\_\_\_\_

Exact words of caller:

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#### Questions to Ask

1. When is the bomb going to explode? \_\_\_\_\_
2. Where is the bomb? \_\_\_\_\_
3. What does it look like? \_\_\_\_\_
4. What kind of bomb is it? \_\_\_\_\_
5. What will cause it to detonate? \_\_\_\_\_
6. Did you place the bomb? \_\_\_\_\_
7. Why? \_\_\_\_\_
8. Where are you calling from? \_\_\_\_\_
9. What is your address? \_\_\_\_\_
10. What is your name? \_\_\_\_\_

#### Caller's Voice (Circle):

Calm	Disguised	Nasal	Angry	Broken
Stutter	Slow	Sincere	Lisp	Rapid
Excited	Giggling	Deep	Crying	Squeaky
Normal	Stressed	Accent	Loud	Slurred

#### Voice Description (Circle):

Male	Female
Calm	Nervous
Young Old	Middle-Aged
Rough	Refined

Accent: Yes No Describe \_\_\_\_\_

Speech Impediment: Yes No Describe \_\_\_\_\_

Unusual Phrases \_\_\_\_\_

Recognize Voice? If so, who do you think it was? \_\_\_\_\_

**Background Noises (Circle):**

Music            TV  
 Traffic        Running Motor (type) \_\_\_\_\_  
 Horns        Whistles        Bells  
 Machinery    Aircraft        Tape Recorder        Other \_\_\_\_\_

**Additional Information:**

A. Did the caller indicate knowledge of the facility? If so, how? In what ways?

\_\_\_\_\_

\_\_\_\_\_

B. What line did the call come in on? \_\_\_\_\_

C. Is the number listed? Private number? Whose?

\_\_\_\_\_

\_\_\_\_\_

D. Person Receiving Call \_\_\_\_\_

E. Telephone number the call was received at \_\_\_\_\_

F. Date \_\_\_\_\_

G. Report call immediately to: \_\_\_\_\_  
 (Refer to bomb incident plan)

Signature \_\_\_\_\_ Date \_\_\_\_\_

## THREATENING PHONE CALL FORM

Time call was received\_\_\_\_\_ Time Caller hung up\_\_\_\_\_

Try to get another person on the line and record the conversation. Exact words of person:\_\_\_\_\_

\_\_\_\_\_

Questions to ask if not already covered by caller's statement (record exact words)

1. What is your name? \_\_\_\_\_
2. What are you going to do? \_\_\_\_\_
3. What will prevent you from doing that? \_\_\_\_\_
4. Why are you doing this? \_\_\_\_\_
5. When are you doing this? \_\_\_\_\_
6. Where is the device right now? \_\_\_\_\_
7. What kind of device or material is it? \_\_\_\_\_
8. What does it look like? \_\_\_\_\_

Person Receiving the call

Person monitoring the call

Department\_\_\_\_\_

Department\_\_\_\_\_

Dept Phone No.\_\_\_\_\_

Dept Phone No.\_\_\_\_\_

Home Address\_\_\_\_\_

Home Address\_\_\_\_\_

Date:\_\_\_\_\_

## DOMESTIC OR CIVIL DISTURBANCE

It should be noted that the normal school routine serves to reduce the threat of civil disturbance within the school. The classroom unit keeps students in small groups where each student is more easily known and can be held responsible for his/her actions. Outsiders are generally recognized and the potential for problems can be reduced if the integrity of the individual classroom unit can be maintained. To reduce the potential for problems, these steps are standard procedure:

1. All teachers are to be at their lines directly after the final recess bell.
2. Teachers are expected to attend assemblies and sit with their classes.
3. Teachers and administrators are available if the need for control should arise before and after school.
4. The administration is aware of substitutes in the building and teachers in adjoining classrooms are available to assist substitutes in controlling students if the need should arise. Each substitute is provided with lesson plans by the teacher who is absent, whether by direct communication, previously prepared plans, or emergency plans on file in the office.
5. Teachers are asked to report the presence of any outsider they see to the administration.

In addition to the above listed procedures, teachers and administrators should be keenly aware of the general morale of the students. An atmosphere in which students feel free to approach teachers and discuss problems is encouraged so that a close working relationship with all the different groups in the school is sought.

It is important to be aware of community problems, which could possibly set the stage for civil disturbance. The PTA and School Site Council organizations can be helpful in determining problems and offering assistance. A liaison with law enforcement agencies must also be maintained.

## INTRUDER OR HOSTAGE SITUATION

Organized or unorganized terrorists would usually find themselves in one or two places within the school building. Either they would penetrate into the administration office, or they would infiltrate a classroom. The administration and staff have only two "weapons" in which to combat the situation: time and specific procedures. **The School Staff Should Not Attempt To Disarm Terrorists.**

The procedures for the following situations are as follows:

### TERRORIST OR INTRUDER ENTERS A CLASSROOM:

1. The teacher will try to make contact with the office via the phone or two-way radio.
2. If the teacher can not get to the communication system, he/she should attempt to send notification out the door with a student. The student will take the notification to the nearest classroom. This notification should be pre written on a slip of paper and kept somewhere near an exit. If you have two exits, then have two notifications in place. Everyone needs to know where notifications are kept in each room he/she will be

teaching in. Students should be aware of where the notification is kept and what it means. The notification phrase should state "intruder in room \_\_\_\_". Do not take a chance if there is any doubt that the child will be seen exiting. If one is able to leave, he/she should crawl past any windows so as not to be seen.

3. Any teacher receiving the notification from a student or other adult should immediately lock all doors, inform the office, and close the blinds.
4. If there is another teacher, adult, or student who can safely make a call, have them call the office line; internal house phone call 1101, 1102, 1103, 1104, or using an outside line call 338-6490.
5. Immediately brief the students to sit down and be quiet if you are faced with an intruder.
6. Try to obey all commands of the terrorist/intruder.
7. The office personnel upon receiving notification, will verbally announce "This is a 4 bell alert", followed by the location where the incident is occurring. This is a signal to all other classrooms to proceed with Duck and Cover/lock down procedures. Teachers will immediately lock ALL outside doors including workroom doors and close the blinds. Students should assume the duck and cover position under their desks. Office will immediately call Twin Rivers Police at 286-4875, or 911.
8. No one will evacuate the building unless instructed to do so by the principal or uniformed police officer.
10. Remain in your room until "All clear" is announced.
11. Any student finding him/her en route to a classroom from the bathroom, office, library, or another classroom needs to go to the nearest classroom or building. If the door is locked, he/she is to knock and loudly call out for help.

### **TERRORIST OR INTRUDER ENTERS THE OFFICE:**

1. If the administrators, secretary office assistants, or any other staff members are able to phone out of the school without bringing harm to themselves, they will call Twin Rivers Police at 286-4875 or 911.
2. If any staff member is able to announce the "4 bell alert" over the intercom, they will do so. The principal or secretary will notify the superintendent if possible.
3. The school office personnel shall attempt to follow all commands of the terrorists.

### **TERRORIST OR INTRUDER APPEARS ON CAMPUS DURING RECESS:**

1. The teacher on yard duty who first notices an armed individual (gun, knife, or other dangerous weapon) on campus will signal other adults on the playground as well as office staff via his/her two-way radio.
2. The office will ring the bell 4 times and announce "This is a 4 bell alert". If it is known where the incident is occurring, it will be stated over the intercom; "This is a 4 bell alert occurring on the playground, or in the cafeteria, or in room 12, etc . . . The Duck and Cover/lock down procedures will then be implemented. All students and teachers will remain in the duck and cover/lock down positions until they hear the "All clear" announcement, or receive other directions via the intercom, phones or two-way radios.
3. Students on the playground hearing the 4 bell alert will drop to the ground, and look for the nearest yard duty (in a green vest), and wait for their directions. Students need to be aware that the 4 bell alert designates a problem. If the intruder has a weapon but is not firing, teachers should take students to the nearest safe haven as quickly as possible. If an intruder arrives on the playground and starts firing shots, students and teachers should drop to the ground. Teachers will need to keep an eye on the intruder at all times to determine what to do next. This type of a situation is unpredictable and unfortunately cannot be covered with pre-determined procedures. The main concern is to get as many students as possible off the playground and into a safe haven.

## **PROCEDURE TO DEAL WITH CIVIL DISTURBANCES**

### **Violent Person**

Teachers will be notified by the bell ringing 4 times and an intercom announcement "This is a four bell alert". Teachers then implement the duck and cover/lock down procedures until the situation is cleared by the administration and/or police. Students outside the classroom shall go to the nearest classroom as quickly as possible. While contact is made with law enforcement, one person (determined by the administration) may attempt to establish rapport with the person. Do not confront this person. Contact the office immediately. The office will call 911 and the Safe School Officer. Administration will inform the Superintendent.

If it is a parent with a restraining order planning to take his/her child, allow him/her to do so if it appears that it may be dangerous to intervene. Get a description of the subject, license #, make and model of car and direction of travel. If there are any records on this person in the school office have them ready for law enforcement. See further information for Kidnapping/Attempted Kidnapping on the following page.

### **Mob**

If the persons involved are from outside the school, the same procedure as used with a violent person should be implemented. If students are involved, the administration will determine the need for police assistance. If advance warning is received, steps will be taken to try to prevent the incident. In the absence of law enforcement, the administration will do whatever it believes necessary to alleviate the problem. The administration will make a written report of the entire incident.

### **Unidentified Person(s) Taking Control**

If an unidentified voice gives orders over the intercom threatening or calling a general assembly or asking for individuals, teachers are to close and lock their classroom doors. If an unidentified person comes to the room, he/she is to be asked for office clearance. Pick up the phone and contact the office if the person refuses to leave.

## **KIDNAPPING/ATTEMPTED KIDNAPPING**

**Definition:** The physical capture or attempted physical capture of a student or staff member against their will.

1. Principal or designee will contact the Sacramento Sheriff (911) and the Safe School Officer.
2. Principal or designee will contact the Superintendent and report the situation.
3. Principal or designee will contact the Parent or Guardian of the kidnapping victim.
4. Principal or designee will inform the teachers of the situation and give further instructions regarding child safety.
5. Principal or designee will inform secretary on how to respond to phone calls regarding the incident.

## DEATH/SUICIDE

**Definition** - Death or suicide of a student, staff member or significant person close to the school where students and/or staff are affected.

Principal or designee shall:

1. Call 911 followed by Safe School Officer.
2. Contact Superintendent.
3. Notify immediate family-parent or guardian.
4. Identify key staff members at site to disseminate information at site level.
5. Communicate behavioral expectations to staff regarding:
  - Confidentiality issues.
  - Providing factual information
  - Available resources
6. Send home written information to parents stating the facts of incident and any follow-up services available.
7. Consult with psychologist or county office of education staff for intervention strategies including specific activities that can be used in the classroom.

If the incident causes a major disruption to school activities, evacuation may be necessary and will be determined by law enforcement, principal or designee.

## FIRE

### Actual Fire

1. In the event of a natural gas fire, sound fire alarm and then **TURN OFF MAIN GAS VALVES**. If the fire is small, use the fire extinguisher **AFTER** the gas is turned off.
2. In the event of an electrical fire, sound fire alarm and then **TURN OFF ELECTRICITY. DO NOT USE WATER OR WATER-ACID EXTINGUISHERS ON ELECTRICAL SUPPOETED FIRES**. Only **SMALL** fires should be fought with an extinguisher.
3. The person locating the fire will sound the school fire alarm.
4. Follow the "Building Evacuation" instructions.
5. The principal will notify the superintendent's office.
6. The office staff will notify the utility companies of a break or a suspected break in utilities.
7. Keep access road open for emergency vehicles.
8. All staff will be responsible to peek in the door of classroom on either side and make sure they were informed of the fire.
9. The custodian is responsible for checking exits daily to make sure they are functional. All exits should be obvious, maintained and clear of obstructions.

### Computer Labs

All labs are equipped, as their needs require, for proper fire control and for emergency purposes.

## Lunchrooms and Kitchens

1. Emergency preparedness to control fire in school kitchen areas:  
Have automatic extinguishers over deep fryers and grills.  
Have fire extinguishers for all types of fires in proper location.  
Make sure that all of the kitchen personnel know where the extinguishers are located and how to operate them.  
Make sure that the kitchen personnel know which exit to take in case of fire.

**Whether it's a real fire or a drill, try to evacuate the building in fewer than two minutes.**

## FIRE DRILL PROCEDURES

The secretary will call the fire department to inform them of the drill. The principal or vice-principal shall sound the alarm

1. When the signal is sounded, the teaching staff will proceed to the evacuation assembly area (in the field) with their classes. Staff not assigned a regular class of children will report to the same area to render any needed assistance to teachers.
2. Once each month, all teachers will instruct their classes in the correct procedures and behaviors to utilize during fire drills.
3. Once each month, a fire drill will be conducted by the school staff.
4. Students stand facing away from the building in silent lines.
5. Supervising staff will take roll. The whereabouts of all students should be known.
6. Any student in attendance at school but not with class or in a special class should be reported immediately.

## SILENT FIRE DRILL/NEIGHBORHOOD DISASTER PLAN

1. Silent fire drills and neighborhood disaster procedures will be used in the event of bell and/or intercom failure.
2. When a silent fire drill is in progress, a monitor appears at the door with a sign stating **SILENT FIRE DRILL**. The monitor will remain until the teacher sees the sign. The procedures to follow are the same as during a regular fire drill.
3. When a silent intruder on campus drill is in progress, a monitor appears at the door with a sign stating "Duck and Cover". The monitor will remain until the teachers see the sign.

## FIRE EXTINGUISHERS

Fire extinguishers are placed in strategic locations as recommended by the fire department (see map). Faculty members and other staff personnel shall be instructed in the use of the fire extinguisher.



All extinguishers, unless stated, are dry chemical types which are needed to put out type A, B, and C fires which include wood, textiles, gasoline, oil, greases, and electrical fires. In discharging a fire extinguisher, it should be held upright while the pin is pulled. The lever is then pressed while aiming at the base of the fire.

## **FIRE EXTINGUISHER INSPECTIONS**

The head custodian will be responsible for checking for possible building code violations and making sure all fire extinguishers are checked yearly for the following:

1. Check gauge for full charge. Report discharge or overcharge reading immediately to control office.
2. Check seal for breakage.
3. Check hose for crack, leaks, tears, etc.
4. Check casing for leaks or breakage.

## **FLOOD**

- Notify parents via radio and television.
- Notify bus drivers for an early/late dismissal.
- The custodian will shut off water to prevent contaminated water from entering the school supply.
- The custodian will shut off electricity to prevent electrical shock.
- If school is a designated emergency shelter and time permits, check all supplies and provisions prior to emergency operations.

## **AFTER THE DANGER IS OVER:**

Beware of contaminated food, water, broken gas lines, and wet electrical equipment. Resume classes only after a qualified person has done a building assessment (see returning to building under earthquake.)

## **MINOR FLOODING**

If the school experiences minor flooding (one or a few classrooms), the class or classes affected will evacuate to another part of the building (principal will decide where to go). Classes will continue. The principal will notify the superintendent and they will jointly decide what to do next.

## **EARTHQUAKE**

### **During the Quake**

Keep these points in mind in the event of an earthquake:

1. If an earthquake occurs, keep calm. Don't run or panic. If you take proper precautions, the chances are you will not be hurt.

2. **REMAIN WHERE YOU ARE.** If you are outdoors, stay outdoors. If you are indoors, stay indoors. In earthquakes, most injuries occur as people are entering or leaving buildings (from falling walls, electrical wires, etc).
3. The teacher will give the "drop and cover signal" if the bell system is not operable.
4. Everyone will get under his/her desk and cover his/her head. If a desk, table or bench (best choice) is not available, sit or stand against an inside wall or in an inside doorway. Stay away from the windows, outside walls, and outside doors.
5. If you are outside, stay away from the building, electric wires, poles, or anything else that might shake loose and fall. Look for open space and stay low.

## **After the Quake:**

For your own safety and that of others, you should carefully do the following:

1. About two minutes after the shaking stops, the fire alarm bell will sound. If we have lost power, the teacher will give the command to evacuate the building.
2. Use the "Building Evacuation" plan.
3. Use extreme caution in entering or working in buildings that may have been damaged or weakened by the disaster.
4. Stay away from fallen or damaged electric wires, which may still be dangerous.
5. The custodian will check for leaking gas pipes. Do this by smell only-don't use matches or candles. If you smell gas:  
Open all windows and doors.  
Turn off the main gas valve at the meter.  
Leave the building immediately.  
Notify the Gas Company, police, and fire departments.  
Don't re-enter the building until it is safe.
6. The principal will confer with the Superintendent about evacuation of the school. If necessary, follow the "Evacuation of School Grounds" policy. Do not evacuate to another building unless it has received an inspection by a qualified person.

## **Re-entry of Building**

Follow the procedures of the re-entry instructions (after "Building Evacuation") except: the building should be inspected by a qualified person who has been trained in Building Analysis. This person will perform an inspection on structural soundness, electrical wiring, water distribution, oil, gas, and other fuel systems, and boiler and heating systems.

A damaged structure will be occupied only after authorization by the responsible local agency. Building supervisors will be notified of the corrective actions to be taken to return building to use.

## **WIND AND OTHER TYPES OF SEVERE WEATHER**

If severe weather conditions develop or occur during the night or at a time when school is not in session, a decision on closing the school will be made before 7:00am. If a decision is made to close school, news media will be notified and asked to announce the closure prior to 8:45am. The emergency phone tree will be used to notify staff members.

If severe weather conditions develop while school is in session, the Emergency Coordinator will monitor the latest developments via radio and keep in contact with the principal. The principal will keep in contact with the superintendent's office. If it is decided to close school, the following action will be taken:

1. The superintendent will notify radio stations and ask that a closure announcement be made which would specify the time students are to be released.
2. The principal will announce the closure to the faculty and students.
3. Staff members will be used to expeditiously evacuate the building.
4. Procedures outlined in the "Early Dismissal" plan will be followed.

## **MEDICAL EMERGENCIES**

Our school shall be prepared to provide basic first aid while summoning necessary emergency assistance.

A list of qualified persons who have had First Aid and CPR training should be maintained by the School Secretary for the principal. This list must be updated and distributed to the staff annually. At least ten percent of the staff should be trained in First Aid and CPR.

An Emergency Card will be filed in the office for each student with emergency numbers to call in case of an accident, injury, or illness. Parents will always be notified as soon as possible of any reportable accident, injury, or illness.

Any reportable accident or injury incurred on school property or during a school activity off campus will be reported in writing to the office of the principal no later than 24 hours from the occurrence. Accident forms are kept in office filing cabinet.

The general emergency number 9-1-1 will be explained each year to all school personnel, and this number will be readily visible on all telephones.

A first aid kit shall be maintained in the office and rotated. A RED CROSS first aid booklet is provided with each kit. First Aid procedures will follow the current American Red Cross First Aid manual.

Although some staff members are trained in basic first aid, and CPR procedures, they are not to be considered medical experts. The first aid kits are to be used only in cases of emergency.

**FOR SPECIFIC FIRST AID TREATMENT PLEASE SEE THE FOLLOWING PAGES.**

### **FIRST AID STATIONS:**

A first aid station is always maintained in the nurse's office. In the event of a large scale emergency this will be used, but the multi-purpose room will be used also.

### **RESCUE:**

With a non-critical or less serious injury, move the victim to the nurse's office.

### **WITH A SERIOUS OR CRITICAL INJURY-DO THE FOLLOWING:**

1. Evaluate the situation. Unless the victim is in further danger, **DO NOT MOVE HIM.**
2. Be sure the victim is breathing.
3. Control serious breathing.
4. Send a runner to notify the office.
5. Treat for shock.
6. Keep comfortable and try to maintain normal body temperature.

### **WITH NON-CRITICAL ILLNESS OR INJURY-DO THE FOLLOWING:**

1. Administer first aid.
2. Notify parents for their information and action. If parents cannot be contacted, notify other adults on the emergency card.
3. If no one can be contacted, lie the student down in the nurse's office or send the student back to class if the injury doesn't warrant the need to keep a close watch on the student.
4. Keep a record of time of injury, what first aid was administered and at what time.

### **WITH CRITICAL ILLNESS OR INJURY-DO THE FOLLOWING:**

1. Administer first aid to the extent possible.
2. Call 9-1-1 if the situation is life threatening, or if the child in need of immediate medical intervention.
3. Notify parents for their action and information.
4. Keep a record of time of injury, what first aid was administered and at what time.
5. Notify the superintendent's office.
6. Complete appropriate injury, illness, or insurance report promptly.
7. Keep a record of which students were sent to the hospital.

## FIRST AID INSTRUCTIONS

Abdominal Pain	Eyes
Artificial Respiration	Fainting
Bleeding	Fracture
Internal Bleeding	Frostbite
Bone Injuries	Head Injury
Breathing	Heart Attack
Rescue Breathing	Nosebleeds
Burns	Pandemic Flu Plan
Choking (Heimlich Maneuver)	Poisoning
Convulsions or Seizures	Puncture Wounds
Diabetics	Seizure
Dog Bites	Shock
Ears	Sunstroke
Electric Shock	Wounds

### ABDOMINAL PAIN

Abdominal pain may be due to food poisoning, appendicitis, hernia, ulcer, gallstones, or kidney stones. The symptoms are so similar that medical assistance should be obtained if the pains continue for several hours.

### ARTIFICIAL RESPIRATION

1. Steps for mouth to mouth artificial respiration:
  - Clear airway
  - Tilt head back (unless possible neck injury-use jaw thrust)
  - Pinch nostrils
  - Seal mouth and blow
  - Watch for chest to rise
  - Listen for air to escape from mouth
  - Watch for chest to fall
  - Repeat: 12-16 times per minute in adults 16-20 times per minute in children.
2. If victim's tongue obstructs airway:
  - Tilt the head
  - Jut the jaw forward
3. If facial injuries make it impossible to use mouth to mouth method then use the manual method.
  - Use mouth to nose if airtight seal impossible over victim's mouth.
  - Small child-cover both mouth and nose.

4. Continue Artificial Respiration until victim begins to breathe for him/herself or until help arrives.
5. Carbon Monoxide Poisoning or Asphyxiation (due to lacks of oxygen):
6. Check for breathing difficulties and give artificial respiration.

## **BLEEDING**

1. Apply direct pressure on the wound.
2. Elevate the wounded area if an arm or leg is bleeding.
3. Apply pressure on the supplying artery of the arm or leg if steps 1 and 2 do not stop bleeding.
4. Only as a last resort (if they will die without this) apply a tourniquet to stop bleeding. Once applied a tourniquet must be loosened or removed only by a doctor.

## **INTERNAL BLEEDING - TREAT FOR SHOCK**

## **BONE INJURIES**

1. Dislocations: fingers, thumb, shoulder  
Keep the part quiet. Immobilize shoulder with arm sling.
2. Fractures:
  - Signs of a closed fracture:
    1. Swelling
    2. Tenderness to touch
    3. Deformity
    4. Discoloration
  - Treatment (closed fracture-no bleeding wound or broken skin)
    1. Keep broken bone ends from moving
    2. Keep adjacent joints from moving
    3. Treat for shock
  - Treatment (open fracture-broken bone and broken skin)
    1. Do not move protruding bone end
    2. If bleeding, control bleeding by direct pressure on wound
    3. Treat the same as closed fracture after bleeding is controlled.
3. Sprains (injury to soft tissue around a joint)
  - Always immobilize
  - Elevate joint
  - Apply cold packs during first half hour
  - Treat the same as close fractures
  - X-ray may be necessary

## **BREATHING-Unconscious Person**

Breathing is the most critical thing we must do to stay alive. A primary cause of death is lack of air!

Be careful approaching an unconscious person. He or she may be in contact with electrical current. If this is the case, turn off the electricity before you touch the victim.

There are hundreds of possible causes of unconsciousness; the first thing you must check for is breathing.

1. Try to awaken the person by firmly tapping him or her on the shoulder and shouting, "Are you all right?"
2. If there is no response, check for signs of breathing.
  - a. Be sure the victim is lying flat in the back. If you have to roll the victim over, move the entire body at one time.
  - b. Loosen tight clothing around neck and chest.
3. Open the airway:
  - a. If there are no signs of head or neck injuries, tilt the head back and lift the chin to move the tongue away from the back of the throat.
  - b. Place your ear close to the victim's mouth; listen and feel for breathing.
  - c. If you can't see, hear, or feel any signs of breathing, you must begin breathing for the victim.
  - d. Begin rescue breathing immediately. Have someone else summon professional help.

## **RESCUE BREATHING**

1. Giving mouth-to-mouth rescue breathing to an adult.
  - a. Put your hand on the victim's forehead, pinching the nose shut with your fingers. Your other hand is lifting the victim's chin to maintain an open airway.
  - b. Place your mouth over the victim's, making a tight seal.
  - c. Breathe slowly and gently in to the victim until you see the chest rise. Give 2 breaths, each lasting about 1 ½ seconds. Pause between breaths to let the airflow out. Watch the victim's chest rise each time you give a breath to make sure air is going in.
  - d. Check for a pulse after giving these 2 initial, slow breaths. If you feel a pulse but the victim is still not breathing, give one breath about every 5 seconds. After 10 to 12 breaths, re-check pulse to make sure the heart is still beating.
  - e. Repeat the cycle every 5 seconds, 10-12 breaths per minute, rechecking the pulse after each cycle. Continue rescue breathing until one of the following happens:
    - i. The victim begins to breathe without your help
    - ii. The victim has no pulse (Begin CPR).
    - iii. Another trained rescuer takes over for you.
    - iv. You are too tired to go on.
2. Giving mouth-to-mouth rescue breathing to infants and small children.
  - a. A small child's head should be tilted back gently to avoid injury. With head tilted back, pinch the nose shut. Lift the chin and check for breathing as you would for an adult. Give 2 slow breaths until the chest rises.
  - b. Check for a pulse.
  - c. Give 1 slow breath about every 3 seconds. Do this for approximately 1 minute, or 20 breaths.
  - d. Recheck the pulse and for breathing.
  - e. Call 911 if you have not already done so. Continue rescue breathing as long as a pulse is present and the child is not breathing.
  - f. Continue rescue breathing until one of the following occurs:

- i. The child begins to breathe on his/her own.
- ii. The child has no pulse (begin CPR).
- iii. Another trained rescuer takes over for you.
- iv. You are too tired to go on.

## **BURNS**

1. Degrees
  - Skin red (1st degree)
  - Blisters develop (2nd degree) Never break open blisters
  - Deep tissue damage (3rd degree)
2. First Aid for thermal burns-1st and 2nd degree burns to exclude air:
  - Submerge in cold water
  - Apply a cold pack
  - Cover with a thick dressing or plastic (Do not use plastic on face)
  - After using cold water or ice pack, cover burned area with a thick, dry, sterile dressing and bandage firmly to exclude air.
3. First Aid for 3rd degree burns
  - Apply a thick, dry sterile dressing and bandage to keep out air.
  - If large area, wrap with a clean sheet or towel
  - Keep burned hands and feet elevated and get medical help immediately.
  - Treat the same as shock victim, giving fluids as indicated; warmth necessary
4. First Aid for chemical burns
  - Wash chemical away with water
5. Acid burn to the eye (also alkali burns)
  - Wash eye thoroughly with a solution of baking soda (1 teaspoon per 8-ounce glass of water) or plain water for 5 minutes.
  - If victim is lying down, turn head to side. Hold the lid open and pour from inner corner outward. Make sure chemical isn't washed out onto the skin.
  - Have victim close the eye, place eye pad over lid, bandage and get medical help.

## **CHOKING (Heimlich Maneuver)**

If the air passage is blocked by food or other foreign material, remove it with your finger if possible. Be careful not to force it deeper into the throat. If the person is coughing, he is getting some air. But if the passage is completely blocked, he can't breathe or speak, **IMMEDIATELY DO THE FOLLOWING:**

- Stand behind a slumped-over victim; wrap your arms around his waist below the diaphragm.
- Grasp your wrist with your other hand.
- Place your fist against the victim's abdomen, slightly above the navel and below the rib cage.
- Press your fist strongly and quickly in and slightly up into his abdomen.



If the victim is on his back:

- Kneel, facing him, astride his hips.
- With one of your hands on top of the other, place the heel of the bottom hand on the victim's abdomen slightly above the navel and below the rib cage.
- Press the heel of your hand forcefully into the abdomen with a quick, upward thrust. If necessary, repeat several times.

## CONVULSIONS OR SEIZURES

### 1. Symptoms

- Jerking movements
- Muscular rigidity
- Blue about the lips
- May drool
- High fever

These seizures are seldom dangerous, but they are frightening.

### 2. Causes

- Head injuries
- Severe infections
- Epilepsy

### 3. Treatment

- Prevent patient from hurting himself
- Loosen tight clothing
- Do not restrain
- If breathing stops, apply mouth to mouth resuscitation
- Do not give liquids nor put patient in warm water
- When the seizure is over, treat as for shock keeping patient warm

Prompt medical help is needed if the patient does not have a history of convulsive disorders.

## DIABETICS

Diabetics may lose consciousness when they have too little or too much insulin. Unless you are thoroughly familiar with his/her treatment, it is better to seek medical help rather than to attempt first aid. These people often wear some type of medical identification.

## DOG, OR OTHER ANIMAL, BITES

1. It is extremely important that the dog/animal be identified if the person bitten is to avoid rabies shots. Secure the animal, if possible without danger to yourself with a leash, rope or in an enclosed area. If the animal cannot be contained, attempt to remember as much as possible about the animal's description so that animal control can make a thorough search of the area.
2. Attend to the wound by washing the area with water and soap for five minutes and bandage if possible. Inform parents and refer to the family physician.
3. Notify animal control enter. Give description of the animal and name and address of the victim.
4. Complete the **Report of Student Accident Form**.
5. Notify school nurse so that information can be recorded in the pupil's health folder.

## **EARS**

Foreign objects usually require medical assistance. Insects may be removed by using warm mineral or olive oil. When the head is tilted, the insect and oil usually drain out.

## **ELECTRIC SHOCK**

1. Do not touch the victim if he is still in contact with the electricity.
2. Turn off the main switch or pull plug.
3. Be aware of the possibility of breathing emergency.

## **EYES**

Contact a physician immediately if the foreign substance is metallic or abrasive. Particles can often be washed out with water or removed with the corner of a clean handkerchief.

## **FAINTING**

1. Fainting is due to a temporary decrease of blood and oxygen to the brain. It may be preceded by paleness, sweating, dizziness, and disturbance of vision and nausea.
2. Place the victim in a reclining position and treat as for shock. If a victim feels faint, have him sit and place his head between the knees.

## **FRACTURE**

**Bone Fracture** (unless in imminent danger, do not move the individual)

**Closed Fracture:** The signs of a closed fracture are swelling, tenderness, deformity, and discoloration. When there is a fracture (or suspected fracture):

1. Keep the injured person calm
2. Do not permit the victim to walk about.
3. Notify parent.
4. Splint fractures to prevent further injury if the victim must be transported by someone other than emergency medical personnel.
5. Call for emergency help for leg, back, neck, or hip injuries, or if parent is unable to take child for medical care.

**Compound Fracture:** Your objectives are to prevent shock, further injury, or infection in compound fractures (where skin has been broken).

1. Keep the injured person calm and cover him only enough to keep him from losing body heat.
2. Do not try to push the broken bone back in to place if it is sticking out of the skin.
3. Do not try to straighten out a fracture or put it back in to place.
4. Do not permit the victim to walk about.
5. Notify Parent.
6. Splint fractures to prevent further injury if the victim must be transported by someone other than emergency medical personnel.
7. Call for emergency help for legs, back, neck, severe bleeding, hip injuries, or if parent is unable to take the child for medical care.

## **FROSTBITE**

1. The frostbitten area will be slightly reddened with a tingling sensation pain. The skin becomes grayish-yellow, glossy and feels numb. Blisters eventually appear.
2. Re-warm the area by quickly submerging it in warm water (start with 98 degrees and gradually warm to 102-103 degrees.) Don't rub the area nor break the blisters.

## **HEAD INJURY**

1. Symptoms
  - May or may not be unconscious
  - Unconsciousness may be delayed one-half hour or more
  - Bleeding from mouth, nose or ear
  - Paralysis of one or more of extremities
  - Difference in size of pupils of the eyes
2. First Aid of Head Injuries:
  - No stimulants or fluids
  - Don't raise his feet; keep the victim FLAT
  - Observe carefully for stopped breathing or blocked airway
  - Get medical help immediately
  - When transported, gently lay flat
  - Position head to side so secretions may drool from corner of mouth
  - Loosen clothing at neck

## **HEART ATTACK**

A heart attack may be identified by severe chest pains, shortness of breath, paleness and perspiration, indicating shock. Extreme exhaustion may also accompany the attack. The patient may breathe easier if he is propped up. Mouth-to-mouth resuscitation may be needed. Medical help with oxygen may be required.

## **NOSEBLEEDS**

Nosebleeds can be controlled by grasping the nose firmly between the fingers and holding it for 5-10 minutes. Ice packs will also help control bleeding. Nosebleeds are usually minor, but if bleeding can't be controlled. Medical help is needed. Maintain pressure on nose until a doctor is present.

## **PANDEMIC FLU PLAN**

### **Seasonal Flu**

- Caused by influenza viruses that are closely related to viruses that have previously circulated; most people will have some immunity to it.
- Symptoms include fever, cough, runny nose and muscle pain.
- Complications such as pneumonia are most common in the very young and very old and may result in death.
- Vaccine is produced each season to protect people from the three influenza strains predicted to be most likely to cause illness.

### **Mild to Moderate Pandemic**

- Caused by new influenza virus that has not previously circulated and can be easily spread.
- It is likely most people will have no immunity to the new virus; it will likely cause illness in high numbers of people and more severe illness and deaths than seasonal influenza.
- Symptoms are similar to seasonal flu, but may be more severe and have more serious complications.
- Healthy adults may be at increased risk for serious complications.

### **Severe Pandemic**

- A severe strain causes more severe illness, results in a greater loss of life and has a greater impact on society.
- Workplace absenteeism could reach up to 40% due to people being ill themselves or caring for family members.

Measures to limit the spread of flu:

Promote hand-washing/use of antibacterial wipes, cough hygiene via modeling by school staff.

- Cover nose and mouth with a tissue or upper arm if a tissue is not available
- Dispose of used tissue in a waste basket and wash hands after coughing, sneezing or blowing nose.
- Use warm water or soap or alcohol-based sanitizers to clean hands.
- Wash hands before eating or touching eyes, nose or mouth.

Encourage vaccination of staff and students for whom the flu vaccine is recommended. Persons developing symptoms at school should be sent home as soon as possible and instructed not to return until well.

### **Social distancing**

In a pandemic, the risk of getting the flu is greatest when one has close contact with an infected person. Social distancing measures may include standing three feet apart when communicating, canceling outdoor recess, and monitoring hand washing after bathroom use and after sneezing/coughing/blowing nose. Wiping phones with antibacterial wipes after each use. Limit use of headphones, keyboards and any other shared items in the classroom – wipe with antibacterial wipes after each use. Use a bacterial spray (such as Lysol) in the classroom twice daily. Open windows if weather permits while room is occupied or while students leave the room for lunch. There may need to be a school closure for a short period of time early in the course of a community outbreak.

Consult [www.pandemicflu.gov](http://www.pandemicflu.gov) for new and updated information

### **POISONING**

1. In all oral poisoning, give liquids to dilute the poison.
2. Procedures for handling specific oral poisoning cases should be reviewed by teachers of classes in areas where poisoning may take place.

## PUNCTURE WOUNDS (knife and gunshot)

A puncture wound may be caused by a pointed object such as a nail, piece of glass, or knife that pierces the skin. Gunshot wounds are also considered to be puncture wounds. Generally, puncture wounds do not bleed a lot and are therefore susceptible to infection; severe bleeding can result if the penetrating object damages internal organs or major blood vessels.

If an object is impaled in a wound, **DO NOT REMOVE IT.**

- Place several dressings around the object to keep it from moving.
- Bandage the dressings in place around the wound.
- Call 911 and contact parents.

A puncture wound to the chest can range from minor to life threatening. A sucking chest wound is one in which the rib cage has been penetrated and you can hear a sucking sound every time the victim takes a breath.

- Without proper care, the victim's condition will quickly worsen.
- Cover the wound with a dressing that does not allow air to pass through it.
- A plastic bag, latex glove, or plastic wrap taped over the wound will help keep air circulating through the lungs.
- Give additional care as needed. Watch for shock.
- Call 911 and contact parents.

## SEIZURE

This can be an alarming sight; a person who's limbs jerk violently, whose eyes may roll upward, whose breath may become heavy with dribbling or even frothing at the mouth,. Breathing may stop in some seizures, or the victim may bite his or her tongue so severely that it blocks the airway. Do not attempt to force anything in to the victim's mouth. You may cause injury to the victim or yourself.

1. During a seizure:
  - a. There is little you can do to stop a seizure.
  - b. Call for help.
  - c. Let the seizure run its course.
  - d. Help the victim to lie down and keep from falling to avoid injury.
  - e. Do not use force.
  - f. Loosen restrictive clothing.
  - g. Do not try to restrain a seizure victim.
  - h. Cushion the victim's head using folded clothing or a small pillow.
  - i. If a seizure lasts 10 minutes in a known epileptic, or 5 minutes in a person with no seizure history, call 911.
2. After a seizure:
  - a. Check to see if the victim is breathing. If not, immediately begin rescue breathing.
  - b. Check to see if the victim is wearing a **MEDIC ALERT** or similar bracelet. It describes emergency medical requirements.
  - c. Check to see if the victim has any burns around the mouth. This would indicate poison.
3. The victim of a seizure may be conscious but confused and not talking when the intense movement stops. Stay with the victim and be certain that breathing continues. When the victim is able to move, get medical attention.

After the seizure is over, the pupil can be taken to the office to lie down until the dazed phase is over and parents are notified. The student should be attended to continuously until fully recovered.

Very rarely a condition called "status epilepticus" occurs in which one seizure follows another for a long period of time. **This is a medical emergency, call 911.**

### **SHOCK**

1. Shock is likely to develop in any serious injury or illness. Shock may be serious enough to cause death even though the injury itself may not be fatal. Four important symptoms of shock are:
  - Pale, cold, moist skin
  - Weak and/or rapid pulse
  - Rapid Breathing
  - Altered Consciousness
2. The symptoms of shock may appear immediately or may be delayed for an hour or more. Give shock care to all seriously injured persons:
  - Have the victim lie down
  - Control any external bleeding
  - Help the victim maintain body temperature, cover to avoid chilling
  - Reassure the victim
  - Elevate legs about 12 inches unless you suspect head, neck, or back injuries or broken bones involving hips or legs.
  - Do not provide anything to eat or drink.
  - Call 911
  - Call parents

### **SUNSTROKE**

1. A person with sunstroke will have nausea, weakness, headache, cramps, pounding pulse, high blood pressure and high temperatures (up to 106 degrees.) The armpits are dry; skin flushed initially but later turns ashen or purplish. Delirium or coma is common.
2. Medical help is crucial. While waiting for medical aid, reduce temperature with a cold bath, sponging with alcohol or water, until the temperature is down. Hospitalization should be immediate.

### **WOUNDS**

**An abrasion** is a wound caused by scraping off the outer layer of skin. An abrasion is usually superficial with little bleeding but infection can occur unless the wound is cleaned with soap and water. Wash away from the wound.

**An incision** is a cut caused by a sharp object such as a knife, razor blade, or piece of glass. Bleeding is a serious problem. Medical help is often necessary in case the wound must be sewn.

**A laceration** is a tear or jagged, irregular wound caused by a hard object such as a rock, machine tool, bicycle or automobile. Animal bites are also lacerations. Surrounding tissue is damaged and bleeding may be profuse. A minor laceration can be cleaned with soap and water, but if the bleeding is severe, a pressure dressing may be needed. If the laceration is caused by an animal, medical help is required for testing and treatment of the animal.

**A puncture wound** is caused by deep penetration of a sharp object such as a pencil, nail, ice pick, bullet, spear or arrow. There may be little surface bleeding, but severe internal bleeding can result. A puncture wound is difficult to cleanse and may require a tetanus shot to guard against infection.

## **SPINELLI'S SAFE SCHOOL VISION STATEMENT**

Spinelli Elementary School is a safe environment for all law abiding students, staff and campus visitors. Our definition of a safe school environment includes the attainment and cultivation of physical and mental well-being. Realization of this vision will facilitate student success. In support of this vision, the Spinelli campus is a smoke-free, drug-free zone.

## **SPINELLI'S MISSION STATEMENT**

The mission of Spinelli Elementary School is to provide students an education which is second to none. In order to do this, our staff upholds the following ideals:

- A safe, orderly environment for all students and staff
- State adopted curriculum and quality instruction
- Uninterrupted instructional time
- Frequent assessment of student performance
- Communication between home and school
- Students attending daily, on time, ready to learn
- A nurturing, caring educational environment

## **THE SCHOOL CLIMATE:**

### **An action plan for people and programs reflecting the school's social environment**

*The following objectives were developed as the result of feedback from students, staff, and parents on our Safe School Survey.*

Our school provides a nurturing environment where students can reach their highest potential academically, socially, emotionally, and physically. We strive to develop a sense of belonging and acceptance in every child attending Spinelli.

#### **Objective #1: Create a nurturing school environment**

As a result of our *Safe School Survey*, new and existing programs will provide students with opportunities to develop a sense of belonging. Our next *Safe School Survey* shall reflect an approval rating of 80% or better as it relates to students' sense of belonging.

#### **Related Activities:**

- Staff to student buddy system, daily check-in with designated students
- Peace Keepers
- Before/After School Clubs
- Student classroom helpers

- Cafeteria helpers
- Recess buddies for students
- Walking Club at recess, lunch and before school
- Spinelli bucks for positive behavior choices
- Student recognitions at Tiger Days
- Classroom Buddies Program

**Objective #2: Provide clear, consistent, realistic school rules and expectations**

As a result of our *Safe School Survey*, students will receive clear, consistent, realistic school rules and expectations. Our next *Safe School Survey* shall reflect an approval rating of 80% or better as it relates to clear, consistent, realistic student expectations.

**Related Activities:**

- Parent handbooks are given at the beginning of the school year stating all the rules and expectations for students attending Spinelli
- Information is provided to parents via Back-To-School-Night, FAST Plans, SST's, parent conferences, newsletters, email, notes home and phone calls
- Some of the written communication is provided in Spanish and Russian/Ukraine for our EL families
- Translators provided when needed
- School Website provides information about school
- Some teachers have personal websites for their families
- Rules assemblies are provided at the beginning of the school year, and the rules are frequently reviewed throughout the school year by classroom teacher
- Teachers use *Second Step Violence Prevention* curriculum, and hold class meetings to address acceptable student behaviors
- Teachers provide parents with a copy of their classroom management system, and behavior expectations
- Peace Keepers are available at all recesses for conflict resolution

**Objective #3: Open communication among staff, students and parents**

As a result of our *Safe School Survey*, there will be open communication among the staff, students and families at Spinelli School. Our next *Safe School Survey* shall reflect an approval rating of 80% or better as it relates to clear, open communication.

**Related Activities:**

- Staff members respond to parent concerns within a 24 hour period
- Newsletters provide valuable information about Spinelli School
- Some of the written communication is provided in Spanish and Russian/Ukraine for our EL families
- Spinelli website features school calendar of events, staff email addresses, Aeries Homelink, AR booklists, and a variety of other useful information about Spinelli
- Parent Handbooks are sent home at the beginning of the school year
- FAST Plan meetings are held for students with needs beyond the classroom setting
- SST (Student Study Team) meetings scheduled for students with concerns
- SSC (School Site Council) meetings held 6 times a year
- Back-To-School-Night, Open House Family BBQ
- Absent students are called every day
- Email is available to all staff members
- Automated phone system to call families with pertinent school information
- Parent/Teacher conferences held twice a year, or when requested by a parent
- Positive calls and calls of concern made by teacher during the school year



- Teachers provide parents with a copy of their classroom management system, and behavior expectations
- Peace Keepers are available at all recesses for conflict resolution
- Translators available when needed
- ELAC (English Language Advisory Committee) meetings held twice a year at Spinelli
- Administration has an Open Door policy for families, staff and students

## **THE PHYSICAL ENVIRONMENT:**

### **An action plan for places reflecting the school's physical environment including crisis response procedures and policies relating to student safety**

*The following objectives were developed as the result of feedback from students, staff, and parents on our Safe School Survey.*

#### **Objective #1: Student Safety as it relates to Emergency Procedures**

As a result of our *Safe School Survey*, student safety is of the utmost importance. Our next *Safe School Survey* shall reflect an approval rating of 80% or better as it relates to student safety in an emergency situation.

##### **Related Activities:**

- SEMS/NIMS/START trainings for possible disasters
- Yearly Disaster Drills
- Monthly fire safety drills
- Assailant on Campus drills
- Duck and Cover and earthquake drills
- Staff handbook (*Safe School Plan*) of procedures for various emergencies kept in each classroom and the office
- All classrooms supplied with an emergency backpack filled with supplies in the event of a lock down
- Students are instructed not to touch, but to report to an adult any dangerous objects seen around the campus
- All staff wear green safety vests while outside the classroom, making "safe" adults easily visible
- Two-way radios located in every classroom, and carried by teacher when outside their classroom
- Signs posted at entrances stating visitors must sign in at the office
- Visitors wear a "visitor sticker" while on campus
- Adult ed students wear ID badges while on campus
- WE TIP posters are prominently displayed in classroom windows around the campus
- Safe School Sheriffs are available within the District
- Parents are screened using the Megan's Law database before volunteering at school

#### **Objective #2: Student Safety as it relates to Daily Routines**

As a result of our *Safe School Survey*, students will have a sense of belonging and feel safe at Spinelli School. Our next *Safe School Survey* shall reflect an approval rating of 80% or better as it relates to student safety and connectedness at school.

##### **Related Activities:**

- Buddy system – staff to students, with daily check-ins
- All students will receive instruction in the *Second Step Violence Prevention* curriculum

- Peace Keepers are available at all recesses for conflict resolution
- School assemblies and Tiger Days build a sense of belonging
- Character education is promoted at Spinelli
- When recess ends, a freeze bell rings, and students freeze, remain quiet, and wait for the next bell to sound so they can walk quietly to their lines to prepare for classroom instruction
- School safety/rules assemblies at the beginning of the year for all students
- All staff members including support staff, classified and certificated, supervise students. Students have been instructed they can get assistance from any staff member
- Sexual harassment training is provided for students in grades 4 and 5
- Whole school celebrations to recognize academic achievement

**Objective #3: Student Safety as it relates to Student Health and Well Being**

As a result of our *Safe School Survey*, students will be taught about making healthy choices. Our next *Safe School Survey* shall reflect an approval rating of 80% or better as it relates to student health and well being.

**Related Activities:**

- Walking club is offered before school, at recesses and lunch, and after school.
- Students have a salad bar of healthy food choices available to them at lunch.
- Healthy snacks are encouraged.
- PE interns from Sac State teach PE classes for eight week cycles during the school year.
- Fifth graders participate in the annual *Physical Fitness Test*.
- Students participate in cardiovascular activities.
- Resources are available to families needing corrective eyewear through the Healthy Start Office.
- Vision and hearing screenings are scheduled by the District's nurse, and available upon request.
- Notification of contagious diseases is facilitated by the District's nurse.
- Lice screening is available, and students need clearance before returning to school.
- Shot records are reviewed and updated yearly by the District's nurse.
- Students and parents are informed about MRSA. Frequent hand washing is encouraged, and anti-bacterial lotions are available for staff and students.
- Precautions are taken for the spread of the H1N1 virus; frequent hand washing, antibacterial lotion provided in classrooms and cafeteria, coughing into elbow encouraged and practiced

## **THE SOCIAL ENVIRONMENT:**

### **An action plan for maintaining the school's organizational structure**

*The following objectives were developed as the result of feedback from students, staff, and parents on our Safe School Survey.*

**Objective #1: Successful operation of the school through staff "team" effort**

As a result of our *Safe School Survey*, a pro-active attitude is maintained by all staff members as it relates to the success of the school's operation. Our next *Safe School Survey* shall reflect an approval rating of 80% or better as it relates to staff working cohesively to communicate rules and procedures, and reinforce safe practices.

**Related Activities:**

- Frequent collaboration offered to teachers to enhance teaching skills
- Staff is encouraged to share in the decision making process by the leadership.

- Staff development opportunities are offered by the District as well as Spinelli staff members.
- Classified staff assigned to work with students receive trainings/in-services on Early Out Days and other minimum days
- Staff members participate in the SSC (School Site Council)
- Staff members facilitate before and after school clubs and activities for students.
- Staff members work collaboratively to enforce school rules and procedures.
- Staff members communicate with families via email, notes home, phone calls, and one on one parent conferences.
- Administration has open door policy for direct communication by staff, students and parents.
- Special education students are mainstreamed whenever possible into regular ed classrooms.
- Our Title 1 and EL programs work collaboratively with the staff to ensure all students' needs are met.
- Our technology technician works collaboratively with staff members to ensure all technical equipment is maintained and running smoothly.
- Staff receives weekly positive, uplifting articles about improving communication skills to create an environment where everyone can "be their best".

## **THE PHYSICAL ENVIRONMENT**

Spinelli Elementary is located in Antelope at the north end of Sacramento County. The school is surrounded by a neighborhood setting of single family dwellings. The school is the center of the community, with no parks or playgrounds in the vicinity. It is the neighborhood playground for children in the area. As a result, the campus does experiences vandalism during the evening hours and weekends.

The school site encompasses approximately eight acres with five permanent structures, and three banks of portable units. We have upper and lower blacktops with basketball courts, four square, hopscotch, and volleyball courts. The blacktop areas are not visible from the street. The office building and multi-purpose room face the parking lot. The school and field are surrounded by chain-link fences, with locking gates at all entrances. Beyond the back field, there is a small creek bed and natural wildlife area.

Although the gates remain unlocked during the school day, staff members and the administration provide campus supervision. All visitors must check in at the office and obtain a visitors pass to enter the campus. Adult ed students wear ID badges while on the campus.

Spinelli's physical facility is well maintained and generally neat and clean. We had a major renovation to our oldest existing structures during the summer of 2008. New paint done the outside and inside of four of our permanent structures. All the buildings have been rewired and upgraded to current standards for fire and safety. A new phone system was installed, and a new bell, intercom and clock system will be completed in 2009. We have security cameras monitoring the campus to deter vandalism. The grounds are maintained by the District grounds department. There is a sense of pride by all who attend Spinelli.

Once inside Spinelli, procedures have been established to address emergency preparedness, suspension, school discipline, policies and rules. Students may be suspended, transferred to another school, or recommended for expulsion for certain acts. For specific student violations, a mandatory expulsion recommendation shall be submitted by the administration of Spinelli Elementary.

Site administrators contribute to a positive school climate, promote positive student behavior and help reduce inappropriate conduct. The principal/administrative designee uses

available district and other appropriate records to inform teachers of each student identified under E. C. 49079. Law enforcement is contacted and consulted of help maintain and to promote a safe and orderly school environment. Spinelli employees comply with all legal mandates, regulations and reporting requirements for all instances of suspected child abuse. If appropriate, additional internal security procedures affecting the integrity of the school facility include classroom intercoms and an emergency bell system. Community involvement is encouraged to help increase school safety using the WE TIP hotline to report suspected vandalism, drug use or other illegal activity. An outdoor surveillance system is in effect to deter vandalism and or apprehend vandals. All school site equipment has a metal ID tag or bar code sticker adhered to its surface. These items are inventoried annually and there is an established accountability system. Office and classroom supplies are secured.

# SUSPECTED CHILD ABUSE REPORT

To Be Completed by Reporting Party  
Pursuant to Penal Code Section 11166

A CASE IDENTIFICATION	TO BE COMPLETED BY INVESTIGATING CPA
	VICTIM NAME: _____ REPORT NO./CASE NAME: _____ DATE OF REPORT: _____

<b>B. REPORTING PARTY</b>	
NAME/TITLE _____	
ADDRESS _____	
PHONE ( ) _____	DATE OF REPORT _____ SIGNATURE _____
<input type="checkbox"/> POLICE DEPARTMENT <input type="checkbox"/> SHERIFF'S OFFICE <input type="checkbox"/> COUNTY WELFARE <input type="checkbox"/> COUNTY PROBATION	
<b>C. REPORT SENT TO</b>	
AGENCY _____	ADDRESS _____
OFFICIAL CONTACTED _____	PHONE ( ) _____ DATE/TIME _____
NAME (LAST, FIRST, MIDDLE) _____	ADDRESS _____ BIRTHDATE _____ SEX _____ RACE _____
PRESENT LOCATION OF CHILD _____ PHONE ( ) _____	
<b>D. INVOLVED PARTIES</b>	
<b>PARENTS</b>	
NAME (LAST, FIRST, MIDDLE) _____ BIRTHDATE _____ SEX _____ RACE _____	NAME (LAST, FIRST, MIDDLE) _____ BIRTHDATE _____ SEX _____ RACE _____
ADDRESS _____	ADDRESS _____
HOME PHONE ( ) _____ BUSINESS PHONE ( ) _____	HOME PHONE ( ) _____ BUSINESS PHONE ( ) _____
IF NECESSARY, ATTACH EXTRA SHEET OR OTHER FORM AND CHECK THIS BOX: <input type="checkbox"/>	
1. DATE/TIME OF INCIDENT _____ PLACE OF INCIDENT _____	(CHECK ONE) <input type="checkbox"/> OCCURRED <input type="checkbox"/> OBSERVED
<b>SIBLINGS</b>	
1. _____ 4. _____	2. _____ 5. _____
3. _____ 6. _____	
<b>VICTIM</b>	
NAME (LAST, FIRST, MIDDLE) _____ BIRTHDATE _____ SEX _____ RACE _____	
ADDRESS _____	
HOME PHONE ( ) _____ BUSINESS PHONE ( ) _____	
<b>E. INCIDENT INFORMATION</b>	
IF CHILD WAS IN OUT-OF-HOME CARE AT TIME OF INCIDENT, CHECK TYPE OF CARE: <input type="checkbox"/> FAMILY DAY CARE <input type="checkbox"/> CHILD CARE CENTER <input type="checkbox"/> FOSTER FAMILY HOME <input type="checkbox"/> SMALL FAMILY HOME <input type="checkbox"/> GROUP HOME OR INSTITUTION	
2. TYPE OF ABUSE: (CHECK ONE OR MORE) <input type="checkbox"/> PHYSICAL <input type="checkbox"/> MENTAL <input type="checkbox"/> SEXUAL ASSAULT <input type="checkbox"/> NEGLECT <input type="checkbox"/> OTHER _____	
3. NARRATIVE DESCRIPTION: _____	
4. SUMMARIZE WHAT THE ABUSED CHILD OR PERSON ACCOMPANYING THE CHILD SAID HAPPENED: _____	
5. EXPLAIN KNOWN HISTORY OF SIMILAR INCIDENT(S) FOR THIS CHILD: _____	

SS 8572 (Rev. 1/83) **INSTRUCTIONS AND DISTRIBUTION ON REVERSE**

**DO NOT** submit a copy of this form to the Department of Justice (DOJ). A CPA is required under Penal Code Section 11169 to submit to DOJ a Child Abuse Investigation Report Form SS-8583 if (1) an active investigation has been conducted and (2) the incident is not unfounded.

Police or Sheriff-WHITE Copy; County Welfare or Probation-BLUE Copy; District Attorney-GREEN Copy; Reporting Party-YELLOW Copy

## **Williams Uniform Complaint Procedure**

### **NOTICE TO PARENTS/GUARDIANS, PUPILS, AND TEACHERS: COMPLAINT RIGHTS**

**Parents/Guardians, Pupils, and Teachers:**

Pursuant to Education Code 35186, you are hereby notified that:

1. There should be sufficient textbooks and instructional materials. For there to be sufficient textbooks and instructional materials, each pupil, including English learners, must have a textbook or instructional material, or both, to use in class and to take home.
2. School facilities must be clean, safe, and maintained in good repair.
3. There should be no teacher vacancies or misassignments. There should be a teacher assigned to each class and not a series of substitutes or other temporary teachers. The teacher should have the proper credential to teach the class, including the certification required to teach English learners, if present.

Teacher vacancy means a position to which a single designated certificated employee has not been assigned at the beginning of the year for an entire year or, if the position is for a one-semester course, a position to which a single designated certificated employee has not been assigned at the beginning of a semester for an entire semester.

Misassignment means the placement of a certificated employee in a teaching or services position for which the employee does not hold a legally recognized certificate or credential or the placement of a certificated employee in a teaching or services position that the employee is not otherwise authorized by statute to hold.

4. Pupils, including English learners, who have not passed one or both parts of the exit examination by the end of grade 12 are to be provided the opportunity to receive intensive instruction and services for up to two consecutive academic years after the completion of grade 12.
5. A complaint form can be obtained at the school office, district office, or downloaded from the school or district web site. You may also download a copy of the California Department of Education complaint form from the following web site:  
<http://www.cde.ca.gov/re/cp/uc>.

Exhibit 2

**COMPLAINT FORM: WILLIAMS UNIFORM COMPLAINT PROCEDURES**

Education Code 35186 creates a procedure for the filing of complaints concerning deficiencies related to instructional materials, conditions of facilities that are not maintained in a clean or safe manner or in good repair, teacher vacancy or misassignment, or the provision of intensive instruction and services to pupils who did not pass one or both parts of the high school exit examination by the end of grade 12. The complaint and response are public documents as provided by law. Complaints may be filed anonymously. However, if you wish to receive a response to your complaint, you must provide the contact information below.

Response requested? \_\_\_\_ Yes \_\_\_\_ No

Contact Information: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: Day: \_\_\_\_\_ Evening: \_\_\_\_\_

E-mail address, if any: \_\_\_\_\_

Location of the problem that is the subject of this complaint:

School: \_\_\_\_\_

Course title/grade level and teacher name: \_\_\_\_\_

Room number/name of room/location of facility: \_\_\_\_\_

Date problem was observed: \_\_\_\_\_

Only the following issues may be the subject of this complaint process. If you wish to complain about an issue not specified below, please use the appropriate district complaint procedure.

Specific issue(s) of the complaint: (Please check all that apply. A complaint may contain more than one allegation.)

## **Hate Motivated Behavior**

As California's population becomes more diverse, it is important that school districts provided a safe and harmonious learning environment for all students. Pursuant to Education Code 201, schools have an affirmative obligation to combat racism, sexism, and other forms of bias, as well as a responsibility to provide equal educational opportunity. Developing policy to address hate-motivated behavior is one way districts can help teach students respect and understanding of diversity. \*\*\*

In its publication entitled Hate-Motivated Behavior in Schools, the California Department of Education defines hate-motivated behavior as an act, or attempted act, or attempted act, motivated by hostility towards a victim's real or perceived ethnicity, national origin, immigrant status, gender, sexual orientation, religious belief, age, disability, or any other physical or cultural characteristic. Some hate-motivated behavior may also be a crime as defined in state or federal law. These crimes include, but are not limited to: bomb threats, cross burnings, destruction or defacement of property, and certain types of vandalism and assaults. \*\*\*

The following optional policy is for use by districts in the implementation of a prevention strategy for hate-motivated incidents and should be modified to reflect district practice. Elements of this policy should also be integrated into existing school plans, such as the school safety and staff development plan, as well as any policies developed by the district regarding Positive School Climate and Multicultural Education; see BP 5137 and BP 6141.6, respectively. \*\*\*

The Governing Board affirms the right of every student to be protected from hate-motivated behavior. It is the intent of the Board to promote harmonious relationships that enable students to gain a true understanding of the civil rights and social responsibilities of people in our society. Behavior or statements that degrade and individual on the basis of his/her race, ethnicity, culture, heritage, gender, sexual orientation, physical/mental attributes, religious beliefs or practices shall not be tolerated.

(cf. 0410 – Nondiscrimination in District Programs and Activities)



## **Nondiscrimination/Harassment**

District programs and activities shall be free from discrimination, including harassment, with respect to a student's actual or perceived sex, gender, ethnic group identification, race, national origin, religion, color, physical or mental disability, age or sexual orientation.

The Governing Board shall ensure equal opportunities for all students in admission and access to the educational program, guidance and counseling programs, athletic programs, testing procedures, and other activities. School staff and volunteers shall carefully guard against segregation, bias and stereotyping in instruction, guidance and supervision. The district may provide male and female students with separate shower rooms and sexual health and HIV/AIDS prevention classes in order to protect student modesty.

The Board prohibits intimidation or harassment of any student by any employee, student or other person in the district. Staff shall be alert and immediately responsive to student conduct which may interfere with another student's ability to participate in or benefit from school services, activities or privileges.

Students who harass other students shall be subject to appropriate discipline, up to and including counseling, suspension and/or expulsion. An employee who permits or engages in harassment may be subject to disciplinary action, up to and including dismissal.

The Board hereby designates the following position as Coordinator for Nondiscrimination to handle complaints regarding discrimination and inquiries regarding the district's nondiscrimination policies:

Director of Personnel  
8408 Watt Avenue  
Antelope, California 95843  
(916) 338-6419

Any student who feels that he/she is being harassed should immediately contact the Coordinator for Nondiscrimination, the principal or any other staff member. Any student who observes an incident of harassment should report the harassment to a school employee, whether or not the victim files a complaint.

Employees who become aware of an act of harassment shall immediately report the incident to the Coordinator for Nondiscrimination. Upon receiving a complaint of discrimination or harassment, the Coordinator shall immediately investigate the complaint in accordance with site-level grievance procedures specified in AR 5145.7 - Sexual Harassment. Where the Coordinator finds that harassment has occurred, he/she shall take prompt, appropriate action to end the harassment and address its effects on the victim.

The Coordinator shall also advise the victim of any other remedies that may be available. The Coordinator shall file a report with the Superintendent or designee and refer the matter to law enforcement where required.

# CENTER UNIFIED

## SUSPENSION NOTICE

Date \_\_\_\_\_ School \_\_\_\_\_ Grade \_\_\_\_\_ Student \_\_\_\_\_ DOB \_\_\_\_\_ Parent \_\_\_\_\_

Address \_\_\_\_\_ Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_ Teacher \_\_\_\_\_

Special Education: ☐ YES ☐ NO

SUSPENSION FROM SCHOOL: ☐1 ☐2 ☐3 ☐4 ☐5 Date(s) of Suspension \_\_\_\_\_ Date to Return to School \_\_\_\_\_

Number of DAYS suspended accumulated with this suspension: ☐1 ☐2 ☐3 ☐4 ☐5 ☐6 ☐7 ☐8 ☐9 ☐10

☐11 ☐12 ☐13 ☐14 ☐15 ☐16 ☐17 ☐18 ☐19 ☐20

Number of TIMES suspended accumulated with this suspension: ☐1 ☐2 ☐3 ☐4 ☐5 ☐6 ☐7 ☐8 ☐9 ☐10

PARENT/PUPIL/PRINCIPAL CONFERENCE: Date \_\_\_\_\_ Time \_\_\_\_\_

EXTENDED SUSPENSION: ☐ YES ☐ NO Parent/Pupil Notification Date: \_\_\_\_\_ Time \_\_\_\_\_

### EDUCATION CODE, SECTION 48900:

- ☐ (a-1) Caused, attempted to cause, or threatened to cause physical injury to another person.
- ☐ (a-2) Willfully used force or violence upon the person of another, except in self-defense.
- ☐ (b) Possessed, sold, or otherwise furnished any firearm, knife, explosive, or other dangerous object unless, in the case of possession of any such object, the pupil had obtained written permission from a certificated school employee, which is concurred in by the principal or the designee of the principal.
- ☐ (c) Unlawfully possessed, used, sold or otherwise furnished, or been under the influence of any controlled substance, as defined in Section 11053 of the Health and Safety Code, alcoholic beverage, or intoxicant of any kind.
- ☐ (d) Unlawfully offered or arranged or negotiated to sell any controlled substance, as defined in Section 11053 of the Health and Safety Code, alcoholic beverage, or intoxicant of any kind, and then sold, delivered, or otherwise furnished to any person another liquid, substance or material as a controlled substance, alcoholic beverage, or intoxicant.
- ☐ (e) Committed robbery or extortion.
- 
- ☐ (f) Caused or attempted to cause damage to school property or private property.
- ☐ (g) Stolen or attempted to steal school property or private property.
- ☐ (h) Possessed or used tobacco, or any products containing tobacco or nicotine products, including, but not limited to, cigarettes, cigars, miniature cigars, clove cigarettes, smokeless tobacco, snuff, chew packets, and betel. However, this section does not prohibit use or possession by a pupil of his or her own prescription products.
- ☐ (i) Committed an obscene act or engaged in habitual profanity or vulgarity.
- ☐ (j) Had unlawful possession of, or unlawfully offered, arranged, or negotiated to sell any drug paraphernalia, as defined in Section 11014.5 of the Health and Safety Code.
- ☐ (k) Disrupted school activities or otherwise willfully defied the valid authority of supervisors, teachers, administrators, school officials, or other school personnel engaged in the performance of duties.
- ☐ (l) Knowingly received stolen school property or private property.
- ☐ (m) Possessed an imitation firearm. As used in this section, "imitation firearm" means a replica of a firearm that is so substantially similar in physical properties to an existing firearm as to lead a reasonable person to conclude that the replica is a firearm.
- ☐ (n) Committed or attempted to commit a sexual assault as defined in Section 261, 266c, 286, 288, 288a, or 289 of the Penal Code or committed a sexual battery as defined in Section 243.4 of the Penal Code.
- ☐ (o) Harassed, threatened, or intimidated a pupil who is a complaining witness or witness in a school disciplinary proceeding for the purpose of either preventing that pupil from being a witness or retaliating against that pupil for being a witness, or both.
- ☐ 48900.2 Committed sexual harassment as defined in Education Code 212.5, provided that the conduct is considered by a reasonable person of the same gender as the victim to be sufficiently severe or pervasive to have a negative impact upon the victim's academic performance or to create an intimidating, hostile or offensive educational environment. This ground for suspension/expulsion shall not apply to students enrolled in grades K through 3.

- ☐ 48900.3 Attempted to cause, threatened to cause, or participated in an act of hate violence, as defined in subdivision (e) of Section 33032.5.
- ☐ 48900.4 Intentionally engaged in harassment, threats, or intimidation, directed against a pupil or group of pupils, that is sufficiently severe or pervasive to have the actual and reasonable expected effect of materially disrupting classwork, creating substantial disorder, and invading the rights of that pupil or group of pupils by creating an intimidating or hostile educational environment.
- ☐ 48900.7 Made terrorist threats against school officials or school property, or both.

**EDUCATION CODE 48915 - Mandatory expulsion recommendation and mandatory expulsion:**

- ☐ (c-1) Possessing, selling, or otherwise furnishing a firearm. This subdivision does not apply to an act of possessing a firearm if the pupil has obtained prior written permission to possess the firearm from a certificated school employee, which is concurred in by the principal or the designee of the principal. This subdivision applies to an act of possessing a firearm only if an employee of a school district verifies the possession.
- ☐ (c-2) Brandishing a knife at another person.
- ☐ (c-3) Unlawfully selling a controlled substance listed in Chapter 2 of Division 10 of the Health and Safety Code.
- ☐ (c-4) Committing or attempting to commit a sexual assault as defined in subdivision (n) of Section 48900 or committing a sexual battery as defined in subdivision (n) of Section 48900.

**EDUCATION CODE 48915 - Mandatory expulsion recommendation (unless inappropriate) and discretionary expulsion:**

- ☐ (a-1) Causing serious physical injury to another person, except in self-defense.
- ☐ (a-2) Possession of any knife, explosive, or other dangerous object of no reasonable use to the pupil.
- ☐ (a-3) Unlawful possession of any controlled substance listed in Chapter 2 of Division 10 of the Health and Safety Code, except for the first offense for the possession of not more than one avoirdupois ounce of marijuana, other than concentrated cannabis.
- ☐ (a-4) Robbery or extortion.
- ☐ (a-5) Assault or battery, as defined in Sections 240 and 242 of the Penal Code, upon any school employee.

**FACTS LEADING TO DECISION TO SUSPEND \_\_\_\_\_**

TO THE PARENTS/GUARDIAN: This suspension has been issued in compliance with the Education Code of the State of California, Sections 48900, 48910 and 48911. The reason for this suspension has been explained to the pupil, and he/she has had an opportunity to explain his/her version of the incident. Pursuant to Section 48911, the parent or guardian is required to respond without delay to a school official's request for a conference regarding this suspension, please telephone 338-6470. The student's parent or guardian has a right to have access to the pupil records as provided by Section 49069.

**PLEASE NOTE: DURING THIS PERIOD OF SUSPENSION FROM SCHOOL, THE PUPIL MUST NOT BE ON OR NEAR ANY SCHOOL CAMPUS, OR MAY BE SUBJECT TO ARREST.**

For offenses 48900 A-E and 48915 refer to Action Subject to Expulsion Form.

\_\_\_\_\_  
Teacher's Signature

and/or

\_\_\_\_\_  
Administrator's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

Copies: Original - Parent, Pink - Superintendent, Goldenrod - School

*Center Unified School District*

**AGENDA REQUEST FOR:**

**Dept./Site:** Facilities & Operations Department

**To:** Board of Trustees

**Action Item**   X  

**Date:** December 16, 2009

**Information Item**       

**From:** Craig Deason, Assist. Supt.

**# Attached Pages**   7  

**Assist. Supt. Initials:**   CD  

**SUBJECT:**       Amendment #2 - CPM Contract for Program  
                  Management Services for Bond Fund Projects

Amendment #2 extends the duration of the contract from December 31, 2009, to December 31, 2010.

There are no fee increases nor rate increases as a result of this amendment.

**Recommendation:** That the Board of Trustees approve Amendment #2 for CPM Contract for Bond Fund Projects.

**CONSENT AGENDA**

# LETTER OF TRANSMITTAL

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Date: December 8, 2009

To: Mr. Craig Deason  
Center Unified School District  
8408 Watt Ave.  
Antelope, Ca 95843

Re: CPM Amendment

We are sending via: Overnight

No.	Date	Description
1	12/8/09	CUSD – CPM Amendment #2 for Bond Projects

Comments:

Please sign (2) originals and return (1) back to CPM.

If you have any questions please call me at (916) 553-4400.

Sincerely,



Kim Soto  
Capital Program Management, Inc.

## **Contract Amendment #2**

**December 16, 2009**

Agreement dated June 20, 2007 by and between Center Unified School District and Capital Program Management, Inc., to provide Program Management Services for Bond Fund Projects.

This Amendment extends the duration of the contract from December 31, 2009 to December 31, 2010.

**Amend ARTICLE 4, DURATION OF THE PROGRAM MANAGER'S SERVICES, paragraph A to read as follows:**

A. The duration of the PM's Basic Services under this Agreement shall be from June 1, 2007 through December 31, 2010 as amended by any fully executed contract change orders.

**Amend ARTICLE 7, COMPENSATION AND PAYMENT, paragraph A to read as follows:**

**A. Compensation for Basic Services**

The Owner shall compensate the PM for performing the Basic Services described in Article 3, within timeframes established in Article 4 as follows:

1. A fee currently estimated to be six hundred fifty-seven thousand six hundred dollars (\$657,600.00) through December 31, 2010 to be paid as provided in subpart 7B, below. This total is only an estimate and shall not limit the total to be paid, provided PM has complied with the requirements of this Agreement with respect to services that may cause this amount to be exceeded. To the extent this amount may be exceeded, the additional amount will be paid for as provided elsewhere in this Agreement.
2. Included in the aforementioned fee is an allowance for expenses that shall not exceed nine thousand three hundred dollars (\$9,300.00). Allowable reimbursable expenses are indicated in Exhibit "B". Reimbursable expenses will be billed to the Owner at direct cost plus 5%. The PM will not exceed the reimbursable expenses allowance without prior written authorization.

Amend Exhibit A: Schedule of Hourly Rates to read as follows:

Position	January 1 through December 31
	2010

President	\$231
Principal	\$189
Program Director	\$183
Senior Program Manager	\$172
Program/Project Manager	\$158
Asst. Program/Project Manager	\$134
Program Coordinator II	\$101
Program Coordinator I	\$85
Senior Estimator	\$172
Estimator	\$158
Senior Scheduler	\$172
Scheduler	\$158
Clerical	\$54
Director of Budget and Accounting	\$183
Budget and Accounting Manager	\$172
Sr. Budget Analyst	\$131
Budget Analyst	\$117
Asst. Budget Analyst	\$91
Director of Educational Technology	\$183
Senior Ed-Tech Manager	\$172
Ed-Tech Manager	\$158
Asst. Ed-Tech Manager	\$133
Drafter	\$121
Director of Contracts Manager	\$183
Senior Contract Manager	\$172
Contract Manager	\$158
Contractor Administrator	\$133
Assistant Contractor Administrator	\$101

This Amendment is executed as of the day and year first written above.

CENTER UNIFIED SCHOOL DISTRICT:

By: \_\_\_\_\_  
Mr. Scott Loehr

Its: Superintendent

Date: \_\_\_\_\_

CAPITAL PROGRAM MANAGEMENT, INC.

By: \_\_\_\_\_  
Mr. Jay C. Davison, AIA

Its: President

Date: 12-8-09



*Center Joint Unified School District*

<b>AGENDA REQUEST FOR:</b>	
<b>Dept./Site:</b> Superintendent's Office	<b>Action Item</b> <u>  X  </u>
<b>To:</b> Board of Trustees	<b>Information Item</b> <u>          </u>
<b>Date:</b> December 16, 2009	<b># Attached Pages</b> <u>          </u>
<b>From:</b> Scott A. Loehr, Superintendent	
<b>Principal/Administrator Initials:</b> <u>          </u>	

**SUBJECT: 2009-2010 Agreement for Legal Services - Lozano Smith, Attorneys at Law**

This contract is for legal services for 2009-10 with Lozano Smith, effective December 1, 2009.

**RECOMMENDATION: CJUSD Board of Trustees approve the 2009-2010 Agreement for Legal Services with Lozano Smith, Attorneys at Law.**

# CONSENT AGENDA

**LOZANO SMITH**  
ATTORNEYS AT LAW  
*Partnering For Excellence In Education and Government*

Harold M. Freiman  
*Attorney at Law*

E-mail: hfreiman@lozanosmith.com

December 7, 2009

Scott Lochr  
Superintendent  
Center Joint Unified School District  
8408 Watt Ave  
Antelope, CA 95843

Re: Agreement for Legal Services

Dear Mr. Lochr:

Enclosed, please find an agreement for legal services for 2009-10. Lozano Smith is sensitive to our clients' needs in these troubled economic times. With this in mind, we wish to offer our clients new options regarding payment for legal services.

First, we have developed a tiered billing structure that represents a greater breakdown of rates based on the experience and expertise of our legal staff. This allows our clients greater opportunity to match their legal needs to our diverse attorneys. This change also has allowed us to reduce the hourly rates for some of our attorneys. If a client prefers to work with one of our most experienced attorneys, the hourly cost will similarly reflect that decision. We have developed this structure to give our clients the chance for savings, either through use of an attorney who bills at a lower rate, or through working with one of our most experienced attorneys, who may be able to provide cost savings and efficiency based on their experience. Under our new tiered billing system, the client is given the ability to choose the right approach for their particular needs, and we are able to tailor the best legal team to meet those needs. If you would like to know the applicable rate of any specific Lozano Smith attorneys, feel free to ask us.

Second, in response to inquiries regarding alternative billing arrangements, we have included in the enclosed agreement an option for prepaid legal services. If this option is chosen, the client may prepay any amount that they choose. Lozano Smith will hold the prepaid amount in a trust account, from which Lozano Smith will then be paid for services actually rendered on an hourly basis. The client will receive a 10 percent discount off the hourly legal service rates that otherwise would apply. If those prepaid funds are exhausted, the full rates identified in the enclosed agreement will again apply, or the client may elect to make a further prepayment, again triggering the discount. Any funds not utilized during the current fiscal year will continue to be held in the trust account, where it will be applied to Lozano Smith's legal services in the ensuing year.

*A Professional Corporation*

2000 Crow Canyon Place, Suite 200 San Ramon, California 94583-1344 Tel 925-302-2000 Fax 925-302-2010

Scott Loehr  
Superintendent  
December 7, 2009  
Page 2

Third, we will continue other cost saving measures for our clients, such as generally billing actual time instead of set minimums (for example, we do not bill in quarter-hour or greater increments, or charge set billing amounts for phone calls); providing regular legal updates at no cost; and through our extensive indexing of past legal opinions, to allow for rapid research and response to our clients' questions. Our commitment is to help our clients navigate and develop the challenges of the present economy.

If you have any questions about the enclosed agreement, please do not hesitate to call us. Once your Board has approved the agreement, please retain one original, and sign and return the other to us in the enclosed, self-addressed envelope.

It remains our privilege to provide you with legal services.

Sincerely,

LOZANO SMITH

A handwritten signature in black ink, appearing to read 'HMF', with a stylized flourish extending to the right.

Harold M. Freiman

HMF/dl

Enclosure

# LOZANO SMITH

ATTORNEYS AT LAW

*Partnering For Excellence In Education and Government*

## AGREEMENT FOR LOZANO SMITH LEGAL SERVICES

THIS AGREEMENT is effective December 1, 2009, between the Center Joint Unified School District ("Client") and the law firm of Lozano Smith, a professional corporation ("Attorney").

Client and Attorney agree as follows:

Client hires Attorney as its legal counsel with respect to matters the Client refers to Attorney. Attorney shall provide legal services to represent Client in such matters, keep Client informed of significant developments and respond to Client's inquiries regarding those matters. Client understands that Attorney cannot guarantee any particular results, including the costs and expenses of representation. Client has been advised of the right to seek independent legal advice regarding this Agreement.

Client agrees to pay Attorney for services rendered based on the attached rate schedule. Agreements for legal fees on other-than-an-hourly basis may be made by mutual agreement for special projects (including as set forth in future addenda to this Agreement). Written responses to audit letter inquiries will be charged to Client on an hourly basis, with the minimum charge for such responses equaling .5 hours.

Client may choose to pre-pay for legal services. If Client elects to pre-pay, any amount of pre-payment will be held in trust by Attorney. Attorney will thereafter charge Client at 90% of the hourly professional rates on the attached rate schedule, reflecting a 10% discount, with such charges applying against the pre-paid amount on deposit until that amount is exhausted, at which point the hourly professional rates will be charged at 100% of the hourly professional rates on the attached rate schedule. The pre-payment and 10% discount do not apply to costs and expenses.

Attorney shall send Client a statement for fees and costs incurred every calendar month. Statements shall set forth the amount, rate and description of services provided. Client shall pay Attorney's statements within thirty (30) calendar days after receipt. An interest charge of one percent (1%) per month shall be assessed on balances that are more than thirty (30) calendar days past due.

In addition to regular telephone, mail and other common business communication methods, Client authorizes Attorney to use facsimile transmissions, cellular telephone calls, unencrypted email, and other computer transmissions in communicating with Client. Unless otherwise instructed by Client, any such communications may include confidential information.

Client may discharge Attorney at any time by written notice. Unless otherwise agreed, and except as required by law, Attorney will provide no further services after receipt of such notice. Attorney may withdraw its services with Client's consent or as allowed or required by law, upon ten (10) calendar days written notice. Upon discharge or withdrawal, Attorney shall transition all outstanding legal work and services to others as Client shall direct.

SO AGREED:

CENTER JOINT UNIFIED SCHOOL DISTRICT

LOZANO SMITH

\_\_\_\_\_  
Scott Loehr  
Superintendent

\_\_\_\_\_  
Date

\_\_\_\_\_  
Harold Freiman  
Shareholder

12/7/09  
\_\_\_\_\_  
Date

**PROFESSIONAL RATE SCHEDULE  
FOR CENTER JOINT UNIFIED SCHOOL DISTRICT  
(Effective July 1, 2009)**

**1. HOURLY PROFESSIONAL RATES**

Client agrees to pay Attorney by the following standard hourly rate\*:

Shareholder	\$ 215 - \$ 275 per hour
Senior Attorney/Of Counsel	\$ 200 - \$ 240 per hour
Associate	\$ 165 - \$ 215 per hour
Law Clerk II**	\$ 125 per hour
Law Clerk I/Paralegal	\$ 100 per hour
Educational Consultant***	\$ 125 per hour

\* Rates for Specific Attorneys Available Upon Request

\*\* Law School Graduate

\*\*\* Non-Attorney (Current or Former School District Administrator or Board Member)

Travel time shall be prorated if the assigned attorney travels for two or more clients on the same trip.

**2. COSTS AND EXPENSES**

In-office copying/electronic communication printing	\$ 0.25 per page
Facsimile	\$ 1.00 per page
Postage	Actual Usage
Mileage	IRS Standard Rate

Other costs, such as messenger, meals, and lodging shall be charged on an actual and necessary basis.

# Center Unified School District

**AGENDA REQUEST FOR:**

**Dept./Site:** Business Department

**Date:** 12/03/09

**Action Item** ☒

**To:** Board of Trustees

**Information Item**

**From:** Jeanne Bess

**# Attached Page** 1

**Principal's Initials:** \_\_\_\_\_

**SUBJECT:**

**APPROVAL OF CENTER UNIFIED SCHOOL DISTRICT  
PAYROLL ORDERS**

The Governing board is asked to approve the attached payroll  
Orders for July 2009 through November 2009.

**RECOMMENDATION:** That the CUSD Board of Trustees approve the  
District Payroll Orders for July through November 2009.

**CONSENT AGENDA**

<b>DISTRICT PAYROLL-SUMMARIZED FOR FISCAL YEAR ENDING JUNE 30,2010</b>					
------------------------------------------------------------------------	--	--	--	--	--

	REGULAR	VARIABLE	SPECIAL	TOTAL PAYROLL	#OF TRANSACTIONS
JULY	\$ 1,070,100.82			\$ 1,070,100.82	228
AUG	\$ 2,584,327.54			\$ 2,584,327.54	567
SEPT	\$ 2,638,952.23			\$ 2,638,952.23	655
OCT	\$ 2,629,714.36			\$ 2,629,714.36	670
NOV	\$ 2,609,115.62			\$ 2,609,115.62	664
DEC				\$ -	
2-Jan				\$ -	
JAN				\$ -	
FEB				\$ -	
MARCH				\$ -	
APRIL				\$ -	
MAY				\$ -	
JUNE				\$ -	
JUNE DEFFERED				\$ -	
JULY DEFFERED				\$ -	
SPECIAL				\$ -	
SPECIAL				\$ -	
	<b>\$ 11,532,210.57</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 11,532,210.57</b>	<b>2784</b>

# Center Unified School District

**AGENDA REQUEST FOR:**

**Dept./Site:** Business Department

**Date:** November 2009

**To:** Board of Trustees

**From:** Jeanne Bess

**Action Item** X

**Information Item**

**# Attached Pages** 66

**SUBJECT:** Supplemental Agenda – Commercial Warrant Registers  
November 6, 2009, \$366,289.89, November 13, 2009, \$210,795.16  
November 20, 2009, \$261,168.04

The commercial warrant payments to vendors totals  
\$ 838,253.09

**RECOMMENDATION:** That the CUSD Board of Trustees approve the  
Supplemental Agenda – Vendor Warrants as  
presented

**CONSENT AGENDA**

**XIV-18**



81 CENTER UNIFIED SCHOOL DIST.  
11-06-2009

ACCOUNTS PAYABLE PRELIST

J7947 APY500 H.02.05 11/05/09 PAGE 0

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Batch status: A All

From batch: 0028

To batch: 0029

Include Revolving Cash: Y

Include Address: Y

81 CENTER UNIFIED SCHOOL DIST.  
11-06-2009

ACCOUNTS PAYABLE PRELIST  
BATCH: 0028 11-6-2009  
FUND : 01 GENERAL FUND

J7947 APY500 H.02.05 11/05/09 PAGE 1  
<< Open >>

Vendor/Addr Req Reference	Remit name Date	Description	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
					FD-RESO-P-OBJE-SIT-GOAL-FUNC-RES-DEP T9MP			
015797/00	ACE SUPPLY HARDWARE NORTH 7115 WATT AVENUE, SUITE 100 NORTH HIGHLANDS, CA 95660							
52 PO-000068	11/06/2009	78463/2		1	01-8150-0-4300-106-0000-8110-007-000	NN P	22.83	22.83
52 PO-000068	11/06/2009	78478/2		1	01-8150-0-4300-106-0000-8110-007-000	NN P	70.63	70.63
TOTAL PAYMENT AMOUNT					93.46 *			93.46
021824/00	ACP DIRECT P.O. BOX 703168 DALLAS, TX 75370		752986112					
1239 PO-001058	11/06/2009	0101947		1	01-3010-0-4300-371-1110-1000-012-000	NN F	507.54	505.79
TOTAL PAYMENT AMOUNT					505.79 *			505.79
022195/00	AIR CYCLE CORPORATION 2000 SOUTH 25TH AVENUE SUITE C BROADVIEW, IL 60155							
1399 PO-001180	11/06/2009	0050436		1	01-0000-0-4300-111-0000-8200-007-000	NN F	58.28	58.28
TOTAL PAYMENT AMOUNT					58.28 *			58.28
021763/00	ALL STAR RENTS 2525 CLAY BANK RD. FAIRFIELD, CA 94533		342027888					
18 PO-000026	11/06/2009	136395		1	01-8150-0-5600-106-0000-8110-007-000	NN P	329.85	329.85
TOTAL PAYMENT AMOUNT					329.85 *			329.85
018609/00	ANDERSON'S MIDDLE ZONE P.O. BOX 1151 MINNEAPOLIS, MN 55440-1151							
1180 PO-000989	11/06/2009	5122519		1	01-3010-0-5800-371-1110-1000-012-000	YN F	1,591.01	1,316.70
TOTAL PAYMENT AMOUNT					1,316.70 *			1,316.70
TOTAL USE TAX AMOUNT					115.21			

81 CENTER UNIFIED SCHOOL DIST.  
11-06-2009

ACCOUNTS PAYABLE PRELIST  
BATCH: 0028 11-6-2009  
FUND : 01 GENERAL FUND

J7947 APY500 H.02.05 11/05/09 PAGE 2  
<< Open >>

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date	Description		FD-RESO-P-OBJE-SIT-GOAL-FUNC-RES-DEP T9MP			
011268/00		ASSOCIATED CONCRETE PUMPING MATERIAL BELTING P.O. BOX 1600011 SACRAMENTO, CA 95816					
1429 PO-001207	11/06/2009	110355	1	01-7230-0-6100-112-0000-8500-007-000	NN F	822.22	822.22
TOTAL PAYMENT AMOUNT				822.22 *			822.22
010400/00		AT&T PAYMENT CENTER SACRAMENTO, CA 95887					
323 PO-000261	11/06/2009	24813481008413	1	01-0000-0-5902-106-0000-8110-007-000	NN P	7.08	7.08
TOTAL PAYMENT AMOUNT				7.08 *			7.08
011564/00		CALDWELL FLORES WINTERS INC. ATTN: MIKE WINTERS 2033B SAN ELIJO AVE. #231 CARDIFF, CA 92007					
PO-901032	11/06/2009	CUSD	1	01-0000-0-5800-106-0000-8500-007-000	NN P	3,915.00	3,915.00
TOTAL PAYMENT AMOUNT				3,915.00 *			3,915.00
020305/00		CDW GOVERNMENT INC. 75 REMITTANCE DRIVE SUITE 1515 CHICAGO, IL 60675-1515					
1330 PO-001123	11/06/2009	QQJ9587,QQX2480	1	01-0054-0-4300-371-0000-2700-012-000	NN F	305.25	305.25
1330 PO-001123	11/06/2009	QRK6863	2	01-3010-0-4300-371-1110-1000-012-000	NN F	113.10	111.18
TOTAL PAYMENT AMOUNT				416.43 *			416.43
014449/00		CENTER HIGH SCHOOL STUDENT BODY FUND 3111 CENTER COURT LANE ANTELOPE, CA 95843					
1436 PO-001214	11/06/2009	REIMB	1	01-3550-0-5200-472-1110-1000-014-000	NN F	443.98	443.98
1444 PO-001221	11/06/2009	REIMB	1	01-3550-0-5200-472-1110-1000-014-000	NN F	80.00	80.00
TOTAL PAYMENT AMOUNT				523.98 *			523.98

81 CENTER UNIFIED SCHOOL DIST.  
11-06-2009

ACCOUNTS PAYABLE PRELIST  
BATCH: 0028 11-6-2009  
FUND : 01 GENERAL FUND

J7947 APY500 H.02.05 11/05/09 PAGE 3  
<< Open >>

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date	Description		FD-RESO-P-OBJE-SIT-GOAL-FUNC-RES-DEP T9MP			
019910/00	CHANEY, AMY						
1392 PO-001176	11/06/2009	REIMB	1 01-6385-0-4300-472-1110-1000-014-000 NN F		99.00	99.00	
TOTAL PAYMENT AMOUNT			99.00 *			99.00	
015699/00	CLARK SECURITY PRODUCTS						
	P.O. BOX 31001-1195						
	PASADENA, CA 91110-1195						
28 PO-000036	11/06/2009	SA97119601	1 01-8150-0-4300-106-0000-8110-007-000 NN P		714.49	714.49	
28 PO-000036	11/06/2009	SA97130501	1 01-8150-0-4300-106-0000-8110-007-000 NN P		14.20	14.20	
TOTAL PAYMENT AMOUNT			728.69 *			728.69	
014041/00	CORPORATE EXPRESS IMAGING						
	P.O. BOX 95230						
	CHICAGO, IL 60694						
1274 PO-001076	11/06/2009	HU3774	1 01-6500-0-4300-102-5770-1110-003-019 NN F		47.96	47.96	
TOTAL PAYMENT AMOUNT			47.96 *			47.96	
016761/00	CPM EDUCATIONAL PROGRAM						
	1233 NOONAN DRIVE						
	SACRAMENTO, CA 95822-2569						
1135 PO-000954	11/06/2009	0901294-IN	1 01-0037-0-4100-103-1110-1000-003-000 NN F		492.69	492.69	
TOTAL PAYMENT AMOUNT			492.69 *			492.69	
010410/00	CREATIVE SEWING & VACUUM						
	4141 MANZANITA AVENUE						
	CARMICHAEL, CA 95608						
1387 PO-001187	11/06/2009	8781	1 01-3550-0-5600-472-1110-1000-014-000 NN F		202.16	202.16	
TOTAL PAYMENT AMOUNT			202.16 *			202.16	

81 CENTER UNIFIED SCHOOL DIST.  
11-06-2009

ACCOUNTS PAYABLE PRELIST  
BATCH: 0028 11-6-2009  
FUND : 01 GENERAL FUND

J7947 APY500 H.02.05 11/05/09 PAGE 4  
<< Open >>

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num		
Req Reference	Date	Description		FD-RESO-P-OBJE-SIT-GOAL-FUNC-RES-DEP T9MP		Liq Amt	Net Amount
021477/00	CUMMINGS, CATHY						
1437 PO-001215	11/06/2009	REIMB	1	01-3550-0-5200-472-1110-1000-014-000	NN F	428.19	428.19
TOTAL PAYMENT AMOUNT						428.19 *	428.19
010582/00	CUMMINS WEST INC.						
	P.O. BOX 44416						
	SAN FRANCISCO, CA 94144						
1412 PO-001189	11/06/2009	003-96358	1	01-7230-0-4300-112-0000-3600-007-000	NN F	296.59	296.59
TOTAL PAYMENT AMOUNT						296.59 *	296.59
011613/00	DITTO PRINT & COPY						
	4708 ROSEVILLE RD., SUITE 104						
	NORTH HIGHLANDS, CA 95660						
1313 PO-001110	11/06/2009	4167	1	01-0000-0-5800-110-0000-7200-004-000	NN F	59.36	73.95
1390 PO-001175	11/06/2009	4169	1	01-8150-0-5800-106-0000-8110-007-000	NN F	80.58	80.58
TOTAL PAYMENT AMOUNT						154.53 *	154.53
017481/00	FOLSOM READY MIX INC						
	3401 FITZGERALD ROAD						
	RANCHO CORDOVA, CA 95742						
1297 PO-001093	11/06/2009	160610	1	01-7230-0-6100-112-0000-8500-007-000	NN P	2,051.76	2,051.76
TOTAL PAYMENT AMOUNT						2,051.76 *	2,051.76
018104/00	FRY'S ELECTRONICS						
	600 E. BROKAW RD						
	SAN JOSE, CA 95112						
1403 PO-001193	11/06/2009	13895351	1	01-0054-0-4300-238-1110-1000-010-000	NN F	895.98	895.98
1403 PO-001193	11/06/2009	13895351	2	01-0054-0-4400-238-1110-1000-010-000	NN F	1,737.83	1,737.83
TOTAL PAYMENT AMOUNT						2,633.81 *	2,633.81

81 CENTER UNIFIED SCHOOL DIST.  
11-06-2009

ACCOUNTS PAYABLE PRELIST  
BATCH: 0028 11-6-2009  
FUND : 01 GENERAL FUND

J7947 APY500 H.02.05 11/05/09 PAGE 5  
<< Open >>

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date	Description	FD-RESO-P-OBJE-SIT-GOAL-FUNC-RES-DEP T9MP				
017681/00	GEARY PACIFIC SUPPLY						
	FILE 55276						
	LOS ANGELES, CA 90074-5276						
1052 PO-000886	11/06/2009	2282628	1 01-8150-0-4300-106-0000-8110-007-000 NN P			73.78	73.78
			TOTAL PAYMENT AMOUNT	73.78 *			73.78
022347/00	GIVE SOMETHING BACK						
	P.O. BOX 89-4135						
	LOS ANGELES, CA 90189-4135						
1335 PO-001127	11/06/2009	1622822-0	1 01-0000-0-4300-472-0000-2700-014-000 NN F			363.14	362.05
1379 PO-001163	11/06/2009	1624521-0	1 01-6500-0-4300-102-5770-1110-003-007 NN F			134.76	150.64
1391 PO-001169	11/06/2009	1624745-0	1 01-0000-0-4300-472-0000-2700-014-000 NN F			104.35	104.35
1396 PO-001172	11/06/2009	1624746-0	1 01-8150-0-4300-106-0000-8110-007-000 NN F			182.16	182.16
1397 PO-001178	11/06/2009	1625532-0	1 01-0000-0-4300-105-0000-7200-005-000 NN F			127.50	127.50
			TOTAL PAYMENT AMOUNT	926.70 *			926.70
021615/00	HESSON, VICKIE						
PV-081034	11/04/2009	REISSUE STALE DATED CK	01-6250-0-4300-601-0000-3110-017-000 NN			8.56	8.56
			TOTAL PAYMENT AMOUNT	8.56 *			8.56
011219/00	HILLYARD INC.						
	826 PROFESSOR LANE SUITE 150						
	SACRAMENTO, CA 95834						
1401 PO-001182	11/06/2009	6063385	1 01-0000-0-4300-111-0000-8200-007-000 NN F			39.61	39.60
			TOTAL PAYMENT AMOUNT	39.60 *			39.60
022326/00	HOLLIS, WENDY						
1377 PO-001173	11/06/2009	REIMB	1 01-0000-0-5200-472-0000-2700-014-000 NN F			80.79	80.79
1377 PO-001173	11/06/2009	REIMB	2 01-0000-0-5211-472-0000-2700-014-000 NN F			7.76	7.76
			TOTAL PAYMENT AMOUNT	88.55 *			88.55

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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date	Description		FD-RESO-P-OBJE-SIT-GOAL-FUNC-RES-DEP T9MP			
018343/00	JBEILY, TAMI						
1213 PO-001019	11/06/2009	OCT	1	01-0052-0-4300-103-1110-1000-003-000	NN P	38.50	38.50
			TOTAL PAYMENT AMOUNT			38.50 *	38.50
017726/00	LOS ANGELES FREIGHTLINER						
	P.O. BOX 60816						
	LOS ANGELES, CA 90060-0816						
103 PO-000093	11/06/2009	BN6020	1	01-7230-0-4300-112-0000-3600-007-000	NN P	1,116.09	1,116.09
			TOTAL PAYMENT AMOUNT			1,116.09 *	1,116.09
010233/00	M B ELECTRONICS AV INC						
	6101 BOXER DRIVE						
	BETHEL PARK, PA 15102						
1360 PO-001147	11/06/2009	64385	1	01-0000-0-4300-371-0000-2700-012-000	NN F	84.04	72.90
			TOTAL PAYMENT AMOUNT			72.90 *	72.90
017181/00	MID-STATE BUILDERS INC.	550887912					
	P.O. BOX 179						
	CITRUS HEIGHTS, CA 95611						
1415 PO-001197	11/06/2009	6389	1	01-8150-0-5600-106-0000-8110-007-000	NN F	1,387.71	1,387.71
			TOTAL PAYMENT AMOUNT			1,387.71 *	1,387.71
019059/00	MILLENNIUM TERMITE						
	9900 HORN ROAD,#5						
	SACRAMENTO, CA 95827						
164 PO-000125	11/06/2009	TR-71099	2	01-0000-0-5500-106-0000-8110-007-000	NN P	91.00	91.00
164 PO-000125	11/06/2009	TR-72628	2	01-0000-0-5500-106-0000-8110-007-000	NN P	57.00	57.00
			TOTAL PAYMENT AMOUNT			148.00 *	148.00

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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num		
Req Reference	Date	Description	FD-RESO-P-OBJE-SIT-GOAL-FUNC-RES-DEP T9MP	Liq Amt	Net Amount		
010928/00	NEWCASTLE ELEMENTARY SCHOOL DISTRICT- ATT NANCY MCKENZIE 8951 VALLEY VIEW DRIVE NEWCASTLE, CA 95658						
PV-081033	11/04/2009	REISSUE STALE DATE CK	01-0000-0-5200-371-0000-2700-012-000 NN		20.00		
		TOTAL PAYMENT AMOUNT	20.00 *		20.00		
018967/00	NEXTEL COMMUNICATIONS INC P.O. BOX 4181 CAROL STREAM, IL 60197-4181						
84 PO-000038	11/06/2009	811116315	1 01-0000-0-5903-101-0000-7150-002-000 NN P	118.86	118.86		
124 PO-000047	11/06/2009	766178812-023	1 01-0000-0-5902-115-0000-7700-007-000 NN P	99.98	99.98		
167 PO-000128	11/06/2009	811116315	1 01-0000-0-5903-106-0000-8300-007-000 NN P	662.23	662.23		
365 PO-000300	11/06/2009	811116315	1 01-0000-0-5903-103-0000-2110-003-000 NN P	193.07	193.07		
379 PO-000313	11/06/2009	811116315	1 01-0000-0-5903-472-0000-2700-014-000 NN P	24.48	24.48		
498 PO-000409	11/06/2009	811116315	1 01-0000-0-5903-236-0000-2700-009-000 NN P	24.48	24.48		
531 PO-000441	11/06/2009	811116315	2 01-0000-0-5903-475-3200-2700-015-000 NN P	12.24	12.24		
		TOTAL PAYMENT AMOUNT	1,135.34 *		1,135.34		
017576/00	OFFICE DEPOT/BUS.SERVICES DIV P.O. BOX 70025 LOS ANGELES, CA 90074-0025						
1312 PO-001109	11/06/2009	494244953001	1 01-6300-0-4300-240-1110-1000-011-000 NN P	2.61	2.61		
1312 PO-001109	11/06/2009	494244952001	1 01-6300-0-4300-240-1110-1000-011-000 NN F	79.06	79.06		
1365 PO-001151	11/06/2009	494785950001	1 01-0000-0-4300-238-1110-1000-010-000 NN F	57.60	57.60		
1368 PO-001152	11/06/2009	494786399001	1 01-6500-0-4300-102-5770-1120-003-022 NN F	77.52	57.12		
		TOTAL PAYMENT AMOUNT	196.39 *		196.39		
020169/00	PITZNER, JOSEPH ████████████████████ ████████████████████ 95621						
344 PO-000283	11/06/2009	OCT	1 01-0000-0-5210-106-0000-8300-007-000 NN P	11.00	11.00		
		TOTAL PAYMENT AMOUNT	11.00 *		11.00		



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Req Reference	Date							
014069/00	PLATT ELECTRIC SUPPLY							
	4201 S. MARKET COURT							
	SACRAMENTO, CA 95834							
46 PO-000062	11/06/2009	6834355		1 01-8150-0-4300-106-0000-8110-007-000	NN P	7.70	7.70	
46 PO-000062	11/06/2009	6859492		1 01-8150-0-4300-106-0000-8110-007-000	NN P	311.90	311.90	
46 PO-000062	11/06/2009	6863840		1 01-8150-0-4300-106-0000-8110-007-000	NN P	28.48	28.48	
46 PO-000062	11/06/2009	6868164		1 01-8150-0-4300-106-0000-8110-007-000	NN P	17.25	17.25	
46 PO-000062	11/06/2009	6831237		1 01-8150-0-4300-106-0000-8110-007-000	NN P	132.56	132.56	
				TOTAL PAYMENT AMOUNT		497.89 *		497.89
011346/00	QUEST MEDIA AND SUPPLIES INC.							
	P.O. BOX 41039							
	SACRAMENTO, CA 958410039							
1294 PO-001090	11/06/2009	373594		1 01-3550-0-5600-472-1110-1000-014-000	NN F	215.94	215.94	
				TOTAL PAYMENT AMOUNT		215.94 *		215.94
010546/00	RIVERSIDE PUBLISHING CO.							
	HM RECEIVABLES CO LLC							
	14046 COLLECTIONS CENTER DR							
	CHICAGO, IL 60693-0050							
1341 PO-001131	11/06/2009	945182841		1 01-6500-0-4300-102-5770-1110-003-016	NN F	103.58	99.60	
				TOTAL PAYMENT AMOUNT		99.60 *		99.60
010552/00	SAC VAL JANITORIAL							
	SALES & SERVICES, INC.							
	2421 DEL MONTE STREET							
	WEST SACRAMENTO, CA 95691							
390 PO-000321	11/06/2009	01866340		1 01-0000-0-4300-111-0000-8200-007-000	NN F	168.51	168.51	
1414 PO-001190	11/06/2009	01866340		1 01-0000-0-4300-111-0000-8200-007-000	NN P	473.01	473.01	
1414 PO-001190	11/06/2009	01866599		1 01-0000-0-4300-111-0000-8200-007-000	NN P	311.43	311.43	
				TOTAL PAYMENT AMOUNT		952.95 *		952.95

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Vendor/Addr	Remit name	Description	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date				FD-RESO-P-OBJE-SIT-GOAL-FUNC-RES-DEP T9MP			
018912/00	SAFETY-KLEEN CORPORATION P.O. BOX 7170 PASADENA, CA 91109-7170							
97 PO-000087	11/06/2009	40099621		1	01-7230-0-5800-112-0000-3600-007-000 NN P		260.08	260.08
TOTAL PAYMENT AMOUNT							260.08 *	260.08
017939/00	SAN JUAN HIGH SCHOOL 7551 GREENBACK LANE CITRUS HEIGHTS, CA 95610							
1442 PO-001219	11/06/2009	CHS REG FEE		1	01-0000-0-5800-472-1801-1000-014-000 NN F		250.00	250.00
TOTAL PAYMENT AMOUNT							250.00 *	250.00
020981/00	SAVE MART SUPERMARKETS DEPT. 33486-01 P.O. BOX 39000 SAN FRANCISCO, CA 94139							
898 PO-000747	11/06/2009	2582313		1	01-0000-0-4300-601-9728-1006-017-000 NN P		11.52	11.52
1175 PO-000985	11/06/2009	2582310		1	01-6500-0-4300-102-5750-1110-003-020 NN P		39.67	39.67
TOTAL PAYMENT AMOUNT							51.19 *	51.19
010800/00	SAX ARTS & CRAFTS P.O. BOX 1579 APPLETON, WI 54912							
1283 PO-001083	11/06/2009	306300084456		1	01-0000-0-4300-472-1208-1000-014-000 NN F		816.60	816.60
TOTAL PAYMENT AMOUNT							816.60 *	816.60
014786/00	SCHOOL SPECIALTY MB UNIT #67-3106 MILWAUKEE, WI 53268-3106							
1310 PO-001107	11/06/2009	208103260820		1	01-6300-0-4300-240-1110-1000-011-000 NN F		76.27	72.99
TOTAL PAYMENT AMOUNT							72.99 *	72.99

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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date	Description	FD-RESO-P-OBJE-SIT-GOAL-FUNC-RES-DEP T9MP				
010373/00		SCHOOLS INSURANCE AUTHORITY P.O. BOX 276710 SACRAMENTO, CA 958276710					
1258 PO-001062	11/06/2009	WC2010-63	1 01-0000-0-9558-000-0000-000-000 NN F			267,034.50	267,034.50
			TOTAL PAYMENT AMOUNT	267,034.50 *			267,034.50
020462/00		STAPLES ADVANTAGE P.O. BOX 71217 CHICAGO, IL 60694-1217	841248716				
1381 PO-001165	11/06/2009	98461087	1 01-6500-0-4300-102-5750-1110-003-006 NN F			22.86	22.75
			TOTAL PAYMENT AMOUNT	22.75 *			22.75
013925/00		STIVERS, MARK V. [REDACTED]					
1440 PO-001218	11/06/2009	3348	1 01-0000-0-5600-472-1262-1000-014-000 NN F			90.00	90.00
			TOTAL PAYMENT AMOUNT	90.00 *			90.00
021111/00		ULINE 2200 S. LAKESIDE DRIVE WAUKEGAN, IL 60085					
1421 PO-001201	11/06/2009	29840391	1 01-8150-0-4300-106-0000-8110-007-000 NN F			134.20	134.20
			TOTAL PAYMENT AMOUNT	134.20 *			134.20
022179/00		US HEALTHWORKS TB TESTS P.O. BOX 50042 LOS ANGELES, CA 90074					
376 PO-000311	11/06/2009	1577120-CA	1 01-0000-0-5800-110-0000-7200-004-000 NN P			76.00	76.00
376 PO-000311	11/06/2009	1607603-CA	1 01-0000-0-5800-110-0000-7200-004-000 NN P			38.00	38.00
			TOTAL PAYMENT AMOUNT	114.00 *			114.00

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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num		
Req Reference	Date	Description	FD-RESO-P-OBJE-SIT-GOAL-FUNC-RES-DEP T9MP	Liq Amt	Net Amount		
015191/00	WACHOB, CYNTHIA						
601 PO-000502	11/06/2009	OCT	1 01-6500-0-5210-102-5060-2110-003-000 NN P	235.95	235.95		
			TOTAL PAYMENT AMOUNT	235.95 *	235.95		
019842/00	WFCB-OSH COMMERCIAL SERVICES	954214111					
	P.O. BOX 659445						
	SAN ANTONIO, TX 78265-9445						
42 PO-000058	11/06/2009	5780-9700-1009-9025	1 01-8150-0-4300-106-0000-8110-007-000 NN P	550.33	550.33		
43 PO-000059	11/06/2009	5780-9700-1009-9025	1 01-0000-0-4300-106-0000-8110-007-000 NN P	89.45	89.45		
			TOTAL PAYMENT AMOUNT	639.78 *	639.78		
022348/00	WILSON, SHERRY						
100 PO-000090	11/06/2009	009-16	1 01-7230-0-5800-112-0000-3600-007-000 NN P	8.31	8.31		
			TOTAL PAYMENT AMOUNT	8.31 *	8.31		
			TOTAL FUND PAYMENT	291,884.02 **	291,884.02		
			TOTAL USE TAX AMOUNT	115.21			

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Vendor/Addr	Remit name	Description	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date							
010669/00		ALHAMBRA & SIERRA SPRINGS P.O. BOX 660579 DALLAS, TX 75266-0579						
548 PO-000496	11/06/2009	27036624779099		2	09-1100-0-4300-501-0000-2700-016-000	NN P	13.81	13.81
548 PO-000496	11/06/2009	27036624779099		1	09-1100-0-4300-501-1110-1000-016-000	NN P	55.25	55.25
TOTAL PAYMENT AMOUNT							69.06 *	69.06
022368/00		ALLGOOD EDUCATION CORP 13645 A TUOLUMNE RD. SONORA, CA 95370						
645 PO-000554	11/06/2009	OCT		1	09-1100-0-5800-501-1110-1000-016-000	NN P	210.00	210.00
TOTAL PAYMENT AMOUNT							210.00 *	210.00
021026/00		BUCKMASTER IMAGING SYSTEMS P.O. BOX 34-8330 SACRAMENTO, CA 95834-8330						
641 PO-000538	11/06/2009	226082		1	09-1100-0-5612-501-1110-1000-016-000	NN P	97.16	97.16
TOTAL PAYMENT AMOUNT							97.16 *	97.16
020305/00		CDW GOVERNMENT INC. 75 REMITTANCE DRIVE SUITE 1515 CHICAGO, IL 60675-1515						
1244 PO-001045	11/06/2009	QN26441		1	09-0700-0-5800-503-0000-2700-018-000	NN F	242.73	223.20
TOTAL PAYMENT AMOUNT							223.20 *	223.20
TOTAL FUND PAYMENT							599.42 **	599.42

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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date	Description	FD-RESO-P-OBJE-SIT-GOAL-FUNC-RES-DEP T9MP				
020981/00	SAVE MART SUPERMARKETS						.
	DEPT. 33486-01						
	P.O. BOX 39000						
	SAN FRANCISCO, CA 94139						
74 PO-000411	11/06/2009	2581015	1 11-0030-0-4300-601-4130-1000-017-000 NN P			70.46	70.46
			TOTAL PAYMENT AMOUNT	70.46 *			70.46
			TOTAL FUND	PAYMENT	70.46 **		70.46

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011256/00	BERNARD FOOD INDUSTRIES INC P.O. BOX 1497 EVANSTON, IL 60204-1497							
131 PO-000108	11/06/2009	546880		1	13-5310-0-4700-108-0000-3700-007-000	NN P	1,007.28	1,007.28
TOTAL PAYMENT AMOUNT							1,007.28 *	1,007.28
020098/00	BIG TRAY 1200 7TH STREET SAN FRANCISCO, CA 94107		830503020					
1170 PO-000983	11/06/2009	510024		1	13-5310-0-4400-108-0000-3700-007-000	NN P	39.15	39.15
1170 PO-000983	11/06/2009	511477		1	13-5310-0-4400-108-0000-3700-007-000	NN P	24.47	24.47
TOTAL PAYMENT AMOUNT							63.62 *	63.62
011602/00	DANIELSEN CO., THE 435 SOUTHGATE COURT CHICO, CA 95928							
73 PO-000102	11/06/2009	1390999		2	13-5310-0-4300-108-0000-3700-007-000	NN P	1,943.51	1,943.51
73 PO-000102	11/06/2009	1390999		1	13-5310-0-4700-108-0000-3700-007-000	NN P	7,999.78	7,999.78
TOTAL PAYMENT AMOUNT							9,943.29 *	9,943.29
018438/00	ECOLAB 3160 CROW CANYON PLACE SUITE 200 SAN RAMON, CA 94583							
515 PO-000433	11/06/2009	0411045		1	13-5310-0-4300-108-0000-3700-007-000	NN P	2,671.32	2,671.32
TOTAL PAYMENT AMOUNT							2,671.32 *	2,671.32
021080/00	ED JONES FOOD SERVICE INC 5100 FULTON DRIVE SUITE D FAIRFIELD, CA 94534-1639		942828211					
79 PO-000104	11/06/2009	OCT		1	13-5310-0-4700-108-0000-3700-007-000	NN P	25,114.19	25,114.19
TOTAL PAYMENT AMOUNT							25,114.19 *	25,114.19

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Vendor/Addr	Remit name		Tax ID num	Deposit type	ABA num	Account num		
Req Reference	Date	Description			FD-RESO-P-OBJE-SIT-GOAL-FUNC-RES-DEP	T9MP	Liq Amt	Net Amount
011219/00		HILLYARD INC. 826 PROFESSOR LANE SUITE 150 SACARMENTO, CA 95834						
851 PO-000706	11/06/2009	6063383		1	13-5310-0-4300-108-0000-3700-007-000	NN P	67.77	67.77
851 PO-000706	11/06/2009	6067903		1	13-5310-0-4300-108-0000-3700-007-000	NN P	30.34	30.34
					TOTAL PAYMENT AMOUNT	98.11 *		98.11
022364/00		MYSCHOOLBUCKS LLC 9700 VILLAGE CENTER DRIVE SUITE 50-L GRANITE BAY, CA 95746						
513 PO-000431	11/06/2009	1338		1	13-5310-0-5300-108-0000-3700-007-000	NN P	182.25	182.25
					TOTAL PAYMENT AMOUNT	182.25 *		182.25
018967/00		NEXTEL COMMUNICATIONS INC P.O. BOX 4181 CAROL STREAM, IL 60197-4181						
514 PO-000432	11/06/2009	811116315		1	13-5310-0-5903-108-0000-3700-007-000	NN P	12.44	12.44
					TOTAL PAYMENT AMOUNT	12.44 *		12.44
011423/00		PLATH DISTRIBUTION INC 9632 SHALE COURT ELK GROVE, CA 95624						
127 PO-000107	11/06/2009	8283		1	13-5310-0-4700-108-0000-3700-007-000	NN P	9,098.63	9,098.63
					TOTAL PAYMENT AMOUNT	9,098.63 *		9,098.63
018178/00		SAMCO 3499 LEXINGTON AVE.N SUITE 205 ARDEN HILLS, MN 551260617						
1096 PO-000966	11/06/2009	SI-36744		1	13-5310-0-4300-108-0000-3700-007-000	NN P	32.60	32.60
					TOTAL PAYMENT AMOUNT	32.60 *		32.60



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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num		
Req Reference	Date	Description		FD-RESO-P-OBJE-SIT-GOAL-FUNC-RES-DEP T9MP		Liq Amt	Net Amount
020462/00		STAPLES ADVANTAGE	841248716				
		P.O. BOX 71217					
		CHICAGO, IL 60694-1217					
138 PO-000112	11/06/2009	98343292		1 13-5310-0-4300-108-0000-3700-007-000 NN P		3.28	3.28
138 PO-000112	11/06/2009	98287286		1 13-5310-0-4300-108-0000-3700-007-000 NN P		80.96	80.96
		TOTAL PAYMENT AMOUNT		84.24 *			84.24
016755/00		THE TONY ROBERTS COMPANY					
		P.O. BOX 5683					
		FULLERTON, CA 92838					
520 PO-000438	11/06/2009	8694		1 13-5310-0-4700-108-0000-3700-007-000 NN P		508.64	508.64
		TOTAL PAYMENT AMOUNT		508.64 *			508.64
022371/00		VENDMART OF SACRAMENTO					
		6222 27TH STREET					
		SACRAMENTO, CA 95822					
133 PO-000109	11/06/2009	28361		1 13-5310-0-4700-108-0000-3700-007-000 NN P		728.13	728.13
		TOTAL PAYMENT AMOUNT		728.13 *			728.13
		TOTAL FUND PAYMENT		49,544.74 **			49,544.74

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Vendor/Addr Req Reference	Remit name Date	Description	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
015699/00		CLARK SECURITY PRODUCTS P.O. BOX 31001-1195 PASADENA, CA 91110-1195						
1411 PO-001213	11/06/2009	SA97102701		1 21-0000-0-4300-472-9630-8500-007-000 NN F			1,930.10	1,930.10
				TOTAL PAYMENT AMOUNT		1,930.10 *		1,930.10
020061/00		NETWORK MANAGEMENT CORPORATION 4708 ROSEVILLE ROAD SUITE 102 NORTH HIGHLANDS, CA 95660						
PO-902630	11/06/2009	5963		1 21-0000-0-6236-472-9630-8500-007-000 NN F			17,087.72	17,087.72
PO-902630	11/06/2009	5963		2 21-0000-0-6236-472-9630-8500-007-000 NN F			4,110.73	4,110.73
				TOTAL PAYMENT AMOUNT		21,198.45 *		21,198.45
018370/00		STANLEY CONVERGENT SECURITY SOLUTIONS DEPT CH 10651 PALATINE, IL 60055-0651						
1452 PO-001227	11/06/2009	6762254		1 21-0000-0-5800-472-9630-8500-007-000 NN F			859.00	859.00
				TOTAL PAYMENT AMOUNT		859.00 *		859.00
019842/00		WFCB-OSH COMMERCIAL SERVICES P.O. BOX 659445 SAN ANTONIO, TX 78265-9445	954214111					
1164 PO-000978	11/06/2009	5780-9700-1009-9025		1 21-0000-0-4300-472-9630-8500-007-000 NN F			200.00	203.70
				TOTAL PAYMENT AMOUNT		203.70 *		203.70
				TOTAL FUND PAYMENT		24,191.25 **		24,191.25
				TOTAL BATCH PAYMENT		366,289.89 ***	0.00	366,289.89
				TOTAL USE TAX AMOUNT		115.21		

81 CENTER UNIFIED SCHOOL DIST.  
11-06-2009

ACCOUNTS PAYABLE PRELIST  
BATCH: 0029 0-BATCH  
FUND : 01 GENERAL FUND

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Vendor/Addr Req Reference	Remit name Date	Description	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
021797/00	D3 SPORTS INC 9357 GREENBACK LANE SUITE #5 ORANGEVALE, CA 95662							
1121 PO-000934	11/06/2009	CLOSE		1	01-7220-0-5800-472-1110-1000-014-000	NN C	423.04	0.00
TOTAL PAYMENT AMOUNT							0.00 *	0.00
018104/00	FRY'S ELECTRONICS 600 E. BROKAW RD SAN JOSE, CA 95112							
1404 PO-001194	11/06/2009	CLOSE PER CHRIS		1	01-0000-0-4300-238-0000-2700-010-000	NN C	50.00	0.00
1404 PO-001194	11/06/2009	CLOSE		2	01-0000-0-4400-238-0000-2700-010-000	NN C	300.00	0.00
TOTAL PAYMENT AMOUNT							0.00 *	0.00
TOTAL FUND PAYMENT							0.00 **	0.00
TOTAL BATCH PAYMENT							0.00 ***	0.00
TOTAL DISTRICT PAYMENT							366,289.89 ****	0.00
TOTAL USE TAX AMOUNT							115.21	366,289.89
TOTAL FOR ALL DISTRICTS:							366,289.89 ****	0.00
TOTAL USE TAX AMOUNT							115.21	366,289.89

Number of warrants to be printed: 73, not counting voids due to stub overflows.

Batch status: A All

From batch: 0030

To batch: 0031

Include Revolving Cash: Y

Include Address: Y

81 CENTER UNIFIED SCHOOL DIST.  
11-13-2009

ACCOUNTS PAYABLE PRELIST  
BATCH: 0030 11-13-09  
FUND : 01 GENERAL FUND

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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date	Description	FD-RESO-P-OBJE-SIT-GOAL-FUNC-RES-DEP T9MP				
011802/00	A-Z BUS SALES INC. DEPT 1135 LOS ANGELES, CA 90084-1135						
102 PO-000092	11/13/2009	DI64206	1 01-7230-0-4300-112-0000-3600-007-000 NN P			146.83	146.83
102 PO-000092	11/13/2009	DI64643	1 01-7230-0-4300-112-0000-3600-007-000 NN P			287.67	287.67
TOTAL PAYMENT AMOUNT			434.50 *				434.50
022195/00	AIR CYCLE CORPORATION 2000 SOUTH 25TH AVENUE SUITE C BROADVIEW, IL 60155						
1400 PO-001181	11/13/2009	0050885-IN	1 01-0000-0-4300-111-0000-8200-007-000 NN F			112.82	97.44
TOTAL PAYMENT AMOUNT			97.44 *				97.44
010226/00	AIRGAS NCN P.O. BOX 7425 PASADENA, CA 91109-7425	232491493					
370 PO-000305	11/13/2009	102863187	1 01-0000-0-4300-472-1210-1000-014-000 NN P			28.22	28.22
TOTAL PAYMENT AMOUNT			28.22 *				28.22
010669/00	ALHAMBRA & SIERRA SPRINGS P.O. BOX 660579 DALLAS, TX 75266-0579						
98 PO-000088	11/13/2009	2704740781257	1 01-7230-0-4300-112-0000-3600-007-000 NN P			41.75	41.75
179 PO-000131	11/13/2009	27053384782453	1 01-8150-0-4300-106-0000-8110-007-000 NN P			84.06	84.06
372 PO-000307	11/13/2009	27058024783379	1 01-0000-0-4300-110-0000-7200-004-000 NN P			16.86	16.86
374 PO-000309	11/13/2009	27045104780794	1 01-0000-0-4300-103-0000-7200-003-000 NN P			31.76	31.76
399 PO-000328	11/13/2009	27050334781839	1 01-0000-0-4300-475-3200-2700-015-000 NN P			24.31	24.31
TOTAL PAYMENT AMOUNT			198.74 *				198.74
022117/00	APPLE STORE - ARDEN FAIR 1689 ARDEN WAY SUITE 2134 SACRAMENTO, CA 95815						
919 PO-000780	11/13/2009	R26638788	1 01-0000-0-5600-472-1110-1000-014-000 NN P			549.06	549.06
919 PO-000780	11/13/2009	R25186524	1 01-0000-0-5600-472-1110-1000-014-000 NN F			85.94	85.94
TOTAL PAYMENT AMOUNT			635.00 *				635.00

81 CENTER UNIFIED SCHOOL DIST.  
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ACCOUNTS PAYABLE PRELIST  
BATCH: 0030 11-13-09  
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Vendor/Addr	Remit name	Description	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Reg Reference	Date				FD-RESO-P-OBJE-SIT-GOAL-FUNC-RES-DEP T9MP			
010400/00	AT&T PAYMENT CENTER SACRAMENTO, CA 95887							
323 PO-000261	11/13/2009	23434363779764		1	01-0000-0-5902-106-0000-8110-007-000 NN P	282.47	282.47	
323 PO-000261	11/13/2009	23434363784905		1	01-0000-0-5902-106-0000-8110-007-000 NN P	282.47	282.47	
TOTAL PAYMENT AMOUNT					564.94 *		564.94	
011675/00	AT&T MESSAGING P.O. BOX 840486 DALLAS, TX 75284-0486							
325 PO-000263	11/13/2009	6366053		1	01-0000-0-5902-106-0000-8110-007-000 NN P	720.00	720.00	
TOTAL PAYMENT AMOUNT					720.00 *		720.00	
021604/00	ATLAS DISPOSAL INDUSTRIES DEPT# 2056 P.O. BOX 29675 PHOENIX, AZ 85038-9675							
161 PO-000122	11/13/2009	19-001		1	01-0000-0-5550-106-0000-8110-007-000 NN P	209.78	209.78	
161 PO-000122	11/13/2009	19-002		1	01-0000-0-5550-106-0000-8110-007-000 NN P	721.61	721.61	
161 PO-000122	11/13/2009	19-007		1	01-0000-0-5550-106-0000-8110-007-000 NN P	1,378.43	1,378.43	
161 PO-000122	11/13/2009	19-009		1	01-0000-0-5550-106-0000-8110-007-000 NN P	1,040.69	1,040.69	
161 PO-000122	11/13/2009	19-008		1	01-0000-0-5550-106-0000-8110-007-000 NN P	218.93	218.93	
161 PO-000122	11/13/2009	19-005		1	01-0000-0-5550-106-0000-8110-007-000 NN P	273.34	273.34	
161 PO-000122	11/13/2009	19-004		1	01-0000-0-5550-106-0000-8110-007-000 NN P	424.39	424.39	
161 PO-000122	11/13/2009	19-003		1	01-0000-0-5550-106-0000-8110-007-000 NN P	491.43	491.43	
161 PO-000122	11/13/2009	19-006		1	01-0000-0-5550-106-0000-8110-007-000 NN P	384.19	384.19	
161 PO-000122	11/13/2009	20-001		1	01-0000-0-5550-106-0000-8110-007-000 NN P	432.71	432.71	
TOTAL PAYMENT AMOUNT					5,575.50 *		5,575.50	
021669/00	BAIONI, RON [REDACTED] [REDACTED]							
1463 PO-001243	11/13/2009	REIMB		1	01-0054-0-4300-371-0000-2700-012-000 NN F	7.71	7.71	
TOTAL PAYMENT AMOUNT					7.71 *		7.71	

81 CENTER UNIFIED SCHOOL DIST.  
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ACCOUNTS PAYABLE PRELIST  
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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date	Description					
019454/00		BELLA VISTA GIRLS BASKETBALL 8301 MADISON AVENUE COACH JACKSON FAIR OAKS, CA 95628					
1479 PO-001254	11/13/2009	ENTRY FEE BRONCO BILL	1	01-0000-0-5800-472-1801-1000-014-000	NN F	275.00	275.00
		TOTAL PAYMENT AMOUNT		275.00 *			275.00
014056/00		BENDER, LINDA [REDACTED]					
1383 PO-001231	11/13/2009	REIMB	1	01-6520-0-5200-472-5770-1110-003-000	NN F	280.18	280.18
		TOTAL PAYMENT AMOUNT		280.18 *			280.18
014789/00		BISHO, VERNON [REDACTED]					
1472 PO-001248	11/13/2009	091030-007	1	01-7220-0-4300-472-1110-1000-014-000	NN F	323.67	323.67
		TOTAL PAYMENT AMOUNT		323.67 *			323.67
022282/00		BRIGHT START THERAPIES 2222 WATT AVENUE, SUITE B5 SACRAMENTO, CA 95825					
566 PO-000469	11/13/2009	CSEN10.15.9	1	01-6500-0-5800-102-5750-1180-003-000	NN P	65.00	65.00
		TOTAL PAYMENT AMOUNT		65.00 *			65.00
013988/00		BUTTES/CENTER STATE PIPE & SUPPLY DEPARTMENT LA 21143 PASADENA, CA 91185-1143					
1462 PO-001236	11/13/2009	S5383916.001	1	01-3550-0-5600-472-1110-1000-014-000	NN F	150.00	114.19
		TOTAL PAYMENT AMOUNT		114.19 *			114.19

81 CENTER UNIFIED SCHOOL DIST.  
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ACCOUNTS PAYABLE PRELIST  
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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date	Description	FD-RESO-P-OBJE-SIT-GOAL-FUNC-RES-DEP T9MP				
010575/00		CAPITOL CLUTCH & BRAKE INC. 3100 DULUTH STREET WEST SACRAMENTO, CA 95691					
114	PO-000098	11/13/2009	1051766	1	01-7230-0-4300-112-0000-3600-007-000 NN P	60.42	60.42
TOTAL PAYMENT AMOUNT						60.42 *	60.42
020305/00		CDW GOVERNMENT INC. 75 REMITTANCE DRIVE SUITE 1515 CHICAGO, IL 60675-1515					
1181	PO-000990	11/13/2009	QSW3880	1	01-0054-0-4400-238-1110-1000-010-000 NN F	83.54	72.66
TOTAL PAYMENT AMOUNT						72.66 *	72.66
021175/00		CINTAS DOCUMENT MANAGEMENT PO BOX 633842 CINCINNATI, OH 45263					
1457	PO-001233	11/13/2009	DG37020910	1	01-0000-0-5800-106-0000-8110-007-000 NN F	1,372.35	1,372.35
TOTAL PAYMENT AMOUNT						1,372.35 *	1,372.35
018951/00		DELL P.O. BOX 910916 PASADENA, CA 91110-0916					
1233	PO-001040	11/13/2009	XDFC8RJW1	1	01-5635-0-4400-601-1220-1000-017-000 NN F	3,667.28	3,585.73
1362	PO-001148	11/13/2009	XDFMW2RK1	1	01-0000-0-4400-115-1202-1000-007-000 NN F	223.73	223.73
TOTAL PAYMENT AMOUNT						3,809.46 *	3,809.46
011290/00		DISCOUNT GLASS & SCREEN CO 3044 ELKHORN BLVD #G NORTH HIGHLANDS, CA 95660					
29	PO-000037	11/13/2009	871191	1	01-8150-0-4300-106-0000-8110-007-000 NN P	213.42	213.42
TOTAL PAYMENT AMOUNT						213.42 *	213.42



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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date	Description	FD-RESO-P-OBJE-SIT-GOAL-FUNC-RES-DEP T9MP				
018277/00	EASTER SEAL SOCIETY OF CA. INC 3205 HURLEY WAY SACRAMENTO, CA 95864						
571 PO-000479	11/13/2009 SEPT		1 01-6500-0-5800-102-5750-1180-003-000 NN P			1,520.00	1,520.00
		TOTAL PAYMENT AMOUNT		1,520.00 *			1,520.00
014460/00	FLIPPIN, KENNETH [REDACTED]						
1438 PO-001216	11/13/2009 REIMB		1 01-6500-0-5800-102-5770-3600-003-000 NN F			181.50	181.50
		TOTAL PAYMENT AMOUNT		181.50 *			181.50
017481/00	FOLSOM READY MIX INC 3401 FITZGERALD ROAD RANCHO CORDOVA, CA 95742						
1297 PO-001093	11/13/2009 160865		1 01-7230-0-6100-112-0000-8500-007-000 NN F			2,148.24	2,074.26
		TOTAL PAYMENT AMOUNT		2,074.26 *			2,074.26
017315/00	GENUINE PARTS COMPANY-SAC FILE 56893 LOS ANGELES, CA 90074-6893						
94 PO-000085	11/13/2009 20901850		1 01-7230-0-4300-112-0000-3600-007-000 NN P			1,457.42	1,457.42
		TOTAL PAYMENT AMOUNT		1,457.42 *			1,457.42
022347/00	GIVE SOMETHING BACK P.O. BOX 89-4135 LOS ANGELES, CA 90189-4135						
1388 PO-001167	11/13/2009 1624742-0		1 01-0000-0-4300-472-1251-1000-014-000 NN F			201.06	201.06
1420 PO-001200	11/13/2009 1626369-0		1 01-0000-0-4300-472-1215-1000-014-000 NN F			51.29	51.29
1430 PO-001208	11/13/2009 1626715-0		1 01-0000-0-4300-472-1262-1000-014-000 NN F			130.41	130.41
1439 PO-001217	11/13/2009 1627570-0		1 01-0000-0-4300-472-1215-1000-014-000 NN F			117.16	117.16
		TOTAL PAYMENT AMOUNT		499.92 *			499.92

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ACCOUNTS PAYABLE PRELIST  
BATCH: 0030 11-13-09  
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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num		
Req Reference	Date	Description		FD-RESO-P-OBJE-SIT-GOAL-FUNC-RES-DEP T9MP		Liq Amt	Net Amount
017718/00		GUIDING HANDS INC. 4900 WINDPLAY DRIVE ELDORADO HILLS, CA 95762					
599 PO-000500	11/13/2009	D09256		1 01-6500-0-5800-102-5750-1180-003-000 NN P		4,905.35	4,905.35
				TOTAL PAYMENT AMOUNT	4,905.35 *		4,905.35
016397/00		HABEDANCK, GARY [REDACTED]					
1483 PO-001257	11/13/2009	REIMB		1 01-0000-0-5211-472-1801-1000-014-000 NN F		101.75	101.75
				TOTAL PAYMENT AMOUNT	101.75 *		101.75
016064/00		HOWELL, TERRY [REDACTED]					
1482 PO-001256	11/13/2009	REIMB		1 01-0000-0-5211-472-1801-1000-014-000 NN F		101.75	101.75
				TOTAL PAYMENT AMOUNT	101.75 *		101.75
011341/00		HUNT & SONS INC P.O. BOX 277670 SACRAMENTO, CA 95827-7670					
93 PO-000084	11/13/2009	446661		1 01-7230-0-4308-112-0000-3600-007-000 NN P		17,443.67	17,443.67
				TOTAL PAYMENT AMOUNT	17,443.67 *		17,443.67
017487/00		MASLIC, MIRHA [REDACTED]					
1346 PO-001137	11/13/2009	OCT		1 01-6500-0-5800-102-5770-3600-003-000 NN P		563.20	563.20
				TOTAL PAYMENT AMOUNT	563.20 *		563.20

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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date	Description		FD-RESO-P-OBJE-SIT-GOAL-FUNC-RES-DEP T9MP			
022406/00	MAXIM HEALTHCARE SERVICES INC	521590951					
	12558 COLLECTIONS CENTER DR.						
	CHICAGO, IL 60693						
505 PO-000424	11/13/2009	6852534-Z10	1	01-0000-0-5800-102-0000-3140-003-000	NN P	1,860.00	1,860.00
505 PO-000424	11/13/2009	6879623-Z10	1	01-0000-0-5800-102-0000-3140-003-000	NN P	1,860.00	1,860.00
TOTAL PAYMENT AMOUNT				3,720.00 *			3,720.00
018678/00	MCGRAW HILL						
	P.O. BOX 894190						
	LOS ANGELES, CA 90189-4190						
1050 PO-000916	11/13/2009	51297290001	1	01-0037-0-4100-103-1110-1000-003-000	NN P	201.80	201.80
1050 PO-000916	11/13/2009	51297335001	1	01-0037-0-4100-103-1110-1000-003-000	NN F	1,129.13	1,029.01
TOTAL PAYMENT AMOUNT				1,230.81 *			1,230.81
022172/00	MED TRANS MEDICAL/LEGAL						
	AMBULATORY TRANSPORTATION						
	AND INTERPRETING SERVICES						
	P.O. BOX 348046						
	SACRAMENTO, CA 95834-8046						
578 PO-000482	11/13/2009	614	1	01-6500-0-5800-102-5750-1180-003-000	NN P	10,260.00	10,260.00
TOTAL PAYMENT AMOUNT				10,260.00 *			10,260.00
019935/00	MENDOZA, ROSE						
1486 PO-001259	11/13/2009	REIMB	1	01-3550-0-5200-472-1110-1000-014-000	NN F	50.01	50.01
TOTAL PAYMENT AMOUNT				50.01 *			50.01
022444/00	MIRA LOMA HIGH SCHOOL						
	4000 EDISON AVENUE						
	ATHLETICS-LARRY WROCKLOFF						
	SACRAMENTO, CA 95821						
1477 PO-001252	11/13/2009	REG MATADOR MADNESS	1	01-0000-0-5800-472-1801-1000-014-000	NN F	450.00	450.00
TOTAL PAYMENT AMOUNT				450.00 *			450.00

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Vendor/Addr	Remit name	Description	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date							
014425/00		NILES BIOLOGICAL 9298 ELDER CREEK RD. SACRAMENTO, CA 95829						
1101 PO-000920	11/13/2009	440885		1	01-0000-0-4300-472-1275-1000-014-000	NN F	732.11	678.60
TOTAL PAYMENT AMOUNT							678.60 *	678.60
019539/00		O'LEARY TELEPHONE AND DATA 319 MOTOR CITY CT. STE.D MODESTO, CA 95356						
1456 PO-001232	11/13/2009	4341		1	01-8150-0-5800-106-0000-8110-007-000	NN F	237.50	237.50
TOTAL PAYMENT AMOUNT							237.50 *	237.50
021511/00		OCCUPATIONAL THERAPY FOR CHILDREN 2129 THIRD AVENUE SACRAMENTO, CA 95818						
584 PO-000486	11/13/2009	09-10-11		1	01-6500-0-5800-102-5750-1180-003-000	NN P	361.25	361.25
TOTAL PAYMENT AMOUNT							361.25 *	361.25
017576/00		OFFICE DEPOT/BUS.SERVICES DIV P.O. BOX 70025 LOS ANGELES, CA 90074-0025						
1408 PO-001185	11/13/2009	495270894001		1	01-0000-0-4300-238-1110-1000-010-000	NN F	165.04	165.04
1423 PO-001203	11/13/2009	495616584001		1	01-0000-0-4300-472-0000-2700-014-000	NN F	57.53	57.53
TOTAL PAYMENT AMOUNT							222.57 *	222.57
016784/00		PEST CONTROL CENTER INC. 3845 MADISON AVENUE NORTH HIGHLANDS, CA 95660-501						
165 PO-000126	11/13/2009	114078		2	01-0000-0-5500-106-0000-8110-007-000	NN P	797.00	797.00
TOTAL PAYMENT AMOUNT							797.00 *	797.00

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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date	Description	FD-RESO-P-OBJE-SIT-GOAL-FUNC-RES-DEP T9MP				
020223/00	PLANK ROAD PUBLISHING INC P.O. BOX 26627 WAUWATOSA, WI 53226-0627						
1306 PO-001102	11/13/2009	10-012809	1 01-0054-0-4300-236-1110-1000-009-000 NN F			601.07	596.50
TOTAL PAYMENT AMOUNT			596.50 *				596.50
014069/00	PLATT ELECTRIC SUPPLY 4201 S. MARKET COURT SACRAMENTO, CA 95834						
46 PO-000062	11/13/2009	6887817	1 01-8150-0-4300-106-0000-8110-007-000 NN P			169.65	169.65
46 PO-000062	11/13/2009	6881933	1 01-8150-0-4300-106-0000-8110-007-000 NN P			353.08	353.08
46 PO-000062	11/13/2009	6874855	1 01-8150-0-4300-106-0000-8110-007-000 NN P			36.66	36.66
1380 PO-001164	11/13/2009	6870737	1 01-0000-0-9320-000-0000-0000-000-000 NN F			315.38	315.38
1395 PO-001171	11/13/2009	6869483,6881929	1 01-3010-0-4300-371-1110-1000-012-000 NN F			437.28	437.28
TOTAL PAYMENT AMOUNT			1,312.05 *				1,312.05
021678/00	RANCHO LEARNING CENTER 3063 GOLD CANAL DRIVE RANCHO CORDOVA, CA 95670						
497 PO-000408	11/13/2009	CENTER102009	1 01-6500-0-5800-102-5750-1180-003-000 NN P			26,028.60	26,028.60
497 PO-000408	11/13/2009	CENTER102009	1 01-6500-0-5800-102-5750-1180-003-000 NN P			7,807.84	7,807.84
TOTAL PAYMENT AMOUNT			33,836.44 *				33,836.44
014245/00	RAY, CANDACE [REDACTED]						
1460 PO-001242	11/13/2009	REIMB	1 01-0000-0-4300-371-1110-1000-012-000 NN F			41.87	41.87
TOTAL PAYMENT AMOUNT			41.87 *				41.87
022520/00	RELIABLE MOBILE FLEET SERVICES & REPAIR INC P.O. BOX 238 ROCKLIN, CA 95677						
1329 PO-001118	11/13/2009	510324	1 01-7230-0-4300-112-0000-3600-007-000 NN P			40.57	40.57
TOTAL PAYMENT AMOUNT			40.57 *				40.57

81 CENTER UNIFIED SCHOOL DIST.  
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ACCOUNTS PAYABLE PRELIST  
BATCH: 0030 11-13-09  
FUND : 01 GENERAL FUND

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Vendor/Addr	Remit name		Tax ID num	Deposit type	ABA num	Account num		
Req Reference	Date	Description			FD-RESO-P-OBJE-SIT-GOAL-FUNC-RES-DEP T9MP		Liq Amt	Net Amount
017657/00		RENAISSANCE LEARNING INC. P.O. BOX 64910 ST PAUL, MN 55164-0910	391559474					
1446 PO-001223	11/13/2009	INV3603504		1	01-0054-0-4300-371-1110-1000-012-000 NN F		521.88	479.90
1446 PO-001223	11/13/2009	INV3603504		2	01-3010-0-4300-371-1110-1000-012-000 NN F		521.89	479.89
TOTAL PAYMENT AMOUNT					959.79 *			959.79
022354/00		ROBERTSON & ASSOCIATES 55 FIRST STREET BOX G LAKEPORT, CA 95453						
PO-902703	11/13/2009	44473		1	01-0000-0-5800-105-0000-7200-005-000 NN P		2,250.00	2,250.00
TOTAL PAYMENT AMOUNT					2,250.00 *			2,250.00
010552/00		SAC VAL JANITORIAL SALES & SERVICES, INC. 2421 DEL MONTE STREET WEST SACRAMENTO, CA 95691						
1398 PO-001179	11/13/2009	01869037		1	01-0000-0-4300-111-0000-8200-007-000 NN P		728.63	728.63
1398 PO-001179	11/13/2009	01869102		1	01-0000-0-4300-111-0000-8200-007-000 NN P		59.76	59.76
1398 PO-001179	11/13/2009	01868570,01869036		1	01-0000-0-4300-111-0000-8200-007-000 NN F		303.94	179.31
TOTAL PAYMENT AMOUNT					967.70 *			967.70
013973/00		SAMBA HOLDINGS INC 1730 MONTANO RD.NW,SUITE F ALBUQUERQUE, NM 87107						
1017 PO-000855	11/13/2009	0107931-IN		1	01-7230-0-5600-112-0000-3600-007-000 NN P		19.00	19.00
TOTAL PAYMENT AMOUNT					19.00 *			19.00
011500/00		SIA / DELTA DENTAL P.O. BOX 276710 SACRAMENTO, CA 95827						
PV-081035	11/12/2009	NOVEMBER			01-0000-0-9552-000-0000-0000-000-000 NN			48,385.25
TOTAL PAYMENT AMOUNT					48,385.25 *			48,385.25

81 CENTER UNIFIED SCHOOL DIST.  
11-13-2009

ACCOUNTS PAYABLE PRELIST  
BATCH: 0030 11-13-09  
FUND : 01 GENERAL FUND

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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date	Description	FD-RESO-P-OBJE-SIT-GOAL-FUNC-RES-DEP T9MP				
014558/00	SPURR						
	P.O. BOX 45526						
	SAN FRANCISCO, CA	941450526					
156 PO-000118	11/13/2009	27562	1 01-0000-0-5520-106-0000-8110-007-000 NN P			1,738.48	1,738.48
			TOTAL PAYMENT AMOUNT	1,738.48 *			1,738.48
018370/00	STANLEY CONVERGENT SECURITY SOLUTIONS						
	DEPT CH 10651						
	PALATINE, IL	60055-0651					
166 PO-000127	11/13/2009	6788656	1 01-0000-0-5800-106-0000-8110-007-000 NN P			138.45	138.45
166 PO-000127	11/13/2009	6787607	1 01-0000-0-5800-106-0000-8110-007-000 NN P			127.80	127.80
166 PO-000127	11/13/2009	6799043	1 01-0000-0-5800-106-0000-8110-007-000 NN P			67.89	67.89
			TOTAL PAYMENT AMOUNT	334.14 *			334.14
020462/00	STAPLES ADVANTAGE	841248716					
	P.O. BOX 71217						
	CHICAGO, IL	60694-1217					
1235 PO-001055	11/13/2009	98423621	1 01-3010-0-4300-371-1110-1000-012-000 NN P			118.11	118.11
1235 PO-001055	11/13/2009	98287221	1 01-3010-0-4300-371-1110-1000-012-000 NN P			118.11	118.11
1235 PO-001055	11/13/2009	98264189	1 01-3010-0-4300-371-1110-1000-012-000 NN P			118.79	118.79
1235 PO-001055	11/13/2009	98234578	1 01-3010-0-4300-371-1110-1000-012-000 NN P			137.23	137.23
1235 PO-001055	11/13/2009	98519863,98584554	1 01-3010-0-4300-371-1110-1000-012-000 NN F			2.28	0.00
1376 PO-001161	11/13/2009	98461086	1 01-6500-0-4300-102-5770-1110-003-016 NN P			163.22	163.22
1376 PO-001161	11/13/2009	98488840	1 01-6500-0-4300-102-5770-1110-003-016 NN F			13.51	12.70
			TOTAL PAYMENT AMOUNT	668.16 *			668.16
021813/00	SUREWEST						
	P.O. BOX 30697						
	LOS ANGELES, CA	90030-0697					
351 PO-000289	11/13/2009	NOV	1 01-0000-0-5902-115-0000-7700-007-000 NN P			1,346.30	1,346.30
			TOTAL PAYMENT AMOUNT	1,346.30 *			1,346.30

81 CENTER UNIFIED SCHOOL DIST.  
11-13-2009

ACCOUNTS PAYABLE PRELIST  
BATCH: 0030 11-13-09  
FUND : 01 GENERAL FUND

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Vendor/Addr Req Reference	Remit name Date	Description	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
017767/00	SYTECH SOLUTIONS INC 6001 MIDWAY STREET SACRAMENTO, CA 95828							
626 PO-000523	11/13/2009	2647		1 01-0000-0-5800-106-0000-8200-007-000 NN F			22,200.00	22,200.00
			TOTAL PAYMENT AMOUNT		22,200.00 *			22,200.00
020075/00	TATYANA SILCHUK MOSES SILCHUK [REDACTED]							
772 PO-000641	11/13/2009	OCT		1 01-6500-0-5800-102-5770-3600-003-000 NN P			263.34	263.34
			TOTAL PAYMENT AMOUNT		263.34 *			263.34
014079/00	THYSSENKRUPP ELEVATOR CORP P.O. BOX 933013 ATLANTA, GA 31193-3013							
162 PO-000123	11/13/2009	1090064181		1 01-0000-0-5600-106-0000-8110-007-000 NN P			921.52	921.52
			TOTAL PAYMENT AMOUNT		921.52 *			921.52
014839/00	VIRGINIA CARNEJO BARRON [REDACTED]							
1215 PO-001021	11/13/2009	OCT		1 01-6500-0-5800-102-5770-3600-003-000 NN P			177.65	177.65
			TOTAL PAYMENT AMOUNT		177.65 *			177.65
016046/00	W.E.A.V.E. INC 1900 K STREET SACRAMENTO, CA 95814							
1471 PO-001247	11/13/2009	333		1 01-0000-0-5800-472-1286-1000-014-000 NN P			150.00	150.00
			TOTAL PAYMENT AMOUNT		150.00 *			150.00



81 CENTER UNIFIED SCHOOL DIST.  
11-13-2009

ACCOUNTS PAYABLE PRELIST  
BATCH: 0030 11-13-09  
FUND : 01 GENERAL FUND

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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date	Description	FD-RESO-P-OBJE-SIT-GOAL-FUNC-RES-DEP T9MP				
022306/00	WHITE, SHIRLEY						
1481 PO-001255	11/13/2009	REIMB	1 01-3550-0-5211-472-1110-1000-014-000 NN F			141.49	141.49
TOTAL PAYMENT AMOUNT						141.49 *	141.49
022348/00	WILSON, SHERRY						
100 PO-000090	11/13/2009	009-17	1 01-7230-0-5800-112-0000-3600-007-000 NN P			6.00	6.00
TOTAL PAYMENT AMOUNT						6.00 *	6.00
017404/00	WOODCREEK HIGH SCHOOL						
GIRLS BASKETBALL-RAYMOND BECK							
2551 WOODCREEK OAKS BLVD							
ROSEVILLE, CA 95747							
1478 PO-001253	11/13/2009	REG LADY TIMB CLASSIC	1 01-0000-0-5800-472-1801-1000-014-000 NN F			250.00	250.00
TOTAL PAYMENT AMOUNT						250.00 *	250.00
017313/00	XEROX CORPORATION						
P.O. BOX 7405							
PASADENA, CA 91109-7405							
700 PO-000590	11/13/2009	701265255	1 01-0000-0-4300-472-1110-1000-014-000 NN F			191.34	191.34
703 PO-000593	11/13/2009	701265255	1 01-0000-0-4300-472-0000-2700-014-000 NN F			189.44	189.44
720 PO-000604	11/13/2009	701265255	4 01-0000-0-5612-115-9780-8200-007-000 NN P			25.66	25.66
720 PO-000604	11/13/2009	701265255	1 01-0000-0-5612-115-9790-8200-007-000 NN P			640.05	640.05
720 PO-000604	11/13/2009	701265255	7 01-0000-0-5612-371-0000-2700-012-000 NN P			48.84	48.84
720 PO-000604	11/13/2009	701265255	3 01-0000-0-5612-472-9769-1000-014-000 NN P			25.66	25.66
720 PO-000604	11/13/2009	701265255	5 01-3550-0-5612-472-1110-1000-014-000 NN P			236.40	236.40
720 PO-000604	11/13/2009	701265255	6 01-6500-0-5612-102-5001-2700-003-000 NN P			37.68	37.68
720 PO-000604	11/13/2009	701265255	2 01-7220-0-5612-472-1110-1000-014-000 NN P			138.46	138.46
818 PO-000682	11/13/2009	701265255	1 01-0000-0-4300-472-0000-2700-014-000 NN F			116.25	116.25
TOTAL PAYMENT AMOUNT						1,649.78 *	1,649.78
TOTAL FUND PAYMENT						179,960.99 **	179,960.99

81 CENTER UNIFIED SCHOOL DIST.  
11-13-2009

ACCOUNTS PAYABLE PRELIST  
BATCH: 0030 11-13-09  
FUND : 09 CHARTER SCHOOLS

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Vendor/Addr	Remit name	Description	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date					FD-RESO-P-OBJE-SIT-GOAL-FUNC-RES-DEP T9MP		
010669/00		ALHAMBRA & SIERRA SPRINGS P.O. BOX 660579 DALLAS, TX 75266-0579						
285 PO-000237	11/13/2009	27061755439215		1	09-0700-0-4300-503-1110-1000-018-000	NN P	39.21	39.21
TOTAL PAYMENT AMOUNT							39.21 *	39.21
022354/00		ROBERTSON & ASSOCIATES 55 FIRST STREET BOX G LAKEPORT, CA 95453						
808 PO-000672	11/13/2009	44506		1	09-0000-0-5800-501-0000-2700-016-000	NN F	1,000.00	1,000.00
1465 PO-001237	11/13/2009	44506		1	09-0000-0-5800-501-0000-2700-016-000	NN P	4,500.00	4,500.00
TOTAL PAYMENT AMOUNT							5,500.00 *	5,500.00
017313/00		XEROX CORPORATION P.O. BOX 7405 PASADENA, CA 91109-7405						
287 PO-000239	11/13/2009	701265255		1	09-0700-0-5612-503-0000-8110-018-000	NN P	192.60	192.60
643 PO-000540	11/13/2009	701265255		1	09-0000-0-5612-501-1110-1000-016-000	NN P	342.70	342.70
644 PO-000541	11/13/2009	701265255		2	09-0000-0-5612-501-1110-1000-016-000	NN P	229.43	229.43
644 PO-000541	11/13/2009	901265255		1	09-1100-0-5612-501-0000-2700-016-000	NN P	57.36	57.36
TOTAL PAYMENT AMOUNT							822.09 *	822.09
TOTAL FUND PAYMENT							6,361.30 **	6,361.30

81 CENTER UNIFIED SCHOOL DIST.  
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ACCOUNTS PAYABLE PRELIST  
BATCH: 0030 11-13-09  
FUND : 11 ADULT EDUCATION FUND

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Vendor/Addr Req Reference	Remit name Date	Description	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
017313/00	XEROX CORPORATION P.O. BOX 7405 PASADENA, CA 91109-7405							
720 PO-000604	11/13/2009	701265255			B 11-0030-0-5612-601-4130-1000-017-000 NN P		37.95	37.95
					TOTAL PAYMENT AMOUNT		37.95 *	37.95
					TOTAL FUND PAYMENT		37.95 **	37.95

81 CENTER UNIFIED SCHOOL DIST.  
11-13-2009

ACCOUNTS PAYABLE PRELIST  
BATCH: 0030 11-13-09  
FUND : 13 CAFETERIA FUND

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Vendor/Addr	Remit name	Description	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date							
019993/00	PROPACIFIC FRESH P.O. BOX 1069 DURHAM, CA 95938							
125 PO-000105	11/13/2009	SPINELLI	1	13-5310-0-4700-108-0000-3700-007-000	NN P		449.59	449.59
125 PO-000105	11/13/2009	GLOBAL	1	13-5310-0-4700-108-0000-3700-007-000	NN P		466.10	466.10
125 PO-000105	11/13/2009	DUDLEY	1	13-5310-0-4700-108-0000-3700-007-000	NN P		839.00	839.00
125 PO-000105	11/13/2009	OAK HILL	1	13-5310-0-4700-108-0000-3700-007-000	NN P		925.55	925.55
125 PO-000105	11/13/2009	WCR	1	13-5310-0-4700-108-0000-3700-007-000	NN P		1,289.00	1,289.00
125 PO-000105	11/13/2009	CHS	1	13-5310-0-4700-108-0000-3700-007-000	NN P		2,608.59	2,608.59
125 PO-000105	11/13/2009	N.COUNTRY	1	13-5310-0-4700-108-0000-3700-007-000	NN P		652.55	652.55
TOTAL PAYMENT AMOUNT							7,230.38 *	7,230.38
015012/00	R&M REFRIGERATION PO BOX 580 CARMICHAEL, CA 95609		680216719					
1473 PO-001249	11/13/2009	091030-007	1	13-5310-0-5600-108-0000-3700-007-000	NN F		135.00	135.00
TOTAL PAYMENT AMOUNT							135.00 *	135.00
017730/00	SCHOOLHOUSE SOFTWARE INC. 2540 WARREN DRIVE SUITE A ROCKLIN, CA 95677							
1461 PO-001235	11/13/2009	XT0000000737	1	13-5310-0-5612-108-0000-3700-007-000	NN F		995.00	995.00
TOTAL PAYMENT AMOUNT							995.00 *	995.00
011422/00	SYSCO OF SAN FRANCISCO PO BOX 138007 SACRAMENTO, CA 95813-8007							
76 PO-000103	11/13/2009	095638	2	13-5310-0-4300-108-0000-3700-007-000	NN P		3,507.40	3,507.40
76 PO-000103	11/13/2009	095638	1	13-5310-0-4700-108-0000-3700-007-000	NN P		5,403.85	5,403.85
TOTAL PAYMENT AMOUNT							8,911.25 *	8,911.25

81 CENTER UNIFIED SCHOOL DIST.  
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ACCOUNTS PAYABLE PRELIST  
BATCH: 0030 11-13-09  
FUND : 13 CAFETERIA FUND

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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date	Description					
022371/00		VENDHART OF SACRAMENTO					
		6943 POWER INN ROAD					
		SACRAMENTO, CA 95828					
133 PO-000109	11/13/2009	28857					
			1	13-5310-0-4700-108-0000-3700-007-000	NN P	1,785.19	1,785.19
		TOTAL PAYMENT AMOUNT				1,785.19 *	1,785.19
		TOTAL FUND	PAYMENT	19,056.82	**		19,056.82

81 CENTER UNIFIED SCHOOL DIST.  
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ACCOUNTS PAYABLE PRELIST  
BATCH: 0030 11-13-09  
FUND : 21 BUILDING FUND

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Vendor/Addr Reg Reference	Remit name Date	Description	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
021083/00	KIRK S. BRAINERD ARCHITECT 3510 COON HOLLOW RD. PLACERVILLE, CA 95667		550155783					
1453 PO-001228	11/13/2009	CLOSE		1 21-0000-0-6210-371-9630-8500-007-000	NN C		14,000.00	0.00
1476 PO-001251	11/13/2009	0728-04		1 21-0000-0-6210-371-9630-8500-007-000	NY F		700.00	700.00
TOTAL PAYMENT AMOUNT							700.00 *	700.00
014069/00	PLATT ELECTRIC SUPPLY 4201 S. MARKET COURT SACRAMENTO, CA 95834							
1043 PO-000873	11/13/2009	6810364		1 21-0000-0-6236-472-9630-8500-007-000	NN F		644.35	453.75
TOTAL PAYMENT AMOUNT							453.75 *	453.75
011279/00	RIO LINDA FENCE COMPANY 6141 ALTA LOMA CT. RIO LINDA, CA 95673		680055089					
1218 PO-001024	11/13/2009	5734		1 21-0000-0-6170-472-9630-8500-007-000	NN F		1,550.00	1,550.00
TOTAL PAYMENT AMOUNT							1,550.00 *	1,550.00
019350/00	WALLACE-KUHL & ASSOCIATES INC PO BOX 1137 WEST SACRAMENTO, CA 95691							
PO-901503	11/13/2009	200903889		1 21-0000-0-6280-472-9630-8500-007-000	NN F		1,910.35	1,910.35
PO-901503	11/13/2009	200903889		2 21-0000-0-6280-472-9630-8500-007-000	NN P		764.00	764.00
TOTAL PAYMENT AMOUNT							2,674.35 *	2,674.35
TOTAL FUND PAYMENT							5,378.10 **	5,378.10
TOTAL BATCH PAYMENT							210,795.16 ***	210,795.16

81 CENTER UNIFIED SCHOOL DIST.  
11-13-2009

ACCOUNTS PAYABLE PRELIST  
BATCH: 0031 0-BATCH  
FUND : 01 GENERAL FUND

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<< Open >>

Vendor/Addr	Remit name	Tax ID num	Deposit	type	ABA num	Account num		
Req Reference	Date	Description			FD-RESO-P-OBJE-SIT-GOAL-FUNC-RES-DEP T9MP		Liq Amt	Net Amount
017313/00	XEROX CORPORATION							
	P.O. BOX 7405							
	PASADENA, CA 91109-7405							
1413 PO-001196	11/13/2009	CLOSE		1	01-3550-0-5612-472-1110-1000-014-000	NN C	8,293.93	0.00
1419 PO-001199	11/13/2009	CLOSE		1	01-7220-0-5612-472-1110-1000-014-000	NN C	8,293.93	0.00
TOTAL PAYMENT AMOUNT							0.00 *	0.00
TOTAL FUND PAYMENT							0.00 **	0.00

81 CENTER UNIFIED SCHOOL DIST.  
11-13-2009

ACCOUNTS PAYABLE PRELIST  
BATCH: 0031 0-BATCH  
FUND : 21 BUILDING FUND

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Vendor/Addr	Remit name		Tax ID num	Deposit type	ABA num	Account num		
Req Reference	Date	Description			FD-RESO-P-OBJE-SIT-GOAL-FUNC-RES-DEP T9MP		Liq Amt	Net Amount
010552/00		SAC VAL JANITORIAL SALES & SERVICES, INC. 2421 DEL MONTE STREET WEST SACRAMENTO, CA 95691						
1375 PO-001160	11/13/2009	CLOSE		1	21-0000-0-4300-472-9630-8500-007-000 NN C		666.09	0.00
				TOTAL PAYMENT AMOUNT	0.00 *			0.00
				TOTAL FUND	PAYMENT	0.00 **		0.00
				TOTAL BATCH PAYMENT		0.00 ***	0.00	0.00
				TOTAL DISTRICT PAYMENT		210,795.16 ****	0.00	210,795.16
				TOTAL FOR ALL DISTRICTS:		210,795.16 ****	0.00	210,795.16

Number of warrants to be printed: 75, not counting voids due to stub overflows.



81 CENTER UNIFIED SCHOOL DIST.  
11-20-09

ACCOUNTS PAYABLE PRELIST

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Batch status: A All

From batch: 0032

To batch: 0033

Include Revolving Cash: Y

Include Address: Y

81 CENTER UNIFIED SCHOOL DIST.  
11-20-09

ACCOUNTS PAYABLE PRELIST  
BATCH: 0032 0-batch  
FUND : 01 GENERAL FUND

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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date	Description	FD-RESO-P-OBJE-SIT-GOAL-FUNC-RES-DEP T9MP				
018951/00	DELL						
	P.O. BOX 910916						
	PASADENA, CA 91110-0916						
1187 PO-000993	11/20/2009	NOT NEEDED	1 01-0000-0-4300-472-1262-1000-014-000 NN C			25.39	0.00
			TOTAL PAYMENT AMOUNT	0.00 *			0.00
017681/00	GEARY PACIFIC SUPPLY						
	FILE 55276						
	LOS ANGELES, CA 90074-5276						
1052 PO-000886	11/20/2009	CLOSE	1 01-8150-0-4300-106-0000-8110-007-000 NN C			452.44	0.00
			TOTAL PAYMENT AMOUNT	0.00 *			0.00
020802/00	JVC SERVICE AND ENGINEERING						
	5665 CORPORATE AVENUE						
	CYPRESS, CA 90630-0024						
141 PO-000138	11/20/2009	CLOSE	1 01-7220-0-5600-472-1110-1000-014-000 NN C			150.00	0.00
			TOTAL PAYMENT AMOUNT	0.00 *			0.00
017313/00	XEROX CORPORATION						
	P.O. BOX 7405						
	PASADENA, CA 91109-7405						
865 PO-000720	11/20/2009	CLOSE	1 01-0000-0-9320-000-0000-0000-000-000 NN C			6,514.13	0.00
960 PO-000799	11/20/2009	CLOSE	1 01-0000-0-4300-105-0000-7200-005-000 NN C			93.42	0.00
			TOTAL PAYMENT AMOUNT	0.00 *			0.00
			TOTAL FUND	PAYMENT	0.00 **		0.00
			TOTAL BATCH PAYMENT	0.00 ***	0.00		0.00

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FD-RESO-P-OBJE-SIT-GOAL-FUNC-RES-DEP T9MP								
010669/00	ALHAMBRA & SIERRA SPRINGS P.O. BOX 660579 DALLAS, TX 75266-0579							
244 PO-000196	11/20/2009	27045224780818		1 01-0000-0-4300-105-0000-7200-005-000 NN P			24.31	24.31
				TOTAL PAYMENT AMOUNT	24.31 *			24.31
021763/00	ALL STAR RENTS 2525 CLAY BANK RD. FAIRFIELD, CA 94533		342027888					
18 PO-000026	11/20/2009	BAL OF 136395		1 01-8150-0-5600-106-0000-8110-007-000 NN P			210.32	210.32
				TOTAL PAYMENT AMOUNT	210.32 *			210.32
014733/00	ALL WEST COACHLINES INC. 7701 WILBUR WAY SACRAMENTO, CA 95828							
1512 PO-001272	11/20/2009	30063		1 01-3550-0-5810-472-1110-1050-000-000 NN F			906.00	906.00
				TOTAL PAYMENT AMOUNT	906.00 *			906.00
015253/00	APPLIED BEHAVIOR CONSULTANTS 4540 HARLIN DRIVE SACRAMENTO, CA 95826							
721 PO-000605	11/20/2009	24979		1 01-6500-0-5800-102-5750-1180-003-000 NN P			3,997.18	3,997.18
				TOTAL PAYMENT AMOUNT	3,997.18 *			3,997.18
011481/00	AT&T P.O. BOX 989048 WEST SACRAMENTO, CA 95798-904							
324 PO-000262	11/20/2009	9163323096982		1 01-0000-0-5902-106-0000-8110-007-000 NN P			105.08	105.08
324 PO-000262	11/20/2009	9163481015984		1 01-0000-0-5902-106-0000-8110-007-000 NN P			109.77	109.77
				TOTAL PAYMENT AMOUNT	214.85 *			214.85

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Reg Reference	Date	Description	FD-RESO-P-OBJE-SIT-GOAL-FUNC-RES-DEP T9MP	Liq Amt	Net Amount		
017972/00	BABY STEPS						
	1079 SUNRISE AVE. STE.B-183						
	ROSEVILLE, CA 95661						
1590 PO-001332	11/20/2009	SEPT	1 01-6500-0-5800-102-5750-1180-003-000 NN P	15,435.00	15,435.00		
1590 PO-001332	11/20/2009	OCT	1 01-6500-0-5800-102-5750-1180-003-000 NN P	13,195.00	13,195.00		
			TOTAL PAYMENT AMOUNT	28,630.00 *	28,630.00		
017078/00	BARNES & NOBLE BOOKSELLERS						
	CREEKSIDE TOWN CENTER						
	1256 GALLERIA BLVD.						
	ROSEVILLE, CA 95678						
952 PO-000792	11/20/2009	9934	1 01-0054-0-4200-371-1110-1000-012-000 NN F	600.00	599.45		
			TOTAL PAYMENT AMOUNT	599.45 *	599.45		
014056/00	BENDER, LINDA						
1497 PO-001279	11/20/2009	REIMB	1 01-6520-0-5200-472-5770-1110-003-000 NN F	349.28	349.28		
1500 PO-001297	11/20/2009	REIMB	1 01-6520-0-5210-472-5770-1110-003-000 NN F	214.50	214.50		
			TOTAL PAYMENT AMOUNT	563.78 *	563.78		
014241/00	BIRD-B-GONE INC						
	23918 SKYLINE						
	MISSION VIEJO, CA 92692						
1455 PO-001230	11/20/2009	78302	1 01-8150-0-4300-106-0000-8110-007-000 NN F	163.13	169.60		
			TOTAL PAYMENT AMOUNT	169.60 *	169.60		
019075/00	BRIGHT FUTURES THERAPY						
	2768 TAM O'SHANTER DRIVE						
	EL DORADO HILLS, CA 95762						
604 PO-000531	11/20/2009	1872	1 01-6500-0-5800-102-5750-1180-003-000 NN P	6,400.00	6,400.00		
			TOTAL PAYMENT AMOUNT	6,400.00 *	6,400.00		

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Req Reference	Date	Description	FD-RESO-P-OBJE-SIT-GOAL-FUNC-RES-DEP T9MP				
017204/00	BULB SOURCE						
	P.O. BOX 720142						
	OAKLAHOMA, OK 73172-0142						
1450 PO-001225	11/20/2009	89331	1 01-0000-0-4300-475-3200-1000-015-000 YN F		29.75	35.70	
			TOTAL PAYMENT AMOUNT	35.70 *		35.70	
			TOTAL USE TAX AMOUNT	3.12			
018173/00	BURGER PHYSICAL THERAPY SERV.						
	PO BOX 1100						
	FOLSOM, CA 95763						
660 PO-000561	11/20/2009	STONE	1 01-6500-0-5800-102-5750-1180-003-000 NN P		300.00	300.00	
			TOTAL PAYMENT AMOUNT	300.00 *		300.00	
010706/00	BURKE ENGINEERING CO						
	9700 FACTORIAL WAY						
	SO.EL MONTE, CA 91733-1799						
24 PO-000032	11/20/2009	S2923625.1	1 01-8150-0-4300-106-0000-8110-007-000 NN P		416.69	416.69	
			TOTAL PAYMENT AMOUNT	416.69 *		416.69	
021036/00	CCHAT CENTER SACRAMENTO						
	9350 KIEFER BLVD						
	SACRAMENTO, CA 95826						
930 PO-000771	11/20/2009	CENTER1031	1 01-6500-0-5800-102-5750-1180-003-000 NN P		2,744.70	2,744.70	
			TOTAL PAYMENT AMOUNT	2,744.70 *		2,744.70	
020305/00	CDW GOVERNMENT INC.						
	75 REMITTANCE DRIVE SUITE 1515						
	CHICAGO, IL 60675-1515						
1047 PO-000877	11/20/2009	QH04607	1 01-0000-0-4300-103-0000-7200-003-000 NN F		44.34	44.34	
1363 PO-001149	11/20/2009	QRL6226	1 01-0000-0-4300-115-0000-7700-007-000 NN F		142.68	133.39	
1496 PO-001261	11/20/2009	QVD9051	1 01-0000-0-4300-472-0000-2700-014-000 NN F		46.39	46.39	
1515 PO-001273	11/20/2009	QVM0984	2 01-0000-0-4300-472-1224-1000-014-000 NN F		8.48	8.48	
1515 PO-001273	11/20/2009	QVM0984	1 01-0000-0-4400-472-1224-1000-014-000 NN F		474.69	474.69	
			TOTAL PAYMENT AMOUNT	707.29 *		707.29	

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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Reg Reference	Date	Description	FD-RESO-P-OBJE-SIT-GOAL-FUNC-RES-DEP T9MP				
019910/00	CHANEY, AMY						
1551 PO-001306	11/20/2009	REIMB	1 01-6385-0-4300-472-1110-1000-014-000 NN F		82.88	82.88	
1560 PO-001310	11/20/2009	REIMB	1 01-6385-0-5211-472-1110-1000-014-000 NN F		75.84	75.84	
TOTAL PAYMENT AMOUNT			158.72 *			158.72	
015699/00	CLARK SECURITY PRODUCTS						
	P.O. BOX 31001-1195						
	PASADENA, CA 91110-1195						
28 PO-000036	11/20/2009	SA96978901	1 01-8150-0-4300-106-0000-8110-007-000 NN P		309.86	309.86	
TOTAL PAYMENT AMOUNT			309.86 *			309.86	
021059/00	COMCAST						
	P.O. BOX 34744						
	SEATTLE, WA 98124-1744						
60 PO-000006	11/20/2009	8155600391425215	1 01-0000-0-5800-240-0000-2700-011-000 NN P		2.60	2.60	
TOTAL PAYMENT AMOUNT			2.60 *			2.60	
021394/00	CUSTER, KARINA						
1557 PO-001322	11/20/2009	REIMB	1 01-3010-0-4300-240-1110-1000-011-000 NN F		118.80	118.80	
TOTAL PAYMENT AMOUNT			118.80 *			118.80	
018951/00	DELL						
	P.O. BOX 910916						
	PASADENA, CA 91110-0916						
1223 PO-001030	11/20/2009	XDF5F47C8	1 01-0054-0-4300-371-0000-2700-012-000 NN F		132.87	122.18	
1255 PO-001052	11/20/2009	XDFCF1392	1 01-3010-0-4400-371-1110-1000-012-000 NN P		10,352.97	10,352.97	
1255 PO-001052	11/20/2009	XDFCF13P7	1 01-3010-0-4400-371-1110-1000-012-000 NN P		8,411.77	8,411.77	
1255 PO-001052	11/20/2009	XDFCF18P9	1 01-3010-0-4400-371-1110-1000-012-000 NN F		10,742.74	10,352.97	
TOTAL PAYMENT AMOUNT			29,239.89 *			29,239.89	

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Vendor/Addr Req Reference	Remit name Date	Description	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
			FD-RESO-P-OBJE-SIT-GOAL-FUNC-RES-DEP T9MP					
011613/00	DITTO PRINT & COPY 4708 ROSEVILLE RD., SUITE 104 NORTH HIGHLANDS, CA 95660							
1468 PO-001240	11/20/2009	4174		1 01-0000-0-5800-105-0000-7200-005-000 NN F			110.93	110.93
			TOTAL PAYMENT AMOUNT				110.93 *	110.93
022017/00	EBSCO PUBLISHING 10 ESTES STREET IPSWICH, MA 01938							
1291 PO-001088	11/20/2009	0435885		1 01-6300-0-4300-472-1110-1000-014-000 NN F			1,195.00	1,195.00
			TOTAL PAYMENT AMOUNT				1,195.00 *	1,195.00
017938/00	EL DORADO GIRLS BASKETBALL C/O PAT WINTER 561 CANAL STREET PLACERVILLE, CA 95667							
1561 PO-001311	11/20/2009	CHS TOURN FEE		1 01-0000-0-5800-472-1801-1000-014-000 NN F			290.00	290.00
			TOTAL PAYMENT AMOUNT				290.00 *	290.00
015512/00	EMPLOYMENT DEVELOPMENT DEPT. P.O. BOX 2482 SACRAMENTO, CA 95812-2482							
1525 PO-001286	11/20/2009	942-1902-9		1 01-0000-0-9557-000-0000-0000-000-000 NN F			5,647.04	5,647.04
			TOTAL PAYMENT AMOUNT				5,647.04 *	5,647.04
017717/00	EXCELSIOR HIGH SCHOOL 5325 ENGLE ROAD, SUITE 425 CARMICHAEL, CA 95608							
592 PO-000492	11/20/2009	96-OCT09CJUSD		1 01-6500-0-5800-102-5750-1180-003-000 NN P			3,408.37	3,408.37
			TOTAL PAYMENT AMOUNT				3,408.37 *	3,408.37

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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date	Description		FD-RESO-P-OBJE-SIT-GOAL-FUNC-RES-DEP T9MP			
017681/00	GEARY PACIFIC SUPPLY						
	FILE 55276						
	LOS ANGELES, CA 90074-5276						
1427 PO-001206	11/20/2009	2295849	1	01-8150-0-4300-106-0000-8110-007-000	NN P	447.02	447.02
1427 PO-001206	11/20/2009	2294989	1	01-8150-0-4300-106-0000-8110-007-000	NN P	1,900.52	1,900.52
TOTAL PAYMENT AMOUNT				2,347.54 *			2,347.54
017577/00	GOMES, JOE						
1293 PO-001262	11/20/2009	REIMB	1	01-3550-0-5211-472-1110-1000-014-000	NN F	82.98	82.98
TOTAL PAYMENT AMOUNT				82.98 *			82.98
018295/00	GOODY, LAUREN						
1494 PO-001278	11/20/2009	REIMB	1	01-6286-0-5210-103-4760-1000-003-000	NN F	36.41	36.41
TOTAL PAYMENT AMOUNT				36.41 *			36.41
017718/00	GUIDING HANDS INC.						
	4900 WINDPLAY DRIVE						
	ELDORADO HILLS, CA 95762						
599 PO-000500	11/20/2009	D09281	1	01-6500-0-5800-102-5750-1180-003-000	NN P	315.00	315.00
TOTAL PAYMENT AMOUNT				315.00 *			315.00
014431/00	HEAR SAY SPEECH AND LANGUAGE						
	SERVICES						
	96 TALMONT CIRCLE						
	ROSEVILLE, CA 95678						
722 PO-000606	11/20/2009	09-11164	1	01-6500-0-5800-102-5750-1180-003-000	NN P	382.50	382.50
TOTAL PAYMENT AMOUNT				382.50 *			382.50



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Req Reference	Date	Description	FD-RESO-P-OBJE-SIT-GOAL-FUNC-RES-DEP T9MP				
010602/00	HI-LINE ELECTRICAL & MECH P.O. BOX 972081 DALLAS, TX 75397-2081						
1509 PO-001271	11/20/2009	10005896	1 01-7230-0-4300-112-0000-3600-007-000 NN F			427.50	427.50
TOTAL PAYMENT AMOUNT				427.50 *			427.50
011219/00	HILLYARD INC. 826 PROFESSOR LANE SUITE 150 SACRAMENTO, CA 95834						
1433 PO-001211	11/20/2009	6094824	1 01-0000-0-4300-111-0000-8200-007-000 NN F			567.04	567.04
TOTAL PAYMENT AMOUNT				567.04 *			567.04
010830/00	HOLT OF CALIFORNIA P.O. BOX X SACRAMENTO, CA 95813						
1563 PO-001313	11/20/2009	SW050180148	1 01-8150-0-5800-106-0000-8110-007-000 NN F			523.65	523.65
TOTAL PAYMENT AMOUNT				523.65 *			523.65
017002/00	HOME DEPOT ACCOUNTS RECEIVABLE P.O. BOX 6031 THE LAKES, NV 88901-6031						
32 PO-000050	11/20/2009	6035322532354507	1 01-8150-0-4300-106-0000-8110-007-000 NN P			125.67	125.67
1207 PO-001013	11/20/2009	6035322532354507	1 01-7230-0-4300-112-0000-3600-007-000 NN F			1,000.00	1,003.40
1210 PO-001016	11/20/2009	6035322532354507	1 01-8150-0-4400-106-0000-8110-007-000 NN F			620.00	612.75
1227 PO-001038	11/20/2009	6035322532354507	1 01-0000-0-4300-110-0000-8110-004-000 NN P			510.27	510.27
TOTAL PAYMENT AMOUNT				2,252.09 *			2,252.09
022170/00	JAPPERT, APRIL 8100 DUTCH HAVEN BLVD. ELVERTA, CA 95626						
872 PO-000724	11/20/2009	OCT	1 01-6500-0-5800-102-5770-3600-003-000 NN P			375.10	375.10
TOTAL PAYMENT AMOUNT				375.10 *			375.10

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Req Reference	Date	Description	FD-RESO-P-OBJE-SIT-GOAL-FUNC-RES-DEP T9MP				
017271/00	JOSEPHSON INSTITUTE						
	9841 AIRPORT BLVD #300						
	LOS ANGELES, CA 90045						
1278 PO-001078	11/20/2009	INV0018162	1 01-3010-0-4300-371-1110-1000-012-000 NN F			80.42	80.42
			TOTAL PAYMENT AMOUNT	80.42 *			80.42
020306/00	JW PEPPER AND SON INC						
	P.O. BOX 850						
	VALLEY FORGE, PA 19482-0850						
819 PO-000683	11/20/2009	13309848	1 01-0000-0-4300-472-1262-1000-014-000 NN F			48.12	52.21
			TOTAL PAYMENT AMOUNT	52.21 *			52.21
019801/00	KIRKLAND, ROSINA						
	[REDACTED]						
	[REDACTED]						
1493 PO-001277	11/20/2009	REIMB	1 01-6286-0-5210-103-4760-1000-003-000 NN F			34.10	34.10
			TOTAL PAYMENT AMOUNT	34.10 *			34.10
022534/00	KOEPKE, ERIN						
	[REDACTED]						
	[REDACTED]						
1534 PO-001320	11/20/2009	REIMB	1 01-6300-0-4300-240-1110-1000-011-000 NN F			100.00	100.00
			TOTAL PAYMENT AMOUNT	100.00 *			100.00
016042/00	L&H AIRCO	680013989					
	1376 LEAD HILL BLVD. #100						
	ROSEVILLE, CA 95661						
1529 PO-001289	11/20/2009	4476	1 01-8150-0-4300-106-0000-8110-007-000 NN P			210.00	210.00
			TOTAL PAYMENT AMOUNT	210.00 *			210.00

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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date	Description	FD-RESO-P-OBJE-SIT-GOAL-FUNC-RES-DEP T9MP				
020742/00	LEGACY ROOFING & WATERPROOFING	522362959					
	1698 ROGERS AVENUE #10						
	SAN JOSE, CA 95112						
1480 PO-001263	11/20/2009	7001334-WO	1 01-8150-0-5600-106-0000-8110-007-000 NN P		1,958.88	1,958.88	
1480 PO-001263	11/20/2009	7001335-WO	1 01-8150-0-5600-106-0000-8110-007-000 NN F		538.05	538.05	
1568 PO-001318	11/20/2009	7001347-WO	1 01-8150-0-5600-106-0000-8110-007-000 NN F		541.35	541.35	
			TOTAL PAYMENT AMOUNT	3,038.28 *		3,038.28	
021914/00	LOY MATTISON ENTERPRISES	511602583					
	5420 FENTON WAY						
	GRANITE BAY, CA 95746						
1511 PO-001280	11/20/2009	090109103109V	1 01-0000-0-5800-106-0000-8110-007-000 NY F		250.00	250.00	
			TOTAL PAYMENT AMOUNT	250.00 *		250.00	
017487/00	MASLIC, MIRHA						
	[REDACTED]						
1346 PO-001137	11/20/2009	OCT	1 01-6500-0-5800-102-5770-3600-003-000 NN P		309.76	309.76	
			TOTAL PAYMENT AMOUNT	309.76 *		309.76	
022438/00	MERITAIN HEALTH						
	SDS 12-2544						
	P.O. BOX 86						
	MINNEAPOLIS, MN 55486-2544						
PV-081037	11/19/2009	DECEMBER	01-0000-0-9552-000-0000-0000-000-000 NN			939.96	
			TOTAL PAYMENT AMOUNT	939.96 *		939.96	
022511/00	MOTEN-NAIR, PEGGY	548923203					
	[REDACTED]						
767 PO-000729	11/20/2009	HOURS	1 01-6500-0-5800-102-5750-1130-003-000 NY P		240.00	240.00	
767 PO-000729	11/20/2009	OCT MILES	1 01-6500-0-5800-102-5750-1130-003-000 NY P		186.91	186.91	
			TOTAL PAYMENT AMOUNT	426.91 *		426.91	

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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num		
Req Reference	Date	Description	FD-RESO-P-OBJE-SIT-GOAL-FUNC-RES-DEP T9MP	Liq Amt	Net Amount		
015343/00	N.H. RECREATION & PARK DIST. 6040 WATT AVE. NORTH HIGHLANDS, CA 95660						
1524 PO-001285	11/20/2009	110509	1 01-0000-0-5600-106-0000-8200-007-000 NN F	2,500.00	2,500.00		
			TOTAL PAYMENT AMOUNT	2,500.00 *	2,500.00		
018505/00	NATIONAL READING STYLES INSTITUTE P.O. BOX 737 SYOSSET, NY 117910737						
1410 PO-001188	11/20/2009	INV325316	1 01-6500-0-4300-102-5770-1120-003-021 YN F	189.95	175.94		
			TOTAL PAYMENT AMOUNT	175.94 *	175.94		
			TOTAL USE TAX AMOUNT	15.39			
022163/00	ODYSSEY 7150 SANTA JUANITA AVE. ORANGEVALE, CA 95662						
661 PO-000562	11/20/2009	8001839	1 01-6500-0-5800-102-5750-1180-003-000 NN F	4,459.25	4,459.25		
			TOTAL PAYMENT AMOUNT	4,459.25 *	4,459.25		
017576/00	OFFICE DEPOT/BUS.SERVICES DIV P.O. BOX 70025 LOS ANGELES, CA 90074-0025						
1426 PO-001205	11/20/2009	495616716001	1 01-0000-0-4300-240-0000-2700-011-000 NN F	58.39	58.39		
1426 PO-001205	11/20/2009	495616716001	2 01-3010-0-4300-240-1110-1000-011-000 NN F	257.95	257.95		
1443 PO-001220	11/20/2009	49606156001	1 01-0000-0-5800-472-0000-2700-014-000 NN F	16.30	15.21		
1459 PO-001234	11/20/2009	496115739001	1 01-0000-0-4300-238-1110-1000-010-000 NN F	32.84	32.84		
1467 PO-001239	11/20/2009	496115467001	1 01-0000-0-4300-105-0000-7200-005-000 NN F	132.46	132.46		
1484 PO-001258	11/20/2009	497293101001	1 01-0000-0-4300-238-1110-1000-010-000 NN F	23.57	23.57		
			TOTAL PAYMENT AMOUNT	520.42 *	520.42		

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Vendor/Addr	Remit name	Description	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date							
021157/00		PHYSICAL THERAPY CLINICS INC 10390 COLOMA ROAD, SUITE 7 RANCHO CORDOVA, CA 95670						
4 PO-000011	11/20/2009	30904		1	01-0000-0-5800-100-1110-1000-005-955	NN P	2,200.00	2,200.00
				TOTAL PAYMENT AMOUNT			2,200.00 *	2,200.00
014069/00		PLATT ELECTRIC SUPPLY 4201 S. MARKET COURT SACRAMENTO, CA 95834						
46 PO-000062	11/20/2009	6930238		1	01-8150-0-4300-106-0000-8110-007-000	NN P	32.53	32.53
46 PO-000062	11/20/2009	6918848		1	01-8150-0-4300-106-0000-8110-007-000	NN P	23.22	23.22
46 PO-000062	11/20/2009	6905235		1	01-8150-0-4300-106-0000-8110-007-000	NN P	70.76	70.76
1507 PO-001269	11/20/2009	6831383		1	01-7230-0-6100-112-0000-8500-007-000	NN F	60.90	60.90
1562 PO-001312	11/20/2009	6910476		1	01-7230-0-6100-112-0000-8500-007-000	NN F	1,546.43	1,546.43
				TOTAL PAYMENT AMOUNT			1,733.84 *	1,733.84
021401/00		PRACTI-CAL INC P.O. BOX 981000 WEST SACRAMENTO, CA 95798-100	200704949					
1571 PO-001323	11/20/2009	14322		1	01-5640-0-5800-103-0000-3140-003-000	NN F	624.78	624.78
				TOTAL PAYMENT AMOUNT			624.78 *	624.78
021194/00		PRUDENTIAL OVERALL SUPPLY INC P.O. BOX 11210 SANTA ANA, CA 92711						
96 PO-000086	11/20/2009	11823-01		1	01-7230-0-5800-112-0000-3600-007-000	NN P	246.92	246.92
369 PO-000304	11/20/2009	11823-02		1	01-0000-0-4300-472-1203-1000-014-000	NN P	17.43	17.43
369 PO-000304	11/20/2009	11823-02		2	01-0000-0-4300-472-1210-1000-014-000	NN P	40.75	40.75
543 PO-000453	11/20/2009	11823-00		1	01-0000-0-5800-111-0000-8200-007-000	NN P	201.26	201.26
				TOTAL PAYMENT AMOUNT			506.36 *	506.36

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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num		
Req Reference	Date	Description	FD-RESO-P-OBJE-SIT-GOAL-FUNC-RES-DEP T9MP	Liq Amt	Net Amount		
011346/00	QUEST MEDIA AND SUPPLIES INC. P.O. BOX 41039 SACRAMENTO, CA 958410039						
1338 PO-001129	11/20/2009	373983	1 01-3550-0-5600-472-1110-1000-014-000 NN F	500.00	292.06		
TOTAL PAYMENT AMOUNT				292.06 *	292.06		
016821/00	SACRAMENTO COUNTY TAX COLLECTOR'S OFFICE P.O. BOX 508 SACRAMENTO, CA 95812-0508						
1538 PO-001291	11/20/2009	203-0060-008-0000	1 01-0000-0-5800-106-0000-8110-007-000 NN P	178.84	178.84		
1538 PO-001291	11/20/2009	203-0060-012-0000	1 01-0000-0-5800-106-0000-8110-007-000 NN P	115.36	115.36		
1538 PO-001291	11/20/2009	203-0060-020-0000	1 01-0000-0-5800-106-0000-8110-007-000 NN P	65.48	65.48		
1538 PO-001291	11/20/2009	203-0060-049-0000	1 01-0000-0-5800-106-0000-8110-007-000 NN P	50.38	50.38		
1538 PO-001291	11/20/2009	203-0060-062-0000	1 01-0000-0-5800-106-0000-8110-007-000 NN P	50.38	50.38		
1538 PO-001291	11/20/2009	203-0060-123-0000	1 01-0000-0-5800-106-0000-8110-007-000 NN P	275.82	275.82		
1538 PO-001291	11/20/2009	203-0070-086-0000	1 01-0000-0-5800-106-0000-8110-007-000 NN P	315.38	315.38		
1538 PO-001291	11/20/2009	203-0100-033-0000	1 01-0000-0-5800-106-0000-8110-007-000 NN P	285.70	285.70		
1538 PO-001291	11/20/2009	203-0580-002-0000	1 01-0000-0-5800-106-0000-8110-007-000 NN P	195.76	195.76		
1538 PO-001291	11/20/2009	203-0580-003-0000	1 01-0000-0-5800-106-0000-8110-007-000 NN P	174.36	174.36		
1538 PO-001291	11/20/2009	203-1100-065-0000	1 01-0000-0-5800-106-0000-8110-007-000 NN P	203.54	203.54		
1538 PO-001291	11/20/2009	203-1100-066-0000	1 01-0000-0-5800-106-0000-8110-007-000 NN P	288.42	288.42		
1538 PO-001291	11/20/2009	203-1350-061-0000	1 01-0000-0-5800-106-0000-8110-007-000 NN P	50.38	50.38		
1538 PO-001291	11/20/2009	203-1490-082-0000	1 01-0000-0-5800-106-0000-8110-007-000 NN F	57.94	57.94		
TOTAL PAYMENT AMOUNT				2,307.74 *	2,307.74		
020981/00	SAVE MART SUPERMARKETS DEPT. 33486-01 P.O. BOX 39000 SAN FRANCISCO, CA 94139						
898 PO-000747	11/20/2009	2581051	1 01-0000-0-4300-601-9728-1006-017-000 NN P	10.60	10.60		
965 PO-000805	11/20/2009	2582316	1 01-0000-0-4300-371-0000-2700-012-000 NN P	23.78	23.78		
TOTAL PAYMENT AMOUNT				34.38 *	34.38		

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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date	Description	FD-RESO-P-OBJE-SIT-GOAL-FUNC-RES-DEP T9MP				
020695/00	SCHOOL OUTFITTERS 3736 REGENT AVE. CINCINNATI, OH 45212-3724						
1238 PO-001057	11/20/2009	INV525749	1 01-3010-0-4300-371-1110-1000-012-000 NN P			1,421.21	1,421.21
1238 PO-001057	11/20/2009	INV521099	1 01-3010-0-4300-371-1110-1000-012-000 NN P			4,832.39	4,832.39
1238 PO-001057	11/20/2009	INV514314	1 01-3010-0-4300-371-1110-1000-012-000 NN F			680.24	183.73
TOTAL PAYMENT AMOUNT				6,437.33 *			6,437.33
013910/00	SHIELDS HARPER & CO. 5107 BROADWAY OAKLAND, CA 94611						
1508 PO-001270	11/20/2009	56703	1 01-7230-0-4400-112-0000-3600-007-000 NN F			163.75	163.75
TOTAL PAYMENT AMOUNT				163.75 *			163.75
019222/00	SIERRA PEDIATRICS 8485 BARTON ROAD GRANITE BAY, CA 95746	942869623					
914 PO-000763	11/20/2009	CABACCANG	1 01-6500-0-5800-102-5750-1180-003-000 NY P			690.00	690.00
TOTAL PAYMENT AMOUNT				690.00 *			690.00
010010/00	SIERRA SCHOOL 385 OXFORD VALLEY ROAD YARDLEY, PA 19067	680284767					
763 PO-000649	11/20/2009	5518-IN	1 01-6500-0-5800-102-5750-1180-003-000 NN P			6,151.06	6,151.06
TOTAL PAYMENT AMOUNT				6,151.06 *			6,151.06
021105/00	SIGNATURE REPROGRAPHICS INC 620 SUNBEAM AVENUE SACRAMENTO, CA 95814						
625 PO-000522	11/20/2009	135180	1 01-0000-0-5800-106-0000-8200-007-000 NN P			1,817.21	1,817.21
TOTAL PAYMENT AMOUNT				1,817.21 *			1,817.21

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Vendor/Addr	Remit name	Tax ID num	Deposit	type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date	Description		FD-RESO-P-OBJE-SIT-GOAL-FUNC-RES-DEP T9MP				
020420/00		SPEECH AND LANGUAGE THERAPY 8089 MADISON AVENUE, SUITE 7 CITRUS HEIGHTS, CA 95610						
961 PO-000858	11/20/2009	7469	1	01-6500-0-5800-102-5750-1180-003-000	NN F	700.00	700.00	
961 PO-000858	11/20/2009	7469	2	01-6500-0-5800-102-5750-1180-003-000	NN F	300.00	300.00	
TOTAL PAYMENT AMOUNT				1,000.00 *			1,000.00	
020462/00		STAPLES ADVANTAGE P.O. BOX 71217 CHICAGO, IL 60694-1217	841248716					
1495 PO-001260	11/20/2009	98721403	1	01-6520-0-4300-472-5770-1110-003-000	NN F	26.36	26.36	
TOTAL PAYMENT AMOUNT				26.36 *			26.36	
014516/00		STARR, NANCY [REDACTED]						
878 PO-000733	11/20/2009	OCT	1	01-6500-0-5800-102-5770-3600-003-000	NN F	312.70	312.70	
1564 PO-001314	11/20/2009	OCT	1	01-6500-0-5800-102-5770-3600-003-000	NN P	375.90	375.90	
TOTAL PAYMENT AMOUNT				688.60 *			688.60	
021067/00		SUMMITVIEW CHILD TREATMENT CTR 5036 SUNREY RD. PLACERVILLE, CA 95667						
533 PO-000443	11/20/2009	SEPT	1	01-6500-0-5800-102-5750-1180-003-000	NN F	718.12	718.12	
533 PO-000443	11/20/2009	OCT	2	01-6500-0-5800-102-5750-1180-003-000	NN P	5,004.21	5,004.21	
TOTAL PAYMENT AMOUNT				5,722.33 *			5,722.33	
020665/00		TALK TOOLS 3420 N. DODGE BLVD. SUITE G TUCSON, AZ 85716						
1027 PO-000882	11/20/2009	76566	1	01-5640-0-4300-601-9728-3150-017-000	YN F	137.64	126.29	
TOTAL PAYMENT AMOUNT				126.29 *			126.29	
TOTAL USE TAX AMOUNT				11.05				



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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date	Description	FD-RESO-P-OBJE-SIT-GOAL-FUNC-RES-DEP T9MP				
022253/00		THERAPEUTIC PATHWAYS 1115 14TH STREET MODESTO, CA 95324					
572 PO-000480	11/20/2009	5213B	1 01-6500-0-5800-102-5750-1180-003-000 NN P			3,898.13	3,898.13
			TOTAL PAYMENT AMOUNT	3,898.13 *			3,898.13
016281/00		TIME TIMER LLC 7707 CAMARGO RD. CINCINNATI, OH 45243					
1445 PO-001222	11/20/2009	36410	1 01-0000-0-4300-371-0000-2700-012-000 NN F			130.50	120.00
			TOTAL PAYMENT AMOUNT	120.00 *			120.00
014863/00		UHS SCHOOLS P.O. BOX 79180 CITY OF INDUSTRY, CA 91716-91					
565 PO-000468	11/20/2009	OCT	1 01-6500-0-5800-102-5750-1180-003-000 NN P			8,401.34	8,401.34
			TOTAL PAYMENT AMOUNT	8,401.34 *			8,401.34
011190/00		UNIVERSAL SPECIALTIES 2821 FABER STREET UNION CITY, CA 94587					
59 PO-000071	11/20/2009	39742	1 01-8150-0-4300-106-0000-8110-007-000 NN P			174.39	174.39
			TOTAL PAYMENT AMOUNT	174.39 *			174.39
022221/00		WESTERN HEALTH ADVANTAGE FILE NUMBER 73251 P.O. BOX 60000 SAN FRANCISCO, CA 94160-3251					
PV-081036	11/19/2009	DECEMBER	01-0000-0-9552-000-0000-0000-000-000 NN				76,455.25
			TOTAL PAYMENT AMOUNT	76,455.25 *			76,455.25

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Req Reference	Date							
017313/00		XEROX CORPORATION P.O. BOX 7405 PASADENA, CA 91109-7405						
720 PO-000604	11/20/2009	701273528	1	01-0000-0-5612-115-9790-8200-007-000	NN P	1,182.01	1,182.01	
720 PO-000604	11/20/2009	701273528	7	01-0000-0-5612-371-0000-2700-012-000	NN P	41.24	41.24	
720 PO-000604	11/20/2009	701273528	3	01-0000-0-5612-472-9769-1000-014-000	NN P	61.64	61.64	
720 PO-000604	11/20/2009	701273528	5	01-3550-0-5612-472-1110-1000-014-000	NN P	276.00	276.00	
720 PO-000604	11/20/2009	701273528	6	01-6500-0-5612-102-5001-2700-003-000	NN P	31.84	31.84	
720 PO-000604	11/20/2009	701273528	2	01-7220-0-5612-472-1110-1000-014-000	NN P	214.92	214.92	
TOTAL PAYMENT AMOUNT							1,807.65 *	1,807.65
021203/00		XEROX CORPORATION SUPPLIES P.O. BOX 226495 DALLAS, TX 75222						
1167 PO-000981	11/20/2009	701273528	2	01-6500-0-4300-102-5770-1120-003-026	NN F	82.64	82.64	
1167 PO-000981	11/20/2009	701273528	1	01-6500-0-4300-102-5770-1120-003-027	NN F	82.65	82.65	
TOTAL PAYMENT AMOUNT							165.29 *	165.29
TOTAL FUND PAYMENT							228,352.28 **	228,352.28
TOTAL USE TAX AMOUNT							29.56	

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Req Reference	Date	Description			FD-RESO-P-OBJE-SIT-GOAL-FUNC-RES-DEP T9MP		Liq Amt	Net Amount
014733/00		ALL WEST COACHLINES INC. 7701 WILBUR WAY SACRAMENTO, CA 95828						
1526 PO-001287	11/20/2009	30092		1 09-0700-0-5810-503-1110-1000-018-000 NN F			1,006.00	1,006.00
				TOTAL PAYMENT AMOUNT	1,006.00 *			1,006.00
018951/00		DELL P.O. BOX 910916 PASADENA, CA 91110-0916						
1243 PO-001044	11/20/2009	XDFJJ6N75		1 09-0700-0-4400-503-0000-2700-018-000 NN P			869.37	869.37
1243 PO-001044	11/20/2009	XDFJ73836		1 09-0700-0-4400-503-0000-2700-018-000 NN P			2,789.54	2,789.54
1243 PO-001044	11/20/2009	XDF7WNDN9		1 09-0700-0-4400-503-0000-2700-018-000 NN P			58.70	58.70
1243 PO-001044	11/20/2009	XDFK24811		1 09-0700-0-4400-503-0000-2700-018-000 NN F			2,563.90	2,385.69
				TOTAL PAYMENT AMOUNT	6,103.30 *			6,103.30
016758/00		DUNBAR, MATTHEW [REDACTED] [REDACTED]						
1513 PO-001281	11/20/2009	REIMB		1 09-1100-0-5803-501-1110-1000-016-000 NN F			25.00	25.00
				TOTAL PAYMENT AMOUNT	25.00 *			25.00
010186/00		FOLLETT EDUCATIONAL SERVICES P.O. BOX 98581 CHICAGO, IL 60693-8581						
1431 PO-001209	11/20/2009	613033A		1 09-6300-0-4300-501-1110-1000-016-000 NN F			98.11	97.43
				TOTAL PAYMENT AMOUNT	97.43 *			97.43
021971/00		JORGENSEN SPORTS SERVICE 4735 WHITNEY BLVD. ROCKLIN, CA 95677	680422434					
1502 PO-001267	11/20/2009	REFEREE FEE		1 09-0700-0-5800-503-1110-1000-018-000 NY F			4,631.00	4,631.00
				TOTAL PAYMENT AMOUNT	4,631.00 *			4,631.00

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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date	Description	FD-RESO-P-OBJE-SIT-GOAL-FUNC-RES-DEP T9MP				
022043/00		TADROS, MICHAEL					
1514 PO-001282	11/20/2009	REIMB	1 09-1100-0-4300-501-0000-2700-016-000 NN F			38.26	38.26
			TOTAL PAYMENT AMOUNT	38.26 *			38.26
017313/00		XEROX CORPORATION					
		P.O. BOX 7405					
		PASADENA, CA 91109-7405					
287 PO-000239	11/20/2009	701273528	1 09-0700-0-5612-503-0000-8110-018-000 NN P			183.38	183.38
643 PO-000540	11/20/2009	701273528	1 09-0000-0-5612-501-1110-1000-016-000 NN P			327.63	327.63
644 PO-000541	11/20/2009	701273528	2 09-0000-0-5612-501-1110-1000-016-000 NN P			215.57	215.57
644 PO-000541	11/20/2009	701273528	1 09-1100-0-5612-501-0000-2700-016-000 NN P			53.89	53.89
			TOTAL PAYMENT AMOUNT	780.47 *			780.47
			TOTAL FUND	PAYMENT	12,681.46 **		12,681.46

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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num		
Req Reference	Date	Description		FD-RESO-P-OBJE-SIT-GOAL-FUNC-RES-DEP T9MP		Liq Amt	Net Amount
010669/00		ALHAMBRA & SIERRA SPRINGS P.O. BOX 660579 DALLAS, TX 75266-0579					
66 PO-000371	11/20/2009	27018317069912	1	11-0030-0-4300-601-4130-1000-017-000	NN P	35.57	35.57
			TOTAL PAYMENT AMOUNT			35.57 *	35.57
020258/00		HANDWRITING WITHOUT TEARS 8001 MAC ARTHUR BLVD. CABIN JOHN, MD 20818					
863 PO-000718	11/20/2009	447944-1	1	11-0030-0-4300-601-4130-1000-017-000	NN F	228.29	222.66
			TOTAL PAYMENT AMOUNT			222.66 *	222.66
017313/00		XEROX CORPORATION P.O. BOX 7405 PASADENA, CA 91109-7405					
720 PO-000604	11/20/2009	701273528	8	11-0030-0-5612-601-4130-1000-017-000	NN P	103.34	103.34
			TOTAL PAYMENT AMOUNT			103.34 *	103.34
			TOTAL FUND PAYMENT			361.57 **	361.57

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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num		
Req Reference	Date	Description	FD-RESO-P-OBJE-SIT-GOAL-FUNC-RES-DEP T9MP	Liq Amt	Net Amount		
021498/00	CSNA MOTHER LODE CHAPTER 45 210 N.GLENOAKS BLVD STE C BURBANK, CA 91502						
1583 PO-001328	11/20/2009	537869	1 13-5310-0-5200-108-0000-3700-007-000 NN F	255.00	255.00		
TOTAL PAYMENT AMOUNT			255.00 *		255.00		
018080/00	G&L CLOTHING 1812 HIGH STREET ATTN: ONLINE DEPT.SARA/JUSTIN DES MOINES, IA 50309						
1295 PO-001091	11/20/2009	2-111298	1 13-5310-0-4300-108-0000-3700-007-000 NN F	47.93	47.93		
TOTAL PAYMENT AMOUNT			47.93 *		47.93		
017471/00	HYATT REGENCY SANTA CLARA 5101 GREAT AMERICA PARKWAY SANTA CLARA, CA 95054						
1585 PO-001329	11/20/2009	32957980	1 13-5310-0-5200-108-0000-3700-007-000 NN F	427.19	427.19		
TOTAL PAYMENT AMOUNT			427.19 *		427.19		
021194/00	PRUDENTIAL OVERALL SUPPLY INC P.O. BOX 11210 SANTA ANA, CA 92711						
516 PO-000434	11/20/2009	09987-00	1 13-5310-0-5800-108-0000-3700-007-000 NN P	509.42	509.42		
TOTAL PAYMENT AMOUNT			509.42 *		509.42		
011255/00	SARA LEE BAKERY GROUP EARTHGRAINS P.O. BOX 4412 BRIDGETON, MO 63044-4412						
126 PO-000106	11/20/2009	91887982	1 13-5310-0-4700-108-0000-3700-007-000 NN P	1,412.95	1,412.95		
TOTAL PAYMENT AMOUNT			1,412.95 *		1,412.95		

81 CENTER UNIFIED SCHOOL DIST.  
11-20-09

ACCOUNTS PAYABLE PRELIST  
BATCH: 0033 11-20-09  
FUND : 13 CAFETERIA FUND

J8465 APY500 H.02.05 11/19/09 PAGE 22  
<< Open >>

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num		
Req Reference	Date	Description		FD-RESO-P-OBJE-SIT-GOAL-FUNC-RES-DEP T9MP		Liq Amt	Net Amount
022371/00		VENDMART OF SACRAMENTO 6943 POWER INN ROAD SUITE B SACRAMENTO, CA 95828-2443					
133 PO-000109	11/20/2009	29091		1 13-5310-0-4700-108-0000-3700-007-000 NN P		1,089.30	1,089.30
			TOTAL PAYMENT AMOUNT	1,089.30 *			1,089.30
			TOTAL FUND	PAYMENT	3,741.79 **		3,741.79

81 CENTER UNIFIED SCHOOL DIST.  
11-20-09

ACCOUNTS PAYABLE PRELIST  
BATCH: 0033 11-20-09  
FUND : 14 DEFERRED MAINTENANCE FUND

J8465 APY500 H.02.05 11/19/09 PAGE 23  
<< Open >>

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num		
Req Reference	Date	Description	PD-RESO-P-OBJE-SIT-GOAL-FUNC-RES-DEP T9MP	Liq Amt	Net Amount		
016096/00	DALTILE INC						
	5425 STATIONERS WAY						
	SACRAMENTO, CA 95842						
1209 PO-001015	11/20/2009	0042304262	1 14-0024-0-4300-106-9608-8110-007-000 NN P	403.66	403.66		
			TOTAL PAYMENT AMOUNT	403.66 *	403.66		
017002/00	HOME DEPOT						
	ACCOUNTS RECEIVABLE						
	P.O. BOX 6031						
	THE LAKES, NV 88901-6031						
1200 PO-001005	11/20/2009	6035322532354507	1 14-0024-0-4300-106-9602-8110-007-000 NN P	237.04	237.04		
			TOTAL PAYMENT AMOUNT	237.04 *	237.04		
010609/00	KELLY MOORE PAINT CO						
	NORCAL CPC						
	105 ELMIRA ROAD, SUITE 500						
	VACAVILLE, CA 95687						
395 PO-000297	11/20/2009	203-00000062174	1 14-0024-0-4300-106-9602-8110-007-000 NN P	147.04	147.04		
			TOTAL PAYMENT AMOUNT	147.04 *	147.04		
			TOTAL FUND	PAYMENT	787.74 **	787.74	





81 CENTER UNIFIED SCHOOL DIST.  
11-20-09

ACCOUNTS PAYABLE PRELIST  
BATCH: 0033 11-20-09  
FUND : 35 SCHOOL FACILITIES FUND

J8465 APY500 H.02.05 11/19/09 PAGE 25  
<< Open >>

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num		
Req Reference	Date	Description	FD-RESO-P-OBJE-SIT-GOAL-FUNC-RES-DEP T9MP	Liq Amt	Net Amount		
016855/00		DEPARTMENT OF TOXIC SUBSTANCES CONTROL P.O. BOX 1288 SACRAMENTO, CA 95812-1288					
1114 PO-000929	11/20/2009	09SM1769	1 35-7710-0-6223-245-9619-8500-007-000 NN F	1,199.90	1,199.90		
1114 PO-000929	11/20/2009	09SM1769	2 35-7710-0-6223-245-9619-8500-007-000 NN F	100.16	100.16		
TOTAL PAYMENT AMOUNT			1,300.06 *		1,300.06		
TOTAL FUND PAYMENT			1,300.06 **		1,300.06		
TOTAL BATCH PAYMENT			261,168.04 ***	0.00	261,168.04		
TOTAL USE TAX AMOUNT			29.56				
TOTAL DISTRICT PAYMENT			261,168.04 ****	0.00	261,168.04		
TOTAL USE TAX AMOUNT			29.56				
TOTAL FOR ALL DISTRICTS:			261,168.04 ****	0.00	261,168.04		
TOTAL USE TAX AMOUNT			29.56				

Number of warrants to be printed: 95, not counting voids due to stub overflows.

# *Center Joint Unified School District*

		<b>AGENDA REQUEST FOR:</b>
<b>Dept./Site:</b>	Superintendent's Office	<b>Action Item</b> _____
<b>To:</b>	Board of Trustees	<b>Information Item</b> <u>  X  </u>
<b>Date:</b>	December 16, 2009	<b># Attached Pages</b> _____
<b>From:</b>	Scott A. Loehr, Superintendent	
<b>Principal/Administrator Initials:</b>	_____	

<p><b>SUBJECT: Workshop: "Governor's Budget Workshop"</b></p> <p>School Services of California is sponsoring the Governor's Budget Workshop detailing the effects of the Governor's Budget Proposal for the 2010/11 fiscal year and any midyear actions proposed for the current year.</p> <p>The workshop will be held Tuesday, January 12, 2010 at the Sacramento Convention Center. The cost of the workshop is \$175 and will be paid out of site funds. Scott Loehr will be the only attendee for the afternoon session.</p> <p><b>RECOMMENDATION: information only</b></p>
----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------



**Governor's Budget  
Workshop  
For SSC Clients Only**

**SCHEDULED DATES, LOCATION, AND TIMES:**

January 12, 2010—Sacramento Convention Center; January 13, 2010—Long Beach Convention Center  
**Registration:** Morning Session 8:00 a.m. • Afternoon Session 12:45 p.m.  
**Program:** Morning Begins: 8:45 a.m. Adjourns: 12:00 p.m. • Afternoon Begins: 1:30 p.m. Adjourns: 4:30 p.m.  
To confirm registration, please send an e-mail to: [marilynm@sscal.com](mailto:marilynm@sscal.com) or use our website—[www.sscal.com](http://www.sscal.com).

District/Organization: <u>Center Joint Unified School District</u>			Contact Person: <u>Carol Hunt</u>	
Address: <u>8408 Watt Avenue</u> City: _____ Zip: _____			Contact's Phone Number: <u>916-338-6409</u>	Extension: _____
Phone Number: <u>916-338-6409</u>		Fax Number: <u>916-338-6411</u>	Contact's E-mail Address (if available): <u>carolhunt@centerusd.k12.ca.us</u>	

Attendee #1 Name:	Select Location	Attendee #3 Name:	Select Location
	Sacramento Long Beach		Sacramento Long Beach
<u>Scott A. Loehr</u>	<input type="checkbox"/> a.m. <input checked="" type="checkbox"/> p.m.		<input type="checkbox"/> a.m. <input type="checkbox"/> p.m.
Attendee #1 E-mail Address (required): <u>sloehr@centerusd.k12.ca.us</u>		Attendee #3 E-mail Address (required):	
Attendee #2 Name:	Select Location Sacramento Long Beach	Attendee #4 Name:	Select Location Sacramento Long Beach
	<input type="checkbox"/> a.m. <input type="checkbox"/> p.m.		<input type="checkbox"/> a.m. <input type="checkbox"/> p.m.
Attendee #2 E-mail Address (required):		Attendee #4 E-mail Address (required):	

**REGISTRATION**

**Online:** Go to our website. [www.sscal.com](http://www.sscal.com), click on "Workshops & Registration"  
**Fax** completed registration form to 916.313.3298 (including PO or credit card number)  
**Mail** completed registration form to Marilyn MacCrakin, School Services of California, Inc., 1121 L Street, Suite 1060, Sacramento, CA 95814  
**Fee:** Client Only—\$175 per attendee

**CLIENT FEE**

1 Attendees @ \$175 = \$ 175.00  
**TOTAL: \$** 175.00

**PAYMENT OPTIONS**

(Note: Registration *will not be accepted* without a method of payment indicated.)

☐ Check enclosed. Make checks payable to School Services of California, Inc.

Check # \_\_\_\_\_

☐ Credit card authorization—MasterCard® or Visa® only.

Card holder name: \_\_\_\_\_

Account #: \_\_\_\_\_ Exp. Date: \_\_\_\_\_

☒ Purchase order #: 1340 (A fax copy of the purchase order is an acceptable form of payment.)

If you are prepaying by check, please mail with a copy of the registration form to:

School Services of California, Inc.

File No. 730382

P.O. Box 60000

San Francisco, California 94160-3038

**Note: For faster processing, please also fax your registration form with a copy of the check.**

If you are paying with a credit card or have a purchase order, please fax the registration form to 916.313.3298 or mail it to:

Marilyn MacCrakin, Event Planner

School Services of California, Inc.

1121 L Street, Suite 1060

Sacramento, CA 95814

**Please Note:** All cancellations received up to three weeks prior to your scheduled workshop will be charged a cancellation fee of \$45 per person; however, if you are a client and order the materials for \$65 (\$95 for nonclients), the fee will be waived. **Cancellations received after 5:00 p.m. the Friday before the workshop will be charged the full workshop fee.** If you have a cancellation, please e-mail [marilynm@sscal.com](mailto:marilynm@sscal.com) and you will be given a cancellation number. This number should be retained for your records. Please call Marilyn MacCrakin at 916.446.7517 or send an e-mail to: [marilynm@sscal.com](mailto:marilynm@sscal.com) if you have any questions.

*Center Unified School District*

**AGENDA REQUEST FOR:**

**Dept./Site:** Facilities & Operations Department

**To:** Board of Trustees

**Action Item** \_\_\_\_\_

**Date:** December 16, 2009

**Information Item** X

**From:** Craig Deason, Assist. Supt.

**# Attached Pages** 4

**Assist. Supt. Initials:** CD

**SUBJECT:** Conference Attendance

Craig Deason and Carol Surryhne will be attending the C.A.S.H. 31<sup>st</sup> Annual Conference on School Facilities at the Sacramento Convention Center February 22 - 25, 2010.

Fees will be paid from department funds.

# C.A.S.H 31st Annual Conference

## Tentative Conference Schedule

### PRE-CONFERENCE ACTIVITIES

Monday, February 22, 2010

12:00 p.m.	17 <sup>th</sup> Annual Golf Tournament, Woodcreek Club Golf Course - Additional fee required
1:00 p.m. - 5:00 p.m.	Trade Show Set-Up
3:00 p.m. - 7:30 p.m.	Early Bird Registration
4:30 p.m. - 6:00 p.m.	Pre-Conference Workshop - How to Build a School in 90 Minutes!
6:00 p.m. - 7:30 p.m.	Welcome Reception and Trade Show

### CONFERENCE ACTIVITIES

Tuesday, February 23, 2010

7:00 a.m. - 11:30 a.m.	Registration Open (will remain open throughout the conference)
8:00 a.m. - 10:00 a.m.	Select Construction 101/201 Workshop
8:00 a.m. - 5:00 p.m.	State Agencies Workshop - The State Agencies' Top Tips for Getting Your Project Approved
8:00 a.m. - 10:00 a.m.	Workshops
8:00 a.m. - 10:00 a.m.	Legislative Advisory Committee Meeting
8:00 a.m. - 10:00 a.m.	Roundtable Discussions
8:00 a.m. - 5:00 p.m.	State Agency Resource Rooms Open
8:00 a.m. - 12:00 p.m.	Trade Show Open - Continental breakfast served
8:00 a.m. - 11:30 a.m.	Workshop
8:00 a.m. - 11:30 a.m.	C.A.S.H. Architects Committee Meeting
12:00 p.m. - 1:30 p.m.	Opening General Session and Lunch - Hyatt Regency
12:30 p.m. - 1:30 p.m.	C.A.S.H./AIACC Leroy F. Greene Design and Planning Award Ceremony
1:00 p.m. - 5:30 p.m.	Trade Show Open
1:00 p.m. - 3:30 p.m.	Workshops
1:00 p.m. - 3:30 p.m.	Roundtable Discussions
1:00 p.m. - 3:30 p.m.	Break
3:00 p.m. - 4:30 p.m.	Workshops
4:00 p.m. - 5:30 p.m.	Reception and Trade Show
5:00 p.m. - 10:00 p.m.	Trade Show Tear-down

*Continued on Next Page*

*\* All functions will be held at the Sacramento Convention Center unless otherwise specified.*

# C.A.S.H 31st Annual Conference

## Tentative Conference Schedule *Continued*

**Wednesday, February 24, 2010**

7:15 a.m. - 8:45 a.m. Maintenance Network Breakfast - Hyatt Regency

7:30 a.m. - 8:45 a.m. General Session & Breakfast - Hyatt Regency

8:00 a.m. - 8:20 a.m. Guest Speaker (TBA) - Hyatt Regency

8:20 a.m. - 8:45 a.m. C.A.S.H. Business - Hyatt Regency

8:45 a.m. - 9:00 a.m. Break

9:00 a.m. - 4:00 p.m. State Agency Resource Rooms Open

9:00 a.m. - 10:30 a.m. Californians for School Facilities Meeting

9:00 a.m. - 10:30 a.m. AECM General Membership Meeting

9:00 a.m. - 10:30 a.m. Workshops and Roundtable Discussions

10:30 a.m. - 10:45 a.m. Break

10:45 a.m. - 12:15 p.m. Workshops and Roundtable Discussions

12:30 p.m. - 2:00 p.m. General Session & Lunch - Hyatt Regency

1:15 p.m. - 1:45 p.m. Guest Speaker (TBA) - Hyatt Regency

2:00 p.m. - 5:00 p.m. School Tour, River City High School, Washington USD in West Sacramento -  
*Additional fee required*

2:30 p.m. - 2:50 p.m. Break

2:50 p.m. - 5:00 p.m. Workshops and Roundtable Discussions

5:00 p.m. - 6:00 p.m. Maintenance Network Reception - Hyatt Regency

**Thursday, February 25, 2010**

8:00 a.m. Continental Breakfast

9:00 a.m. - 10:00 a.m. Workshop

9:00 a.m. - 11:00 a.m. Clinics

10:00 a.m. - 10:15 a.m. Break

11:15 a.m. - 11:45 a.m. Debriefing Session

11:45 a.m. Adjourn

**\* All functions will be held at the Sacramento Convention Center unless otherwise specified.**

# Conference Registration Form

## C.A.S.H. 31st Annual Conference on School Facilities

### "C.A.S.H. – Our Foundation, Our Future"

February 22- 25, 2010 • Sacramento Convention Center

Name Craig Deason Title Assistant Superintendent  
(As you want it to appear on your name badge) Note: For additional registrations, please copy this form.  
Company/School District/COE Center Joint Unified School District  
(As you want it to appear on your name badge)  
Address 8408 Watt Ave.  
City Antelope State CA Zip 95843  
Phone ( 916 ) 338-7580 Ext. \_\_\_\_\_ Fax ( 916 ) 338-6339  
E-mail cdeason@centerusd.k12.ca.us  
Emergency Contact Kim Rogers Emergency Phone ( 916 ) 338-6417

### Conference Registration Fees

#### C.A.S.H. Member Fees:

##### Full Conference:

Public Member .....\$827

Private Member .....\$1,043

##### One Day Conference:

Public Member .....\$440

Private Member .....\$638

#### Non-Member Fees:

##### Full Conference:

Public Non-Member .....\$943

Private Non-Member .....\$1,181

##### One Day Conference:

Public Non-Member .....\$561

Private Non-Member .....\$780

Registration Fee \$ 827

School Tour Fee (\$75) \$ \_\_\_\_\_

Total \$ 827

One day attendees, please indicate  
which day you will attend:

☐ Check here if this is your first time attending ☐ Check here if you request vegetarian meals

\* C.A.S.H. Membership is by school district, county office, or company; not by individual. Any employee of a member school district, county office or company may attend at the member rate.

### Cancellation Policy

On or Before January 22 ..... Full Refund

Between January 23 - January 29 ..... \$150 Fee

After January 29 ..... No Refund

Cancellations must be written and faxed to (916) 448-7495 or mailed to C.A.S.H. Annual Conference Cancellations, 1130 K Street, Suite 210, Sacramento, CA 95814. You may also email your cancellation to [clewis@m-w-h.com](mailto:clewis@m-w-h.com). C.A.S.H. must assess a cancellation fee to cover the cost involved with cancellations. There will be no refunds for cancellations received after January 29, 2009, or for no-shows, due to guarantees and prepayments that C.A.S.H. makes to its vendors and suppliers.

☒ Purchase Order # \_\_\_\_\_ ☐ Check # \_\_\_\_\_ ☐ Visa ☐ MasterCard ☐ American Express  
Credit Card Number \_\_\_\_\_ Expiration Date \_\_\_\_\_ Security Code \_\_\_\_\_  
Signature \_\_\_\_\_  
Name as it appears on card \_\_\_\_\_

☐ Please email my credit card receipt

Please mail or fax registration and payment (check, Visa, MasterCard, American Express or purchase orders acceptable) to: C.A.S.H. 31<sup>st</sup> Annual Conference, 1130 K Street, Suite 210, Sacramento, CA 95814. Fax: (916) 448-7495

Questions? Call the C.A.S.H. office at (916) 448-8577.

register online at: [cashnet.org](http://cashnet.org)



# Conference Registration Form

## C.A.S.H. 31st Annual Conference on School Facilities

### "C.A.S.H. – Our Foundation, Our Future"

February 22- 25, 2010 • Sacramento Convention Center

Name Carol Surryhne Title Assistant Superintendent's Secretary  
(As you want it to appear on your name badge) Note: For additional registrations, please copy this form.

Company/School District/COE Center Joint Unified School District  
(As you want it to appear on your name badge)

Address 8408 Watt Ave.

City Antelope State CA Zip 95843

Phone ( 916 ) 338-6337 Ext. \_\_\_\_\_ Fax ( 916 ) 338-6339

E-mail surryhne@centerjcsd.k12.ca.us

Emergency Contact Kim Rogers Emergency Phone ( 916 ) 338-6417

### Conference Registration Fees

#### C.A.S.H. Member Fees:

##### Full Conference:

Public Member .....\$827

Private Member .....\$1,043

##### One Day Conference:

Public Member .....\$440

Private Member .....\$638

#### Non-Member Fees:

##### Full Conference:

Public Non-Member .....\$943

Private Non-Member .....\$1,181

##### One Day Conference:

Public Non-Member .....\$561

Private Non-Member .....\$780

Registration Fee \$ 827

School Tour Fee (\$75) \$ \_\_\_\_\_

Total \$ 827

One day attendees, please indicate  
which day you will attend:

☒ Check here if this is your first time attending ☐ Check here if you request vegetarian meals

\* C.A.S.H. Membership is by school district, county office, or company; not by individual. Any employee of a member school district, county office or company may attend at the member rate.

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Cancellations must be written and faxed to (916) 448-7495 or mailed to C.A.S.H. Annual Conference Cancellations, 1130 K Street, Suite 210, Sacramento, CA 95814. You may also email your cancellation to [clewis@m-w-h.com](mailto:clewis@m-w-h.com). C.A.S.H. must assess a cancellation fee to cover the cost involved with cancellations. There will be no refunds for cancellations received after January 29, 2009, or for no-shows, due to guarantees and prepayments that C.A.S.H. makes to its vendors and suppliers.

☒ Purchase Order # \_\_\_\_\_ ☐ Check # \_\_\_\_\_ ☐ Visa ☐ MasterCard ☐ American Express

Credit Card Number \_\_\_\_\_ Expiration Date \_\_\_\_\_ Security Code \_\_\_\_\_

Signature \_\_\_\_\_

Name as it appears on card \_\_\_\_\_

☐ Please email my credit card receipt

Please mail or fax registration and payment (check, Visa, MasterCard, American Express or purchase orders acceptable) to: C.A.S.H. 31<sup>st</sup> Annual Conference, 1130 K Street, Suite 210, Sacramento, CA 95814. Fax: (916) 448-7495

Questions? Call the C.A.S.H. office at (916) 448-8577.

register online at: [cashnet.org](http://cashnet.org)

# *Center Joint Unified School District*

**AGENDA REQUEST FOR:**

**Dept./Site:** Business Department

**Date:** 12/16/09

**Action Item**

**To:** Board of Trustees

**Information Item**   X  

**From:** Jeanne Bess   
Director of Fiscal Services

**# Attached Page**   

**SUBJECT:**

**Governor's Budget Workshop**

School Services of California is sponsoring the Governor's Budget Workshop detailing the effects of the Governor's Budget Proposal for the 2010/11 fiscal year and any midyear actions proposed for the current year.

The workshop will be held Tuesday, January 12, 2010 at the Sacramento Convention Center. The cost of the workshop is \$175 and will be paid out of site funds. Jeanne Bess will be the only attendee for this workshop.

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# *The* FISCAL REPORT *an informational update*

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Volume 29

For Publication Date: November 13, 2009

No. 23

## **Hold the Date—Governor's Budget Workshop**

Our annual Governor's Budget Workshop will be held on January 12, 2010, in Sacramento and on January 13 in Long Beach. We all expect the current fiscal challenges for both the state and education agencies to last into next year and well beyond. This is a workshop you can't afford to miss.

As in the past, we have scheduled both Northern and Southern California locations to allow us to deliver a high quality program only three days after the expected release of the Governor's Budget Proposal for 2010-11 and any midyear actions proposed for the current-year.

Registration is now open, and the workshop flyer is available online and will be mailed out shortly, so please mark the dates on your calendar. We look forward to seeing you at this "must attend" event.

**—Ron Bennett**

posted 11/12/2009

*Center Joint Unified School District*

## AGENDA REQUEST FOR:

Dept./Site: Superintendent's Office

Action Item   X  

To: Board of Trustees

Information Item           

Date: November 18, 2009

# Attached Pages           

From: Scott A. Loehr, Superintendent

Principal/Administrator Initials:                     **SUBJECT: Annual Organizational Meeting for Governing Board**

Education Code §3513 requires governing boards to conduct an annual organizational meeting. At this time, the Board will: 1) elect the Board President; 2) elect a Clerk of the Board; 3) appoint a Board Representative to the County School Boards Association; 4) establish the time, place and frequency of regular meetings of the Board.

**RECOMMENDATION:** The Center Joint Unified School District Board of Trustees Conduct the Annual Organizational Meeting of the Board.

### **Education Code Section 35143**

The governing board of each school district shall hold an annual **organizational meeting**. In a year in which a regular election for governing board members is conducted, the meeting shall be held on a day within a 15-day period that commences with the date upon which a governing board member elected at that election takes office.

**Organizational meetings** in years in which no such regular election for governing board members is conducted shall be held during the same 15-day period on the calendar. Unless otherwise provided by rule of the governing board, the day and time of the annual meeting shall be selected by the board at its regular meeting held immediately prior to the first day of such 15-day period, and the board shall notify the county superintendent of schools the day and time selected. The clerk of the board shall, within 15 days prior to the date of the annual meeting, notify in writing all members and members-elect of the date and time selected for the meeting.

If the board fails to select a day and time for the meeting, the county superintendent of schools having jurisdiction over the district shall, prior to the first day of such 15-day period and after the regular meeting of the board held immediately prior to the first day of such 15-day period, designate the day and time of the annual meeting. The day designated shall be within the 15-day period. He shall notify in writing all members and members-elect of the date and time.

At the annual meeting the governing board of each high school district, union high school district, and joint union high school district shall organize by electing a president from its members and a clerk.

At the annual meeting each city board of education shall organize by electing a president from its members.

At the annual meeting the governing board of each other type of school district, except a community college district, shall elect one of its members clerk of the district.

As an alternative to the procedures set forth in this section, a city board of education whose members are elected in accordance with a city charter for terms of office commencing in December, may hold its annual organizational meeting required in this section between December 15 and January 14, inclusive, as provided in rules and regulations which shall be adopted by such board. At the annual meeting the city board of education shall organize by electing a president and vice president from its members who shall serve in such office during the period January 15 next to the following January 14, unless removed from such office by majority vote of all members of the city board of education.

**CERTIFICATE OF ELECTION**  
**OF**  
**BOARD PRESIDENT, CLERK & BOARD REPRESENTATIVE**

**INSTRUCTIONS:** *Please complete and forward this certificate to the County Superintendent of Schools immediately following your annual organizational meeting which must be held between December 4 and December 18, 2009.*

It is hereby certified that at the annual organizational meeting of the governing board of the \_\_\_\_\_ District, held \_\_\_\_\_, 2009, the following officers and representatives were elected:

**PRESIDENT:**

Address:

**CLERK:**

Address:

**BOARD  
REPRESENTATIVE:**

Address:

Submitted by:

Title:

**Return to:**

**Carla Miller  
Sacramento County Office of Education  
10474 Mather Boulevard  
P.O. Box 269003  
Sacramento, CA 95826-9003**

<p><b>CENTER JOINT UNIFIED SCHOOL DISTRICT FINANCING CORPORATION</b></p>
------------------------------------------------------------------------------

**ORGANIZATIONAL MEETING  
December 16, 2009**

**A G E N D A**

- 1. Call to Order**
- 2. Approval of Prior Meeting Minutes: December 17, 2008**
- 3. Appointment of New Officers**
- 4. Other Business**
- 5. Public Comments**
- 6. Adjournment**

<p style="text-align: center;"><b>CENTER JOINT UNIFIED SCHOOL DISTRICT FINANCING CORPORATION</b></p>
----------------------------------------------------------------------------------------------------------

**ORGANIZATIONAL MEETING  
December 17, 2008**

**MINUTES**

**1. Call to Order**

President Wilson, called a recess of the regular meeting of the Center Joint Unified Board of Trustees at 7:49 p.m., at which time the annual Organizational Meeting of the Board of Directors of the Center Joint Unified School District Financing Corporation was convened.

**Roll Call:** Members Present: Mrs. Nancy Anderson, Mr. Gary Blenner,  
Mr. Matthew Friedman, Mrs. Libby Williams,  
Mr. Donald Wilson

**2. Adoption of Minutes: December 19, 2007**

A motion to approve the adoption of the minutes of December 19, 2007 of the Center Joint Unified Financing Corporation, was made by Trustee Friedman and seconded by Trustee Blenner.

**Vote:** General Consent

**3. Appointment of New Officers**

A motion was made by Trustee Anderson, seconded by Trustee Friedman, to approve the appointment of Trustee Wilson as President and Trustee Williams as Secretary of the CJUSD Financing Corporation.

**Vote:** General Consent

**4. Other Business - None**

**5. Public Comments - None**

**6. Adjournment - 7:51 p.m.**

\_\_\_\_\_  
Nancy Anderson

\_\_\_\_\_  
Matthew L. Friedman

\_\_\_\_\_  
Gary N. Blenner

\_\_\_\_\_  
Libby A. Williams

\_\_\_\_\_  
Date Adopted

\_\_\_\_\_  
Donald E. Wilson



# *Center Joint Unified School District*

<b>AGENDA REQUEST FOR:</b>	
<b>Dept./Site:</b> Superintendent's Office	<b>Action Item</b> <u>      X      </u>
<b>To:</b> Board of Trustees	<b>Information Item</b> <u>                    </u>
<b>Date:</b> December 16, 2009	<b># Attached Pages</b> <u>                    </u>
<b>From:</b> Scott A. Loehr, Superintendent	
<b>Principal/Administrator Initials:</b> <u>                                    </u>	

<b>SUBJECT: Second Reading: Board Policies/Regulations/Exhibits</b> (Significant Changes)				
Add	<table style="width: 100%;"> <tr> <td style="width: 15%;">BP</td> <td style="width: 35%;">3510</td> <td style="width: 50%;">Green School Operations</td> </tr> </table>	BP	3510	Green School Operations
BP	3510	Green School Operations		
<b>RECOMMENDATION: CJUSD Board of Trustees approve the second reading of presented policies/regulations/exhibits.</b>				

# CSBA Sample

## Board Policy

Business and Noninstructional Operations

BP 3510(a)

### GREEN SCHOOL OPERATIONS

Note: The following optional policy may be revised to reflect district practice. Districts are encouraged to review CSBA's policy brief, Green Schools: An Overview of Key Policy Issues, when developing policy on this topic. In addition, to ensure consistency, districts may want to review other related policies and administrative regulations (e.g., BP/AR 3511 - Energy and Water Management, BP/AR 3511.1 - Integrated Waste Management, BP/AR 3514 - Environmental Safety, BP/AR 3514.1 - Hazardous Substances, AR 3514.2 - Integrated Pest Management, BP 6142.5 - Environmental Education, and BP/AR 7150 - Site Selection and Development).

The Governing Board believes that all citizens have a responsibility to be stewards of the environment and desires to integrate environmental accountability into all district operations. The Superintendent or designee shall promote green school practices that conserve natural resources, reduce the impact of district operations on the environment, and protect the health of students, staff, and community.

The Superintendent or designee may involve district and site administrators and operations and maintenance staff; representatives of local governmental agencies, utilities, solid waste and recycling companies, and community organizations; health professionals; and/or others as appropriate in the assessment of current district operations and the development of strategies to improve the environmental impact of district operations.

*(cf. 1220 - Citizen Advisory Committees)*

*(cf. 1400 - Relations Between Other Governmental Agencies and the Schools)*

*(cf. 7131 - Relations with Local Agencies)*

In selecting and prioritizing strategies, the Superintendent or designee shall give consideration to the initial cost, long-term potential cost savings, quality and performance of the product or service, health impacts, and environmental considerations. **The District will also pursue LEED accreditation best practices when economically feasible, which may qualify the District for LEED accreditation status.**

*(cf. 3100 - Budget)*

*(cf. 3460 - Financial Reports and Accountability)*

Such strategies may include, but not be limited to:

1. Reducing energy and water consumption and exploring renewable and clean energy technologies
2. Retention of storm water runoff for landscaping irrigation
3. Drought resistant landscaping

## GREEN SCHOOL OPERATIONS (continued)

*(cf. 3511 - Energy and Water Management)*

24. Establishing recycling programs in district facilities

*(cf. 3511.1 - Integrated Waste Management)*

35. Reducing the consumption of disposable materials, by reusing materials and by using electronic rather than paper communications when feasible

Note: The California Department of General Services, the Green Schools Initiative, the Healthy Schools Campaign, and other groups provide information on environmentally preferable purchasing, including sources of environmentally preferable products.

46. Purchasing and using environmentally preferable products and services whenever practical, **economically feasible and based upon merited research**, including, but not limited to, products that:

- a. Minimize environmental impacts, toxins, pollutants, odors, and hazards
- b. Contain postconsumer recycled content
- c. Are durable and long-lasting
- d. Conserve energy and water
- e. Produce a low amount of waste

*(cf. 3514 - Environmental Safety)*

*(cf. 3514.1 - Hazardous Substances)*

*(cf. 3514.2 - Integrated Pest Management)*

*(cf. 5141.23 - Asthma Management)*

*(cf. 6161.3 - Toxic Art Supplies)*

57. Using least toxic, independently certified green cleaning products when feasible, as well as high-efficiency cleaning equipment that reduces the need to use chemicals

68. Providing professional development to maintenance staff in the proper use, storage, and disposal of cleaning supplies

*(cf. 4231 - Staff Development)*

**GREEN SCHOOL OPERATIONS (continued)**

*(cf. 3511 - Energy and Water Management)*

**24. Establishing recycling programs in district facilities**

*(cf. 3511.1 - Integrated Waste Management)*

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*(cf. 3514 - Environmental Safety)*

*(cf. 3514.1 - Hazardous Substances)*

*(cf. 3514.2 - Integrated Pest Management)*

*(cf. 5141.23 - Asthma Management)*

*(cf. 6161.3 - Toxic Art Supplies)*

**57. Using least toxic, independently certified green cleaning products when feasible, as well as high-efficiency cleaning equipment that reduces the need to use chemicals**

**68. Providing professional development to maintenance staff in the proper use, storage, and disposal of cleaning supplies**

*(cf. 4231 - Staff Development)*

**GREEN SCHOOL OPERATIONS (continued)**

Note: The Kindergarten-University Public Education Facilities Bond Act of 2006 (Proposition 1D) includes funding for High Performance Incentive grants to augment new construction and modernization projects that use designs and materials that promote energy and water efficiency, maximize the use of natural lighting, improve indoor air quality, use recycled materials and materials that emit a minimum of toxic substances, and use acoustics that are conducive to teaching and learning (Education Code 101012; 8 CCR 1859.70.4, 1859.71.6, 1859.77.4). Criteria for the incentive grants were modeled after standards developed by the nonprofit Collaborative for High Performance Schools (CHPS), but were modified to meet the purposes of the grant program. Sustainable designs can also be achieved through the U.S. Green Building Council's Leadership in Energy and Environmental Design (LEED) standards or other high performance standards.

79. Focusing on green building standards, sustainability, **engagement in the planning process** and student health in facilities construction and modernization projects, including decisions about site selection, building design, and landscaping and grounds

*(cf. 7110 - Facilities Master Plan)*

*(cf. 7111 - Evaluating Existing Buildings)*

*(cf. 7150 - Site Selection and Development)*

Note: **Optional** item #10 below should be revised by districts that do not provide home-to-school transportation.

8. ~~Reducing vehicle traffic by encouraging students to walk or bicycle to school or use district or public transportation~~

*(cf. 3541 - Transportation Routes and Services)*

*(cf. 5142.2 - Safe Routes to School Program)*

910. Providing fresh, unprocessed, organic food in the district's food services program

*(cf. 3550 - Food Service/Child Nutrition Program)*

1011. Providing instruction to students on the importance of the environment and involving students in the implementation and evaluation of green school activities and projects as appropriate

*(cf. 6142.5 - Environmental Education)*

*Legal Reference: (see next page)*

**GREEN SCHOOL OPERATIONS (continued)***Legal Reference:***EDUCATION CODE**8700-8707 *Environmental education*17070.96 *Leroy F. Greene School Facilities Act of 1996, consideration of high performance standards*17072.35 *New construction grants; use for designs and materials for high performance schools*32370-32376 *Recycling paper*33541 *Environmental education*101012 *Kindergarten-University Public Education Facilities Bond Act of 2006, allocations***PUBLIC CONTRACT CODE**12400-12404 *Environmentally preferable purchasing***PUBLIC RESOURCES CODE**25410-25421 *Energy conservation assistance*40050-40063 *Integrated waste management act*42630-42647 *Schoolsite source reduction and recycling***CODE OF REGULATIONS, TITLE 5**14010 *Standards for school site selection***CODE OF REGULATIONS, TITLE 8**1859.70.4 *Funding for high performance incentive grants*1859.71.6 *Additional grant for high performance incentive, new construction*1859.77.4 *Additional grants for high performance incentive, site and modernization**Management Resources:***CSBA PUBLICATIONS***Green Schools: An Overview of Key Policy Issues, Policy Brief, August 2009***CALIFORNIA DEPARTMENT OF GENERAL SERVICES PUBLICATIONS***Environmentally Preferable Purchasing Best Practices Manual***COLLABORATIVE FOR HIGH PERFORMING SCHOOLS PUBLICATIONS***CHPS Best Practices Manual, 2006***GLOBAL GREEN USA PUBLICATIONS***Healthier, Wealthier, Wiser: A Report on National Green Schools***GREEN SCHOOLS INITIATIVE PUBLICATIONS***Green Schools Buying Guide***HEALTHY SCHOOLS CAMPAIGN PUBLICATIONS***The Quick and Easy Guide to Green Cleaning in Schools, 2nd ed., 2008***WEB SITES**CSBA: <http://www.csba.org>California Department of General Services, Green California: <http://www.green.ca.gov>California Energy Commission: <http://www.energy.ca.gov>Collaborative for High Performance Schools: <http://www.chps.net>Global Green USA: <http://www.globalgreen.org>Green Schools Initiative: <http://www.greenschools.net>Healthy Schools Campaign: <http://www.healthyschoolscampaign.org/programs/gcs>U.S. Environmental Protection Agency: <http://www.epa.gov>U.S. Green Building Council, LEED Green Building Rating System: <http://www.usgbc.org>

*Center Joint Unified School District*

		<b>AGENDA REQUEST FOR:</b>
<b>Dept./Site:</b>	<b>Superintendent's Office</b>	<b>Action Item</b> <u>    X    </u>
<b>To:</b>	<b>Board of Trustees</b>	<b>Information Item</b> <u>          </u>
<b>Date:</b>	<b>December 16, 2009</b>	<b># Attached Pages</b> <u>          </u>
<b>From:</b>	<b>Scott A. Loehr, Superintendent</b>	

**SUBJECT: First Reading: BP 2300, Conflict of Interest Code: Designated Personnel, and E 9270, Conflict of Interest**

BP 2300 is being updated with the current titles held by Cabinet members. E 9270 is being updated to include the addition of the Bond Oversight Committee members in Category 2.

**RECOMMENDATION: CJUSD Board of Trustees approve the First Reading of BP 2300 and E 9270.**

# Center USD

## Board Policy

### Conflict of Interest Code: Designated Personnel

BP 2300

#### Administration

Persons occupying the following positions are designated employees and must disclose financial interests defined in Appendix B of Bylaw 9270:

Superintendent of Schools (All categories of Appendix B)

~~Assistant Superintendent, Instructional Services~~

Chief Administrative Officer

Assistant Superintendent, Operations & Facilities

Director of Fiscal Services

~~Business Manager~~

~~Maintenance Supervisor (Buildings, Grounds & Equipment)~~

~~Transportation/Operations Supervisor~~

Director of Personnel

The Board expects each of the persons identified as designated employees to conform to the requirements of Bylaw 9270 for that position.

#### Legal Reference:

##### GOVERNMENT CODE

1090 et seq. Prohibitions applicable to specified officers

82028 Definitions "Gift"

82030 Definitions "Income"

82033 Definitions "Interest in real property"

82034 Definitions "Investment"

87100 et seq. Conflicts of interest

87200 et seq. Disclosure

87300 et seq. Conflict of interest codes

91000 et seq. Enforcement

Policy

adopted: August 16, 1982

Revised: April 16, 1986

CENTER UNIFIED SCHOOL DISTRICT

Antelope, California



# **Center USD**

## **Exhibit**

### **Conflict Of Interest**

E 9270

### **Board Bylaws**

#### **Conflict Of Interest Code For The Center Unified School District**

The Political Reform Act (Government Code 81000, et seq.) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation 2 CCR 18730 which can be incorporated by reference in an agency's code. After public notice and hearing it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 CCR 18730 and any amendments adopted by the Fair Political Practices Commission are hereby incorporated by reference. This regulation and the attached Exhibits designating officials and employees and establishing disclosure categories shall constitute and conflict of interest code of the district.

Designated employees shall file their statements with the district who will make the statements available for public inspection and reproduction. (Government Code 81008). Statements for all designated employees will be retained by the district.

#### **Designated Positions/Disclosure Categories**

1. Persons occupying the following positions are designated employees in Category 1:

Governing Board Members  
Superintendent of Schools  
Assistant/Associate Superintendent(s)  
District Business Administrator  
Director  
Maintenance and Operations Director  
Consultants\*

Designated persons in this category must report:

- a. Interest in real property located entirely or partly within district boundaries, or within two miles of district boundaries or of any land owned or used by the district. Such interests include any leasehold, beneficial or ownership interest or option to acquire such interest in real property.

b. Investments or business positions in or income from sources which:

(1) Are engaged in the acquisition or disposal of real property within the district

(2) Are contractors or subcontractors which are or have been within the past two years engaged in work or services of the type used by the district or

(3) Manufacture or sell supplies, books, machinery or equipment of the type used by the district

\*Consultants shall be included in the list of designated employees and shall disclose pursuant to the broadest disclosure category in the code subject to the following limitation:

The (executive director or executive officer) may determine in writing that a particular consultant, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to comply fully with the disclosure requirement described in this section. Such determination shall include a description of the consultant's duties and based upon that description, a statement of the extent of disclosure requirements. The (executive director's or executive officer's) determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code.

2. Persons occupying the following positions are designated employee in Category 2:

Principal

Assistant Principal

Program Coordinator

Supervisor

Bond Oversight Committee Member

Designated persons in this category must report investments, business positions in, and income, including gifts, loans and travel payments from sources which:

a. Are contractors or subcontractors engaged in work or services of the type used by the department which the designated person manages or directs, or

b. Manufactures or sell supplies, books, machinery or equipment of the type used by the department in which the designated person manages or directs. For the purposes of this category, a principal's department is his/her entire school.

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## CONFLICT OF INTEREST

### Declaration of Chief Executive Officer for Multi-County Agencies

The proposed Conflict of Interest Code specifically enumerates each of the positions within the agency which involve the making or participation in the making of decisions which may foreseeably have a material financial effect on any financial interest. The agency has satisfied all of the requirements of 2 CCR 18750.1(b) preliminary to approval of the proposed code.

---

Printed Name/Title

---

Signature

---

Date

Biennial Notice to: California Fair Political Practices Commission  
428 J Street, Suite 620  
Sacramento, CA 95814-2329

# *Center Joint Unified School District*

**AGENDA REQUEST FOR:**

**Dept/Site:** Business Department

**Date:** 12/16/09

**Action Item**   X  

**To:** Board of Trustees

**Information Item**       

**From:** Jeanne Bess   
Director of Fiscal Services

**# Attached Page**       

**SUBJECT: Withdrawal from Schools Excess Liability Fund**

Schools Insurance Authority and its member districts have received excess liability coverage through Schools Excess Liability Fund (SELF) for many years. SELF currently provides primary excess coverage for SIA and its members up to \$25 million.

Due to concerns regarding SELF's increasing rates and the economic uncertainties facing public school districts, the SIA Executive Committee considered it prudent to research the market to identify other potential coverage options beginning July 1, 2010. Preliminary market indications suggest potential savings of \$150,000 to \$200,000 for the SIA pool for comparable coverage. Each member district would realize a savings based on their pro rata share of the pool. Additionally, the coverage would be fully insured without the potential for future assessments.

On November 12, the SIA Executive Committee voted unanimously to withdraw from SELF effective June 30, 2010. In accordance with SELF's Joint Powers Agreements, members wishing to withdraw must submit a notice of withdrawal to SELF accompanied by a resolution passed by their governing board authorizing the withdrawal.

**RECOMMENDATION:** To approve the withdrawal from SELF to achieve an approximate 20% savings in our excess liability coverage.

# *Center Joint Unified School District*



Established 1858

8408 Watt Avenue • Antelope, CA 95843-9116  
(916) 338-6330 • Fax (916) 338-6411

## **BOARD OF TRUSTEES**

Nancy Anderson  
Gary N. Blenner  
Matthew L. Friedman  
Libby A. Williams  
Donald E. Wilson

## **SUPERINTENDENT**

Scott A. Loehr

December 17, 2009

Mr. Fritz Heirich, CEO and  
SELF Board of Directors  
Schools Excess Liability Fund  
1531 "I" Street, Suite 300  
Sacramento, CA 95814

### **Re: Notice of Withdrawal**

Dear Mr. Heirich:

Please be advised that the Center Joint Unified School District hereby submits written notice of its intent to withdraw from Schools Excess Liability Fund (SELF) effective June 30, 2010. Enclosed with this notice is a resolution passed by our Governing Board authorizing the withdrawal from SELF.

Sincerely,

Scott A. Loehr  
Superintendent

Enclosure

# **CENTER JOINT UNIFIED SCHOOL DISTRICT**

## **Resolution # 10/2009-10**

### **Resolution In the Matter of Determination to Withdraw from the Schools Excess Liability Fund**

**WHEREAS**, the Center Joint Unified School District is currently a member of the Schools Excess Liability Fund ("SELF"), a joint powers authority; and

**WHEREAS**, pursuant to the joint powers agreement ("Agreement") between and among SELF and its members, a party to the Agreement may withdraw from the Agreement by taking appropriate action; and

**WHEREAS**, the Center Joint Unified School District has been a member of SELF for a minimum of three (3) fiscal years; and

**WHEREAS**, pursuant to the Agreement, in order to withdraw from SELF at the end of a fiscal year a party to the Agreement must send to the SELF Board of Directors notice of intent to withdraw prior to December 31.

**NOW, THEREFORE, BE IT RESOLVED** as follows:

1. All of the recitals set forth above are true and correct and this Board so finds and determines.
2. This Board hereby declares its intent to withdraw from SELF effective June 30, 2010.
3. Notice of this intent to withdraw shall be delivered to SELF on or before December 31, 2009.

The foregoing resolution was passed and adopted on roll call vote upon motion of \_\_\_\_\_, seconded by \_\_\_\_\_, at a regular meeting of the Governing Board of the Center Joint Unified School District on the 16<sup>th</sup> of December, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

I hereby certify the foregoing to be a full, true, and correct resolution duly adopted by the Governing Board of the Center Joint Unified School District.

\_\_\_\_\_  
Board President  
Center Joint Unified School District

So Certified:

\_\_\_\_\_  
Clerk of the Board  
Center Joint Unified School District

# *Center Joint Unified School District*

**AGENDA REQUEST FOR:**

**Dept/Site:** Business Department

**Date:** 12/16/09

**Action Item**   X  

**To:** Board of Trustees

**Information Item**

**From:** Jeanne Bess   
Director of Fiscal Services

**# Attached Page**   

**SUBJECT:**  
**First Interim Report  
For Fiscal Year 2009/10  
As of October 31, 2009**

Jeanne Bess, Director of Fiscal Services is presenting the First Interim Report for Fiscal Year 2009/10. The reporting period is through October 31, 2009 and includes all budget modifications through that date.

The Second interim Report in March will show the other reductions expected by the State. Those reductions include the possibility of mid-year cuts and a further deepening of the deficit.

**RECOMMENDATION:** To approve the First Interim Report  
as presented.

## Center Joint Unified School District

To: Board of Trustees  
Mr. Scott Loehr, Superintendent

From: Jeanne Bess, Director of Fiscal Services

Date: December 16, 2009

Subject: 2009/10 First Interim Assumptions

The following report contains budget adjustments and modifications that have occurred since July 1, 2009. This is the first of two interim reviews. The second review will be brought forward in March and cover the period of time through January 31, 2010.

The budget and multi year revenue projections for 2009/10, 2010/11, and 2011/12 fiscal years were built on the following assumptions.

- a. The fiscal year COLA of 4.25% was added to our revenue limit base but then reduced by the 18.355% deficit factor. In addition, \$252.83 in one-time pull back dollars was reduced from the revenue limit to reach the \$4,988.21 funded revenue limit for 2009/10. For the projected years, the COLA was based on School Services Dartboard (.5% for 2010/11 and 2.3% for 2011/12). The deficit remained at 18.355%.
- b. ADA was based on prior year P-2 due to declining enrollment. For 2010/11 a loss of 120 ADA was projected and an additional 50 ADA for 2011/12.
- c. Revenue Limit funding sources increased in the projected years due to the COLA and restoration of the one time pull back of funds that affected the 2009/10 Revenue Limit total and a stable deficit factor.
- d. State revenues for the out years are decreasing due to the depletion of stimulus dollars. State fund calculations were reduced to reflect the anticipated penalty for maintaining K – 3 CSR at 24:1.
- e. Local revenues were decreased due to the low cash balance and therefore, a drop in interest earnings.
- f. Contributions to restricted programs decreased in 2010/11 due to the budget realignments that require programs to operate within current budgets with the exception of special education and special education transportation. Also taken into account is the remaining stimulus dollars that will be spent in the 2010/11 year. By 2011/12, the contribution is expected to increase with the loss of stimulus dollars.



The Budget and multi year expense projections for 2009/10, 2010/11, and 2011/12 fiscal years were built on the following assumptions.

- a. No additional salary expenses are expected. There continues to be a firm hiring freeze in place.
- b. Projections for 2010/11 certificated salaries show a \$1.2 million decrease on the restricted side. This is due to the movement of the 21 FTE currently being charged in fiscal year 2009/10 to the SFSF stimulus dollars. Once the stimulus dollars are exhausted, the cost of those FTE's are moved back to the unrestricted side of the budget. Also on the restricted side of certificated salaries is the loss of an additional 3 FTE. Therefore, the reduction on the unrestricted side of \$628,479 is calculated as follows: +21 FTE (\$1,051,521) minus 24 FTE (\$1,680,000) as a result of the increase in class size at K-3 and a reflection of the decrease in enrollment. The average cost of a teacher is \$70,000 plus taxes and health & welfare.
- c. Classified staff is held steady with the exception of the increase costs due to step increases.
- d. Employee benefits reflect the changes associated with the movement of staff from the restricted to unrestricted side of the budget. The average cost of taxes and benefits is \$14,617. There is no increase included for future health & welfare cost increases.
- e. Books & supplies are cut by 25% on the restricted side of the budget to align with reductions in program awards. However, the overall budget for books and supplies still exceeds last year's expenditure level.
- f. Services are cut on the restricted side and held steady on the unrestricted side.
- g. There are no planned expenses for capital outlay.
- h. Other outgo and Indirect Costs decreases due to the indirect cost rate reduction to 3.89% and the number of restricted programs that indirect costs are charged to. No contributions are planned for deferred maintenance.
- i. The contribution to Routine Maintenance was held at 2% of General Fund expenditures for fiscal years 2010/11 and 2011/12.
- j. During the 2010/11 fiscal year no contribution from Special Reserve Fund 17 was used. However, in fiscal year 2011/12, a contribution from Fund 17 is needed in the amount of \$914,649.

In summary, the 2009/10 budget takes into account all known information as of October 31, 2009. The District continues to outspend revenues. This has contributed to a critical cash flow issue. The State is now deferring 25.5% of our annual allocations (that includes the 18.355% deficit) into the next fiscal year. We will need to look at other sources of financing in the later months of this fiscal year. We also will need to make cuts next fiscal year that now include \$1.8 million in lost stimulus money as well as approximately \$400,000 in lost revenue from declining enrollment and the drop in state funding. When the Governor releases his January projections for 2010/11, we may still see additional cuts to education that will need to be addressed.

NOTICE OF CRITERIA AND STANDARDS REVIEW. This interim report was based upon and reviewed using the state-adopted Criteria and Standards. (Pursuant to Education Code (EC) sections 33129 and 42130)

Signed: \_\_\_\_\_  
District Superintendent or Designee

Date: \_\_\_\_\_

NOTICE OF INTERIM REVIEW. All action shall be taken on this report during a regular or authorized special meeting of the governing board.

To the County Superintendent of Schools:

This interim report and certification of financial condition are hereby filed by the governing board of the school district. (Pursuant to EC Section 42131)

Meeting Date: December 16, 2009

Signed: \_\_\_\_\_  
President of the Governing Board

#### CERTIFICATION OF FINANCIAL CONDITION

X  POSITIVE CERTIFICATION

As President of the Governing Board of this school district, I certify that based upon current projections this district will meet its financial obligations for the current fiscal year and subsequent two fiscal years.

\_\_\_\_\_ QUALIFIED CERTIFICATION

As President of the Governing Board of this school district, I certify that based upon current projections this district may not meet its financial obligations for the current fiscal year or two subsequent fiscal years.

\_\_\_\_\_ NEGATIVE CERTIFICATION

As President of the Governing Board of this school district, I certify that based upon current projections this district will be unable to meet its financial obligations for the remainder of the current fiscal year or for the subsequent fiscal year.

Contact person for additional information on the interim report:

Name: Jeanne Bess

Telephone: 916 338-6302

Title: Director of Fiscal Services

E-mail: jbess@centerusd.k12.ca.us

### Criteria and Standards Review Summary

The following summary is automatically completed based on data provided in the Criteria and Standards Review form (Form 01CSI). Criteria and standards that are "Not Met," and supplemental information and additional fiscal indicators that are "Yes," may indicate areas of potential concern, which could affect the interim report certification.

CRITERIA AND STANDARDS			Met	Not Met
1	Average Daily Attendance	Funded ADA for any of the current or two subsequent fiscal years has not changed by more than two percent since budget adoption.	X	

CRITERIA AND STANDARDS (continued)			Met	Not Met
2	Enrollment	Projected enrollment for any of the current or two subsequent fiscal years has not changed by more than two percent since budget adoption.	X	
3	ADA to Enrollment	Projected second period (P-2) ADA to enrollment ratio for the current and two subsequent fiscal years is consistent with historical ratios.		X
4	Revenue Limit	Projected revenue limit for any of the current or two subsequent fiscal years has not changed by more than two percent since budget adoption.		X
5	Salaries and Benefits	Projected ratio of total unrestricted salaries and benefits to total unrestricted general fund expenditures has not changed by more than the standard for the current and two subsequent fiscal years.	X	
6a	Other Revenues	Projected operating revenues (federal, other state, other local) for the current and two subsequent fiscal years have not changed by more than five percent since budget adoption.		X
6b	Other Expenditures	Projected operating expenditures (books and supplies, services and other expenditures) for the current and two subsequent fiscal years have not changed by more than five percent since budget adoption.		X
7a	Deferred Maintenance	SBX3 4 (Chapter 12, Statutes of 2009) eliminates the local match requirement for Deferred Maintenance for a five-year period from 2008-09 through 2012-13. Therefore, this item has been inactivated for that period.		
7b	Ongoing and Major Maintenance Account	If applicable, changes occurring since budget adoption meet the required contribution to the ongoing and major maintenance account (i.e., restricted maintenance account).	X	
8	Deficit Spending	Unrestricted deficit spending, if any, has not exceeded the standard in any of the current or two subsequent fiscal years.		X
9a	Fund Balance	Projected general fund balance will be positive at the end of the current and two subsequent fiscal years.	X	
9b	Cash Balance	Projected general fund cash balance will be positive at the end of the current fiscal year.		X
10	Reserves	Available reserves (e.g., designated for economic uncertainties, undesignated amounts) meet minimum requirements for the current and two subsequent fiscal years.	X	

SUPPLEMENTAL INFORMATION			No	Yes
S1	Contingent Liabilities	Have any known or contingent liabilities (e.g., financial or program audits, litigation, state compliance reviews) occurred since budget adoption that may impact the budget?	X	
S2	Using One-time Revenues to Fund Ongoing Expenditures	Are there ongoing general fund expenditures funded with one-time revenues that have changed since budget adoption by more than five percent?		X
S3	Temporary Interfund Borrowings	Are there projected temporary borrowings between funds?	X	
S4	Contingent Revenues	Are any projected revenues for any of the current or two subsequent fiscal years contingent on reauthorization by the local government, special legislation, or other definitive act (e.g., parcel tax, forest reserves)?	X	
S5	Contributions	Have contributions from unrestricted to restricted resources, or transfers to or from the general fund to cover operating deficits, changed since budget adoption by more than \$20,000 and more than 5% for any of the current or two subsequent fiscal years?		X

SUPPLEMENTAL INFORMATION (continued)			No	Yes
S6	Long-term Commitments	Does the district have long-term (multiyear) commitments or debt agreements?		X
		• If yes, have annual payments for the current or two subsequent fiscal years increased over prior year's (2008-09) annual payment?		X
		• If yes, will funding sources used to pay long-term commitments decrease or expire prior to the end of the commitment period, or are they one-time sources?	X	
S7a	Postemployment Benefits Other than Pensions	Does the district provide postemployment benefits other than pensions (OPEB)?		X
		• If yes, have there been changes since budget adoption in OPEB liabilities?	X	
S7b	Other Self-insurance Benefits	Does the district operate any self-insurance programs (e.g., workers' compensation)?	X	
		• If yes, have there been changes since budget adoption in self-insurance liabilities?	n/a	
S8	Status of Labor Agreements	As of first interim projections, are salary and benefit negotiations still unsettled for:		
		• Certificated? (Section S8A, Line 1b)	X	
		• Classified? (Section S8B, Line 1b)	X	
S8	Labor Agreement Budget Revisions	• Management/supervisor/confidential? (Section S8C, Line 1b)	X	
		For negotiations settled since budget adoption, per Government Code Section 3547.5(c), are budget revisions still needed to meet the costs of the collective bargaining agreement(s) for:		
		• Certificated? (Section S8A, Line 3)	X	
S8		• Classified? (Section S8B, Line 3)	X	
S9	Status of Other Funds	Are any funds other than the general fund projected to have a negative fund balance at the end of the current fiscal year?		X

ADDITIONAL FISCAL INDICATORS			No	Yes
A1	Negative Cash Flow	Do cash flow projections show that the district will end the current fiscal year with a negative cash balance in the general fund?		X
A2	Independent Position Control	Is personnel position control independent from the payroll system?		X
A3	Declining Enrollment	Is enrollment decreasing in both the prior and current fiscal years?		X
A4	New Charter Schools Impacting District Enrollment	Are any new charter schools operating in district boundaries that are impacting the district's enrollment, either in the prior or current fiscal year?	X	
A5	Salary Increases Exceed COLA	Has the district entered into a bargaining agreement where any of the current or subsequent fiscal years of the agreement would result in salary increases that are expected to exceed the projected state funded cost-of-living adjustment?	X	
A6	Uncapped Health Benefits	Does the district provide uncapped (100% employer paid) health benefits for current or retired employees?	X	
A7	Independent Financial System	Is the district's financial system independent from the county office system?	X	
A8	Fiscal Distress Reports	Does the district have any reports that indicate fiscal distress? If yes, provide copies to the COE, pursuant to EC 42127.6(a).	X	
A9	Change of CBO or Superintendent	Have there been personnel changes in the superintendent or chief business official (CBO) positions within the last 12 months?		X

2009-10 First Interim  
General Fund  
Unrestricted (Resources 0000-1999)  
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>A. REVENUES</b>								
1) Revenue Limit Sources		8010-8099	24,415,974.00	23,325,094.00	7,521,798.74	23,325,094.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	4,103,679.00	4,114,664.00	1,460,795.57	4,114,664.00	0.00	0.0%
4) Other Local Revenue		8600-8799	490,044.00	403,034.00	169,658.86	403,034.00	0.00	0.0%
5) TOTAL, REVENUES			29,009,697.00	27,842,792.00	9,152,253.17	27,842,792.00		
<b>B. EXPENDITURES</b>								
1) Certificated Salaries		1000-1999	14,640,830.00	14,800,025.00	4,726,321.62	14,800,025.00	0.00	0.0%
2) Classified Salaries		2000-2999	3,449,416.00	3,457,219.00	1,125,114.87	3,457,219.00	0.00	0.0%
3) Employee Benefits		3000-3999	4,903,579.00	4,909,866.00	1,507,340.39	4,909,866.00	0.00	0.0%
4) Books and Supplies		4000-4999	621,114.00	640,272.49	137,390.75	640,272.49	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	2,941,533.00	2,961,454.51	1,030,485.24	2,961,454.51	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299						
		7400-7499	321,476.00	321,476.00	280,493.80	321,476.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	(216,460.00)	(224,117.00)	0.00	(224,117.00)	0.00	0.0%
9) TOTAL, EXPENDITURES			26,661,488.00	26,866,196.00	8,807,146.67	26,866,196.00		
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>								
			2,348,209.00	976,596.00	345,106.50	976,596.00		
<b>D. OTHER FINANCING SOURCES/USES</b>								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	125,234.00	134,095.00	0.00	134,095.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	(2,478,385.00)	(2,545,357.00)	0.00	(2,545,357.00)	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			(2,603,619.00)	(2,679,452.00)	0.00	(2,679,452.00)		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			(255,410.00)	(1,702,856.00)	345,106.50	(1,702,856.00)		
<b>F. FUND BALANCE, RESERVES</b>								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	3,487,236.47	3,487,236.47		3,487,236.47	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			3,487,236.47	3,487,236.47		3,487,236.47		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			3,487,236.47	3,487,236.47		3,487,236.47		
2) Ending Balance, June 30 (E + F1e)			3,231,826.47	1,784,380.47		1,784,380.47		
Components of Ending Fund Balance								
a) Reserve for								
Revolving Cash		9711	10,000.00	10,000.00		10,000.00		
Stores		9712	50,000.00	39,718.00		39,718.00		
Prepaid Expenditures		9713	12,850.00	12,323.00		12,323.00		
All Others		9719	0.00	0.00		0.00		
General Reserve		9730	0.00	0.00		0.00		
Legally Restricted Balance		9740	0.00	0.00		0.00		
b) Designated Amounts								
Designated for Economic Uncertainties		9770	1,120,450.00	1,191,640.00		1,191,640.00		
Designated for the Unrealized Gains of Investments and Cash in County Treasury		9775	0.00	0.00		0.00		
Other Designations		9780	0.00	0.00		0.00		
c) Undesignated Amount		9790				530,699.47		
d) Unappropriated Amount		9790	2,038,526.47	530,699.47				

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Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>REVENUE LIMIT SOURCES</b>								
Principal Apportionment								
State Aid - Current Year		8011	18,511,507.00	18,067,856.00	4,313,134.56	18,067,856.00	0.00	0.0%
Charter Schools General Purpose Entitlement - State Aid		8015	0.00	0.00	0.00	0.00	0.00	0.0%
State Aid - Prior Years		8019	0.00	0.00	3,050,373.84	0.00	0.00	0.0%
Tax Relief Subventions								
Homeowners' Exemptions		8021	67,293.00	62,704.00	0.00	62,704.00	0.00	0.0%
Timber Yield Tax		8022	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8029	0.00	0.00	0.00	0.00	0.00	0.0%
County & District Taxes								
Secured Roll Taxes		8041	5,492,036.00	4,798,295.00	0.56	4,798,295.00	0.00	0.0%
Unsecured Roll Taxes		8042	188,874.00	398,011.00	0.00	398,011.00	0.00	0.0%
Prior Years' Taxes		8043	579,700.00	160,030.00	158,260.66	160,030.00	0.00	0.0%
Supplemental Taxes		8044	107,100.00	352,600.00	0.00	352,600.00	0.00	0.0%
Education Revenue Augmentation Fund (ERAF)		8045	689,100.00	703,900.00	1.02	703,900.00	0.00	0.0%
Community Redevelopment Funds (SB 617/699/1992)		8047	0.00	0.00	0.00	0.00	0.00	0.0%
Penalties and Interest from Delinquent Taxes		8048	0.00	0.00	0.00	0.00	0.00	0.0%
Miscellaneous Funds (EC 41604)								
Royalties and Bonuses		8081	0.00	0.00	0.00	0.00	0.00	0.0%
Other In-Lieu Taxes		8082	0.00	0.00	28.10	0.00	0.00	0.0%
Less: Non-Revenue Limit (50%) Adjustment		8089	0.00	0.00	0.00	0.00	0.00	0.0%
Subtotal, Revenue Limit Sources			25,635,610.00	24,543,396.00	7,521,798.74	24,543,396.00	0.00	0.0%
<b>Revenue Limit Transfers</b>								
Unrestricted Revenue Limit Transfers - Current Year	0000	8091	(1,081,296.00)	(1,081,296.00)	0.00	(1,081,296.00)	0.00	0.0%
Continuation Education ADA Transfer	2200	8091						
Community Day Schools Transfer	2430	8091						
Special Education ADA Transfer	6500	8091						
All Other Revenue Limit Transfers - Current Year	All Other	8091	0.00	0.00	0.00	0.00	0.00	0.0%
PERS Reduction Transfer		8092	167,842.00	168,976.00	0.00	168,976.00	0.00	0.0%
Transfers to Charter Schools in Lieu of Property Taxes		8096	(305,982.00)	(305,982.00)	0.00	(305,982.00)	0.00	0.0%
Property Taxes Transfers		8097	0.00	0.00	0.00	0.00	0.00	0.0%
Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, REVENUE LIMIT SOURCES</b>			<b>24,415,974.00</b>	<b>23,325,094.00</b>	<b>7,521,798.74</b>	<b>23,325,094.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>FEDERAL REVENUE</b>								
Maintenance and Operations		8110	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Entitlement		8181	0.00	0.00	0.00	0.00		
Special Education Discretionary Grants		8182	0.00	0.00	0.00	0.00		
Child Nutrition Programs		8220	0.00	0.00	0.00	0.00		
Forest Reserve Funds		8260	0.00	0.00	0.00	0.00	0.00	0.0%
Flood Control Funds		8270	0.00	0.00	0.00	0.00	0.00	0.0%
Wildlife Reserve Funds		8280	0.00	0.00	0.00	0.00	0.00	0.0%
FEMA		8281	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from Federal Sources		8287	0.00	0.00	0.00	0.00		
NCLB/IASA	3000-3299, 4000-4139, 4201-4215, 4610, 5510	8290						

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
Vocational and Applied Technology Education	3500-3699	8290						
Safe and Drug Free Schools	3700-3799	8290						
JTPA / WIA	5600-5625	8290						
Other Federal Revenue	All Other	8290	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, FEDERAL REVENUE</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER STATE REVENUE</b>								
Other State Apportionments								
ROC/P Entitlement								
Current Year	6360	8311						
Prior Years	6360	8319						
Special Education Master Plan								
Current Year	6500	8311						
Prior Years	6500	8319						
Home-to-School Transportation	7230	8311						
Economic Impact Aid	7090-7091	8311						
Spec. Ed. Transportation	7240	8311						
All Other State Apportionments - Current Year	All Other	8311	38,563.00	38,563.00	0.00	38,563.00	0.00	0.0%
All Other State Apportionments - Prior Years	All Other	8319	0.00	8,855.00	84,760.83	8,855.00	0.00	0.0%
Year Round School Incentive		8425	0.00	0.00	0.00	0.00	0.00	0.0%
Class Size Reduction, K-3		8434	1,533,672.00	1,533,672.00	458,083.00	1,533,672.00	0.00	0.0%
Class Size Reduction, Grade Nine		8435	114,095.00	0.00				
Charter Schools Categorical Block Grant		8480	0.00	0.00				
Child Nutrition Programs		8520	0.00	0.00	0.00	0.00		
Mandated Costs Reimbursements		8550	0.00	0.00	0.00	0.00	0.00	0.0%
Lottery - Unrestricted and Instructional Materials		8560	532,827.00	532,827.00	265,542.24	532,827.00	0.00	0.0%
Tax Relief Subventions								
Restricted Levies - Other								
Homeowners' Exemptions		8575	0.00	0.00	0.00	0.00		
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.00	0.00		
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.00	0.00	0.00	0.0%
Instructional Materials	7155, 7156, 7157, 7158, 7160, 7170	8590						
School Based Coordination Program	7250	8590						
Drug/Alcohol/Tobacco Funds	6650-6690	8590						
Healthy Start	6240	8590						
Class Size Reduction Facilities	6200	8590						
School Community Violence Prevention Grant	7391	8590						
Quality Education Investment Act	7400	8590						
All Other State Revenue	All Other	8590	1,884,522.00	2,000,747.00	652,409.50	2,000,747.00	0.00	0.0%
<b>TOTAL, OTHER STATE REVENUE</b>			<b>4,103,679.00</b>	<b>4,114,664.00</b>	<b>1,460,795.57</b>	<b>4,114,664.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER LOCAL REVENUE</b>								
Other Local Revenue								
County and District Taxes								
Other Restricted Levies								
Secured Roll		8615	0.00	0.00	0.00	0.00		
Unsecured Roll		8616	0.00	0.00	0.00	0.00		
Prior Years' Taxes		8617	0.00	0.00	0.00	0.00		
Supplemental Taxes		8618	0.00	0.00	0.00	0.00		
Non-Ad Valorem Taxes								
Parcel Taxes		8621	0.00	0.00	0.00	0.00	0.00	0.0%



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Other		8622	0.00	0.00	0.00	0.00	0.00	0.0%
Community Redevelopment Funds Not Subject to RL Deduction		8625	0.00	0.00	0.00	0.00		
Penalties and Interest from Delinquent Non-Revenue Limit Taxes		8629	0.00	0.00	0.00	0.00		
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Sale of Publications		8632	0.00	0.00	0.00	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Sales		8639	0.00	190.00	189.20	190.00	0.00	0.0%
Leases and Rentals		8650	106,550.00	106,550.00	66,311.00	106,550.00	0.00	0.0%
Interest		8660	195,000.00	195,000.00	56,027.58	195,000.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts								
Adult Education Fees		8671	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Resident Students		8672	0.00	0.00	0.00	0.00	0.00	0.0%
Transportation Fees From Individuals		8675	0.00	0.00	0.00	0.00		
Transportation Services	7230, 7240	8677						
Interagency Services	All Other	8677	0.00	0.00	0.00	0.00	0.00	0.0%
Mitigation/Developer Fees		8681	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Fees and Contracts		8689	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
Plus: Misc Funds Non-Revenue Limit (50%) Adjustment		8691	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues From Local Sources		8697	0.00	0.00	0.00	0.00		
All Other Local Revenue		8699	188,494.00	101,294.00	47,131.08	101,294.00	0.00	0.0%
Tuition		8710	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In		8781-8783	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers Of Apportionments								
Special Education SELPA Transfers								
From Districts or Charter Schools	6500	8791						
From County Offices	6500	8792						
From JPAs	6500	8793						
ROC/P Transfers								
From Districts or Charter Schools	6360	8791						
From County Offices	6360	8792						
From JPAs	6360	8793						
Other Transfers of Apportionments								
From Districts or Charter Schools	All Other	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	All Other	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	All Other	8793	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER LOCAL REVENUE</b>			<b>490,044.00</b>	<b>403,034.00</b>	<b>169,658.86</b>	<b>403,034.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>TOTAL, REVENUES</b>			<b>29,009,697.00</b>	<b>27,842,792.00</b>	<b>9,152,253.17</b>	<b>27,842,792.00</b>	<b>0.00</b>	<b>0.0%</b>

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>CERTIFICATED SALARIES</b>								
Certificated Teachers' Salaries		1100	12,875,263.00	13,009,563.00	4,115,839.46	13,009,563.00	0.00	0.0%
Certificated Pupil Support Salaries		1200	598,444.00	598,444.00	187,712.35	598,444.00	0.00	0.0%
Certificated Supervisors' and Administrators' Salaries		1300	1,127,860.00	1,137,755.00	384,704.13	1,137,755.00	0.00	0.0%
Other Certificated Salaries		1900	39,263.00	54,263.00	38,065.68	54,263.00	0.00	0.0%
<b>TOTAL, CERTIFICATED SALARIES</b>			<b>14,640,830.00</b>	<b>14,800,025.00</b>	<b>4,726,321.62</b>	<b>14,800,025.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>CLASSIFIED SALARIES</b>								
Classified Instructional Salaries		2100	49,634.00	49,634.00	15,898.07	49,634.00	0.00	0.0%
Classified Support Salaries		2200	1,446,786.00	1,456,813.00	468,176.75	1,456,813.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	314,800.00	313,618.00	103,555.70	313,618.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	1,526,002.00	1,524,960.00	511,001.98	1,524,960.00	0.00	0.0%
Other Classified Salaries		2900	112,194.00	112,194.00	26,482.37	112,194.00	0.00	0.0%
<b>TOTAL, CLASSIFIED SALARIES</b>			<b>3,449,416.00</b>	<b>3,457,219.00</b>	<b>1,125,114.87</b>	<b>3,457,219.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>EMPLOYEE BENEFITS</b>								
STRS		3101-3102	1,212,936.00	1,214,751.00	390,644.03	1,214,751.00	0.00	0.0%
PERS		3201-3202	322,959.00	323,063.00	103,506.44	323,063.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	481,068.00	481,346.00	147,616.25	481,346.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	2,174,454.00	2,176,784.00	696,758.03	2,176,784.00	0.00	0.0%
Unemployment Insurance		3501-3502	54,507.00	54,728.00	17,806.23	54,728.00	0.00	0.0%
Workers' Compensation		3601-3602	338,727.00	339,790.00	111,900.82	339,790.00	0.00	0.0%
OPEB, Allocated		3701-3702	50,000.00	50,000.00	9,624.34	50,000.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
PERS Reduction		3801-3802	167,642.00	168,976.00	0.00	168,976.00	0.00	0.0%
Other Employee Benefits		3901-3902	101,286.00	100,428.00	29,484.25	100,428.00	0.00	0.0%
<b>TOTAL, EMPLOYEE BENEFITS</b>			<b>4,903,579.00</b>	<b>4,909,866.00</b>	<b>1,507,340.39</b>	<b>4,909,866.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>BOOKS AND SUPPLIES</b>								
Approved Textbooks and Core Curricula Materials		4100	0.00	0.00	13,467.14	0.00	0.00	0.0%
Books and Other Reference Materials		4200	19,350.00	25,895.00	1,695.88	25,895.00	0.00	0.0%
Materials and Supplies		4300	572,222.00	559,992.49	99,512.92	559,992.49	0.00	0.0%
Noncapitalized Equipment		4400	29,542.00	54,385.00	22,714.81	54,385.00	0.00	0.0%
Food		4700	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, BOOKS AND SUPPLIES</b>			<b>621,114.00</b>	<b>640,272.49</b>	<b>137,390.75</b>	<b>640,272.49</b>	<b>0.00</b>	<b>0.0%</b>
<b>SERVICES AND OTHER OPERATING EXPENDITURES</b>								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	63,568.00	65,226.00	10,681.13	65,226.00	0.00	0.0%
Dues and Memberships		5300	24,128.00	26,573.00	21,156.32	26,573.00	0.00	0.0%
Insurance		5400-5450	309,402.00	309,402.00	124,221.42	309,402.00	0.00	0.0%
Operations and Housekeeping Services		5500	1,010,000.00	1,010,000.00	387,766.28	1,010,000.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	101,450.00	110,148.51	9,261.89	110,148.51	0.00	0.0%
Transfers of Direct Costs		5710	41,241.00	43,241.00	10,863.67	43,241.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	(3,500.00)	(3,500.00)	0.00	(3,500.00)	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	1,182,724.00	1,186,034.00	434,624.60	1,186,034.00	0.00	0.0%
Communications		5900	212,520.00	214,330.00	31,909.93	214,330.00	0.00	0.0%
<b>TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES</b>			<b>2,941,533.00</b>	<b>2,961,454.51</b>	<b>1,030,485.24</b>	<b>2,961,454.51</b>	<b>0.00</b>	<b>0.0%</b>

2009-10 First Interim  
General Fund  
Unrestricted (Resources 0000-1999)  
Revenues, Expenditures, and Changes in Fund Balance34 73973 0000000  
Form 011

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>CAPITAL OUTLAY</b>								
Land		6100	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.00	0.00	0.00	0.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, CAPITAL OUTLAY</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>OTHER OUTGO (excluding Transfers of Indirect Costs)</b>								
Tuition								
Tuition for Instruction Under Interdistrict Attendance Agreements		7110	0.00	0.00	0.00	0.00	0.00	0.0%
State Special Schools		7130	0.00	0.00	0.00	0.00	0.00	0.0%
Tuition, Excess Costs, and/or Deficit Payments Payments to Districts or Charter Schools		7141	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to County Offices		7142	45,000.00	45,000.00	0.00	45,000.00	0.00	0.0%
Payments to JPAs		7143	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Pass-Through Revenues To Districts or Charter Schools		7211	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education SELPA Transfers of Apportionments								
To Districts or Charter Schools	6500	7221						
To County Offices	6500	7222						
To JPAs	6500	7223						
ROC/P Transfers of Apportionments								
To Districts or Charter Schools	6350, 6360	7221						
To County Offices	6350, 6360	7222						
To JPAs	6350, 6360	7223						
Other Transfers of Apportionments	All Other	7221-7223	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers		7281-7283	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Debt Service - Interest		7438	16,105.00	16,105.00	15,898.11	16,105.00	0.00	0.0%
Other Debt Service - Principal		7439	260,371.00	260,371.00	264,595.69	260,371.00	0.00	0.0%
<b>TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)</b>			321,476.00	321,476.00	280,493.80	321,476.00	0.00	0.0%
<b>OTHER OUTGO - TRANSFERS OF INDIRECT COSTS</b>								
Transfers of Indirect Costs		7310	(76,547.00)	(84,204.00)	0.00	(84,204.00)	0.00	0.0%
Transfers of Indirect Costs - Interfund		7350	(139,913.00)	(139,913.00)	0.00	(139,913.00)	0.00	0.0%
<b>TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS</b>			(216,460.00)	(224,117.00)	0.00	(224,117.00)	0.00	0.0%
<b>TOTAL, EXPENDITURES</b>			26,661,488.00	26,866,196.00	8,807,146.67	26,866,196.00	0.00	0.0%

2009-10 First Interim  
General Fund  
Unrestricted (Resources 0000-1999)  
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>INTERFUND TRANSFERS</b>								
<b>INTERFUND TRANSFERS IN</b>								
From: Special Reserve Fund		8912	0.00	0.00	0.00	0.00	0.00	0.0%
From: Bond Interest and Redemption Fund		8914	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
<b>INTERFUND TRANSFERS OUT</b>								
To: Child Development Fund		7611	0.00	0.00	0.00	0.00	0.00	0.0%
To: Special Reserve Fund		7612	0.00	0.00	0.00	0.00	0.00	0.0%
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.0%
To: Deferred Maintenance Fund		7615	0.00	0.00	0.00	0.00	0.00	0.0%
To: Cafeteria Fund		7616	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	125,234.00	134,095.00	0.00	134,095.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			125,234.00	134,095.00	0.00	134,095.00	0.00	0.0%
<b>OTHER SOURCES/USES</b>								
<b>SOURCES</b>								
State Apportionments								
Emergency Apportionments		8931	0.00	0.00	0.00	0.00	0.00	0.0%
<b>Proceeds</b>								
Proceeds from Sale/Lease- Purchase of Land/Buildings		8953	0.00	0.00	0.00	0.00	0.00	0.0%
<b>Other Sources</b>								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
<b>USES</b>								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
<b>CONTRIBUTIONS</b>								
Contributions from Unrestricted Revenues		8980	(2,478,385.00)	(2,545,357.00)	0.00	(2,545,357.00)	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
Categorical Education Block Grant Transfers		8995	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Restricted Balances		8997	0.00	0.00	0.00	0.00	0.00	0.0%
Categorical Flexibility Transfers		8998	0.00	0.00				
(e) TOTAL, CONTRIBUTIONS			(2,478,385.00)	(2,545,357.00)	0.00	(2,545,357.00)	0.00	0.0%
<b>TOTAL, OTHER FINANCING SOURCES/USES</b>								
(a - b + c - d + e)			(2,603,619.00)	(2,679,452.00)	0.00	(2,679,452.00)	0.00	0.0%

2009-10 First Interim  
General Fund  
Restricted (Resources 2000-9999)  
Revenue, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>A. REVENUES</b>								
1) Revenue Limit Sources		8010-8099	1,081,296.00	1,081,296.00	0.00	1,081,296.00	0.00	0.0%
2) Federal Revenue		8100-8299	2,683,411.00	4,292,811.00	1,252,982.60	4,292,811.00	0.00	0.0%
3) Other State Revenue		8300-8599	1,178,458.00	1,209,922.00	415,785.89	1,209,922.00	0.00	0.0%
4) Other Local Revenue		8600-8799	1,882,946.00	1,886,714.00	705,762.54	1,886,714.00	0.00	0.0%
5) TOTAL, REVENUES			6,826,111.00	8,470,743.00	2,374,531.03	8,470,743.00		
<b>B. EXPENDITURES</b>								
1) Certificated Salaries		1000-1999	4,019,571.00	4,461,776.00	1,525,346.41	4,461,776.00	0.00	0.0%
2) Classified Salaries		2000-2999	2,738,441.00	2,894,707.00	875,384.00	2,894,707.00	0.00	0.0%
3) Employee Benefits		3000-3999	1,935,150.00	2,158,742.00	657,151.14	2,158,742.00	0.00	0.0%
4) Books and Supplies		4000-4999	968,785.00	2,173,736.50	140,658.25	2,173,736.50	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	651,105.00	765,211.50	328,567.90	765,211.50	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	10,683.00	0.00	10,683.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299						
		7400-7499	171,850.00	171,850.00	0.00	171,850.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	76,547.00	84,204.00	0.00	84,204.00	0.00	0.0%
9) TOTAL, EXPENDITURES			10,561,449.00	12,720,910.00	3,527,107.70	12,720,910.00		
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>								
			(3,735,338.00)	(4,250,167.00)	(1,152,576.67)	(4,250,167.00)		
<b>D. OTHER FINANCING SOURCES/USES</b>								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	2,478,385.00	2,545,357.00	0.00	2,545,357.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			2,478,385.00	2,545,357.00	0.00	2,545,357.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			(1,256,953.00)	(1,704,810.00)	(1,152,576.67)	(1,704,810.00)		
<b>F. FUND BALANCE, RESERVES</b>								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	2,433,590.81	2,433,590.81		2,433,590.81	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			2,433,590.81	2,433,590.81		2,433,590.81		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			2,433,590.81	2,433,590.81		2,433,590.81		
2) Ending Balance, June 30 (E + F1e)			1,176,637.81	728,780.81		728,780.81		
Components of Ending Fund Balance								
a) Reserve for								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Expenditures		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
General Reserve		9730	0.00	0.00		0.00		
Legally Restricted Balance		9740	1,250,002.81	728,780.81		728,780.81		
b) Designated Amounts								
Designated for Economic Uncertainties		9770	0.00	0.00		0.00		
Designated for the Unrealized Gains of Investments and Cash in County Treasury		9775	0.00	0.00		0.00		
Other Designations		9780	0.00	0.00		0.00		
c) Undesignated Amount		9790				0.00		
d) Unappropriated Amount		9790	(73,365.00)	0.00				

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>REVENUE LIMIT SOURCES</b>								
Principal Apportionment								
State Aid - Current Year		8011	0.00	0.00	0.00	0.00		
Charter Schools General Purpose Entitlement - State Aid		8015	0.00	0.00	0.00	0.00		
State Aid - Prior Years		8019	0.00	0.00	0.00	0.00		
Tax Relief Subventions								
Homeowners' Exemptions		8021	0.00	0.00	0.00	0.00		
Timber Yield Tax		8022	0.00	0.00	0.00	0.00		
Other Subventions/In-Lieu Taxes		8029	0.00	0.00	0.00	0.00		
County & District Taxes								
Secured Roll Taxes		8041	0.00	0.00	0.00	0.00		
Unsecured Roll Taxes		8042	0.00	0.00	0.00	0.00		
Prior Years' Taxes		8043	0.00	0.00	0.00	0.00		
Supplemental Taxes		8044	0.00	0.00	0.00	0.00		
Education Revenue Augmentation Fund (ERAF)		8045	0.00	0.00	0.00	0.00		
Community Redevelopment Funds (SB 617/699/1992)		8047	0.00	0.00	0.00	0.00		
Penalties and Interest from Delinquent Taxes		8048	0.00	0.00	0.00	0.00		
Miscellaneous Funds (EC 41604)								
Royalties and Bonuses		8081	0.00	0.00	0.00	0.00		
Other In-Lieu Taxes		8082	0.00	0.00	0.00	0.00		
Less: Non-Revenue Limit (50%) Adjustment		8089	0.00	0.00	0.00	0.00		
Subtotal, Revenue Limit Sources			0.00	0.00	0.00	0.00		
<b>Revenue Limit Transfers</b>								
Unrestricted Revenue Limit								
Transfers - Current Year	0000	8091						
Continuation Education ADA Transfer	2200	8091	0.00	0.00	0.00	0.00	0.00	0.0%
Community Day Schools Transfer	2430	8091	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education ADA Transfer	6500	8091	1,081,296.00	1,081,296.00	0.00	1,081,296.00	0.00	0.0%
All Other Revenue Limit								
Transfers - Current Year	All Other	8091	0.00	0.00	0.00	0.00	0.00	0.0%
PERS Reduction Transfer		8092	0.00	0.00	0.00	0.00		
Transfers to Charter Schools in Lieu of Property Taxes		8096	0.00	0.00	0.00	0.00		
Property Taxes Transfers		8097	0.00	0.00	0.00	0.00	0.00	0.0%
Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, REVENUE LIMIT SOURCES</b>			1,081,296.00	1,081,296.00	0.00	1,081,296.00	0.00	0.0%
<b>FEDERAL REVENUE</b>								
Maintenance and Operations		8110	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Entitlement		8181	1,294,804.00	1,716,580.00	34,812.13	1,716,580.00	0.00	0.0%
Special Education Discretionary Grants		8182	68,289.00	135,561.00	10,476.50	135,561.00	0.00	0.0%
Child Nutrition Programs		8220	0.00	0.00	0.00	0.00	0.00	0.0%
Forest Reserve Funds		8250	0.00	0.00	0.00	0.00		
Flood Control Funds		8270	0.00	0.00	0.00	0.00		
Wildlife Reserve Funds		8280	0.00	0.00	0.00	0.00		
FEMA		8281	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from Federal Sources		8287	0.00	0.00	0.00	0.00	0.00	0.0%
NCLB/IASA	3000-3299, 4000-4139, 4201-4215, 4610, 5510	8290	1,197,263.00	2,186,638.00	1,143,154.10	2,186,638.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
Vocational and Applied Technology Education	3500-3699	8290	0.00	40,219.00	10,148.00	40,219.00	0.00	0.0%
Safe and Drug Free Schools	3700-3799	8290	13,792.00	13,792.00	8,244.00	13,792.00	0.00	0.0%
JTPA / WIA	5600-5625	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Other Federal Revenue	All Other	8290	109,263.00	200,021.00	46,147.87	200,021.00	0.00	0.0%
<b>TOTAL, FEDERAL REVENUE</b>			<b>2,683,411.00</b>	<b>4,292,811.00</b>	<b>1,252,982.60</b>	<b>4,292,811.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER STATE REVENUE</b>								
Other State Apportionments								
ROC/P Entitlement								
Current Year	6360	8311	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years	6360	8319	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Master Plan								
Current Year	6500	8311	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years	6500	8319	0.00	0.00	0.00	0.00	0.00	0.0%
Home-to-School Transportation	7230	8311	278,596.00	222,877.00	62,529.21	222,877.00	0.00	0.0%
Economic Impact Aid	7090-7091	8311	567,665.00	567,665.00	113,533.00	567,665.00	0.00	0.0%
Spec. Ed. Transportation	7240	8311	49,700.00	39,760.00	11,154.92	39,760.00	0.00	0.0%
All Other State Apportionments - Current Year	All Other	8311	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Prior Years	All Other	8319	0.00	758.00	32,829.60	758.00	0.00	0.0%
Year Round School Incentive		8425	0.00	0.00	0.00	0.00	0.00	0.0%
Class Size Reduction, K-3		8434	0.00	0.00	0.00	0.00		
Class Size Reduction, Grade Nine		8435	0.00	0.00				
Charter Schools Categorical Block Grant		8480	0.00	0.00				
Child Nutrition Programs		8520	0.00	0.00	0.00	0.00	0.00	0.0%
Mandated Costs Reimbursements		8550	0.00	0.00	0.00	0.00	0.00	0.0%
Lottery - Unrestricted and Instructional Materials		8560	58,479.00	58,479.00	69,380.07	58,479.00	0.00	0.0%
Tax Relief Subventions								
Restricted Levies - Other								
Homeowners' Exemptions		8575	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.00	0.00	0.00	0.0%
Instructional Materials	7155, 7156, 7157, 7158, 7160, 7170	8590	0.00	0.00	0.00	0.00	0.00	0.0%
School Based Coordination Program	7250	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Drug/Alcohol/Tobacco Funds	6650-6690	8590	3,000.00	3,000.00	0.00	3,000.00	0.00	0.0%
Healthy Start	6240	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Class Size Reduction Facilities	6200	8590	0.00	0.00	0.00	0.00	0.00	0.0%
School Community Violence Prevention Grant	7391	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Quality Education Investment Act	7400	8590	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Revenue	All Other	8590	221,018.00	317,383.00	126,359.09	317,383.00	0.00	0.0%
<b>TOTAL, OTHER STATE REVENUE</b>			<b>1,178,458.00</b>	<b>1,209,922.00</b>	<b>415,785.89</b>	<b>1,209,922.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER LOCAL REVENUE</b>								
Other Local Revenue								
County and District Taxes								
Other Restricted Levies								
Secured Roll		8615	0.00	0.00	0.00	0.00	0.00	0.0%
Unsecured Roll		8616	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years' Taxes		8617	0.00	0.00	0.00	0.00	0.00	0.0%
Supplemental Taxes		8618	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Ad Valorem Taxes								
Parcel Taxes		8621	0.00	0.00	0.00	0.00	0.00	0.0%



2009-10 First Interim  
General Fund  
Restricted (Resources 2000-9999)  
Revenue, Expenditures, and Changes in Fund Balance

34 73973 0000000  
Form 011

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
Other		8622	0.00	0.00	0.00	0.00	0.00	0.0%
Community Redevelopment Funds Not Subject to RL Deduction		8625	0.00	0.00	0.00	0.00	0.00	0.0%
Penalties and Interest from Delinquent Non-Revenue Limit Taxes		8629	0.00	0.00	0.00	0.00	0.00	0.0%
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Sale of Publications		8632	0.00	0.00	0.00	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Sales		8639	0.00	0.00	0.00	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	0.00	0.00	0.00	0.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts								
Adult Education Fees		8671	0.00	0.00	0.00	0.00		
Non-Resident Students		8672	0.00	0.00	0.00	0.00		
Transportation Fees From Individuals		8675	0.00	3,768.00	2,990.04	3,768.00	0.00	0.0%
Transportation Services	7230, 7240	8677	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Services	All Other	8677	0.00	0.00	0.00	0.00	0.00	0.0%
Mitigation/Developer Fees		8681	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Fees and Contracts		8689	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
Plus: Misc Funds Non-Revenue Limit (50%)		8691	0.00	0.00	0.00	0.00		
Pass-Through Revenues From Local Sources		8697	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Local Revenue		8699	0.00	0.00	0.00	0.00	0.00	0.0%
Tuition		8710	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In		8781-8783	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers Of Apportionments								
Special Education SELPA Transfers								
From Districts or Charter Schools	6500	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	6500	8792	1,882,946.00	1,882,946.00	702,772.50	1,882,946.00	0.00	0.0%
From JPAs	6500	8793	0.00	0.00	0.00	0.00	0.00	0.0%
ROC/P Transfers								
From Districts or Charter Schools	6360	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	6360	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	6360	8793	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers of Apportionments								
From Districts or Charter Schools	All Other	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	All Other	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	All Other	8793	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER LOCAL REVENUE</b>			<b>1,882,946.00</b>	<b>1,886,714.00</b>	<b>705,762.54</b>	<b>1,886,714.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>TOTAL, REVENUES</b>			<b>6,826,111.00</b>	<b>8,470,743.00</b>	<b>2,374,531.03</b>	<b>8,470,743.00</b>	<b>0.00</b>	<b>0.0%</b>

2009-10 First Interim  
General Fund  
Restricted (Resources 2000-9999)  
Revenue, Expenditures, and Changes in Fund Balance34 73973 0000000  
Form 011

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>CERTIFICATED SALARIES</b>								
Certificated Teachers' Salaries		1100	3,667,894.00	4,085,644.00	1,417,189.27	4,085,644.00	0.00	0.0%
Certificated Pupil Support Salaries		1200	170,148.00	217,351.00	60,501.19	217,351.00	0.00	0.0%
Certificated Supervisors' and Administrators' Salaries		1300	53,791.00	31,043.00	6,270.83	31,043.00	0.00	0.0%
Other Certificated Salaries		1900	127,738.00	127,738.00	41,385.12	127,738.00	0.00	0.0%
<b>TOTAL, CERTIFICATED SALARIES</b>			<b>4,019,571.00</b>	<b>4,461,776.00</b>	<b>1,525,346.41</b>	<b>4,461,778.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>CLASSIFIED SALARIES</b>								
Classified Instructional Salaries		2100	1,384,503.00	1,506,806.00	433,116.45	1,506,806.00	0.00	0.0%
Classified Support Salaries		2200	858,271.00	855,791.00	269,120.10	855,791.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	187,214.00	215,183.00	71,070.80	215,183.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	285,787.00	294,261.00	97,870.27	294,261.00	0.00	0.0%
Other Classified Salaries		2900	22,666.00	22,666.00	4,206.38	22,666.00	0.00	0.0%
<b>TOTAL, CLASSIFIED SALARIES</b>			<b>2,738,441.00</b>	<b>2,894,707.00</b>	<b>875,384.00</b>	<b>2,894,707.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>EMPLOYEE BENEFITS</b>								
STRS		3101-3102	340,807.00	393,746.00	121,751.81	393,746.00	0.00	0.0%
PERS		3201-3202	245,105.00	251,552.00	74,962.28	251,552.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	257,463.00	280,347.00	84,135.74	280,347.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	842,419.00	967,249.00	294,710.76	967,249.00	0.00	0.0%
Unemployment Insurance		3501-3502	20,050.00	22,534.00	7,146.48	22,534.00	0.00	0.0%
Workers' Compensation		3601-3602	128,638.00	142,236.00	44,925.83	142,236.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	121.00	163.20	121.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
PERS Reduction		3801-3802	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	100,668.00	100,957.00	29,355.04	100,957.00	0.00	0.0%
<b>TOTAL, EMPLOYEE BENEFITS</b>			<b>1,935,150.00</b>	<b>2,158,742.00</b>	<b>657,151.14</b>	<b>2,158,742.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>BOOKS AND SUPPLIES</b>								
Approved Textbooks and Core Curricula Materials		4100	5,000.00	3,000.00	34,422.13	3,000.00	0.00	0.0%
Books and Other Reference Materials		4200	1,600.00	36,252.00	9,316.64	36,252.00	0.00	0.0%
Materials and Supplies		4300	945,185.00	2,060,668.50	93,683.82	2,060,668.50	0.00	0.0%
Noncapitalized Equipment		4400	17,000.00	73,816.00	3,235.66	73,816.00	0.00	0.0%
Food		4700	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, BOOKS AND SUPPLIES</b>			<b>968,785.00</b>	<b>2,173,736.50</b>	<b>140,658.25</b>	<b>2,173,736.50</b>	<b>0.00</b>	<b>0.0%</b>
<b>SERVICES AND OTHER OPERATING EXPENDITURES</b>								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	21,384.00	34,307.00	8,464.34	34,307.00	0.00	0.0%
Dues and Memberships		5300	1,000.00	1,000.00	0.00	1,000.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.00	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.00	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	132,500.00	147,811.00	47,918.05	147,811.00	0.00	0.0%
Transfers of Direct Costs		5710	(41,241.00)	(43,241.00)	(10,845.78)	(43,241.00)	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	530,862.00	616,189.50	262,883.17	616,189.50	0.00	0.0%
Communications		5900	6,600.00	9,145.00	148.12	9,145.00	0.00	0.0%
<b>TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES</b>			<b>651,105.00</b>	<b>765,211.50</b>	<b>328,567.90</b>	<b>765,211.50</b>	<b>0.00</b>	<b>0.0%</b>

2009-10 First Interim  
General Fund  
Restricted (Resources 2000-9999)  
Revenue, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>CAPITAL OUTLAY</b>								
Land		6100	0.00	10,683.00	0.00	10,683.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.00	0.00	0.00	0.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, CAPITAL OUTLAY</b>			0.00	10,683.00	0.00	10,683.00	0.00	0.0%
<b>OTHER OUTGO (excluding Transfers of Indirect Costs)</b>								
Tuition								
Tuition for Instruction Under Interdistrict Attendance Agreements		7110	0.00	0.00	0.00	0.00	0.00	0.0%
State Special Schools		7130	7,500.00	7,500.00	0.00	7,500.00	0.00	0.0%
Tuition, Excess Costs, and/or Deficit Payments Payments to Districts or Charter Schools		7141	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to County Offices		7142	164,350.00	164,350.00	0.00	164,350.00	0.00	0.0%
Payments to JPAs		7143	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Pass-Through Revenues To Districts or Charter Schools		7211	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education SELPA Transfers of Apportionments To Districts or Charter Schools	6500	7221	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices	6500	7222	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs	6500	7223	0.00	0.00	0.00	0.00	0.00	0.0%
ROC/P Transfers of Apportionments To Districts or Charter Schools	6350, 6360	7221	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices	6350, 6360	7222	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs	6350, 6360	7223	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers of Apportionments	All Other	7221-7223	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers		7281-7283	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)</b>			171,850.00	171,850.00	0.00	171,850.00	0.00	0.0%
<b>OTHER OUTGO - TRANSFERS OF INDIRECT COSTS</b>								
Transfers of Indirect Costs		7310	76,547.00	84,204.00	0.00	84,204.00	0.00	0.0%
Transfers of Indirect Costs - Interfund		7350	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS</b>			76,547.00	84,204.00	0.00	84,204.00	0.00	0.0%
<b>TOTAL, EXPENDITURES</b>			10,561,449.00	12,720,910.00	3,527,107.70	12,720,910.00	0.00	0.0%

2009-10 First Interim  
General Fund  
Restricted (Resources 2000-9999)  
Revenue, Expenditures, and Changes In Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>INTERFUND TRANSFERS</b>								
<b>INTERFUND TRANSFERS IN</b>								
From: Special Reserve Fund		8912	0.00	0.00	0.00	0.00	0.00	0.0%
From: Bond Interest and Redemption Fund		8914	0.00	0.00	0.00	0.00		
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
<b>INTERFUND TRANSFERS OUT</b>								
To: Child Development Fund		7611	0.00	0.00	0.00	0.00	0.00	0.0%
To: Special Reserve Fund		7612	0.00	0.00	0.00	0.00	0.00	0.0%
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.0%
To: Deferred Maintenance Fund		7615	0.00	0.00	0.00	0.00	0.00	0.0%
To: Cafeteria Fund		7616	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.00	0.00	0.00	0.0%
<b>OTHER SOURCES/USES</b>								
<b>SOURCES</b>								
State Apportionments								
Emergency Apportionments		8931	0.00	0.00	0.00	0.00		
Proceeds								
Proceeds from Sale/Lease-Purchase of Land/Buildings		8953	0.00	0.00	0.00	0.00	0.00	0.0%
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
<b>USES</b>								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
<b>CONTRIBUTIONS</b>								
Contributions from Unrestricted Revenues		8980	2,478,385.00	2,545,357.00	0.00	2,545,357.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
Categorical Education Block Grant Transfers		8995	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Restricted Balances		8997	0.00	0.00	0.00	0.00	0.00	0.0%
Categorical Flexibility Transfers		8998	0.00	0.00				
(e) TOTAL, CONTRIBUTIONS			2,478,385.00	2,545,357.00	0.00	2,545,357.00	0.00	0.0%
<b>TOTAL, OTHER FINANCING SOURCES/USES</b>								
(a - b + c - d + e)			2,478,385.00	2,545,357.00	0.00	2,545,357.00	0.00	0.0%

2009-10 First Interim  
General Fund  
Summary - Unrestricted/Restricted  
Revenues, Expenditures, and Changes in Fund Balance34 73973 0000000  
Form 011

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>A. REVENUES</b>								
1) Revenue Limit Sources		8010-8099	25,497,270.00	24,406,390.00	7,521,798.74	24,406,390.00	0.00	0.0%
2) Federal Revenue		8100-8299	2,683,411.00	4,282,811.00	1,252,982.60	4,292,811.00	0.00	0.0%
3) Other State Revenue		8300-8599	5,282,137.00	5,324,586.00	1,876,581.46	5,324,586.00	0.00	0.0%
4) Other Local Revenue		8600-8799	2,372,990.00	2,289,748.00	875,421.40	2,289,748.00	0.00	0.0%
5) TOTAL, REVENUES			35,835,808.00	36,313,535.00	11,526,784.20	36,313,535.00		
<b>B. EXPENDITURES</b>								
1) Certificated Salaries		1000-1999	18,660,401.00	19,261,801.00	6,251,668.03	19,261,801.00	0.00	0.0%
2) Classified Salaries		2000-2999	6,187,857.00	6,351,926.00	2,000,498.87	6,351,926.00	0.00	0.0%
3) Employee Benefits		3000-3999	6,838,729.00	7,068,608.00	2,164,491.53	7,068,608.00	0.00	0.0%
4) Books and Supplies		4000-4999	1,589,899.00	2,814,008.99	278,049.00	2,814,008.99	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	3,592,638.00	3,726,866.01	1,359,053.14	3,726,866.01	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	10,683.00	0.00	10,683.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299 7400-7499	493,326.00	493,326.00	280,493.80	493,326.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	(139,913.00)	(139,913.00)	0.00	(139,913.00)	0.00	0.0%
9) TOTAL, EXPENDITURES			37,222,937.00	39,587,106.00	12,334,254.37	39,587,106.00		
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B1)</b>								
			(1,387,129.00)	(3,273,571.00)	(807,470.17)	(3,273,571.00)		
<b>D. OTHER FINANCING SOURCES/USES</b>								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	125,234.00	134,095.00	0.00	134,095.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			(125,234.00)	(134,095.00)	0.00	(134,095.00)		

2009-10 First Interim  
General Fund  
Summary - Unrestricted/Restricted  
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			(1,512,363.00)	(3,407,866.00)	(807,470.17)	(3,407,866.00)		
<b>F. FUND BALANCE, RESERVES</b>								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	5,920,827.28	5,920,827.28		5,920,827.28	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			5,920,827.28	5,920,827.28		5,920,827.28		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			5,920,827.28	5,920,827.28		5,920,827.28		
2) Ending Balance, June 30 (E + F1e)			4,408,464.28	2,513,161.28		2,513,161.28		
Components of Ending Fund Balance								
a) Reserve for								
Revolving Cash		9711	10,000.00	10,000.00		10,000.00		
Stores		9712	50,000.00	39,718.00		39,718.00		
Prepaid Expenditures		9713	12,850.00	12,323.00		12,323.00		
All Others		9719	0.00	0.00		0.00		
General Reserve		9730	0.00	0.00		0.00		
Legally Restricted Balance		9740	1,250,002.81	728,780.81		728,780.81		
b) Designated Amounts								
Designated for Economic Uncertainties		9770	1,120,450.00	1,191,640.00		1,191,640.00		
Designated for the Unrealized Gains of Investments and Cash in County Treasury		9775	0.00	0.00		0.00		
Other Designations		9780	0.00	0.00		0.00		
c) Undesignated Amount		9790				530,699.47		
d) Unappropriated Amount		9790	1,965,161.47	530,699.47				

2009-10 First Interim  
General Fund  
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<b>REVENUE LIMIT SOURCES</b>								
Principal Apportionment								
State Aid - Current Year		8011	18,511,507.00	18,067,856.00	4,313,134.56	18,067,856.00	0.00	0.0%
Charter Schools General Purpose Entitlement - State Aid		8015	0.00	0.00	0.00	0.00	0.00	0.0%
State Aid - Prior Years		8019	0.00	0.00	3,050,373.84	0.00	0.00	0.0%
Tax Relief Subventions								
Homeowners' Exemptions		8021	67,293.00	62,704.00	0.00	62,704.00	0.00	0.0%
Timber Yield Tax		8022	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8029	0.00	0.00	0.00	0.00	0.00	0.0%
County & District Taxes								
Secured Roll Taxes		8041	5,492,036.00	4,798,295.00	0.56	4,798,295.00	0.00	0.0%
Unsecured Roll Taxes		8042	188,874.00	398,011.00	0.00	398,011.00	0.00	0.0%
Prior Years' Taxes		8043	579,700.00	160,030.00	158,260.66	160,030.00	0.00	0.0%
Supplemental Taxes		8044	107,100.00	352,600.00	0.00	352,600.00	0.00	0.0%
Education Revenue Augmentation Fund (ERAF)		8045	689,100.00	703,900.00	1.02	703,900.00	0.00	0.0%
Community Redevelopment Funds (SB 617/699/1992)		8047	0.00	0.00	0.00	0.00	0.00	0.0%
Penalties and Interest from Delinquent Taxes		8048	0.00	0.00	0.00	0.00	0.00	0.0%
Miscellaneous Funds (EC 41604)								
Royalties and Bonuses		8081	0.00	0.00	0.00	0.00	0.00	0.0%
Other In-Lieu Taxes		8082	0.00	0.00	28.10	0.00	0.00	0.0%
Less: Non-Revenue Limit (50%) Adjustment		8089	0.00	0.00	0.00	0.00	0.00	0.0%
Subtotal, Revenue Limit Sources			25,635,610.00	24,543,396.00	7,521,798.74	24,543,396.00	0.00	0.0%
<b>Revenue Limit Transfers</b>								
Unrestricted Revenue Limit Transfers - Current Year	0000	8091	(1,081,296.00)	(1,081,296.00)	0.00	(1,081,296.00)	0.00	0.0%
Continuation Education ADA Transfer	2200	8091	0.00	0.00	0.00	0.00	0.00	0.0%
Community Day Schools Transfer	2430	8091	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education ADA Transfer	6500	8091	1,081,296.00	1,081,296.00	0.00	1,081,296.00	0.00	0.0%
All Other Revenue Limit Transfers - Current Year	All Other	8091	0.00	0.00	0.00	0.00	0.00	0.0%
PERS Reduction Transfer		8092	167,642.00	168,976.00	0.00	168,976.00	0.00	0.0%
Transfers to Charter Schools in Lieu of Property Taxes		8096	(305,982.00)	(305,982.00)	0.00	(305,982.00)	0.00	0.0%
Property Taxes Transfers		8097	0.00	0.00	0.00	0.00	0.00	0.0%
Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, REVENUE LIMIT SOURCES			25,497,270.00	24,406,390.00	7,521,798.74	24,406,390.00	0.00	0.0%
<b>FEDERAL REVENUE</b>								
Maintenance and Operations		8110	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Entitlement		8181	1,294,804.00	1,716,580.00	34,812.13	1,716,580.00	0.00	0.0%
Special Education Discretionary Grants		8182	68,289.00	135,561.00	10,476.50	135,561.00	0.00	0.0%
Child Nutrition Programs		8220	0.00	0.00	0.00	0.00	0.00	0.0%
Forest Reserve Funds		8260	0.00	0.00	0.00	0.00	0.00	0.0%
Flood Control Funds		8270	0.00	0.00	0.00	0.00	0.00	0.0%
Wildlife Reserve Funds		8280	0.00	0.00	0.00	0.00	0.00	0.0%
FEMA		8281	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from Federal Sources		8287	0.00	0.00	0.00	0.00	0.00	0.0%
NCLB/ASA	3000-3299, 4000-4139, 4201-4215, 4610, 5510	8290	1,197,263.00	2,186,638.00	1,143,154.10	2,186,638.00	0.00	0.0%

2009-10 First Interim  
General Fund  
Summary - Unrestricted/Restricted  
Revenues, Expenditures, and Changes in Fund Balance

34 73973 0000000  
Form 011

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
Vocational and Applied Technology Education	3500-3899	8290	0.00	40,219.00	10,148.00	40,219.00	0.00	0.0%
Safe and Drug Free Schools	3700-3799	8290	13,792.00	13,792.00	8,244.00	13,792.00	0.00	0.0%
JTPA / WIA	5600-5625	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Other Federal Revenue	All Other	8290	109,263.00	200,021.00	46,147.87	200,021.00	0.00	0.0%
<b>TOTAL, FEDERAL REVENUE</b>			<b>2,683,411.00</b>	<b>4,292,811.00</b>	<b>1,252,982.60</b>	<b>4,292,811.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER STATE REVENUE</b>								
Other State Apportionments								
ROC/P Entitlement								
Current Year	6360	8311	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years	6360	8319	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Master Plan								
Current Year	6500	8311	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years	6500	8319	0.00	0.00	0.00	0.00	0.00	0.0%
Home-to-School Transportation	7230	8311	278,596.00	222,877.00	62,529.21	222,877.00	0.00	0.0%
Economic Impact Aid	7090-7091	8311	567,665.00	567,665.00	113,533.00	567,665.00	0.00	0.0%
Spec. Ed. Transportation	7240	8311	49,700.00	39,760.00	11,154.92	39,760.00	0.00	0.0%
All Other State Apportionments - Current Year	All Other	8311	38,563.00	38,563.00	0.00	38,563.00	0.00	0.0%
All Other State Apportionments - Prior Years	All Other	8319	0.00	9,613.00	117,590.43	9,613.00	0.00	0.0%
Year Round School Incentive		8425	0.00	0.00	0.00	0.00	0.00	0.0%
Class Size Reduction, K-3		8434	1,533,672.00	1,533,672.00	458,083.00	1,533,672.00	0.00	0.0%
Class Size Reduction, Grade Nine		8435	114,095.00	0.00				
Charter Schools Categorical Block Grant		8480	0.00	0.00				
Child Nutrition Programs		8520	0.00	0.00	0.00	0.00	0.00	0.0%
Mandated Costs Reimbursements		8550	0.00	0.00	0.00	0.00	0.00	0.0%
Lottery - Unrestricted and Instructional Materials		8560	591,306.00	591,306.00	334,922.31	591,306.00	0.00	0.0%
Tax Relief Subventions								
Restricted Levies - Other								
Homeowners' Exemptions		8575	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.00	0.00	0.00	0.0%
Instructional Materials								
	7155, 7156, 7157, 7158, 7160, 7170	8590	0.00	0.00	0.00	0.00	0.00	0.0%
School Based Coordination Program	7250	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Drug/Alcohol/Tobacco Funds	6650-6690	8590	3,000.00	3,000.00	0.00	3,000.00	0.00	0.0%
Healthy Start	6240	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Class Size Reduction Facilities	6200	8590	0.00	0.00	0.00	0.00	0.00	0.0%
School Community Violence Prevention Grant								
	7391	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Quality Education Investment Act	7400	8590	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Revenue	All Other	8590	2,105,540.00	2,318,130.00	778,768.59	2,318,130.00	0.00	0.0%
<b>TOTAL, OTHER STATE REVENUE</b>			<b>5,282,137.00</b>	<b>5,324,586.00</b>	<b>1,876,581.46</b>	<b>5,324,586.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER LOCAL REVENUE</b>								
Other Local Revenue								
County and District Taxes								
Other Restricted Levies								
Secured Roll		8615	0.00	0.00	0.00	0.00	0.00	0.0%
Unsecured Roll		8616	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years' Taxes		8617	0.00	0.00	0.00	0.00	0.00	0.0%
Supplemental Taxes		8618	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Ad Valorem Taxes								
Parcel Taxes		8621	0.00	0.00	0.00	0.00	0.00	0.0%



2009-10 First Interim  
General Fund  
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Other		8622	0.00	0.00	0.00	0.00	0.00	0.0%
Community Redevelopment Funds Not Subject to RL Deduction		8625	0.00	0.00	0.00	0.00	0.00	0.0%
Penalties and Interest from Delinquent Non-Revenue Limit Taxes		8629	0.00	0.00	0.00	0.00	0.00	0.0%
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Sale of Publications		8632	0.00	0.00	0.00	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Sales		8639	0.00	190.00	189.20	190.00	0.00	0.0%
Leases and Rentals		8650	106,550.00	106,550.00	66,311.00	106,550.00	0.00	0.0%
Interest		8660	195,000.00	195,000.00	56,027.58	195,000.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts								
Adult Education Fees		8671	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Resident Students		8672	0.00	0.00	0.00	0.00	0.00	0.0%
Transportation Fees From Individuals		8675	0.00	3,768.00	2,990.04	3,768.00	0.00	0.0%
Transportation Services	7230, 7240	8677	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Services	All Other	8677	0.00	0.00	0.00	0.00	0.00	0.0%
Mitigation/Developer Fees		8681	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Fees and Contracts		8689	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
Plus: Misc Funds Non-Revenue Limit (50%) Adjustment		8691	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues From Local Sources		8697	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Local Revenue		8699	188,494.00	101,294.00	47,131.08	101,294.00	0.00	0.0%
Tuition		8710	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In		8781-8783	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers Of Apportionments								
Special Education SELPA Transfers								
From Districts or Charter Schools	6500	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	6500	8792	1,882,946.00	1,882,946.00	702,772.50	1,882,946.00	0.00	0.0%
From JPAs	6500	8793	0.00	0.00	0.00	0.00	0.00	0.0%
RCC/P Transfers								
From Districts or Charter Schools	6360	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	6360	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	6360	8793	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers of Apportionments								
From Districts or Charter Schools	All Other	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	All Other	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	All Other	8793	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			2,372,990.00	2,289,748.00	875,421.40	2,289,748.00	0.00	0.0%
TOTAL, REVENUES			35,835,808.00	36,313,535.00	11,526,784.20	36,313,535.00	0.00	0.0%

2009-10 First Interim  
General Fund  
Summary - Unrestricted/Restricted  
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>CERTIFICATED SALARIES</b>								
Certificated Teachers' Salaries		1100	16,543,157.00	17,095,207.00	5,533,028.73	17,095,207.00	0.00	0.0%
Certificated Pupil Support Salaries		1200	768,592.00	815,795.00	248,213.54	815,795.00	0.00	0.0%
Certificated Supervisors' and Administrators' Salaries		1300	1,181,651.00	1,168,798.00	390,974.96	1,168,798.00	0.00	0.0%
Other Certificated Salaries		1900	167,001.00	182,001.00	79,450.80	182,001.00	0.00	0.0%
<b>TOTAL, CERTIFICATED SALARIES</b>			<b>18,660,401.00</b>	<b>19,261,801.00</b>	<b>6,251,668.03</b>	<b>19,261,801.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>CLASSIFIED SALARIES</b>								
Classified Instructional Salaries		2100	1,434,137.00	1,556,440.00	449,014.52	1,556,440.00	0.00	0.0%
Classified Support Salaries		2200	2,305,057.00	2,312,604.00	737,296.85	2,312,604.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	502,014.00	528,801.00	174,626.50	528,801.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	1,811,789.00	1,819,221.00	608,872.25	1,819,221.00	0.00	0.0%
Other Classified Salaries		2900	134,860.00	134,860.00	30,688.75	134,860.00	0.00	0.0%
<b>TOTAL, CLASSIFIED SALARIES</b>			<b>6,187,857.00</b>	<b>6,351,926.00</b>	<b>2,000,498.87</b>	<b>6,351,926.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>EMPLOYEE BENEFITS</b>								
STRS		3101-3102	1,553,743.00	1,608,497.00	512,395.84	1,608,497.00	0.00	0.0%
PERS		3201-3202	568,064.00	574,615.00	178,468.72	574,615.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	738,531.00	761,693.00	231,751.99	761,693.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	3,016,873.00	3,144,033.00	991,468.79	3,144,033.00	0.00	0.0%
Unemployment Insurance		3501-3502	74,557.00	77,262.00	24,952.71	77,262.00	0.00	0.0%
Workers' Compensation		3601-3602	467,365.00	482,026.00	156,826.65	482,026.00	0.00	0.0%
OPEB, Allocated		3701-3702	50,000.00	50,121.00	9,787.54	50,121.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
PERS Reduction		3801-3802	167,642.00	168,976.00	0.00	168,976.00	0.00	0.0%
Other Employee Benefits		3901-3902	201,954.00	201,385.00	58,839.29	201,385.00	0.00	0.0%
<b>TOTAL, EMPLOYEE BENEFITS</b>			<b>6,838,729.00</b>	<b>7,068,608.00</b>	<b>2,164,491.53</b>	<b>7,068,608.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>BOOKS AND SUPPLIES</b>								
Approved Textbooks and Core Curricula Materials		4100	5,000.00	3,000.00	47,889.27	3,000.00	0.00	0.0%
Books and Other Reference Materials		4200	20,950.00	62,147.00	11,012.52	62,147.00	0.00	0.0%
Materials and Supplies		4300	1,517,407.00	2,620,660.99	193,196.74	2,620,660.99	0.00	0.0%
Noncapitalized Equipment		4400	46,542.00	128,201.00	25,950.47	128,201.00	0.00	0.0%
Food		4700	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, BOOKS AND SUPPLIES</b>			<b>1,589,899.00</b>	<b>2,814,008.99</b>	<b>278,049.00</b>	<b>2,814,008.99</b>	<b>0.00</b>	<b>0.0%</b>
<b>SERVICES AND OTHER OPERATING EXPENDITURES</b>								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	84,952.00	99,533.00	19,145.47	99,533.00	0.00	0.0%
Dues and Memberships		5300	25,128.00	27,573.00	21,156.32	27,573.00	0.00	0.0%
Insurance		5400-5450	309,402.00	309,402.00	124,221.42	309,402.00	0.00	0.0%
Operations and Housekeeping Services		5500	1,010,000.00	1,010,000.00	387,766.28	1,010,000.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	233,950.00	257,959.51	57,179.94	257,959.51	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	17.89	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	(3,500.00)	(3,500.00)	0.00	(3,500.00)	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	1,713,586.00	1,802,223.50	717,507.77	1,802,223.50	0.00	0.0%
Communications		5900	219,120.00	223,475.00	32,058.05	223,475.00	0.00	0.0%
<b>TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES</b>			<b>3,592,638.00</b>	<b>3,726,666.01</b>	<b>1,359,053.14</b>	<b>3,726,666.01</b>	<b>0.00</b>	<b>0.0%</b>

2009-10 First Interim  
General Fund  
Summary - Unrestricted/Restricted  
Revenues, Expenditures, and Changes in Fund Balance

34 73973 0000000  
Form 011

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>CAPITAL OUTLAY</b>								
Land		6100	0.00	10,683.00	0.00	10,683.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.00	0.00	0.00	0.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, CAPITAL OUTLAY</b>			<b>0.00</b>	<b>10,683.00</b>	<b>0.00</b>	<b>10,683.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER OUTGO (excluding Transfers of Indirect Costs)</b>								
Tuition								
Tuition for Instruction Under Interdistrict Attendance Agreements		7110	0.00	0.00	0.00	0.00	0.00	0.0%
State Special Schools		7130	7,500.00	7,500.00	0.00	7,500.00	0.00	0.0%
Tuition, Excess Costs, and/or Deficit Payments								
Payments to Districts or Charter Schools		7141	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to County Offices		7142	209,350.00	209,350.00	0.00	209,350.00	0.00	0.0%
Payments to JPAs		7143	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Pass-Through Revenues								
To Districts or Charter Schools		7211	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education SELPA Transfers of Apportionments								
To Districts or Charter Schools	6500	7221	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices	6500	7222	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs	6500	7223	0.00	0.00	0.00	0.00	0.00	0.0%
ROC/P Transfers of Apportionments								
To Districts or Charter Schools	6350, 6360	7221	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices	6350, 6360	7222	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs	6350, 6360	7223	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers of Apportionments	All Other	7221-7223	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers		7281-7283	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers Out to All Others		7289	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Debt Service - Interest		7438	16,105.00	16,105.00	15,898.11	16,105.00	0.00	0.0%
Other Debt Service - Principal		7439	260,371.00	260,371.00	264,595.69	260,371.00	0.00	0.0%
<b>TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)</b>			<b>493,326.00</b>	<b>493,326.00</b>	<b>280,493.80</b>	<b>493,326.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER OUTGO - TRANSFERS OF INDIRECT COSTS</b>								
Transfers of Indirect Costs		7310	0.00	0.00	0.00	0.00		
Transfers of Indirect Costs - Interfund		7350	(139,913.00)	(139,913.00)	0.00	(139,913.00)	0.00	0.0%
<b>TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS</b>			<b>(139,913.00)</b>	<b>(139,913.00)</b>	<b>0.00</b>	<b>(139,913.00)</b>	<b>0.00</b>	<b>0.0%</b>
<b>TOTAL, EXPENDITURES</b>			<b>37,222,937.00</b>	<b>39,587,106.00</b>	<b>12,334,254.37</b>	<b>39,587,106.00</b>	<b>0.00</b>	<b>0.0%</b>

2009-10 First Interim  
General Fund  
Summary - Unrestricted/Restricted  
Revenues, Expenditures, and Changes in Fund Balance

34 73973 0000000  
Form 011

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>INTERFUND TRANSFERS</b>								
<b>INTERFUND TRANSFERS IN</b>								
From: Special Reserve Fund		8912	0.00	0.00	0.00	0.00	0.00	0.0%
From: Bond Interest and Redemption Fund		8914	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(a) TOTAL, INTERFUND TRANSFERS IN</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>INTERFUND TRANSFERS OUT</b>								
To: Child Development Fund		7611	0.00	0.00	0.00	0.00	0.00	0.0%
To: Special Reserve Fund		7612	0.00	0.00	0.00	0.00	0.00	0.0%
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.0%
To: Deferred Maintenance Fund		7615	0.00	0.00	0.00	0.00	0.00	0.0%
To: Cafeteria Fund		7616	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	125,234.00	134,095.00	0.00	134,095.00	0.00	0.0%
<b>(b) TOTAL, INTERFUND TRANSFERS OUT</b>			125,234.00	134,095.00	0.00	134,095.00	0.00	0.0%
<b>OTHER SOURCES/USES</b>								
<b>SOURCES</b>								
State Apportionments Emergency Apportionments		8931	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds								
Proceeds from Sale/Lease- Purchase of Land/Buildings		8953	0.00	0.00	0.00	0.00	0.00	0.0%
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8985	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(c) TOTAL, SOURCES</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>USES</b>								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(d) TOTAL, USES</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>CONTRIBUTIONS</b>								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00		
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00		
Categorical Education Block Grant Transfers		8995	0.00	0.00	0.00	0.00		
Transfers of Restricted Balances		8997	0.00	0.00	0.00	0.00	0.00	0.0%
Categorical Flexibility Transfers		8998	0.00	0.00				
<b>(e) TOTAL, CONTRIBUTIONS</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER FINANCING SOURCES/USES</b>								
<b>(a - b + c - d + e)</b>			(125,234.00)	(134,095.00)	0.00	(134,095.00)	0.00	0.0%

2009-10 First Interim  
Charter Schools Special Revenue Fund  
Revenues, Expenditures, and Changes in Fund Balance

34 73973 0000000  
Form 09I

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>A. REVENUES</b>								
1) Revenue Limit Sources		8010-8099	1,392,476.00	1,392,476.00	425,668.23	1,392,476.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	119,718.00	119,718.00	58,781.37	119,718.00	0.00	0.0%
4) Other Local Revenue		8600-8799	2,750.00	2,750.00	2,004.00	2,750.00	0.00	0.0%
5) TOTAL REVENUES			1,514,944.00	1,514,944.00	484,453.60	1,514,944.00		
<b>B. EXPENDITURES</b>								
1) Certificated Salaries		1000-1999	793,598.00	794,598.00	282,517.03	794,598.00	0.00	0.0%
2) Classified Salaries		2000-2999	288,929.00	273,929.00	92,218.69	273,929.00	0.00	0.0%
3) Employee Benefits		3000-3999	301,601.00	301,601.00	93,723.12	301,601.00	0.00	0.0%
4) Books and Supplies		4000-4999	48,877.00	70,075.00	21,382.10	70,075.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	10,770.00	71,375.00	13,781.41	71,375.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	91,171.00	91,171.00	0.00	91,171.00	0.00	0.0%
9) TOTAL EXPENDITURES			1,514,944.00	1,602,747.00	503,620.35	1,602,747.00		
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			0.00	(87,803.00)	(19,166.75)	(87,803.00)		
<b>D. OTHER FINANCING SOURCES/USES</b>								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8680-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			0.00	(87,803.00)	(18,168.75)	(87,803.00)		
<b>F. FUND BALANCE, RESERVES</b>								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9781	205,488.80	205,488.80		205,488.80	0.00	0.0%
b) Audit Adjustments		9783	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			205,488.80	205,488.80		205,488.80		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			205,488.80	205,488.80		205,488.80		
2) Ending Balance, June 30 (E + F1e)			205,488.80	117,685.80		117,685.80		
Components of Ending Fund Balance								
a) Reserve for								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Expenditures		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
General Reserve		9730	0.00	0.00		0.00		
Legally Restricted Balance		9740	0.00	0.00		0.00		
b) Designated Amounts								
Designated for Economic Uncertainties		9770	0.00	0.00		0.00		
Designated for the Unrealized Gains of Investments and Cash in County Treasury		9775	0.00	0.00		0.00		
Other Designations		9780	0.00	0.00		0.00		
c) Undesignated Amount						117,685.80		
d) Unappropriated Amount		9790	205,488.80	117,685.80				

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>REVENUE LIMIT SOURCES</b>								
Principal Appointments								
Charter Schools General Purpose Entitlement - State Aid		8015	1,088,484.00	1,088,484.00	254,730.93	1,088,494.00	0.00	0.0%
State Aid - Prior Years		8019	0.00	0.00	170,937.30	0.00	0.00	0.0%
Revenue Limit Transfers								
Unrestricted Revenue Limit Transfers - Current Year	0000	8091	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Revenue Limit Transfers - Current Year	All Other	8091	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers to Charter Schools in Lieu of Property Taxes		8098	305,982.00	305,982.00	0.00	305,982.00	0.00	0.0%
Property Taxes Transfers		8097	0.00	0.00	0.00	0.00	0.00	0.0%
Revenue Limit Transfers - Prior Years		8098	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL REVENUE LIMIT SOURCES</b>			1,392,478.00	1,392,478.00	425,668.23	1,392,478.00	0.00	0.0%
<b>FEDERAL REVENUE</b>								
Maintenance and Operations		8110	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Entitlement		8181	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Discretionary Grants		8182	0.00	0.00	0.00	0.00	0.00	0.0%
Child Nutrition Programs		8220	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	0.00	0.00	0.00	0.00	0.00	0.0%
NCLB / IASA	3000-3298, 4000-4139, 4201-4215, 4810, 5510	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Vocational and Applied Technology Education	3500-3899	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Safe and Drug Free Schools	3700-3799	8290	0.00	0.00	0.00	0.00	0.00	0.0%
JTPA / WIA	5800-5825	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Other Federal Revenue	All Other	8290	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL FEDERAL REVENUE</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>OTHER STATE REVENUE</b>								
Other State Apportionments								
Special Education Master Plan Current Year	6500	8311	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years	8500	8319	0.00	0.00	0.00	0.00	0.00	0.0%
Home-to-School Transportation	7130	8311	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Transportation	7240	8311	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Current Year	All Other	8311	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Prior Years	All Other	8319	0.00	0.00	0.00	0.00	0.00	0.0%
Year Round School Incentive		8425	0.00	0.00	0.00	0.00	0.00	0.0%
Class Size Reduction, K-3		8434	0.00	0.00	0.00	0.00	0.00	0.0%
Class Size Reduction, Grade Nine		8435	0.00	0.00	0.00	0.00	0.00	0.0%
Charter Schools Categorical Block Grant		8480	92,178.00	0.00	0.00	0.00	0.00	0.0%
Child Nutrition Programs		8520	0.00	0.00	0.00	0.00	0.00	0.0%
Mandated Costs Reimbursements		8550	0.00	0.00	0.00	0.00	0.00	0.0%
Lottery - Unrestricted and Instructional Materials		8560	27,542.00	27,542.00	16,338.78	27,542.00	0.00	0.0%
Instructional Materials	7155, 7158, 7157, 7158, 7160, 7170	8560	0.00	0.00	0.00	0.00	0.00	0.0%
School Based Coordination Program	7250	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Drug/Alcohol/Tobacco Funds	8650-8690	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Healthy Start	8240	8590	0.00	0.00	0.00	0.00	0.00	0.0%

2009-10 First Interim  
Charter Schools Special Revenue Fund  
Revenues, Expenditures, and Changes in Fund Balance

34 73973 0000000  
Form 09I

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
Class Size Reduction Facilities	6200	8590	0.00	0.00	0.00	0.00	0.00	0.0%
School Community Violence Prevention Grant	7301	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Quality Education Investment Act	7400	8590	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Revenue	All Other	8590	0.00	92,176.00	40,442.59	92,176.00	0.00	0.0%
<b>TOTAL, OTHER STATE REVENUE</b>			<b>119,718.00</b>	<b>119,718.00</b>	<b>56,781.37</b>	<b>119,718.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER LOCAL REVENUE</b>								
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Sale of Publications		8632	0.00	0.00	0.00	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Sales		8639	0.00	0.00	0.00	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	2,500.00	2,500.00	(858.00)	2,500.00	0.00	0.0%
Not Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts								
Child Development Parent Fees		8673	0.00	0.00	0.00	0.00	0.00	0.0%
Transportation Fees From Individuals		8675	0.00	0.00	0.00	0.00	0.00	0.0%
Transportation Services	7230, 7240	8677	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Services		8677	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Fees and Contracts		8689	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
All Other Local Revenue		8699	250.00	250.00	2,960.00	250.00	0.00	0.0%
Tuition		8710	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In		8781-8783	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Apportionments								
Special Education SELPA Transfers								
From Districts or Charter Schools	6500	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	6500	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	6500	8793	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers of Apportionments								
From Districts or Charter Schools	All Other	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	All Other	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	All Other	8793	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER LOCAL REVENUE</b>			<b>2,750.00</b>	<b>2,750.00</b>	<b>2,004.00</b>	<b>2,750.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>TOTAL, REVENUES</b>			<b>1,514,944.00</b>	<b>1,514,944.00</b>	<b>484,453.60</b>	<b>1,514,944.00</b>		



Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>CERTIFICATED SALARIES</b>								
Certificated Teachers' Salaries		1100	830,480.00	831,480.00	229,179.25	831,480.00	0.00	0.0%
Certificated Pupil Support Salaries		1200	25,000.00	25,000.00	7,437.50	25,000.00	0.00	0.0%
Certificated Supervisors' and Administrators' Salaries		1300	138,136.00	138,136.00	45,901.28	138,136.00	0.00	0.0%
Other Certificated Salaries		1900	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, CERTIFICATED SALARIES</b>			<b>793,596.00</b>	<b>794,596.00</b>	<b>282,517.03</b>	<b>794,596.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>CLASSIFIED SALARIES</b>								
Classified Instructional Salaries		2100	19,041.00	24,041.00	9,093.47	24,041.00	0.00	0.0%
Classified Support Salaries		2200	61,083.00	61,083.00	19,330.60	61,083.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.00	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	188,805.00	188,805.00	63,822.82	188,805.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, CLASSIFIED SALARIES</b>			<b>268,929.00</b>	<b>273,929.00</b>	<b>92,216.89</b>	<b>273,929.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>EMPLOYEE BENEFITS</b>								
STRS		3101-3102	65,814.00	65,814.00	22,251.11	65,814.00	0.00	0.0%
PERS		3201-3202	26,112.00	26,112.00	6,880.20	26,112.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	33,016.00	33,016.00	10,324.31	33,016.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	152,198.00	152,198.00	44,098.87	152,198.00	0.00	0.0%
Unemployment Insurance		3501-3502	3,384.00	3,384.00	1,128.22	3,384.00	0.00	0.0%
Workers' Compensation		3601-3602	21,097.00	21,097.00	7,074.41	21,097.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
PERS Reduction		3801-3802	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, EMPLOYEE BENEFITS</b>			<b>301,601.00</b>	<b>301,601.00</b>	<b>93,723.12</b>	<b>301,601.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>BOOKS AND SUPPLIES</b>								
Approved Textbooks and Core Curricula Materials		4100	1,000.00	16,905.00	16,261.72	16,905.00	0.00	0.0%
Books and Other Reference Materials		4200	0.00	0.00	0.00	0.00	0.00	0.0%
Materials and Supplies		4300	47,877.00	43,870.00	5,120.38	43,870.00	0.00	0.0%
Noncapitalized Equipment		4400	0.00	9,500.00	0.00	9,500.00	0.00	0.0%
Food		4700	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, BOOKS AND SUPPLIES</b>			<b>48,877.00</b>	<b>70,075.00</b>	<b>21,382.10</b>	<b>70,075.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>SERVICES AND OTHER OPERATING EXPENDITURES</b>								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	2,320.00	5,242.00	3,047.39	5,242.00	0.00	0.0%
Dues and Memberships		5300	0.00	720.00	720.00	720.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.00	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.00	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	1,200.00	10,993.00	3,193.55	10,993.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	6,500.00	51,220.00	6,820.47	51,220.00	0.00	0.0%
Communications		5900	750.00	3,200.00	0.00	3,200.00	0.00	0.0%
<b>TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES</b>			<b>10,770.00</b>	<b>71,375.00</b>	<b>13,781.41</b>	<b>71,375.00</b>	<b>0.00</b>	<b>0.0%</b>

2009-10 First Interim  
Charter Schools Special Revenue Fund  
Revenues, Expenditures, and Changes in Fund Balance

34 73973 0000000  
Form 091

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>CAPITAL OUTLAY</b>								
Land		8100	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		8170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		8200	0.00	0.00	0.00	0.00	0.00	0.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		8300	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		8400	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment Replacement		8500	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, CAPITAL OUTLAY</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>OTHER OUTGO (excluding Transfers of Indirect Costs)</b>								
Tuition								
Tuition for Instruction Under Interdistrict Attendance Agreements		7110	0.00	0.00	0.00	0.00	0.00	0.0%
Tuition, Excess Costs, and/or Deficit Payments Payments to Districts or Charter Schools		7141	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to County Offices		7142	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to JPAs		7143	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers Out								
All Other Transfers		7281-7283	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers Out to All Others		7289	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>OTHER OUTGO - TRANSFERS OF INDIRECT COSTS</b>								
Transfers of Indirect Costs		7310	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Indirect Costs - Interfund		7350	91,171.00	91,171.00	0.00	91,171.00	0.00	0.0%
<b>TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS</b>			91,171.00	91,171.00	0.00	91,171.00	0.00	0.0%
<b>TOTAL EXPENDITURES</b>			1,514,944.00	1,602,747.00	503,820.35	1,602,747.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>INTERFUND TRANSFERS</b>								
<b>INTERFUND TRANSFERS IN</b>								
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(a) TOTAL, INTERFUND TRANSFERS IN</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>INTERFUND TRANSFERS OUT</b>								
Other Authorized Interfund Transfers Out		7819	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(b) TOTAL, INTERFUND TRANSFERS OUT</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>OTHER SOURCES/USES</b>								
<b>SOURCES</b>								
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8985	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(c) TOTAL, SOURCES</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>USES</b>								
Transfers of Funds from Lapsed/Reorganized LEAs		7851	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7899	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(d) TOTAL, USES</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>CONTRIBUTIONS</b>								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
Categorical Education Block Grant Transfers		8995	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Restricted Balances		8997	0.00	0.00	0.00	0.00	0.00	0.0%
Categorical Flexibility Transfers		8998	0.00	0.00				
<b>(e) TOTAL, CONTRIBUTIONS</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER FINANCING SOURCES/USES</b> (a - b + c - d + e)			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>A. REVENUES</b>								
1) Revenue Limit Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8269	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	20,000.00	20,000.00	9,842.00	20,000.00	0.00	0.0%
5) TOTAL, REVENUES			20,000.00	20,000.00	9,842.00	20,000.00		
<b>B. EXPENDITURES</b>								
1) Certificated Salaries		1000-1999	79,428.00	80,268.00	23,433.40	80,268.00	0.00	0.0%
2) Classified Salaries		2000-2999	27,219.00	27,420.00	4,719.88	27,420.00	0.00	0.0%
3) Employee Benefits		3000-3999	21,821.00	23,587.00	5,513.32	23,587.00	0.00	0.0%
4) Books and Supplies		4000-4999	12,918.00	18,320.00	784.77	18,320.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	3,750.00	4,600.00	152.68	4,600.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	8,000.00	0.00	8,000.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			145,234.00	162,195.00	34,604.35	162,195.00		
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			(125,234.00)	(142,195.00)	(24,762.35)	(142,195.00)		
<b>D. OTHER FINANCING SOURCES/USES</b>								
1) Interfund Transfers								
a) Transfers In		8900-8929	125,234.00	134,095.00	0.00	134,095.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			125,234.00	134,095.00	0.00	134,095.00		

2009-10 First Interim  
Adult Education Fund  
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			0.00	(8,100.00)	(24,782.35)	(8,100.00)		
<b>F. FUND BALANCE, RESERVES</b>								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	174,808.32	174,808.32		174,808.32	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			174,808.32	174,808.32		174,808.32		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			174,808.32	174,808.32		174,808.32		
2) Ending Balance, June 30 (E + F1e)			174,808.32	166,708.32		166,708.32		
Components of Ending Fund Balance								
a) Reserve for								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Expenditures		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
General Reserve		9730	0.00	0.00		0.00		
Legally Restricted Balance		9740	0.00	0.00		0.00		
b) Designated Amounts								
Designated for Economic Uncertainties		9770	0.00	0.00		0.00		
Designated for the Unrealized Gains of Investments and Cash in County Treasury		9775	0.00	0.00		0.00		
Other Designations		9780	0.00	0.00		0.00		
c) Undesignated Amount		9790				166,708.32		
d) Unappropriated Amount		9790	174,808.32	166,708.32				

2009-10 First Interim  
Adult Education Fund  
Revenues, Expenditures, and Changes in Fund Balance

34 73973 0000000  
Form 111

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>FEDERAL REVENUE</b>								
Interagency Contracts Between LEAs		8285	0.00	0.00	0.00	0.00	0.00	0.0%
NCLB / IASA	3000-3299, 4000-4139, 4201-4215, 4610, 5510	8280	0.00	0.00	0.00	0.00	0.00	0.0%
Vocational and Applied Technology Education	3500-3899	8280	0.00	0.00	0.00	0.00	0.00	0.0%
Safe and Drug Free Schools	3700-3799	8280	0.00	0.00	0.00	0.00	0.00	0.0%
JTPA / WIA	5600-5625	8280	0.00	0.00	0.00	0.00	0.00	0.0%
Other Federal Revenue	All Other	8280	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, FEDERAL REVENUE</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>OTHER STATE REVENUE</b>								
Other State Apportionments								
All Other State Apportionments - Current Year	All Other	8311	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Prior Years	All Other	8318	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Revenue		8590	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER STATE REVENUE</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>OTHER LOCAL REVENUE</b>								
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	0.00	0.00	0.00	0.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts								
Adult Education Fees		8671	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Services		8677	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
All Other Local Revenue		8699	20,000.00	20,000.00	9,842.00	20,000.00	0.00	0.0%
Tuition		8710	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER LOCAL REVENUE</b>			20,000.00	20,000.00	9,842.00	20,000.00	0.00	0.0%
<b>TOTAL, REVENUES</b>			20,000.00	20,000.00	9,842.00	20,000.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>CERTIFICATED SALARIES</b>								
Certificated Teachers' Salaries		1100	79,428.00	80,288.00	23,433.40	80,288.00	0.00	0.0%
Certificated Pupil Support Salaries		1200	0.00	0.00	0.00	0.00	0.00	0.0%
Certificated Supervisors' and Administrators' Salaries		1300	0.00	0.00	0.00	0.00	0.00	0.0%
Other Certificated Salaries		1900	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, CERTIFICATED SALARIES</b>			<b>79,428.00</b>	<b>80,288.00</b>	<b>23,433.40</b>	<b>80,288.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>CLASSIFIED SALARIES</b>								
Classified Instructional Salaries		2100	0.00	0.00	0.00	0.00	0.00	0.0%
Classified Support Salaries		2200	0.00	0.00	0.00	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.00	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	15,219.00	15,420.00	4,639.88	15,420.00	0.00	0.0%
Other Classified Salaries		2900	12,000.00	12,000.00	80.00	12,000.00	0.00	0.0%
<b>TOTAL, CLASSIFIED SALARIES</b>			<b>27,219.00</b>	<b>27,420.00</b>	<b>4,719.88</b>	<b>27,420.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>EMPLOYEE BENEFITS</b>								
STRS		3101-3102	8,553.00	8,553.00	1,134.49	8,553.00	0.00	0.0%
PERS		3201-3202	2,844.00	3,813.00	1,061.02	3,813.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	3,488.00	3,983.00	1,309.84	3,983.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	8,337.00	8,337.00	1,211.71	8,337.00	0.00	0.0%
Unemployment Insurance		3501-3502	321.00	321.00	85.08	321.00	0.00	0.0%
Workers' Compensation		3601-3602	2,021.00	2,021.00	534.38	2,021.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
PERS Reduction		3801-3802	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	559.00	559.00	176.82	559.00	0.00	0.0%
<b>TOTAL, EMPLOYEE BENEFITS</b>			<b>21,921.00</b>	<b>23,587.00</b>	<b>5,513.32</b>	<b>23,587.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>BOOKS AND SUPPLIES</b>								
Approved Textbooks and Core Curricula Materials		4100	0.00	0.00	0.00	0.00	0.00	0.0%
Books and Other Reference Materials		4200	5,000.00	5,000.00	0.00	5,000.00	0.00	0.0%
Materials and Supplies		4300	7,918.00	13,320.00	784.77	13,320.00	0.00	0.0%
Noncapitalized Equipment		4400	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, BOOKS AND SUPPLIES</b>			<b>12,918.00</b>	<b>18,320.00</b>	<b>784.77</b>	<b>18,320.00</b>	<b>0.00</b>	<b>0.0%</b>

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>SERVICES AND OTHER OPERATING EXPENDITURES</b>								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	750.00	850.00	0.00	850.00	0.00	0.0%
Dues and Memberships		5300	0.00	0.00	0.00	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.00	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.00	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	1,000.00	2,000.00	152.88	2,000.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	500.00	500.00	0.00	500.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	1,000.00	500.00	0.00	500.00	0.00	0.0%
Communications		5900	500.00	650.00	0.00	650.00	0.00	0.0%
<b>TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES</b>			<b>3,750.00</b>	<b>4,800.00</b>	<b>152.88</b>	<b>4,800.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>CAPITAL OUTLAY</b>								
Land		6100	0.00	8,000.00	0.00	8,000.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, CAPITAL OUTLAY</b>			<b>0.00</b>	<b>8,000.00</b>	<b>0.00</b>	<b>8,000.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER OUTGO (excluding Transfers of Indirect Costs)</b>								
Tuition								
Tuition, Excess Costs, and/or Deficit Payments Payments to Districts or Charter Schools		7141	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to County Offices		7142	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to JPAs		7143	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER OUTGO - TRANSFERS OF INDIRECT COSTS</b>								
Transfers of Indirect Costs - Interfund		7350	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>TOTAL, EXPENDITURES</b>			<b>145,234.00</b>	<b>162,195.00</b>	<b>34,804.35</b>	<b>162,195.00</b>		



2009-10 First Interim  
Adult Education Fund  
Revenues, Expenditures, and Changes in Fund Balance

34 73973 0000000  
Form 111

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>INTERFUND TRANSFERS</b>								
<b>INTERFUND TRANSFERS IN</b>								
Other Authorized Interfund Transfers In		8919	125,234.00	134,095.00	0.00	134,095.00	0.00	0.0%
<b>(a) TOTAL, INTERFUND TRANSFERS IN</b>			125,234.00	134,095.00	0.00	134,095.00	0.00	0.0%
<b>INTERFUND TRANSFERS OUT</b>								
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(b) TOTAL, INTERFUND TRANSFERS OUT</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>OTHER SOURCES/USES</b>								
<b>SOURCES</b>								
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8985	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(c) TOTAL, SOURCES</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>USES</b>								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(d) TOTAL, USES</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>CONTRIBUTIONS</b>								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
Categorical Education Block Grant Transfers		8995	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Restricted Balances		8997	0.00	0.00	0.00	0.00	0.00	0.0%
Categorical Flexibility Transfers		8998	0.00	0.00				
<b>(e) TOTAL, CONTRIBUTIONS</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER FINANCING SOURCES/USES</b> (a - b + c - d + e)			125,234.00	134,095.00	0.00	134,095.00		

2009-10 First Interim  
Child Development Fund  
Revenues, Expenditures, and Changes in Fund Balance34 73973 0000000  
Form 121

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>A. REVENUES</b>								
1) Revenue Limit Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	729,880.00	729,880.00	24,648.25	729,880.00	0.00	0.0%
4) Other Local Revenue		8600-8799	7,200.00	7,200.00	0.00	7,200.00	0.00	0.0%
5) TOTAL REVENUES			736,880.00	736,880.00	24,648.25	736,880.00		
<b>B. EXPENDITURES</b>								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.00	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	688,138.00	688,138.00	148,185.22	688,138.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	48,742.00	48,742.00	0.00	48,742.00	0.00	0.0%
9) TOTAL EXPENDITURES			736,880.00	736,880.00	148,185.22	736,880.00		
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			0.00	0.00	(123,538.97)	0.00		
<b>D. OTHER FINANCING SOURCES/USES</b>								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7800-7829	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7830-7899	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

2009-10 First Interim  
Child Development Fund  
Revenues, Expenditures, and Changes in Fund Balance

34 73973 0000000  
Form 12I

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			0.00	0.00	(123,538.97)	0.00		
<b>F. FUND BALANCE, RESERVES</b>								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9781	33,594.45	33,594.45		33,594.45	0.00	0.0%
b) Audit Adjustments		9783	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			33,594.45	33,594.45		33,594.45		
d) Other Restatements		9785	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			33,594.45	33,594.45		33,594.45		
2) Ending Balance, June 30 (E + F1e)			33,594.45	33,594.45		33,594.45		
Components of Ending Fund Balance								
a) Reserve for								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Expenditures		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
General Reserve		9730	0.00	0.00		0.00		
Legally Restricted Balance		9740	0.00	0.00		0.00		
b) Designated Amounts								
Designated for Economic Uncertainties		9770	0.00	0.00		0.00		
Designated for the Unrealized Gains of Investments and Cash in County Treasury		9775	0.00	0.00		0.00		
Other Designations		9780	0.00	0.00		0.00		
c) Undesignated Amount		9780				33,594.45		
d) Unappropriated Amount		9790	33,594.45	33,594.45				

2009-10 First Interim  
Child Development Fund  
Revenues, Expenditures, and Changes in Fund Balance

34 73973 0000000  
Form 12f

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>FEDERAL REVENUE</b>								
Child Nutrition Programs		8220	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	0.00	0.00	0.00	0.00	0.00	0.0%
Other Federal Revenue		8290	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, FEDERAL REVENUE</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>OTHER STATE REVENUE</b>								
Child Nutrition Programs		8520	0.00	0.00	0.00	0.00	0.00	0.0%
Child Development Apportionments		8530	729,880.00	729,880.00	24,648.25	729,880.00	0.00	0.0%
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.00	0.00	0.00	0.0%
State Preschool	6055-6056	8590	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Revenue	All Other	8590	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER STATE REVENUE</b>			729,880.00	729,880.00	24,648.25	729,880.00	0.00	0.0%
<b>OTHER LOCAL REVENUE</b>								
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8680	7,200.00	7,200.00	0.00	7,200.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8682	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts								
Child Development Parent Fees		8673	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Services		8677	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Fees and Contracts		8689	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
All Other Local Revenue		8699	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER LOCAL REVENUE</b>			7,200.00	7,200.00	0.00	7,200.00	0.00	0.0%
<b>TOTAL, REVENUES</b>			738,880.00	738,880.00	24,648.25	738,880.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>CERTIFICATED SALARIES</b>								
Certificated Teachers' Salaries		1100	0.00	0.00	0.00	0.00	0.00	0.0%
Certificated Pupil Support Salaries		1200	0.00	0.00	0.00	0.00	0.00	0.0%
Certificated Supervisors' and Administrators' Salaries		1300	0.00	0.00	0.00	0.00	0.00	0.0%
Other Certificated Salaries		1900	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, CERTIFICATED SALARIES</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>CLASSIFIED SALARIES</b>								
Classified Instructional Salaries		2100	0.00	0.00	0.00	0.00	0.00	0.0%
Classified Support Salaries		2200	0.00	0.00	0.00	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.00	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.00	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, CLASSIFIED SALARIES</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>EMPLOYEE BENEFITS</b>								
STRS		3101-3102	0.00	0.00	0.00	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.00	0.00	0.00	0.0%
QASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.00	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.00	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.00	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
PERS Reduction		3801-3802	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, EMPLOYEE BENEFITS</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>BOOKS AND SUPPLIES</b>								
Approved Textbooks and Core Curricula Materials		4100	0.00	0.00	0.00	0.00	0.00	0.0%
Books and Other Reference Materials		4200	0.00	0.00	0.00	0.00	0.00	0.0%
Materials and Supplies		4300	0.00	0.00	0.00	0.00	0.00	0.0%
Noncapitalized Equipment		4400	0.00	0.00	0.00	0.00	0.00	0.0%
Food		4700	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, BOOKS AND SUPPLIES</b>			0.00	0.00	0.00	0.00	0.00	0.0%

2009-10 First Interim  
Child Development Fund  
Revenues, Expenditures, and Changes in Fund Balance

34 73973 0000000  
Form 12I

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>SERVICES AND OTHER OPERATING EXPENDITURES</b>								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.00	0.00	0.00	0.0%
Dues and Memberships		5300	0.00	0.00	0.00	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.00	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.00	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	688,138.00	688,138.00	148,185.22	688,138.00	0.00	0.0%
Communications		5900	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES</b>			688,138.00	688,138.00	148,185.22	688,138.00	0.00	0.0%
<b>CAPITAL OUTLAY</b>								
Land		6100	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, CAPITAL OUTLAY</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>OTHER OUTGO (excluding Transfers of Indirect Costs)</b>								
Other Transfers Out								
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>OTHER OUTGO - TRANSFERS OF INDIRECT COSTS</b>								
Transfers of Indirect Costs - Interfund		7350	48,742.00	48,742.00	0.00	48,742.00	0.00	0.0%
<b>TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS</b>			48,742.00	48,742.00	0.00	48,742.00	0.00	0.0%
<b>TOTAL, EXPENDITURES</b>			736,880.00	736,880.00	148,185.22	736,880.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>INTERFUND TRANSFERS</b>								
<b>INTERFUND TRANSFERS IN</b>								
From: General Fund		8911	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(a) TOTAL, INTERFUND TRANSFERS IN</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>INTERFUND TRANSFERS OUT</b>								
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(b) TOTAL, INTERFUND TRANSFERS OUT</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>OTHER SOURCES/USES</b>								
<b>SOURCES</b>								
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8985	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(c) TOTAL, SOURCES</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>USES</b>								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(d) TOTAL, USES</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>CONTRIBUTIONS</b>								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
Categorical Education Block Grant Transfers		8995	0.00	0.00	0.00	0.00	0.00	0.0%
Categorical Flexibility Transfers		8998	0.00	0.00				
<b>(e) TOTAL, CONTRIBUTIONS</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER FINANCING SOURCES/USES</b> (a - b + c - d + e)			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>A. REVENUES</b>								
1) Revenue Limit Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	788,257.00	792,335.00	107,443.67	792,335.00	0.00	0.0%
3) Other State Revenue		8300-8599	82,000.00	82,000.00	20,178.23	82,000.00	0.00	0.0%
4) Other Local Revenue		8600-8799	608,751.00	609,751.00	121,382.44	609,751.00	0.00	0.0%
5) TOTAL, REVENUES			1,477,008.00	1,484,086.00	249,002.34	1,484,086.00		
<b>B. EXPENDITURES</b>								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	590,817.00	579,203.00	184,107.81	579,203.00	0.00	0.0%
3) Employee Benefits		3000-3999	244,331.00	248,103.00	71,407.69	248,103.00	0.00	0.0%
4) Books and Supplies		4000-4999	595,000.00	714,170.00	225,573.27	714,170.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	46,860.00	55,610.00	12,387.78	55,610.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			1,477,008.00	1,595,086.00	493,476.58	1,595,086.00		
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			0.00	(111,000.00)	(244,474.22)	(111,000.00)		
<b>D. OTHER FINANCING SOURCES/USES</b>								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		



Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			0.00	(111,000.00)	(244,474.22)	(111,000.00)		
<b>F. FUND BALANCE, RESERVES</b>								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	127,983.78	127,983.78		127,983.78	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			127,983.78	127,983.78		127,983.78		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			127,983.78	127,983.78		127,983.78		
2) Ending Balance, June 30 (E + F1e)			127,983.78	16,983.78		16,983.78		
Components of Ending Fund Balance								
a) Reserve for								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Expenditures		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
General Reserve		9730	0.00	0.00		0.00		
Legally Restricted Balance		9740	0.00	0.00		0.00		
b) Designated Amounts								
Designated for Economic Uncertainties		9770	0.00	0.00		0.00		
Designated for the Unrealized Gains of Investments and Cash in County Treasury		9775	0.00	0.00		0.00		
Other Designations		9780	0.00	0.00		0.00		
c) Undesignated Amount		9790				16,983.78		
d) Unappropriated Amount		9790	127,983.78	16,983.78				

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Cafeteria Special Revenue Fund  
Revenues, Expenditures, and Changes in Fund Balance34 73973 0000000  
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Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>REVENUE LIMIT SOURCES</b>								
Revenue Limit Transfers								
Unrestricted Revenue Limit Transfers - Current Year	0000	8091	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Revenue Limit Transfers - Current Year	All Other	8091	0.00	0.00	0.00	0.00	0.00	0.0%
Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, REVENUE LIMIT SOURCES</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>FEDERAL REVENUE</b>								
Child Nutrition Programs		8220	788,257.00	788,257.00	101,973.47	788,257.00	0.00	0.0%
Other Federal Revenue		8290	0.00	8,078.00	5,470.20	8,078.00	0.00	0.0%
<b>TOTAL, FEDERAL REVENUE</b>			<b>788,257.00</b>	<b>792,335.00</b>	<b>107,443.67</b>	<b>792,335.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER STATE REVENUE</b>								
Child Nutrition Programs		8520	82,000.00	82,000.00	20,178.23	82,000.00	0.00	0.0%
All Other State Revenue		8590	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER STATE REVENUE</b>			<b>82,000.00</b>	<b>82,000.00</b>	<b>20,178.23</b>	<b>82,000.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER LOCAL REVENUE</b>								
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Food Service Sales		8634	607,251.00	608,251.00	121,088.14	608,251.00	0.00	0.0%
Losses and Rentals		8650	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	1,000.00	1,000.00	(33.00)	1,000.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts								
Interagency Services		8677	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
All Other Local Revenue		8699	500.00	500.00	347.30	500.00	0.00	0.0%
<b>TOTAL, OTHER LOCAL REVENUE</b>			<b>608,751.00</b>	<b>609,751.00</b>	<b>121,382.44</b>	<b>609,751.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>TOTAL, REVENUES</b>			<b>1,477,008.00</b>	<b>1,484,086.00</b>	<b>249,002.34</b>	<b>1,484,086.00</b>		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>CERTIFICATED SALARIES</b>								
Certificated Supervisors' and Administrators' Salaries		1300	0.00	0.00	0.00	0.00	0.00	0.0%
Other Certificated Salaries		1900	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, CERTIFICATED SALARIES</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>CLASSIFIED SALARIES</b>								
Classified Support Salaries		2200	474,329.00	488,332.00	152,893.59	488,332.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	90,559.00	84,830.00	21,543.32	84,830.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	25,929.00	28,241.00	9,870.90	28,241.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, CLASSIFIED SALARIES</b>			590,817.00	579,203.00	184,107.81	579,203.00	0.00	0.0%
<b>EMPLOYEE BENEFITS</b>								
STRS		3101-3102	0.00	0.00	0.00	0.00	0.00	0.0%
PERS		3201-3202	57,385.00	55,448.00	14,515.01	55,448.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	45,208.00	45,121.00	13,874.49	45,121.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	114,341.00	118,428.00	37,187.98	118,428.00	0.00	0.0%
Unemployment Insurance		3501-3502	1,899.00	1,884.00	571.48	1,884.00	0.00	0.0%
Workers' Compensation		3601-3602	11,135.00	10,859.00	3,597.51	10,859.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
PERS Reduction		3801-3802	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	14,583.00	14,583.00	1,881.28	14,583.00	0.00	0.0%
<b>TOTAL, EMPLOYEE BENEFITS</b>			244,331.00	246,103.00	71,407.89	246,103.00	0.00	0.0%
<b>BOOKS AND SUPPLIES</b>								
Books and Other Reference Materials		4200	0.00	0.00	0.00	0.00	0.00	0.0%
Materials and Supplies		4300	70,000.00	77,000.00	18,335.54	77,000.00	0.00	0.0%
Noncapitalized Equipment		4400	25,000.00	56,078.00	33,420.89	56,078.00	0.00	0.0%
Food		4700	500,000.00	581,092.00	173,816.84	581,092.00	0.00	0.0%
<b>TOTAL, BOOKS AND SUPPLIES</b>			595,000.00	714,170.00	225,573.27	714,170.00	0.00	0.0%

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Cafeteria Special Revenue Fund  
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Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>SERVICES AND OTHER OPERATING EXPENDITURES</b>								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	4,410.00	9,410.00	1,589.17	9,410.00	0.00	0.0%
Dues and Memberships		5300	2,250.00	4,000.00	473.73	4,000.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.00	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.00	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	29,000.00	29,000.00	8,171.99	29,000.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	3,000.00	3,000.00	0.00	3,000.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	8,000.00	10,000.00	2,115.51	10,000.00	0.00	0.0%
Communications		5900	200.00	200.00	37.39	200.00	0.00	0.0%
<b>TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES</b>			<b>48,860.00</b>	<b>55,610.00</b>	<b>12,387.76</b>	<b>55,610.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>CAPITAL OUTLAY</b>								
Buildings and Improvements of Buildings		6200	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, CAPITAL OUTLAY</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER OUTGO (excluding Transfers of Indirect Costs)</b>								
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER OUTGO - TRANSFERS OF INDIRECT COSTS</b>								
Transfers of Indirect Costs - Interfund		7350	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>TOTAL EXPENDITURES</b>			<b>1,477,008.00</b>	<b>1,595,088.00</b>	<b>493,476.56</b>	<b>1,595,088.00</b>		

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Cafeteria Special Revenue Fund  
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Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>INTERFUND TRANSFERS</b>								
<b>INTERFUND TRANSFERS IN</b>								
From: General Fund		8918	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(a) TOTAL, INTERFUND TRANSFERS IN</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>INTERFUND TRANSFERS OUT</b>								
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(b) TOTAL, INTERFUND TRANSFERS OUT</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>OTHER SOURCES/USES</b>								
<b>SOURCES</b>								
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8985	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(c) TOTAL, SOURCES</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>USES</b>								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7689	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(d) TOTAL, USES</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>CONTRIBUTIONS</b>								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
Categorical Education Block Grant Transfers		8995	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Restricted Balances		8997	0.00	0.00	0.00	0.00	0.00	0.0%
Categorical Flexibility Transfers		8998	0.00	0.00				
<b>(e) TOTAL, CONTRIBUTIONS</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL OTHER FINANCING SOURCES/USES</b> (a - b + c - d + e)			0.00	0.00	0.00	0.00		

2009-10 First Interim  
Deferred Maintenance Fund  
Revenues, Expenditures, and Changes in Fund Balance34 73973 0000000  
Form 141

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>A. REVENUES</b>								
1) Revenue Limit Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	25,000.00	25,000.00	8,201.00	25,000.00	0.00	0.0%
5) TOTAL, REVENUES			25,000.00	25,000.00	8,201.00	25,000.00		
<b>B. EXPENDITURES</b>								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	25,000.00	499,000.00	5,842.14	499,000.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	320,000.00	22,858.48	320,000.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	108,000.00	5,850.00	108,000.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			25,000.00	925,000.00	34,350.60	925,000.00		
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			0.00	(900,000.00)	(26,149.60)	(900,000.00)		
<b>D. OTHER FINANCING SOURCES/USES</b>								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7800-7829	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7830-7899	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			0.00	(900,000.00)	(26,149.60)	(900,000.00)		
<b>F. FUND BALANCE, RESERVES</b>								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	937,418.91	937,418.91		937,418.91	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			937,418.91	937,418.91		937,418.91		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			937,418.91	937,418.91		937,418.91		
2) Ending Balance, June 30 (E + F1e)			937,418.91	37,418.91		37,418.91		
Components of Ending Fund Balance								
a) Reserve for								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Expenditures		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
General Reserve		9730	0.00	0.00		0.00		
Legally Restricted Balance		9740	0.00	0.00		0.00		
b) Designated Amounts								
Designated for Economic Uncertainties		9770	0.00	0.00		0.00		
Designated for the Unrealized Gains of Investments and Cash in County Treasury		9775	0.00	0.00		0.00		
Other Designations		9780	0.00	0.00		0.00		
c) Undesignated Amount		9790				37,418.91		
d) Unappropriated Amount		9790	937,418.91	37,418.91				

2009-10 First Interim  
Deferred Maintenance Fund  
Revenues, Expenditures, and Changes in Fund Balance

34 73973 0000000  
Form 14I

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>OTHER STATE REVENUE</b>								
Deferred Maintenance Allowance		8540	0.00	0.00				
All Other State Revenue		8590	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER STATE REVENUE</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>OTHER LOCAL REVENUE</b>								
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8680	25,000.00	25,000.00	8,201.00	25,000.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8682	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
All Other Local Revenue		8699	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER LOCAL REVENUE</b>			25,000.00	25,000.00	8,201.00	25,000.00	0.00	0.0%
<b>TOTAL, REVENUES</b>			25,000.00	25,000.00	8,201.00	25,000.00		



Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>CLASSIFIED SALARIES</b>								
Classified Support Salaries		2200	0.00	0.00	0.00	0.00	0.00	0.0%
Other Classified Salaries		2800	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, CLASSIFIED SALARIES</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>EMPLOYEE BENEFITS</b>								
STRS		3101-3102	0.00	0.00	0.00	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.00	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.00	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.00	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.00	0.00	0.00	0.0%
Workers' Compensation		3801-3802	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
PERS Reduction		3801-3802	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, EMPLOYEE BENEFITS</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>BOOKS AND SUPPLIES</b>								
Books and Other Reference Materials		4200	0.00	0.00	0.00	0.00	0.00	0.0%
Materials and Supplies		4300	25,000.00	499,000.00	5,842.14	499,000.00	0.00	0.0%
Noncapitalized Equipment		4400	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, BOOKS AND SUPPLIES</b>			25,000.00	499,000.00	5,842.14	499,000.00	0.00	0.0%
<b>SERVICES AND OTHER OPERATING EXPENDITURES</b>								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.00	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5800	0.00	320,000.00	22,858.48	320,000.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES</b>			0.00	320,000.00	22,858.48	320,000.00	0.00	0.0%
<b>CAPITAL OUTLAY</b>								
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	106,000.00	5,850.00	106,000.00	0.00	0.0%
<b>TOTAL, CAPITAL OUTLAY</b>			0.00	106,000.00	5,850.00	106,000.00	0.00	0.0%
<b>OTHER OUTGO (excluding Transfers of Indirect Costs)</b>								
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, EXPENDITURES</b>			25,000.00	925,000.00	34,350.60	925,000.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>INTERFUND TRANSFERS</b>								
<b>INTERFUND TRANSFERS IN</b>								
From: General, Special Reserve, & Building Funds		8915	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(a) TOTAL, INTERFUND TRANSFERS IN</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>INTERFUND TRANSFERS OUT</b>								
Other Authorized Interfund Transfers Out		7819	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(b) TOTAL, INTERFUND TRANSFERS OUT</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>OTHER SOURCES/USES</b>								
<b>SOURCES</b>								
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8985	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(c) TOTAL, SOURCES</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>USES</b>								
Transfers of Funds from Lapsed/Reorganized LEAs		7851	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7899	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(d) TOTAL, USES</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>CONTRIBUTIONS</b>								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
Categorical Education Block Grant Transfers		8995	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Restricted Balances		8997	0.00	0.00	0.00	0.00	0.00	0.0%
Categorical Flexibility Transfers		8998	0.00	0.00				
<b>(e) TOTAL, CONTRIBUTIONS</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER FINANCING SOURCES/USES</b> (a - b + c - d + e)			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>A. REVENUES</b>								
1) Revenue Limit Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	120,000.00	120,000.00	3,526.00	120,000.00	0.00	0.0%
5) TOTAL REVENUES			120,000.00	120,000.00	3,526.00	120,000.00		
<b>B. EXPENDITURES</b>								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.00	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.00	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL EXPENDITURES			0.00	0.00	0.00	0.00		
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			120,000.00	120,000.00	3,526.00	120,000.00		
<b>D. OTHER FINANCING SOURCES/USES</b>								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			120,000.00	120,000.00	3,528.00	120,000.00		
<b>F. FUND BALANCE, RESERVES</b>								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9781	2,294,540.81	2,294,540.81		2,294,540.81	0.00	0.0%
b) Audit Adjustments		9783	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			2,294,540.81	2,294,540.81		2,294,540.81		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			2,294,540.81	2,294,540.81		2,294,540.81		
2) Ending Balance, June 30 (E + F1e)			2,414,540.81	2,414,540.81		2,414,540.81		
Components of Ending Fund Balance								
a) Reserve for								
Revolving Cash		8711	0.00	0.00		0.00		
Stores		8712	0.00	0.00		0.00		
Prepaid Expenditures		8713	0.00	0.00		0.00		
All Others		8719	0.00	0.00		0.00		
General Reserve		8730	0.00	0.00		0.00		
Legally Restricted Balance		8740	0.00	0.00		0.00		
b) Designated Amounts								
Designated for Economic Uncertainties		8770	0.00	0.00		0.00		
Designated for the Unrealized Gains of Investments and Cash in County Treasury		8775	0.00	0.00		0.00		
Other Designations		8780	1,302,358.22	1,302,352.22		1,302,358.22		
c) Undesignated Amount		8780				1,112,182.59		
d) Unappropriated Amount		8790	1,112,182.59	1,112,188.59				

2009-10 First Interim  
Special Reserve Fund for Other Than Capital Outlay Projects  
Revenues, Expenditures, and Changes in Fund Balance

34 73973 0000000  
Form 171

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>OTHER LOCAL REVENUE</b>								
Sales								
Sale of Equipment/Supplies		8831	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8860	120,000.00	120,000.00	3,526.00	120,000.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8862	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER LOCAL REVENUE</b>			120,000.00	120,000.00	3,526.00	120,000.00	0.00	0.0%
<b>TOTAL, REVENUES</b>			120,000.00	120,000.00	3,526.00	120,000.00		
<b>INTERFUND TRANSFERS</b>								
<b>INTERFUND TRANSFERS IN</b>								
From: General Fund/CSSF		8912	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(a) TOTAL, INTERFUND TRANSFERS IN</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>INTERFUND TRANSFERS OUT</b>								
To: General Fund/CSSF		7612	0.00	0.00	0.00	0.00	0.00	0.0%
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.0%
To: Deferred Maintenance Fund		7615	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(b) TOTAL, INTERFUND TRANSFERS OUT</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>OTHER SOURCES/USES</b>								
<b>SOURCES</b>								
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8985	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(c) TOTAL, SOURCES</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>USES</b>								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(d) TOTAL, USES</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER FINANCING SOURCES/USES</b> (a - b + c - d)			0.00	0.00	0.00	0.00		

2009-10 First Interim  
Building Fund  
Revenues, Expenditures, and Changes in Fund Balance34 73973 0000000  
Form 211

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>A. REVENUES</b>								
1) Revenue Limit Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	2,000.00	2,000.00	4,105.00	2,000.00	0.00	0.0%
5) TOTAL, REVENUES			2,000.00	2,000.00	4,105.00	2,000.00		
<b>B. EXPENDITURES</b>								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	3,220.00	3,218.43	3,220.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	311.00	308.84	311.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	41,811.00	3,220.21	41,811.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	2,000.00	252,859.00	1,968.09	252,859.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	8,918,990.00	8,471,448.99	8,918,990.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			2,000.00	8,217,191.00	8,480,162.38	9,217,191.00		
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			0.00	(8,215,191.00)	(8,478,057.38)	(9,215,191.00)		
<b>D. OTHER FINANCING SOURCES/USES</b>								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7800-7829	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7830-7899	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

2009-10 First Interim  
Building Fund  
Revenues, Expenditures, and Changes in Fund Balance

34 73973 0000000  
Form 211

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			0.00	(9,215,191.00)	(8,476,057.36)	(9,215,191.00)		
<b>F. FUND BALANCE, RESERVES</b>								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	10,341,041.55	10,341,041.55		10,341,041.55	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			10,341,041.55	10,341,041.55		10,341,041.55		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			10,341,041.55	10,341,041.55		10,341,041.55		
2) Ending Balance, June 30 (E + F1e)			10,341,041.55	1,125,850.55		1,125,850.55		
<b>Components of Ending Fund Balance</b>								
a) Reserve for								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Expenditures		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
General Reserve		9730	0.00	0.00		0.00		
Legally Restricted Balance		9740	0.00	0.00		0.00		
b) Designated Amounts								
Designated for Economic Uncertainties		9770	0.00	0.00		0.00		
Designated for the Unrealized Gains of Investments and Cash in County Treasury		9775	0.00	0.00		0.00		
Other Designations		9780	0.00	0.00		0.00		
c) Undesignated Amount		9790				1,125,850.55		
d) Unappropriated Amount		9790	10,341,041.55	1,125,850.55				

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>FEDERAL REVENUE</b>								
FEMA		8281	0.00	0.00	0.00	0.00	0.00	0.0%
Other Federal Revenue		8290	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, FEDERAL REVENUE</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>OTHER STATE REVENUE</b>								
Tax Relief Subventions								
Restricted Levies - Other								
Homeowners' Exemptions		8575	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8578	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Revenue		8590	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER STATE REVENUE</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>OTHER LOCAL REVENUE</b>								
County and District Taxes								
Other Restricted Levies								
Secured Roll		8815	0.00	0.00	0.00	0.00	0.00	0.0%
Unsecured Roll		8816	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years' Taxes		8817	0.00	0.00	0.00	0.00	0.00	0.0%
Supplemental Taxes		8818	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Ad Valorem Taxes								
Parcel Taxes		8821	0.00	0.00	0.00	0.00	0.00	0.0%
Other		8822	0.00	0.00	0.00	0.00	0.00	0.0%
Community Redevelopment Funds								
Not Subject to RL Deduction		8825	0.00	0.00	0.00	0.00	0.00	0.0%
Penalties and Interest from Delinquent								
Non-Revenue Limit Taxes		8829	0.00	0.00	0.00	0.00	0.00	0.0%
Sales								
Sale of Equipment/Supplies		8831	0.00	0.00	0.00	0.00	0.00	0.0%
Leases and Rentals		8850	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8860	2,000.00	2,000.00	4,105.00	2,000.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8882	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
All Other Local Revenue		8899	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER LOCAL REVENUE</b>			2,000.00	2,000.00	4,105.00	2,000.00	0.00	0.0%
<b>TOTAL, REVENUES</b>			2,000.00	2,000.00	4,105.00	2,000.00		



Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>CLASSIFIED SALARIES</b>								
Classified Support Salaries		2200	0.00	3,220.00	3,218.43	3,220.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.00	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.00	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, CLASSIFIED SALARIES</b>			<b>0.00</b>	<b>3,220.00</b>	<b>3,218.43</b>	<b>3,220.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>EMPLOYEE BENEFITS</b>								
STRS		3101-3102	0.00	0.00	0.00	0.00	0.00	0.0%
PERS		3201-3202	0.00	194.00	0.00	194.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	46.00	238.35	46.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.00	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	10.00	9.85	10.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	61.00	60.64	61.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
PERS Reduction		3801-3802	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, EMPLOYEE BENEFITS</b>			<b>0.00</b>	<b>311.00</b>	<b>308.84</b>	<b>311.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>BOOKS AND SUPPLIES</b>								
Books and Other Reference Materials		4200	0.00	0.00	0.00	0.00	0.00	0.0%
Materials and Supplies		4300	0.00	8,077.00	3,220.21	8,077.00	0.00	0.0%
Noncapitalized Equipment		4400	0.00	33,734.00	0.00	33,734.00	0.00	0.0%
<b>TOTAL, BOOKS AND SUPPLIES</b>			<b>0.00</b>	<b>41,811.00</b>	<b>3,220.21</b>	<b>41,811.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>SERVICES AND OTHER OPERATING EXPENDITURES</b>								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.00	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.00	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.00	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	2,000.00	252,859.00	1,968.09	252,859.00	0.00	0.0%
Communications		5900	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES</b>			<b>2,000.00</b>	<b>252,859.00</b>	<b>1,968.09</b>	<b>252,859.00</b>	<b>0.00</b>	<b>0.0%</b>

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>CAPITAL OUTLAY</b>								
Land		6100	0.00	40,800.00	28,813.22	40,800.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	8,878,190.00	6,442,633.77	8,878,190.00	0.00	0.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, CAPITAL OUTLAY</b>			0.00	8,918,990.00	6,471,446.99	8,918,990.00	0.00	0.0%
<b>OTHER OUTGO (excluding Transfers of Indirect Costs)</b>								
Other Transfers Out								
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Repayment of State School Building Fund Aid - Proceeds from Bonds		7435	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, EXPENDITURES</b>			2,000.00	9,217,191.00	6,480,162.36	9,217,191.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>INTERFUND TRANSFERS</b>								
<b>INTERFUND TRANSFERS IN</b>								
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(a) TOTAL, INTERFUND TRANSFERS IN</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>INTERFUND TRANSFERS OUT</b>								
To: State School Building Fund/ County School Facilities Fund		7813	0.00	0.00	0.00	0.00	0.00	0.0%
To: Deferred Maintenance Fund		7815	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7819	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(b) TOTAL, INTERFUND TRANSFERS OUT</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>OTHER SOURCES/USES</b>								
<b>SOURCES</b>								
Proceeds								
Proceeds from Sale of Bonds		8951	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Sale/Lease- Purchase of Land/Buildings		8953	0.00	0.00	0.00	0.00	0.00	0.0%
Other Sources								
County School Building Aid		8961	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(c) TOTAL, SOURCES</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>USES</b>								
Transfers of Funds from Lapsed/Reorganized LEAs		7851	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7899	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(d) TOTAL, USES</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>CONTRIBUTIONS</b>								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(e) TOTAL, CONTRIBUTIONS</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER FINANCING SOURCES/USES</b> (a - b + c - d + e)			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>A. REVENUES</b>								
1) Revenue Limit Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	0.00	0.00	(11,296.00)	0.00	0.00	0.0%
5) TOTAL REVENUES			0.00	0.00	(11,296.00)	0.00		
<b>B. EXPENDITURES</b>								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.00	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.00	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL EXPENDITURES			0.00	0.00	0.00	0.00		
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			0.00	0.00	(11,296.00)	0.00		
<b>D. OTHER FINANCING SOURCES/USES</b>								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7800-7829	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7830-7899	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

2009-10 First Interim  
Capital Facilities Fund  
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			0.00	0.00	(11,296.00)	0.00		
<b>F. FUND BALANCE, RESERVES</b>								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	(1,302,356.22)	(1,302,356.22)		(1,302,356.22)	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			(1,302,356.22)	(1,302,356.22)		(1,302,356.22)		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			(1,302,356.22)	(1,302,356.22)		(1,302,356.22)		
2) Ending Balance, June 30 (E + F1e)			(1,302,356.22)	(1,302,356.22)		(1,302,356.22)		
Components of Ending Fund Balance								
a) Reserve for								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Expenditures		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
General Reserve		9730	0.00	0.00		0.00		
Legally Restricted Balance		9740	0.00	0.00		0.00		
b) Designated Amounts								
Designated for Economic Uncertainties		9770	0.00	0.00		0.00		
Designated for the Unrealized Gains of Investments and Cash in County Treasury		9775	0.00	0.00		0.00		
Other Designations		9780	0.00	0.00		0.00		
c) Undesignated Amount		9790				(1,302,356.22)		
d) Unappropriated Amount		9790	(1,302,356.22)	(1,302,356.22)				

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>OTHER STATE REVENUE</b>								
Tax Relief Subventions								
Restricted Levies - Other								
Homeowners' Exemptions		8575	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Revenue		8590	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER STATE REVENUE</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER LOCAL REVENUE</b>								
County and District Taxes								
Other Restricted Levies								
Secured Roll		8815	0.00	0.00	0.00	0.00	0.00	0.0%
Unsecured Roll		8816	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years' Taxes		8817	0.00	0.00	0.00	0.00	0.00	0.0%
Supplemental Taxes		8818	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Ad Valorem Taxes								
Parcel Taxes		8821	0.00	0.00	0.00	0.00	0.00	0.0%
Other		8822	0.00	0.00	0.00	0.00	0.00	0.0%
Community Redevelopment Funds								
Not Subject to RL Deduction		8825	0.00	0.00	0.00	0.00	0.00	0.0%
Penalties and Interest from Delinquent								
Non-Revenue Limit Taxes		8829	0.00	0.00	0.00	0.00	0.00	0.0%
Sales								
Sale of Equipment/Supplies		8831	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8880	(25,000.00)	(25,000.00)	(11,296.00)	(25,000.00)	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8882	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts								
Mitigation/Developer Fees		8881	25,000.00	25,000.00	0.00	25,000.00	0.00	0.0%
Other Local Revenue								
All Other Local Revenue		8889	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER LOCAL REVENUE</b>			<b>0.00</b>	<b>0.00</b>	<b>(11,296.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>TOTAL, REVENUES</b>			<b>0.00</b>	<b>0.00</b>	<b>(11,296.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>

2009-10 First Interim  
Capital Facilities Fund  
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>CERTIFICATED SALARIES</b>								
Other Certificated Salaries		1900	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, CERTIFICATED SALARIES</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>CLASSIFIED SALARIES</b>								
Classified Support Salaries		2200	0.00	0.00	0.00	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.00	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.00	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, CLASSIFIED SALARIES</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>EMPLOYEE BENEFITS</b>								
STRS		3101-3102	0.00	0.00	0.00	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.00	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.00	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.00	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.00	0.00	0.00	0.0%
Workers' Compensation		3801-3802	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
PERS Reduction		3801-3802	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, EMPLOYEE BENEFITS</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>BOOKS AND SUPPLIES</b>								
Approved Textbooks and Core Curricula Materials		4100	0.00	0.00	0.00	0.00	0.00	0.0%
Books and Other Reference Materials		4200	0.00	0.00	0.00	0.00	0.00	0.0%
Materials and Supplies		4300	0.00	0.00	0.00	0.00	0.00	0.0%
Noncapitalized Equipment		4400	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, BOOKS AND SUPPLIES</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>SERVICES AND OTHER OPERATING EXPENDITURES</b>								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.00	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.00	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.00	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	0.00	0.00	0.00	0.00	0.00	0.0%
Communications		5900	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES</b>			0.00	0.00	0.00	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>CAPITAL OUTLAY</b>								
Land		6100	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.00	0.00	0.00	0.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, CAPITAL OUTLAY</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER OUTGO (excluding Transfers of Indirect Costs)</b>								
Other Transfers Out								
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>TOTAL, EXPENDITURES</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>



Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>INTERFUND TRANSFERS</b>								
<b>INTERFUND TRANSFERS IN</b>								
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(a) TOTAL, INTERFUND TRANSFERS IN</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>INTERFUND TRANSFERS OUT</b>								
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(b) TOTAL, INTERFUND TRANSFERS OUT</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER SOURCES/USES</b>								
<b>SOURCES</b>								
<b>Proceeds</b>								
Proceeds from Sale/Lease- Purchase of Land/Buildings		8953	0.00	0.00	0.00	0.00	0.00	0.0%
<b>Other Sources</b>								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(c) TOTAL, SOURCES</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>USES</b>								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(d) TOTAL, USES</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>CONTRIBUTIONS</b>								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(e) TOTAL, CONTRIBUTIONS</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>TOTAL, OTHER FINANCING SOURCES/USES</b> (a - b + c - d + e)			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>A. REVENUES</b>								
1) Revenue Limit Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	5,000.00	5,000.00	5,480.00	5,000.00	0.00	0.0%
5) TOTAL, REVENUES			5,000.00	5,000.00	5,480.00	5,000.00		
<b>B. EXPENDITURES</b>								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.00	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	5,000.00	5,000.00	0.00	5,000.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	201,817.00	9,080.85	201,817.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			5,000.00	206,817.00	9,080.85	206,817.00		
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			0.00	(201,817.00)	(3,600.85)	(201,817.00)		
<b>D. OTHER FINANCING SOURCES/USES</b>								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7800-7829	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7830-7899	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			0.00	(201,817.00)	(3,600.85)	(201,817.00)		
<b>F. FUND BALANCE, RESERVES</b>								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	1,025,592.62	1,025,592.62		1,025,592.62	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			1,025,592.62	1,025,592.62		1,025,592.62		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			1,025,592.62	1,025,592.62		1,025,592.62		
2) Ending Balance, June 30 (E + F1e)			1,025,592.62	823,775.62		823,775.62		
Components of Ending Fund Balance								
a) Reserve for								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Expenditures		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
General Reserve		9730	0.00	0.00		0.00		
Legally Restricted Balance		9740	0.00	0.00		0.00		
b) Designated Amounts								
Designated for Economic Uncertainties		9770	0.00	0.00		0.00		
Designated for the Unrealized Gains of Investments and Cash in County Treasury		9775	0.00	0.00		0.00		
Other Designations		9780	0.00	0.00		0.00		
c) Undesignated Amount		9790				823,775.62		
d) Unappropriated Amount		9790	1,025,592.62	823,775.62				

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>FEDERAL REVENUE</b>								
Other Federal Revenue		8290	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, FEDERAL REVENUE</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>OTHER STATE REVENUE</b>								
School Facilities Apportionments		8545	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Revenue		8590	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER STATE REVENUE</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>OTHER LOCAL REVENUE</b>								
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8680	5,000.00	5,000.00	5,480.00	5,000.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8682	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
All Other Local Revenue		8699	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8798	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER LOCAL REVENUE</b>			5,000.00	5,000.00	5,480.00	5,000.00	0.00	0.0%
<b>TOTAL, REVENUES</b>			5,000.00	5,000.00	5,480.00	5,000.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>CLASSIFIED SALARIES</b>								
Classified Support Salaries		2200	0.00	0.00	0.00	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.00	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.00	0.00	0.00	0.0%
Other Classified Salaries		2800	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, CLASSIFIED SALARIES</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>EMPLOYEE BENEFITS</b>								
STRS		3101-3102	0.00	0.00	0.00	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.00	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.00	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.00	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.00	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
PERS Reduction		3801-3802	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, EMPLOYEE BENEFITS</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>BOOKS AND SUPPLIES</b>								
Books and Other Reference Materials		4200	0.00	0.00	0.00	0.00	0.00	0.0%
Materials and Supplies		4300	0.00	0.00	0.00	0.00	0.00	0.0%
Noncapitalized Equipment		4400	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, BOOKS AND SUPPLIES</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>SERVICES AND OTHER OPERATING EXPENDITURES</b>								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.00	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.00	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.00	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	5,000.00	5,000.00	0.00	5,000.00	0.00	0.0%
Communications		5900	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES</b>			5,000.00	5,000.00	0.00	5,000.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>CAPITAL OUTLAY</b>								
Land		6100	0.00	664.00	578.25	664.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	201,153.00	8,504.60	201,153.00	0.00	0.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, CAPITAL OUTLAY</b>			0.00	201,817.00	9,080.85	201,817.00	0.00	0.0%
<b>OTHER OUTGO (excluding Transfers of Indirect Costs)</b>								
Other Transfers Out								
Transfers of Pass-Through Revenues To Districts or Charter Schools		7211	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL EXPENDITURES</b>			5,000.00	206,817.00	9,080.85	206,817.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>INTERFUND TRANSFERS</b>								
<b>INTERFUND TRANSFERS IN</b>								
To: State School Building Fund/ County School Facilities Fund From: All Other Funds		8913	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(a) TOTAL, INTERFUND TRANSFERS IN</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>INTERFUND TRANSFERS OUT</b>								
To: State School Building Fund/ County School Facilities Fund		7813	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7819	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(b) TOTAL, INTERFUND TRANSFERS OUT</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER SOURCES/USES</b>								
<b>SOURCES</b>								
Proceeds								
Proceeds from Sale/Lease- Purchase of Land/Buildings		8953	0.00	0.00	0.00	0.00	0.00	0.0%
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(c) TOTAL, SOURCES</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>USES</b>								
Transfers of Funds from Lapsed/Reorganized LEAs		7851	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(d) TOTAL, USES</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>CONTRIBUTIONS</b>								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
Categorical Education Block Grant Transfers		8995	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(e) TOTAL, CONTRIBUTIONS</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>TOTAL, OTHER FINANCING SOURCES/USES</b> (a - b + c - d + e)			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>		

**NOTICE OF CRITERIA AND STANDARDS REVIEW.** This interim report was based upon and reviewed using the state-adopted Criteria and Standards. (Pursuant to Education Code (EC) sections 33129 and 42130)

Signed: \_\_\_\_\_  
District Superintendent or Designee

Date: \_\_\_\_\_

**NOTICE OF INTERIM REVIEW.** All action shall be taken on this report during a regular or authorized special meeting of the governing board.

To the County Superintendent of Schools:

This interim report and certification of financial condition are hereby filed by the governing board of the school district. (Pursuant to EC Section 42131)

Meeting Date: December 16, 2009

Signed: \_\_\_\_\_  
President of the Governing Board

**CERTIFICATION OF FINANCIAL CONDITION**

X  **POSITIVE CERTIFICATION**

As President of the Governing Board of this school district, I certify that based upon current projections this district will meet its financial obligations for the current fiscal year and subsequent two fiscal years.

\_\_\_\_\_ **QUALIFIED CERTIFICATION**

As President of the Governing Board of this school district, I certify that based upon current projections this district may not meet its financial obligations for the current fiscal year or two subsequent fiscal years.

\_\_\_\_\_ **NEGATIVE CERTIFICATION**

As President of the Governing Board of this school district, I certify that based upon current projections this district will be unable to meet its financial obligations for the remainder of the current fiscal year or for the subsequent fiscal year.

Contact person for additional information on the interim report:

Name: Jeanne Bess

Telephone: 916 338-6302

Title: Director of Fiscal Services

E-mail: jbess@centerusd.k12.ca.us

**Criteria and Standards Review Summary**

The following summary is automatically completed based on data provided in the Criteria and Standards Review form (Form 01CSI). Criteria and standards that are "Not Met," and supplemental information and additional fiscal indicators that are "Yes," may indicate areas of potential concern, which could affect the interim report certification.

CRITERIA AND STANDARDS			Met	Not Met
1	Average Daily Attendance	Funded ADA for any of the current or two subsequent fiscal years has not changed by more than two percent since budget adoption.	X	



CRITERIA AND STANDARDS (continued)			Met	Not Met
2	Enrollment	Projected enrollment for any of the current or two subsequent fiscal years has not changed by more than two percent since budget adoption.	X	
3	ADA to Enrollment	Projected second period (P-2) ADA to enrollment ratio for the current and two subsequent fiscal years is consistent with historical ratios.		X
4	Revenue Limit	Projected revenue limit for any of the current or two subsequent fiscal years has not changed by more than two percent since budget adoption.		X
5	Salaries and Benefits	Projected ratio of total unrestricted salaries and benefits to total unrestricted general fund expenditures has not changed by more than the standard for the current and two subsequent fiscal years.	X	
6a	Other Revenues	Projected operating revenues (federal, other state, other local) for the current and two subsequent fiscal years have not changed by more than five percent since budget adoption.		X
6b	Other Expenditures	Projected operating expenditures (books and supplies, services and other expenditures) for the current and two subsequent fiscal years have not changed by more than five percent since budget adoption.		X
7a	Deferred Maintenance	SBX3 4 (Chapter 12, Statutes of 2009) eliminates the local match requirement for Deferred Maintenance for a five-year period from 2008-09 through 2012-13. Therefore, this item has been inactivated for that period.		
7b	Ongoing and Major Maintenance Account	If applicable, changes occurring since budget adoption meet the required contribution to the ongoing and major maintenance account (i.e., restricted maintenance account).	X	
8	Deficit Spending	Unrestricted deficit spending, if any, has not exceeded the standard in any of the current or two subsequent fiscal years.		X
9a	Fund Balance	Projected general fund balance will be positive at the end of the current and two subsequent fiscal years.	X	
9b	Cash Balance	Projected general fund cash balance will be positive at the end of the current fiscal year.		X
10	Reserves	Available reserves (e.g., designated for economic uncertainties, undesignated amounts) meet minimum requirements for the current and two subsequent fiscal years.	X	

SUPPLEMENTAL INFORMATION			No	Yes
S1	Contingent Liabilities	Have any known or contingent liabilities (e.g., financial or program audits, litigation, state compliance reviews) occurred since budget adoption that may impact the budget?	X	
S2	Using One-time Revenues to Fund Ongoing Expenditures	Are there ongoing general fund expenditures funded with one-time revenues that have changed since budget adoption by more than five percent?		X
S3	Temporary Interfund Borrowings	Are there projected temporary borrowings between funds?	X	
S4	Contingent Revenues	Are any projected revenues for any of the current or two subsequent fiscal years contingent on reauthorization by the local government, special legislation, or other definitive act (e.g., parcel tax, forest reserves)?	X	
S5	Contributions	Have contributions from unrestricted to restricted resources, or transfers to or from the general fund to cover operating deficits, changed since budget adoption by more than \$20,000 and more than 5% for any of the current or two subsequent fiscal years?		X

SUPPLEMENTAL INFORMATION (continued)			No	Yes
S6	Long-term Commitments	Does the district have long-term (multiyear) commitments or debt agreements?		X
		• If yes, have annual payments for the current or two subsequent fiscal years increased over prior year's (2008-09) annual payment?		X
		• If yes, will funding sources used to pay long-term commitments decrease or expire prior to the end of the commitment period, or are they one-time sources?	X	
S7a	Postemployment Benefits Other than Pensions	Does the district provide postemployment benefits other than pensions (OPEB)?		X
		• If yes, have there been changes since budget adoption in OPEB liabilities?	X	
S7b	Other Self-insurance Benefits	Does the district operate any self-insurance programs (e.g., workers' compensation)?	X	
		• If yes, have there been changes since budget adoption in self-insurance liabilities?	n/a	
S8	Status of Labor Agreements	As of first interim projections, are salary and benefit negotiations still unsettled for:		
		• Certificated? (Section S8A, Line 1b)	X	
		• Classified? (Section S8B, Line 1b)	X	
S8	Labor Agreement Budget Revisions	• Management/supervisor/confidential? (Section S8C, Line 1b)	X	
		For negotiations settled since budget adoption, per Government Code Section 3547.5(c), are budget revisions still needed to meet the costs of the collective bargaining agreement(s) for:		
		• Certificated? (Section S8A, Line 3)	X	
S8	Labor Agreement Budget Revisions	• Classified? (Section S8B, Line 3)	X	
S9	Status of Other Funds	Are any funds other than the general fund projected to have a negative fund balance at the end of the current fiscal year?		X

ADDITIONAL FISCAL INDICATORS			No	Yes
A1	Negative Cash Flow	Do cash flow projections show that the district will end the current fiscal year with a negative cash balance in the general fund?		X
A2	Independent Position Control	Is personnel position control independent from the payroll system?		X
A3	Declining Enrollment	Is enrollment decreasing in both the prior and current fiscal years?		X
A4	New Charter Schools Impacting District Enrollment	Are any new charter schools operating in district boundaries that are impacting the district's enrollment, either in the prior or current fiscal year?	X	
A5	Salary Increases Exceed COLA	Has the district entered into a bargaining agreement where any of the current or subsequent fiscal years of the agreement would result in salary increases that are expected to exceed the projected state funded cost-of-living adjustment?	X	
A6	Uncapped Health Benefits	Does the district provide uncapped (100% employer paid) health benefits for current or retired employees?	X	
A7	Independent Financial System	Is the district's financial system independent from the county office system?	X	
A8	Fiscal Distress Reports	Does the district have any reports that indicate fiscal distress? If yes, provide copies to the COE, pursuant to EC 42127.6(a).	X	
A9	Change of CBO or Superintendent	Have there been personnel changes in the superintendent or chief business official (CBO) positions within the last 12 months?		X

Description	ESTIMATED REVENUE LIMIT ADA Original Budget (A)	ESTIMATED REVENUE LIMIT ADA Board Approved Operating Budget (B)	ESTIMATED P-2 REPORT ADA Projected Year Totals (C)	ESTIMATED REVENUE LIMIT ADA Projected Year Totals (D)	DIFFERENCE (Col. D - B) (E)	PERCENTAGE DIFFERENCE (Col. E / B) (F)
<b>ELEMENTARY</b>						
1. General Education	3,233.38	3,233.38	3,120.08	3,233.38	0.00	0%
2. Special Education	136.25	136.25	140.88	136.25	0.00	0%
<b>HIGH SCHOOL</b>						
3. General Education	1,416.92	1,416.92	1,380.99	1,416.92	0.00	0%
4. Special Education	77.71	77.71	81.72	77.71	0.00	0%
<b>COUNTY SUPPLEMENT</b>						
5. County Community Schools	0.00	0.00	0.00	0.00	0.00	0%
6. Special Education	32.97	32.97	32.77	32.97	0.00	0%
7. TOTAL, K-12 ADA	4,897.23	4,897.23	4,756.44	4,897.23	0.00	0%
8. ADA for Necessary Small Schools also included in lines 1 - 4.	0.00	0.00	0.00	0.00	0.00	0%
9. Regional Occupational Centers/Programs (ROC/P)	0.00	0.00	0.00	0.00	0.00	0%
<b>CLASSES FOR ADULTS</b>						
10. Concurrently Enrolled Secondary Students	0.00	0.00	0.00	0.00	0.00	0%
11. Adults Enrolled, State Apportioned	47.30	47.30	46.15	47.30	0.00	0%
12. Independent Study - (Students 21 years or older and students 19 years or older and not continuously enrolled since their 18th birthday)	0.00	0.00	0.00	0.00	0.00	0%
13. TOTAL, CLASSES FOR ADULTS	47.30	47.30	46.15	47.30	0.00	0%
14. Adults in Correctional Facilities	0.00	0.00	0.00	0.00	0.00	0%
15. ADA TOTALS (Sum of lines 7, 9, 13, & 14)	4,944.53	4,944.53	4,802.59	4,944.53	0.00	0%
<b>SUPPLEMENTAL INSTRUCTIONAL HOURS</b>						
16. Elementary	52,080.00	52,080.00	45,703.00	52,080.00	0.00	0%
17. High School	18,012.00	18,012.00	27,977.00	18,012.00	0.00	0%
18. TOTAL, SUPPLEMENTAL HOURS	70,092.00	70,092.00	73,680.00	70,092.00	0.00	0%

Description	ESTIMATED REVENUE LIMIT ADA Original Budget (A)	ESTIMATED REVENUE LIMIT ADA Board Approved Operating Budget (B)	ESTIMATED P-2 REPORT ADA Projected Year Totals (C)	ESTIMATED REVENUE LIMIT ADA Projected Year Totals (D)	DIFFERENCE (Col. D - B) (E)	PERCENTAGE DIFFERENCE (Col. E / B) (F)
<b>COMMUNITY DAY SCHOOLS - Additional Funds</b>						
<b>19. ELEMENTARY</b>						
a. ADA for 5th & 6th Hours	0.00	0.00	0.00	0.00	0.00	0%
b. Pupils Hours for 7th & 8th Hours (report in hours)	0.00	0.00	0.00	0.00	0.00	0%
<b>20. HIGH SCHOOL</b>						
a. ADA for 5th & 6th Hours	0.00	0.00	0.00	0.00	0.00	0%
b. Pupils Hours for 7th & 8th Hours (report in hours)	0.00	0.00	0.00	0.00	0.00	0%
<b>CHARTER SCHOOLS</b>						
<b>21. Charter ADA funded thru the Block Grant</b>						
a. Charters Sponsored by Unified Districts - Resident (E.C. 47660) (applicable only for unified districts with Charter School General Purpose Block Grant Offset recorded on line 30 in Form RLI)	0.00	0.00	0.00	0.00	0.00	0%
b. All Other Block Grant Funded Charters	0.00	0.00	0.00	0.00	0.00	0%
<b>22. Charter ADA funded thru the     Revenue Limit</b>	0.00	0.00	0.00	0.00	0.00	0%
<b>23. TOTAL, CHARTER SCHOOLS ADA     (sum lines 21a, 21b, and 22)</b>	0.00	0.00	0.00	0.00	0.00	0%
<b>24. SUPPLEMENTAL INSTRUCTIONAL     HOURS</b>	0.00	0.00	0.00	0.00	0.00	0%

First Interim  
2009-10 INTERIM REPORT  
Cashflow Worksheet

	Object	July	August	September	October	November	December
ACTUALS THROUGH THE MONTH OF (Enter Month Name):	October						
A. BEGINNING CASH	9110	1,528,265.00	4,158,706.00	1,754,050.00	442,951.00	164,202.00	(867,447.00)
B. RECEIPTS							
Revenue Limit Sources							
Property Taxes	8020-8079	38,832.00	116,341.00	3,610.00	(520.00)	0.00	0.00
Principal Apportionment	8010-8019	3,566,579.00	0.00	1,621,833.00	2,175,097.00	758,230.00	1,817,389.00
Miscellaneous Funds	8080-8099	28.00	0.00	0.00	0.00	0.00	0.00
Federal Revenue	8100-8299	452,251.00	342,401.00	206,126.00	252,205.00	303,983.00	506,638.00
Other State Revenue	8300-8599	1,024,025.00	42,143.00	74,398.00	736,016.00	337,820.00	337,820.00
Other Local Revenue	8600-8799	340,318.00	49,501.00	215,117.00	270,483.00	176,791.00	176,791.00
Interfund Transfers In	8910-8929						
All Other Financing Sources	8930-8979						
Other Receipts/Non-Revenue							
TOTAL RECEIPTS		5,422,033.00	550,386.00	2,121,084.00	3,433,281.00	1,576,824.00	2,838,638.00
C. DISBURSEMENTS							
Certificated Salaries	1000-1999	727,562.00	1,812,601.00	1,855,111.00	1,856,396.00	1,832,805.00	36,756.00
Classified Salaries	2000-2999	289,328.00	563,827.00	568,376.00	578,967.00	567,513.00	540,559.00
Employee Benefits	3000-3999	270,023.00	630,124.00	633,518.00	630,833.00	625,891.00	611,174.00
Books, Supplies and Services	4000-5999	143,366.00	328,586.00	433,203.00	731,942.00	291,421.00	658,879.00
Capital Outlay	6000-6599	0.00	0.00	0.00	0.00	10,682.00	1.00
Other Outgo	7000-7499	141,162.00	31,461.00	0.00	107,872.00	0.00	0.00
Interfund Transfers Out	7600-7629						
All Other Financing Uses	7630-7699						
Other Disbursements/ Non Expenditures							
TOTAL DISBURSEMENTS		1,571,441.00	3,366,599.00	3,490,208.00	3,906,010.00	3,328,312.00	1,847,369.00
D. PRIOR YEAR TRANSACTIONS							
Accounts Receivable	9200	7,847.00	44,028.00	19,791.00	494,240.00	494,240.00	494,240.00
Accounts Payable	9500	1,227,998.00	(367,529.00)	(38,234.00)	300,260.00	(225,599.00)	(225,599.00)
TOTAL PRIOR YEAR TRANSACTIONS		(1,220,151.00)	411,557.00	58,025.00	193,980.00	719,839.00	719,839.00
E. NET INCREASE/DECREASE (B - C + D)		2,630,441.00	(2,404,656.00)	(1,311,099.00)	(278,749.00)	(1,031,649.00)	1,711,108.00
F. ENDING CASH (A + E)		4,158,706.00	1,754,050.00	442,951.00	164,202.00	(867,447.00)	843,661.00
G. ENDING CASH, PLUS ACCRUALS							

	Object	January	February	March	April	May	June	Accruals	TOTAL
ACTUALS THROUGH THE MONTH OF (Enter Month Name):	October								
A. BEGINNING CASH	9110	843,661.00	2,401,974.00	513,400.00	(518,669.00)	(2,200,504.00)	(1,437,774.00)		
B. RECEIPTS									
Revenue Limit Sources									
Property Taxes	8020-8079	3,790,366.00	0.00	0.00	0.00	2,526,911.00			6,475,540.00
Principal Apportionment	8010-8019	1,901,637.00	84,247.00	1,143,407.00	637,921.00	758,230.00		3,466,252.00	17,930,822.00
Miscellaneous Funds	8080-8099	0.00	0.00	0.00	0.00	0.00			28.00
Federal Revenue	8100-8299	303,983.00	508,638.00	303,983.00	508,638.00	303,983.00	303,982.00		4,292,811.00
Other State Revenue	8300-8599	337,820.00	337,820.00	337,820.00	337,820.00	337,820.00	337,822.00	745,442.00	5,324,586.00
Other Local Revenue	8600-8799	176,791.00	176,791.00	176,791.00	176,791.00	176,791.00	176,792.00		2,289,748.00
Interfund Transfers In	8910-8929								0.00
All Other Financing Sources	8930-8979								0.00
Other Receipts/Non-Revenue									0.00
TOTAL RECEIPTS		6,510,597.00	1,105,496.00	1,962,001.00	1,659,170.00	4,103,735.00	818,596.00	4,211,694.00	36,313,535.00
C. DISBURSEMENTS									
Certificated Salaries	1000-1999	3,183,020.00	1,591,510.00	1,591,510.00	1,591,510.00	1,591,510.00	1,591,510.00		19,261,801.00
Classified Salaries	2000-2999	540,559.00	540,559.00	540,559.00	540,559.00	540,559.00	540,561.00		6,351,926.00
Employee Benefits	3000-3999	916,761.00	550,057.00	550,057.00	550,057.00	550,057.00	550,056.00		7,068,608.00
Books, Supplies and Services	4000-5999	658,879.00	658,879.00	658,879.00	658,879.00	658,879.00	658,883.00		6,540,675.00
Capital Outlay	6000-6599	0.00	0.00	0.00	0.00	0.00	0.00		10,683.00
Other Outgo	7000-7499	0.00	0.00	0.00	0.00	0.00	72,918.00		353,413.00
Interfund Transfers Out	7600-7629						134,095.00		134,095.00
All Other Financing Uses	7630-7699								0.00
Other Disbursements/ Non Expenditures									0.00
TOTAL DISBURSEMENTS		5,299,219.00	3,341,005.00	3,341,005.00	3,341,005.00	3,341,005.00	3,548,023.00	0.00	39,721,201.00
D. PRIOR YEAR TRANSACTIONS									
Accounts Receivable	9200	346,935.00	346,935.00	346,935.00					2,595,191.00
Accounts Payable	9500								671,297.00
TOTAL PRIOR YEAR TRANSACTIONS		346,935.00	346,935.00	346,935.00	0.00	0.00	0.00	0.00	1,923,894.00
E. NET INCREASE/DECREASE (B - C + D)		1,558,313.00	(1,888,574.00)	(1,032,069.00)	(1,681,835.00)	762,730.00	(2,729,427.00)	4,211,694.00	(1,483,772.00)
F. ENDING CASH (A + E)		2,401,974.00	513,400.00	(518,669.00)	(2,200,504.00)	(1,437,774.00)	(4,167,201.00)		
G. ENDING CASH, PLUS ACCRUALS									44,493.00

Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2010-11 Projection (C)	% Change (Cols. E-C/C) (D)	2011-12 Projection (E)
<b>A. REVENUES AND OTHER FINANCING SOURCES</b> (Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted except line A1h)						
1. Revenue Limit Sources	8010-8099	23,325,094.00				
a. Base Revenue Limit per ADA (Form RLI, line 4, ID 0024)		6,109.63	4.63%	6,392.58	2.30%	6,539.61
b. Revenue Limit ADA (Form RLI, line 5b, ID 0033)		4,897.23	-2.47%	4,776.44	-1.05%	4,726.44
c. Total Base Revenue Limit (Line A1a times line A1b, ID 0269)		29,920,263.32	2.05%	30,533,774.82	1.23%	30,909,074.29
d. Other Revenue Limit (Form RLI, lines 6 thru 14)		68,336.58	0.00%	68,337.00	0.00%	68,337.00
e. Total Revenue Limit Subject to Deficit (Sum lines A1c plus A1d, ID 0082)		29,988,599.90	2.05%	30,602,111.82	1.23%	30,977,411.29
f. Deficit Factor (Form RLI, line 16)		0.81645	0.00%	0.81645	0.00%	0.81645
g. Deficit Revenue Limit (Line A1e times line A1f, ID 0284)		24,484,192.39	2.05%	24,985,094.20	1.23%	25,291,507.45
h. Plus: Other Adjustments (e.g., basic aid, charter schools object 8015, prior year adjustments objects 8019 and 8099)		0.61	-100.00%	0.00	0.00%	0.00
i. Revenue Limit Transfers (Objects 8091 and 8097)		(1,081,296.00)	4.14%	(1,126,062.00)	0.00%	(1,126,062.00)
j. Other Adjustments (Form RLI, lines 18 thru 20 and line 41)		(77,803.00)	-1.02%	(77,011.00)	-0.01%	(77,001.00)
k. Total Revenue Limit Sources (Sum lines A1g thru A1j) (Must equal line A1)		23,325,094.00	1.96%	23,782,021.20	1.29%	24,088,444.45
2. Federal Revenues	8100-8299	0.00	0.00%	0.00	0.00%	0.00
3. Other State Revenues	8300-8599	4,114,664.00	-1.15%	4,067,246.00	0.00%	4,067,246.00
4. Other Local Revenues	8600-8799	403,034.00	-24.81%	303,034.00	0.00%	303,034.00
5. Other Financing Sources	8900-8999	(2,545,357.00)	-7.06%	(2,365,611.00)	19.12%	(2,817,862.00)
6. Total (Sum lines A1k thru A5)		25,297,435.00	1.93%	25,786,690.20	-0.57%	25,640,862.45
<b>B. EXPENDITURES AND OTHER FINANCING USES</b> (Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
1. Certificated Salaries						
a. Base Salaries				14,800,025.00		14,389,774.00
b. Step & Column Adjustment				218,228.00		218,228.00
c. Cost-of-Living Adjustment						
d. Other Adjustments				(628,479.00)		(140,000.00)
e. Total Certificated Salaries (Sum lines B1a thru B1d)	1000-1999	14,800,025.00	-2.77%	14,389,774.00	0.54%	14,468,002.00
2. Classified Salaries						
a. Base Salaries				3,457,219.00		3,485,040.00
b. Step & Column Adjustment				27,821.00		27,821.00
c. Cost-of-Living Adjustment						
d. Other Adjustments						
e. Total Classified Salaries (Sum lines B2a thru B2d)	2000-2999	3,457,219.00	0.80%	3,485,040.00	0.80%	3,512,861.00
3. Employee Benefits	3000-3999	4,909,866.00	-1.90%	4,816,753.00	1.22%	4,875,471.00
4. Books and Supplies	4000-4999	640,272.49	-5.00%	608,259.00	0.00%	608,259.00
5. Services and Other Operating Expenditures	5000-5999	2,961,454.51	0.00%	2,961,455.00	0.00%	2,961,455.00
6. Capital Outlay	6000-6999	0.00	0.00%	0.00	0.00%	0.00
7. Other Outgo (excluding Transfers of Indirect Costs)	7100-7299, 7400-7499	321,476.00	0.00%	321,476.00	0.00%	321,476.00
8. Other Outgo - Transfers of Indirect Costs	7300-7399	(224,117.00)	-16.50%	(187,128.00)	0.00%	(187,128.00)
9. Other Financing Uses	7600-7699	134,095.00	-100.00%	0.00	0.00%	0.00
10. Other Adjustments (Explain in Section F below)						
11. Total (Sum lines B1 thru B10)		27,000,291.00	-2.24%	26,395,629.00	0.62%	26,560,396.00
<b>C. NET INCREASE (DECREASE) IN FUND BALANCE</b> (Line A6 minus line B11)						
		(1,702,856.00)		(608,938.80)		(919,533.55)
<b>D. FUND BALANCE</b>						
1. Net Beginning Fund Balance (Form 011, line F1e)		3,487,236.47		1,784,380.47		1,175,441.67
2. Ending Fund Balance (Sum lines C and D1)		1,784,380.47		1,175,441.67		255,908.12
3. Components of Ending Fund Balance (Form 011)						
a. Fund Balance Reserves	9710-9740	62,041.00		58,718.00		58,718.00
b. Designated for Economic Uncertainties	9770	1,191,640.00		1,110,810.00		1,111,839.00
c. Fund Balance Designations	9775, 9780	0.00				
d. Undesignated/Unappropriated Balance	9790	530,699.47		5,913.67		(914,648.88)
e. Total Components of Ending Fund Balance (Line D3e must agree with line D2)		1,784,380.47		1,175,441.67		255,908.12

Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2010-11 Projection (C)	% Change (Cols. E-C/C) (D)	2011-12 Projection (E)
<b>E. AVAILABLE RESERVES</b>						
1. General Fund						
a. Designated for Economic Uncertainties	9770	1,191,640.00		1,110,810.00		1,111,839.00
b. Undesignated/Unappropriated Amount	9790	530,699.47		5,913.67		(914,648.88)
If GL data does not exist, key enter lines E2a and E2b.						
2. Special Reserve Fund - Noncapital Outlay (Fund 17)						
a. Designated for Economic Uncertainties	9770					
b. Undesignated/Unappropriated Amount	9790	1,112,182.59				914,649.00
3. Total Available Reserves (Sum lines E1 thru E2b)						
		2,834,522.06		1,116,723.67		1,111,839.12

**F. ASSUMPTIONS**

Please provide below or on a separate attachment, the assumptions used to determine the projections for the first and second subsequent fiscal years. Further, please include an explanation for any significant expenditure adjustments projected in lines B1d, B2d, and B10. For additional information, please refer to the Budget Assumptions section of the SACS Financial Reporting Software User Guide.

See attached assumption statements.



Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2010-11 Projection (C)	% Change (Cols. E-C/C) (D)	2011-12 Projection (E)
<b>A. REVENUES AND OTHER FINANCING SOURCES</b> (Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
1. Revenue Limit Sources	8010-8099	1,081,296.00	4.14%	1,126,062.00	0.00%	1,126,062.00
2. Federal Revenues	8100-8299	4,292,811.00	-3.98%	4,121,816.00	-30.38%	2,869,565.00
3. Other State Revenues	8300-8599	1,209,922.00	-5.77%	1,140,164.00	0.00%	1,140,164.00
4. Other Local Revenues	8600-8799	1,886,714.00	-0.20%	1,882,946.00	0.00%	1,882,946.00
5. Other Financing Sources	8900-8999	2,545,357.00	-7.06%	2,365,611.00	19.12%	2,817,862.00
6. Total (Sum lines A1 thru A5)		11,016,100.00	-3.44%	10,636,599.00	-7.52%	9,836,599.00
<b>B. EXPENDITURES AND OTHER FINANCING USES</b> (Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
1. Certificated Salaries						
a. Base Salaries				4,461,776.00		3,285,309.00
b. Step & Column Adjustment				85,055.00		85,055.00
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				(1,261,522.00)		(210,000.00)
e. Total Certificated Salaries (Sum lines B1a thru B1d)	1000-1999	4,461,776.00	-26.37%	3,285,309.00	-3.80%	3,160,364.00
2. Classified Salaries						
a. Base Salaries				2,894,707.00		2,918,406.00
b. Step & Column Adjustment				23,699.00		23,699.00
c. Cost-of-Living Adjustment						
d. Other Adjustments						
e. Total Classified Salaries (Sum lines B2a thru B2d)	2000-2999	2,894,707.00	0.82%	2,918,406.00	0.81%	2,942,105.00
3. Employee Benefits	3000-3999	2,158,742.00	-14.16%	1,853,129.00	-1.58%	1,823,895.00
4. Books and Supplies	4000-4999	2,173,736.50	-25.00%	1,630,302.00	0.00%	1,630,302.00
5. Services and Other Operating Expenditures	5000-5999	765,211.50	-10.00%	688,689.00	0.00%	688,689.00
6. Capital Outlay	6000-6999	10,683.00	-100.00%	0.00	0.00%	0.00
7. Other Outgo (excluding Transfers of Indirect Costs)	7100-7299, 7400-7499	171,850.00	-4.36%	164,350.00	0.00%	164,350.00
8. Other Outgo - Transfers of Indirect Costs	7300-7399	84,204.00	8.27%	91,171.00	0.00%	91,171.00
9. Other Financing Uses	7600-7699	0.00	0.00%	0.00	0.00%	0.00
10. Other Adjustments (Explain in Section F below)						
11. Total (Sum lines B1 thru B10)		12,720,910.00	-16.43%	10,631,356.00	-1.23%	10,500,876.00
<b>C. NET INCREASE (DECREASE) IN FUND BALANCE</b> (Line A6 minus line B11)						
		(1,704,810.00)		5,243.00		(664,277.00)
<b>D. FUND BALANCE</b>						
1. Net Beginning Fund Balance (Form 011, line F1e)		2,433,590.81		728,780.81		734,023.81
2. Ending Fund Balance (Sum lines C and D1)		728,780.81		734,023.81		69,746.81
3. Components of Ending Fund Balance (Form 011)						
a. Fund Balance Reserves	9710-9740	728,780.81				
b. Designated for Economic Uncertainties	9770	0.00				
c. Fund Balance Designations	9775, 9780	0.00				
d. Undesignated/Unappropriated Balance	9790	0.00		734,023.81		69,746.81
e. Total Components of Ending Fund Balance (Line D3e must agree with line D2)		728,780.81		734,023.81		69,746.81

Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2010-11 Projection (C)	% Change (Cols. E-C/C) (D)	2011-12 Projection (E)
<b>E. AVAILABLE RESERVES</b>						
<b>1. General Fund</b>						
a. Designated for Economic Uncertainties	9770					
b. Undesignated/Unappropriated Amount	9790					
<b>2. Special Reserve Fund - Noncapital Outlay (Fund 17)</b>						
a. Designated for Economic Uncertainties	9770					
b. Undesignated/Unappropriated Amount	9790					
<b>3. Total Available Reserves (Sum lines E1 thru E2b)</b>						
<b>F. ASSUMPTIONS</b>						
Please provide below or on a separate attachment, the assumptions used to determine the projections for the first and second subsequent fiscal years. Further, please include an explanation for any significant expenditure adjustments projected in lines B1d, B2d, and B10. For additional information, please refer to the Budget Assumptions section of the SACS Financial Reporting Software User Guide.						
See attached assumptions.						

Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2010-11 Projection (C)	% Change (Cols. E-C/C) (D)	2011-12 Projection (E)
<b>A. REVENUES AND OTHER FINANCING SOURCES</b>						
(Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
1. Revenue Limit Sources	8010-8099	24,406,390.00	2.06%	24,908,083.20	1.23%	25,214,506.45
2. Federal Revenues	8100-8299	4,292,811.00	-3.98%	4,121,816.00	-30.38%	2,869,565.00
3. Other State Revenues	8300-8599	5,324,586.00	-2.20%	5,207,410.00	0.00%	5,207,410.00
4. Other Local Revenues	8600-8799	2,289,748.00	-4.53%	2,185,980.00	0.00%	2,185,980.00
5. Other Financing Sources	8900-8999	0.00	0.00%	0.00	0.00%	0.00
6. Total (Sum lines A1 thru A5)		36,313,535.00	0.30%	36,423,289.20	-2.60%	35,477,461.45
<b>B. EXPENDITURES AND OTHER FINANCING USES</b>						
(Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
1. Certificated Salaries						
a. Base Salaries				19,261,801.00		17,675,083.00
b. Step & Column Adjustment				303,283.00		303,283.00
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				(1,890,001.00)		(350,000.00)
e. Total Certificated Salaries (Sum lines B1a thru B1d)	1000-1999	19,261,801.00	-8.24%	17,675,083.00	-0.26%	17,628,366.00
2. Classified Salaries						
a. Base Salaries				6,351,926.00		6,403,446.00
b. Step & Column Adjustment				51,520.00		51,520.00
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				0.00		0.00
e. Total Classified Salaries (Sum lines B2a thru B2d)	2000-2999	6,351,926.00	0.81%	6,403,446.00	0.80%	6,454,966.00
3. Employee Benefits	3000-3999	7,068,608.00	-5.64%	6,669,882.00	0.44%	6,699,366.00
4. Books and Supplies	4000-4999	2,814,008.99	-20.45%	2,238,561.00	0.00%	2,238,561.00
5. Services and Other Operating Expenditures	5000-5999	3,726,666.01	-2.05%	3,650,144.00	0.00%	3,650,144.00
6. Capital Outlay	6000-6999	10,683.00	-100.00%	0.00	0.00%	0.00
7. Other Outgo (excluding Transfers of Indirect Costs)	7100-7299, 7400-7499	493,326.00	-1.52%	485,826.00	0.00%	485,826.00
8. Other Outgo - Transfers of Indirect Costs	7300-7399	(139,913.00)	-31.42%	(95,957.00)	0.00%	(95,957.00)
9. Other Financing Uses	7600-7699	134,095.00	-100.00%	0.00	0.00%	0.00
10. Other Adjustments				0.00		0.00
11. Total (Sum lines B1 thru B10)		39,721,201.00	-6.78%	37,026,985.00	0.09%	37,061,272.00
<b>C. NET INCREASE (DECREASE) IN FUND BALANCE</b>						
(Line A6 minus line B11)						
		(3,407,666.00)		(603,695.80)		(1,583,810.55)
<b>D. FUND BALANCE</b>						
1. Net Beginning Fund Balance (Form 011, line F1e)		5,920,827.28		2,513,161.28		1,909,465.48
2. Ending Fund Balance (Sum lines C and D1)		2,513,161.28		1,909,465.48		325,654.93
3. Components of Ending Fund Balance (Form 011)						
a. Fund Balance Reserves	9710-9740	790,821.81		58,718.00		58,718.00
b. Designated for Economic Uncertainties	9770	1,191,640.00		1,110,810.00		1,111,839.00
c. Fund Balance Designations	9775, 9780	0.00		0.00		0.00
d. Undesignated/Unappropriated Balance	9790	530,699.47		739,937.48		(844,902.07)
e. Total Components of Ending Fund Balance (Line D3c must agree with line D2)		2,513,161.28		1,909,465.48		325,654.93

Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2010-11 Projection (C)	% Change (Cols. E-C/C) (D)	2011-12 Projection (E)
<b>E. AVAILABLE RESERVES (Unrestricted except as noted)</b>						
<b>1. General Fund</b>						
a. Designated for Economic Uncertainties (Line D3b)	9770	1,191,640.00		1,110,810.00		1,111,839.00
b. Undesignated/Unappropriated Amount (Line D3d)	9790	530,699.47		5,913.67		(914,648.88)
c. Negative Restricted Ending Balances (Negative resources 2000-9999) (Enter projections)	979Z	(0.30)				
<b>2. Special Reserve Fund - Noncapital Outlay (Fund 17)</b>						
a. Designated for Economic Uncertainties	9770	0.00		0.00		0.00
b. Undesignated/Unappropriated Amount	9790	1,112,182.59		0.00		914,649.00
3. Total Available Reserves - by Amount (Sum lines E1 thru E2b)		2,834,521.76		1,116,723.67		1,111,839.12
4. Total Available Reserves - by Percent (Line E3 divided by Line F3c)		7.14%		3.02%		3.00%
<b>F. RECOMMENDED RESERVES</b>						
<b>1. Special Education Pass-through Exclusions</b>						
For districts that serve as the administrative unit (AU) of a special education local plan area (SELPA):						
a. Do you choose to exclude from the reserve calculation the pass-through funds distributed to SELPA members?						
b. If you are the SELPA AU and answered Yes to excluding special education pass-through funds:						
1. Enter the name(s) of the SELPA(s):						
<b>2. Special education pass-through funds</b>						
(Column A: Fund 01, resources 3300-3499 and 6500-6540, objects 7211-7213 and 7221-7223; enter projections for subsequent years 1 and 2 in Columns C and E)						
		0.00				
<b>2. District ADA</b>						
Used to determine the reserve standard percentage level on line F3d (Column A: Form AI, Estimated P-2 ADA column, lines 1-4 and 22; enter projections)						
		4,723.67		4,602.88		4,552.88
<b>3. Calculating the Reserves</b>						
a. Total Expenditures and Other Financing Uses (Line B11)		39,721,201.00		37,026,985.00		37,061,272.00
b. Less: Special Education Pass-through Funds (Line F1b2)		0.00		0.00		0.00
c. Net Expenditures and Other Financing Uses (Line F3a, minus line F3b if line F1a is Yes)		39,721,201.00		37,026,985.00		37,061,272.00
d. Reserve Standard Percentage Level (Refer to Form 01CSI, Criterion 10 for calculation details)		3%		3%		3%
e. Reserve Standard - By Percent (Line F3c times F3d)		1,191,636.03		1,110,809.55		1,111,838.16
f. Reserve Standard - By Amount (Refer to Form 01CSI, Criterion 10 for calculation details)		0.00		0.00		0.00
g. Reserve Standard (Greater of Line F3e or F3f)		1,191,636.03		1,110,809.55		1,111,838.16
h. Available Reserves (Line E3) Meet Reserve Standard (Line F3g)		YES		YES		YES

Description	Object Codes	Projected Year Totals (A)	% Change (Cols. C-A/A) (B)	2010-11 Projection (C)	% Change (Cols. E-C/C) (D)	2011-12 Projection (E)
<b>A. REVENUES AND OTHER FINANCING SOURCES</b> (Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
1. Revenue Limit Sources	8010-8099	0.00	0.00%		0.00%	
2. Federal Revenues	8100-8299	0.00	0.00%		0.00%	
3. Other State Revenues	8300-8599	0.00	0.00%		0.00%	
4. Other Local Revenues	8600-8799	0.00	0.00%	10,000.00	50.00%	15,000.00
5. Other Financing Sources	8900-8999	0.00	0.00%		0.00%	
6. Total (Sum lines A1 thru A5)		0.00	0.00%	10,000.00	50.00%	15,000.00
<b>B. EXPENDITURES AND OTHER FINANCING USES</b> (Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
1. Certificated Salaries	1000-1999	0.00	0.00%		0.00%	
2. Classified Salaries	2000-2999	0.00	0.00%		0.00%	
3. Employee Benefits	3000-3999	0.00	0.00%		0.00%	
4. Books and Supplies	4000-4999	0.00	0.00%		0.00%	
5. Services and Other Operating Expenditures	5000-5999	0.00	0.00%		0.00%	
6. Capital Outlay	6000-6999	0.00	0.00%		0.00%	
7. Other Outgo (excluding Transfers of Indirect Costs)	7100-7299, 7400-7499	0.00	0.00%		0.00%	
8. Other Outgo - Transfers of Indirect Costs	7300-7399	0.00	0.00%		0.00%	
9. Other Financing Uses	7600-7699	0.00	0.00%		0.00%	
10. Other Adjustments (Explain in Section E below)						
11. Total (Sum lines B1 thru B10)		0.00	0.00%	0.00	0.00%	0.00
<b>C. NET INCREASE (DECREASE) IN FUND BALANCE</b> (Line A6 minus line B11)						
		0.00		10,000.00		15,000.00
<b>D. FUND BALANCE</b>						
1. Net Beginning Fund Balance	9791-9795	(1,302,356.22)		(1,302,356.22)		(1,292,356.22)
2. Ending Fund Balance (Sum lines C and D1)		(1,302,356.22)		(1,292,356.22)		(1,277,356.22)
3. Components of Ending Fund Balance						
a. Fund Balance Reserves	9710-9740	0.00				
b. Designated for Economic Uncertainties	9770	0.00				
c. Fund Balance Designations	9775, 9780	0.00				
d. Undesignated/Unappropriated Balance	9790	(1,302,356.22)		(1,292,356.22)		(1,277,356.22)
e. Total Components of Ending Fund Balance (Line D3e must agree with Line D2)		(1,302,356.22)		(1,292,356.22)		(1,277,356.22)
<b>E. ASSUMPTIONS</b> Please provide below or on a separate attachment the assumptions used to determine the projections for the first and second subsequent fiscal years.						
Economic conditions have slowed the payments from several planned subdivisions within the District. Several major construction projects are set to begin when economic conditions improve. We have recently received inquiries regarding Developer Fee Costs. In the meantime, the Special Reserve Fund 17 has funds reserved to cover the shortfall.						

Description	Principal Appt. Software Data ID	Original Budget	Board Approved Operating Budget	Projected Year Totals
<b>BASE REVENUE LIMIT PER ADA</b>				
1. Base Revenue Limit per ADA (prior year)	0025	6,099.18	6,101.46	6,101.46
2. Inflation Increase	0041	259.22	261.00	261.00
3. All Other Adjustments	0042, 0525	0.00	(252.83)	(252.83)
4. TOTAL, BASE REVENUE LIMIT PER ADA (Sum Lines 1 through 3)	0024	6,358.40	6,109.63	6,109.63
<b>REVENUE LIMIT SUBJECT TO DEFICIT</b>				
5. Total Base Revenue Limit				
a. Base Revenue Limit per ADA (from Line 4)	0024	6,358.40	6,109.63	6,109.63
b. Revenue Limit ADA	0033	4,897.23	4,897.23	4,897.23
c. Total Base Revenue Limit (Line 5a times Line 5b)	0269	31,138,547.23	29,920,263.32	29,920,263.32
6. Allowance for Necessary Small School	0489	0.00	0.00	0.00
7. Gain or Loss from Interdistrict Attendance Agreements	0272	0.00	0.00	0.00
8. Meals for Needy Pupils	0090	0.00	0.00	0.00
9. Special Revenue Limit Adjustments	0274	0.00	0.00	0.00
10. One-time Equalization Adjustments	0275			
11. Miscellaneous Revenue Limit Adjustments	0276, 0659	0.00	0.00	0.00
12. Less: All Charter District Revenue Limit Adjustment	0217	0.00	0.00	0.00
13. Beginning Teacher Salary Incentive Funding	0552	67,430.00	68,336.58	68,336.58
14. Less: Class Size Penalties Adjustment	0173	0.00	0.00	0.00
15. REVENUE LIMIT SUBJECT TO DEFICIT (Sum Lines 5c through 11, plus Line 13, minus Lines 12 and 14)	0082	31,205,977.23	29,988,599.90	29,988,599.90
<b>DEFICIT CALCULATION</b>				
16. Deficit Factor	0281	0.82033	0.81645	0.81645
17. TOTAL, DEFICITED REVENUE LIMIT (Line 15 times Line 16)	0284	25,599,199.30	24,484,192.39	24,484,192.39
<b>OTHER REVENUE LIMIT ITEMS</b>				
18. Unemployment Insurance Revenue	0060	76,577.00	79,200.00	79,200.00
19. Less: Longer Day/Year Penalty	0287	0.00	0.00	0.00
20. Less: Excess ROC/P Reserves Adjustment	0288	0.00	0.00	0.00
21. Less: PERS Reduction	0195	167,642.00	168,976.00	168,976.00
22. PERS Safety Adjustment/SFUSD PERS Adjustment	0205, 0654	0.00	0.00	0.00
23. TOTAL, OTHER REVENUE LIMIT ITEMS (Sum Lines 18 and 22, minus Lines 19 through 21)	---	(91,065.00)	(89,776.00)	(89,776.00)
24. TOTAL REVENUE LIMIT (Sum Lines 17 and 23)	0088	25,508,134.30	24,394,416.39	24,394,416.39

Description	Principal Appt. Software Data ID	Original Budget	Board Approved Operating Budget	Projected Year Totals
<b>REVENUE LIMIT - LOCAL SOURCES</b>				
25. Property Taxes	0587	7,124,103.00	6,475,540.00	6,475,540.00
26. Miscellaneous Funds	0588	0.00	0.00	0.00
27. Community Redevelopment Funds	0589	0.00	0.00	0.00
28. Less: Charter Schools In-lieu Taxes	0595	305,982.00	305,982.00	305,982.00
29. TOTAL, REVENUE LIMIT - LOCAL SOURCES (Sum Lines 25 through 27, minus Line 28)	0126	6,818,121.00	6,169,558.00	6,169,558.00
30. Charter School General Purpose Block Grant Offset (Unified Districts Only)	0293	0.00	0.00	0.00
31. STATE AID PORTION OF REVENUE LIMIT (Sum Line 24, minus Lines 29 and 30. If negative, then zero)	0111	18,690,013.30	18,224,858.39	18,224,858.39
<b>OTHER ITEMS</b>				
32. Less: County Office Funds Transfer	0458	178,506.00	157,003.00	157,003.00
33. Core Academic Program	9001			
34. California High School Exit Exam	9002			
35. Pupil Promotion and Retention Programs (Retained and Recommended for Retention, and Low STAR and At Risk of Retention)	9016, 9017			
36. Apprenticeship Funding	0570			
37. Community Day School Additional Funding	9007			
38. Basic Aid "Choice"/Court Ordered Voluntary Pupil Transfer	0634, 0629	0.00	0.00	0.00
39. Basic Aid Supplement Charter School Adjustment	9018	0.00	0.00	0.00
40. All Other Adjustments	---	0.00	0.00	0.00
41. TOTAL, OTHER ITEMS (Sum Lines 33 through 40, minus Line 32)	---	(178,506.00)	(157,003.00)	(157,003.00)
42. TOTAL, STATE AID PORTION OF REVENUE LIMIT (Sum Lines 31 and 41) (This amount should agree with Object 8011)	---	18,511,507.30	18,067,855.39	18,067,855.39

<b>OTHER NON-REVENUE LIMIT ITEMS</b>				
43. Core Academic Program	9001	0.00	0.00	0.00
44. California High School Exit Exam	9002	0.00	0.00	0.00
45. Pupil Promotion and Retention Programs (Retained and Recommended for Retention, and Low STAR and At Risk of Retention)	9016, 9017	0.00	0.00	0.00
46. Apprenticeship Funding	0570	0.00	0.00	0.00
47. Community Day School Additional Funding	9007	0.00	0.00	0.00

Provide methodology and assumptions used to estimate ADA, enrollment, revenues, expenditures, reserves and fund balance, and multiyear commitments (including cost-of-living adjustments).

Deviations from the standards must be explained and may affect the interim certification.

## CRITERIA AND STANDARDS

### 1. CRITERION: Average Daily Attendance

**STANDARD:** Funded average daily attendance (ADA) for any of the current fiscal year or two subsequent fiscal years has not changed by more than two percent since budget adoption.

District's ADA Standard Percentage Range: -2.0% to +2.0%

#### 1A. Calculating the District's ADA Variances

**DATA ENTRY:** Budget Adoption data that exist will be extracted; otherwise enter data into the first column for all fiscal years. First Interim Projected Year Totals data for Current Year are extracted. If First Interim Form MYPI exists, Projected Year Totals data will be extracted for the two subsequent years; if not, enter data into the second column.

Fiscal Year	Revenue Limit (Funded) ADA		Percent Change	Status
	Budget Adoption	First Interim		
	Budget	Projected Year Totals		
	(Form 01CS, Item 4A1, Step 2A)	(Form MYPI, Unrestricted, A1b)		
Current Year (2009-10)	4,897.23	4,897.23	0.0%	Met
1st Subsequent Year (2010-11)	4,797.23	4,776.44	-0.4%	Met
2nd Subsequent Year (2011-12)	4,747.23	4,726.44	-0.4%	Met

#### 1B. Comparison of District ADA to the Standard

**DATA ENTRY:** Enter an explanation if the standard is not met.

1a. **STANDARD MET** - Funded ADA has not changed since budget adoption by more than two percent in any of the current year or two subsequent fiscal years.

Explanation:  
(required if NOT met)



## 2. CRITERION: Enrollment

**STANDARD:** Projected enrollment for any of the current fiscal year or two subsequent fiscal years has not changed by more than two percent since budget adoption.

District's Enrollment Standard Percentage Range: -2.0% to +2.0%

### 2A. Calculating the District's Enrollment Variances

**DATA ENTRY:** Budget Adoption data that exist will be extracted; otherwise, enter data into the first column for all fiscal years. Enter data in the second column for all fiscal years.

Fiscal Year	Enrollment		Percent Change	Status
	Budget Adoption (Form 01CS, Item 3B)	First Interim CBEDS/Projected		
Current Year (2009-10)	4,764	4,852	1.8%	Met
1st Subsequent Year (2010-11)	4,684	4,754	1.9%	Met
2nd Subsequent Year (2011-12)	4,614	4,704	2.0%	Met

### 2B. Comparison of District Enrollment to the Standard

**DATA ENTRY:** Enter an explanation if the standard is not met.

- 1a. **STANDARD MET** - Enrollment projections have not changed since budget adoption by more than two percent for the current year and two subsequent fiscal years.

**Explanation:**  
(required if NOT met)

### 3. CRITERION: ADA to Enrollment

**STANDARD:** Projected second period (P-2) average daily attendance (ADA) to enrollment ratio for any of the current fiscal year or two subsequent fiscal years has not increased from the historical average ratio from the three prior fiscal years by more than one half of one percent (0.5%).

#### 3A. Calculating the District's ADA to Enrollment Standard

**DATA ENTRY:** Unaudited Actuals data that exist will be extracted into the P-2 ADA column for the First Prior Year; otherwise, enter First Prior Year data. P-2 ADA for the second and third prior years are preloaded. Budget Adoption data that exist will be extracted into the Enrollment column; otherwise, enter Enrollment data for all fiscal years.

Fiscal Year	P-2 ADA Unaudited Actuals (Form A, Lines 3, 6, and 25)	Enrollment CBEDS Actual (Form 01CS, Item 2A)	Historical Ratio of ADA to Enrollment
Third Prior Year (2006-07)	5,251	5,842	89.9%
Second Prior Year (2007-08)	5,091	5,670	89.8%
First Prior Year (2008-09)	4,864	5,332	91.2%
Historical Average Ratio:			90.3%
District's ADA to Enrollment Standard (historical average ratio plus 0.5%):			90.8%

#### 3B. Calculating the District's Projected Ratio of ADA to Enrollment

**DATA ENTRY:** If Form MYPI exists, Estimated P-2 ADA data for the two subsequent years will be extracted; if not, enter Estimated P-2 ADA data in the first column. All other data are extracted.

Fiscal Year	Estimated P-2 ADA (Form AI, Lines 1-4 and 22) (Form MYPI, Line F2)	Enrollment CBEDS/Projected (Criterion 2, Item 2A)	Ratio of ADA to Enrollment	Status
Current Year (2009-10)	4,724	4,852	97.4%	Not Met
1st Subsequent Year (2010-11)	4,603	4,754	96.8%	Not Met
2nd Subsequent Year (2011-12)	4,553	4,704	96.8%	Not Met

#### 3C. Comparison of District ADA to Enrollment Ratio to the Standard

**DATA ENTRY:** Enter an explanation if the standard is not met.

- 1a. **STANDARD NOT MET** - Projected P-2 ADA to enrollment ratio exceeds the standard in any of the current year or two subsequent fiscal years. Provide reasons why the projected ratio exceeds the district's historical average ratio by more than 0.5%.

**Explanation:**  
(required if NOT met)

The District has placed great importance on attendance in these hard economic times. Our goal is to maximize attendance. Enrollment has fluxuated as a result of these same economic conditions. We have made a concerted effort to project movement within the community and therefore, its affect on our District.

**4. CRITERION: Revenue Limit**

**STANDARD:** Projected revenue limit for any of the current fiscal year or two subsequent fiscal years has not changed by more than two percent since budget adoption.

District's Revenue Limit Standard Percentage Range: -2.0% to +2.0%

**4A. Calculating the District's Projected Change in Revenue Limit**

**DATA ENTRY:** Budget Adoption data that exist will be extracted; otherwise, enter data into the first column. In the First Interim column, Current Year data are extracted; enter data for the two subsequent years.

Fiscal Year	Revenue Limit (Fund 01, Objects 8011, 8020-8089)		Percent Change	Status
	Budget Adoption	First Interim		
	(Form 01CS, Item 4B)	Projected Year Totals		
Current Year (2009-10)	25,635,610.00	24,543,396.00	-4.3%	Not Met
1st Subsequent Year (2010-11)	25,303,316.00	24,985,094.00	-1.3%	Met
2nd Subsequent Year (2011-12)	25,641,075.00	25,291,507.00	-1.4%	Met

**4B. Comparison of District Revenue Limit to the Standard**

**DATA ENTRY:** Enter an explanation if the standard is not met.

- 1a. **STANDARD NOT MET** - Projected revenue limit has changed since budget adoption by more than two percent in any of the current year or two subsequent fiscal years. Provide reasons why the change(s) exceed the standard and a description of the methods and assumptions used in projecting revenue limit.

**Explanation:**  
(required if NOT met)

The State imposed a \$252 per ADA pull back since budget adoption. The deficit also grew slightly with State budget action. The subsequent years was based on School Services Dartboard.

## 5. CRITERION: Salaries and Benefits

**STANDARD:** Projected ratio of total unrestricted salaries and benefits to total unrestricted general fund expenditures for any of the current fiscal year or two subsequent fiscal years has not changed from the historical average ratio from the three prior fiscal years by more than the greater of three percent or the district's required reserves percentage.

### 5A. Calculating the District's Historical Average Ratio of Unrestricted Salaries and Benefits to Total Unrestricted General Fund Expenditures

DATA ENTRY: Unaudited Actuals data that exist for the First Prior Year will be extracted; otherwise, enter data for the First Prior Year. Unaudited Actuals data for the second and third prior years are preloaded.

Fiscal Year	Unaudited Actuals - Unrestricted (Resources 0000-1999)		Ratio of Unrestricted Salaries and Benefits to Total Unrestricted Expenditures
	Salaries and Benefits (Form 01, Objects 1000-3999)	Total Expenditures (Form 01, Objects 1000-7499)	
Third Prior Year (2006-07)	25,938,950.68	29,591,332.71	87.7%
Second Prior Year (2007-08)	25,435,107.85	28,457,033.22	89.4%
First Prior Year (2008-09)	26,199,586.59	29,329,874.41	89.3%
Historical Average Ratio:			88.8%

	Current Year (2009-10)	1st Subsequent Year (2010-11)	2nd Subsequent Year (2011-12)
District's Reserve Standard Percentage (Criterion 10B, Line 4)	3.0%	3.0%	3.0%
District's Salaries and Benefits Standard (historical average ratio, plus/minus the greater of 3% or the district's reserve standard percentage):	85.8% to 91.8%	85.8% to 91.8%	85.8% to 91.8%

### 5B. Calculating the District's Projected Ratio of Unrestricted Salaries and Benefits to Total Unrestricted General Fund Expenditures

DATA ENTRY: If Form MYPI exists, Projected Year Totals data for the two subsequent years will be extracted; if not, enter Projected Year Totals data. Projected Year Totals data for Current Year are extracted.

Fiscal Year	Projected Year Totals - Unrestricted (Resources 0000-1999)		Ratio of Unrestricted Salaries and Benefits to Total Unrestricted Expenditures	Status
	Salaries and Benefits (Form 011, Objects 1000-3999) (Form MYPI, Lines B1-B3)	Total Expenditures (Form 011, Objects 1000-7499) (Form MYPI, Lines B1-B8, B10)		
Current Year (2009-10)	23,167,110.00	26,866,196.00	86.2%	Met
1st Subsequent Year (2010-11)	22,691,567.00	26,395,629.00	86.0%	Met
2nd Subsequent Year (2011-12)	22,856,334.00	26,560,396.00	86.1%	Met

### 5C. Comparison of District Salaries and Benefits Ratio to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD MET - Ratio of total unrestricted salaries and benefits to total unrestricted expenditures has met the standard for the current year and two subsequent fiscal years.

Explanation:  
(required if NOT met)

## 6. CRITERION: Other Revenues and Expenditures

**STANDARD:** Projected operating revenues (including federal, other state and other local) or expenditures (including books and supplies, and services and other operating), for any of the current fiscal year or two subsequent fiscal years, have not changed by more than five percent since budget adoption.

Changes that exceed five percent in any major object category must be explained.

District's Other Revenues and Expenditures Standard Percentage Range:	-5.0% to +5.0%
District's Other Revenues and Expenditures Explanation Percentage Range:	-5.0% to +5.0%

### 6A. Calculating the District's Change by Major Object Category and Comparison to the Explanation Percentage Range

**DATA ENTRY:** Budget Adoption data that exist will be extracted; otherwise, enter data into the first column. First Interim data for the Current Year are extracted. If First Interim Form MYPI exists, data for the two subsequent years will be extracted; if not, enter data for the two subsequent years into the second column.

Explanations must be entered for each category if the percent change for any year exceeds the district's explanation percentage range.

Object Range / Fiscal Year	Budget Adoption Budget (Form 01CS, Item 6B)	First Interim Projected Year Totals (Fund 01) (Form MYPI)	Percent Change	Change Is Outside Explanation Range
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#### Federal Revenue (Fund 01, Objects 8100-8299) (Form MYPI, Line A2)

Current Year (2009-10)	2,683,411.00	4,292,811.00	60.0%	Yes
1st Subsequent Year (2010-11)	2,683,411.00	4,121,816.00	53.6%	Yes
2nd Subsequent Year (2011-12)	2,683,411.00	2,869,565.00	6.9%	Yes

Explanation:  
(required if Yes)

Carryover and remaining stimulus dollars are reflected in the interim report that were not reported at budget adoption.

#### Other State Revenue (Fund 01, Objects 8300-8599) (Form MYPI, Line A3)

Current Year (2009-10)	5,282,137.00	5,324,586.00	0.8%	No
1st Subsequent Year (2010-11)	4,896,170.00	5,207,410.00	6.4%	Yes
2nd Subsequent Year (2011-12)	4,818,127.00	5,207,410.00	8.1%	Yes

Explanation:  
(required if Yes)

The new unrestricted restricted dollars are shown at interim. Subsequent years are less in total due to the exhaustion of stimulus dollars.

#### Other Local Revenue (Fund 01, Objects 8600-8799) (Form MYPI, Line A4)

Current Year (2009-10)	2,372,990.00	2,289,748.00	-3.5%	No
1st Subsequent Year (2010-11)	2,323,986.00	2,185,980.00	-5.9%	Yes
2nd Subsequent Year (2011-12)	2,323,986.00	2,185,980.00	-5.9%	Yes

Explanation:  
(required if Yes)

Our cash balance is very low which caused a reduction in interest earned in each year.

#### Books and Supplies (Fund 01, Objects 4000-4999) (Form MYPI, Line B4)

Current Year (2009-10)	1,589,899.00	2,814,008.99	77.0%	Yes
1st Subsequent Year (2010-11)	1,221,114.00	2,238,561.00	83.3%	Yes
2nd Subsequent Year (2011-12)	1,221,114.00	2,238,561.00	83.3%	Yes

Explanation:  
(required if Yes)

Carryover from prior year shows in the interim report. It did not show at budget adoption.

#### Services and Other Expenditures (Fund 01, Objects 5000-5999) (Form MYPI, Line B5)

Current Year (2009-10)	2,592,838.00	3,728,666.01	43.7%	Yes
1st Subsequent Year (2010-11)	3,710,660.00	3,650,144.00	-1.6%	No
2nd Subsequent Year (2011-12)	3,775,441.00	3,650,144.00	-3.3%	No

Explanation:  
(required if Yes)

Carryover and stimulus dollars are reflected in the interim report.

**6B. Calculating the District's Change in Total Operating Revenues and Expenditures**

DATA ENTRY: All data are extracted or calculated.

Object Range / Fiscal Year	Budget Adoption Budget	First Interim Projected Year Totals	Percent Change	Status
<b>Total Federal, Other State, and Other Local Revenue (Section 6A)</b>				
Current Year (2009-10)	10,338,538.00	11,907,145.00	15.2%	Not Met
1st Subsequent Year (2010-11)	9,903,567.00	11,515,206.00	16.3%	Not Met
2nd Subsequent Year (2011-12)	9,825,524.00	10,262,955.00	4.5%	Met
<b>Total Books and Supplies, and Services and Other Operating Expenditures (Section 6A)</b>				
Current Year (2009-10)	4,182,537.00	6,540,675.00	56.4%	Not Met
1st Subsequent Year (2010-11)	4,931,774.00	5,888,705.00	19.4%	Not Met
2nd Subsequent Year (2011-12)	4,996,555.00	5,888,705.00	17.9%	Not Met

**6C. Comparison of District Total Operating Revenues and Expenditures to the Standard Percentage Range**

DATA ENTRY: Explanations are linked from Section 6A if the status in Section 6B is Not Met; no entry is allowed below.

- 1a. STANDARD NOT MET - One or more projected operating revenue have changed since budget adoption by more than the standard in one or more of the current year or two subsequent fiscal years. Reasons for the projected change, descriptions of the methods and assumptions used in the projections, and what changes, if any, will be made to bring the projected operating revenues within the standard must be entered in Section 6A above and will also display in the explanation box below.

Explanation:  
Federal Revenue  
(linked from 6A  
if NOT met)

Carryover and remaining stimulus dollars are reflected in the interim report that were not reported at budget adoption.

Explanation:  
Other State Revenue  
(linked from 6A  
if NOT met)

The new unrestricted restricted dollars are shown at interim. Subsequent years are less in total due to the exhaustion of stimulus dollars.

Explanation:  
Other Local Revenue  
(linked from 6A  
if NOT met)

Our cash balance is very low which caused a reduction in interest earned in each year.

- 1b. STANDARD NOT MET - One or more total operating expenditures have changed since budget adoption by more than the standard in one or more of the current year or two subsequent fiscal years. Reasons for the projected change, descriptions of the methods and assumptions used in the projections, and what changes, if any, will be made to bring the projected operating revenues within the standard must be entered in Section 6A above and will also display in the explanation box below.

Explanation:  
Books and Supplies  
(linked from 6A  
if NOT met)

Carryover from prior year shows in the interim report. It did not show at budget adoption.

Explanation:  
Services and Other Exps  
(linked from 6A  
if NOT met)

Carryover and stimulus dollars are reflected in the interim report.

7. CRITERION: Facilities Maintenance

STANDARD: Identify changes that have occurred since budget adoption in the projected contributions for facilities maintenance funding as required pursuant to Education Code sections 17584 (Deferred Maintenance) and 17070.75 (Ongoing and Major Maintenance Account).

7A. Determining the District's Compliance with the Contribution Requirement for EC Section 17584 - Deferred Maintenance

NOTE: SBX3 4 (Chapter 12, Statutes of 2009) eliminates the local match requirement for Deferred Maintenance for a five-year period from 2008-09 through 2012-13. Therefore, this section has been inactivated for that period.

7B. Determining the District's Compliance with the Contribution Requirement for EC Section 17070.75 as modified by Section 17070.766, effective 2008-09 through 2012-13 - Ongoing and Major Maintenance/Restricted Maintenance Account (OMMA/RMA)

NOTE: EC Section 17070.766 reduces the contributions required in EC Section 17070.75 from 3 percent to 1 percent for a five-year period from 2008-09 through 2012-13. Therefore, the calculation in this section has been revised accordingly for that period.

DATA ENTRY: Budget Adoption data that exist will be extracted; otherwise, enter Budget Adoption data into lines 1 and 2. All other data are extracted.

	Budget Adoption 1% Required Minimum Contribution (Form 01CS, Item 7B2c)	Interim Contribution Projected Year Totals (Fund 01, Resource 8150, Objects 8900-8999)	Status
1. OMMA/RMA Contribution	765,400.00	765,400.00	Met
2. Budget Adoption Contribution (information only) (Form 01CS, Criterion 7B, Line 2c)		765,400.00	

If status is not met, enter an X in the box that best describes why the minimum required contribution was not made:

☐

Not applicable (district does not participate in the Leroy F. Green School Facilities Act of 1998)

☐

Exempt (due to district's small size [EC Section 17070.75 (b)(2)(D)])

☐

Other (explanation must be provided)

Explanation:  
(required if NOT met  
and Other is marked)

**8. CRITERION: Deficit Spending**

**STANDARD:** Unrestricted deficit spending (total unrestricted expenditures and other financing uses is greater than total unrestricted revenues and other financing sources) as a percentage of total unrestricted expenditures and other financing uses, has not exceeded one-third of the district's available reserves<sup>1</sup> as a percentage of total expenditures and other financing uses<sup>2</sup> in any of the current fiscal year or two subsequent fiscal years.

<sup>1</sup>Available reserves are the unrestricted reserves in the Designated for Economic Uncertainties and the Undesignated/Unappropriated accounts in the General Fund and the Special Reserve Fund for Other Than Capital Outlay Projects. Available reserves will be reduced by any negative ending balances in restricted resources in the General Fund.

<sup>2</sup>A school district that is the Administrative Unit of a Special Education Local Plan Area (SELPA) may exclude from its expenditures the distribution of funds to its participating members.

**8A. Calculating the District's Deficit Spending Standard Percentage Levels**

DATA ENTRY: All data are extracted or calculated.

	Current Year (2009-10)	1st Subsequent Year (2010-11)	2nd Subsequent Year (2011-12)
District's Available Reserves Percentage (Criterion 10C, Line 7)	7.1%	3.0%	3.0%
District's Deficit Spending Standard Percentage Levels (one-third of available reserves percentage):	2.4%	1.0%	1.0%

**8B. Calculating the District's Deficit Spending Percentages**

DATA ENTRY: Current Year data are extracted. If Form MYPI exists, data for the two subsequent years will be extracted; if not, enter data for the two subsequent years into the first and second columns.

Fiscal Year	Projected Year Totals			Status
	Net Change in Unrestricted Fund Balance (Form 011, Section E) (Form MYPI, Line C)	Total Unrestricted Expenditures and Other Financing Uses (Form 011, Objects 1000-7999) (Form MYPI, Line B11)	Deficit Spending Level (If Net Change in Unrestricted Fund Balance is negative, else N/A)	
Current Year (2009-10)	(1,702,856.00)	27,000,291.00	6.3%	Not Met
1st Subsequent Year (2010-11)	(608,938.80)	26,395,629.00	2.3%	Not Met
2nd Subsequent Year (2011-12)	(919,533.55)	26,560,396.00	3.5%	Not Met

**8C. Comparison of District Deficit Spending to the Standard**

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. **STANDARD NOT MET** - Unrestricted deficit spending has exceeded the standard percentage level in any of the current year or two subsequent fiscal years. Provide reasons for the deficit spending, a description of the methods and assumptions used in balancing the unrestricted budget, and what changes will be made to ensure that the budget deficits are eliminated or are balanced within the standard.

**Explanation:**  
(required if NOT met)

In continued anticipation of economic trends, the District has made concerted efforts to build up the ending fund balance to carryover to the current fiscal year. This is to cover the loss of revenue from declining enrollment and increasing deficits. This is a planned action.



**9. CRITERION: Fund and Cash Balances**

**A. FUND BALANCE STANDARD:** Projected general fund balance will be positive at the end of the current fiscal year and two subsequent fiscal years.

**9A-1. Determining if the District's General Fund Ending Balance is Positive**

DATA ENTRY: Current Year data are extracted. If Form MYPI exists, data for the two subsequent years will be extracted; if not, enter data for the two subsequent years.

Ending Fund Balance General Fund Projected Year Totals		
Fiscal Year	(Form 01), Line F2 ) (Form MYPI), Line D2)	Status
Current Year (2009-10)	2,513,161.28	Met
1st Subsequent Year (2010-11)	1,909,465.48	Met
2nd Subsequent Year (2011-12)	325,654.93	Met

**9A-2. Comparison of the District's Ending Fund Balance to the Standard**

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Projected general fund ending balance is positive for the current fiscal year and two subsequent fiscal years.

Explanation:  
(required if NOT met)

**B. CASH BALANCE STANDARD:** Projected general fund cash balance will be positive at the end of the current fiscal year.

**9B-1. Determining if the District's Ending Cash Balance is Positive**

DATA ENTRY: If Form CASH exists, data will be extracted; if not, data must be entered below.

Ending Cash Balance General Fund		
Fiscal Year	(Form CASH, Line F, June Column)	Status
Current Year (2009-10)	(4,167,201.00)	Not Met

**9B-2. Comparison of the District's Ending Cash Balance to the Standard**

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD NOT MET - General fund cash balance is projected to be negative at the end of the current fiscal year. Provide reasons for the negative cash balance and what changes or remedies will be made to ensure that the general fund is solvent and able to satisfy its current year financial obligations.

Explanation:  
(required if NOT met)

The District is aware of the cash concern. We will investigate outside funding sources in the future and make additional budget adjustments to conserve cash. Since 25.5% of our annual allocations are received outside the fiscal year, this will be an ongoing project. It is the first time the District has been negative cash.

**10. CRITERION: Reserves**

**STANDARD:** Available reserves<sup>1</sup> for any of the current fiscal year or two subsequent fiscal years are not less than the following percentages or amounts<sup>2</sup> as applied to total expenditures and other financing uses<sup>3</sup>:

Percentage Level	District ADA	
5% or \$58,000 (greater of)	0	to 300
4% or \$58,000 (greater of)	301	to 1,000
3%	1,001	to 30,000
2%	30,001	to 400,000
1%	400,001	and over

<sup>1</sup> Available reserves are the unrestricted reserves in the Designated for Economic Uncertainties and the Undesignated/Unappropriated accounts in the General Fund and Special Reserve Fund for Other Than Capital Outlay Projects. Available reserves will be reduced by any negative ending balances in restricted resources in the General Fund.

<sup>2</sup> Dollar amounts to be adjusted annually by the prior year statutory cost-of-living adjustment (Education Code Section 42238), rounded to the nearest thousand.

<sup>3</sup> A school district that is the Administrative Unit (AU) of a Special Education Local Plan Area (SELPA) may exclude from its expenditures the distribution of funds to its participating members.

	Current Year (2009-10)	1st Subsequent Year (2010-11)	2nd Subsequent Year (2011-12)
District Estimated P-2 ADA (Criterion 3, Item 3B)	4,724	4,603	4,553
District's Reserve Standard Percentage Level:	3%	3%	3%

**10A. Calculating the District's Special Education Pass-through Exclusions (only for districts that serve as the AU of a SELPA)**

**DATA ENTRY:** For SELPA AUs, if Form MYPI exists, all data will be extracted including the Yes/No button selection. If not, click the appropriate Yes or No button for Item 1 and, if Yes, enter data for item 2a and for the two subsequent years in item 2b; Current Year data are extracted.

For districts that serve as the AU of a SELPA (Form MYPI, Lines F1a, F1b1, and F1b2):

1. Do you choose to exclude from the reserve calculation the pass-through funds distributed to SELPA members?
2. If you are the SELPA AU and are excluding special education pass-through funds:

a. Enter the name(s) of the SELPA(s): \_\_\_\_\_

b. Special Education Pass-through Funds  
(Fund 01, resources 3300-3499 and 6500-6540,  
objects 7211-7213 and 7221-7223)

Current Year Projected Year Totals (2009-10)	1st Subsequent Year (2010-11)	2nd Subsequent Year (2011-12)

**10B. Calculating the District's Reserve Standard**

**DATA ENTRY:** If Form MYPI exists, all data will be extracted or calculated. If not, enter data for line 1 for the two subsequent years; Current Year data are extracted.

	Current Year Projected Year Totals (2009-10)	1st Subsequent Year (2010-11)	2nd Subsequent Year (2011-12)
1. Total Expenditures and Other Financing Uses (Form 011, objects 1000-7999) (Form MYPI, Line B11)	39,721,201.00	37,026,985.00	37,061,272.00
2. Less: Special Education Pass-through (Line A2b, if Line A1 is Yes)			
3. Net Expenditures and Other Financing Uses (Line B1 minus Line B2)	39,721,201.00	37,026,985.00	37,061,272.00
4. Reserve Standard Percentage Level	3%	3%	3%
5. Reserve Standard - by Percent (Line B3 times Line B4)	1,191,838.03	1,110,809.55	1,111,838.16
6. Reserve Standard - by Amount (\$58,000 for districts with less than 1,001 ADA, else 0)	0.00	0.00	0.00
7. District's Reserve Standard (Greater of Line B5 or Line B6)	1,191,838.03	1,110,809.55	1,111,838.16

**10C. Calculating the District's Available Reserve Amount**

DATA ENTRY: All data are extracted from fund data and Form MYPI. If Form MYPI does not exist, enter data for the two subsequent years. If Fund 17 does not exist, enter data for the current and two subsequent years, as appropriate.

Designated Reserve Amounts (Unrestricted resources 0000-1999 except Line 3)		Current Year Projected Year Totals (2009-10)	1st Subsequent Year (2010-11)	2nd Subsequent Year (2011-12)
1. General Fund - Designated for Economic Uncertainties (Fund 01, Object 9770) (Form MYPI, Line E1a)		1,191,640.00	1,110,810.00	1,111,839.00
2. General Fund - Undesignated Amount (Fund 01, Object 9790) (Form MYPI, Line E1b)		530,699.47	5,913.67	(914,648.88)
3. General Fund - Negative Ending Balances in Restricted Resources (Fund 01, Object 979Z, if negative, for each of resources 2000-9999) (Form MYPI, Line E1c)		(0.30)	0.00	0.00
4. Special Reserve Fund - Designated for Economic Uncertainties (Fund 17, Object 9770) (Form MYPI, Line E2a)		0.00		
5. Special Reserve Fund - Undesignated Amount (Fund 17, Object 9790) (Form MYPI, Line E2b)		1,112,182.59		914,649.00
6. District's Available Reserves Amount (Sum lines 1 thru 5)		2,834,521.76	1,116,723.67	1,111,839.12
7. District's Available Reserves Percentage (Information only) (Line 6 divided by Section 10B, Line 3)		7.14%	3.02%	3.00%
District's Reserve Standard (Section 10B, Line 7):		1,191,636.03	1,110,809.55	1,111,838.16
Status:		Met	Met	Met

**10D. Comparison of District Reserves to the Standard**

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD MET - Available reserves have met the standard for the current year and two subsequent fiscal years.

Explanation:  
(required if NOT met)

## SUPPLEMENTAL INFORMATION

DATA ENTRY: Click the appropriate Yes or No button for items S1 through S4. Enter an explanation for each Yes answer.

### S1. Contingent Liabilities

- 1a. Does your district have any known or contingent liabilities (e.g., financial or program audits, litigation, state compliance reviews) that have occurred since budget adoption that may impact the budget?

No

- 1b. If Yes, identify the liabilities and how they may impact the budget:

### S2. Use of One-time Revenues for Ongoing Expenditures

- 1a. Does your district have ongoing general fund expenditures funded with one-time revenues that have changed since budget adoption by more than five percent?

Yes

- 1b. If Yes, identify the expenditures and explain how the one-time resources will be replaced to continue funding the ongoing expenditures in the following fiscal years:

During the current fiscal year, the SFSF stimulus funds are being used to fund K-3 CSR. In subsequent year, the expense has been moved to the unrestricted side of the budget and further staffing reductions will take place to cover the loss of stimulus dollars.

### S3. Temporary Interfund Borrowings

- 1a. Does your district have projected temporary borrowings between funds?  
(Refer to Education Code Section 42603)

No

- 1b. If Yes, identify the interfund borrowings:

### S4. Contingent Revenues

- 1a. Does your district have projected revenues for the current fiscal year or either of the two subsequent fiscal years contingent on reauthorization by the local government, special legislation, or other definitive act (e.g., parcel taxes, forest reserves)?

No

- 1b. If Yes, identify any of these revenues that are dedicated for ongoing expenses and explain how the revenues will be replaced or expenditures reduced:

**S5. Contributions**

Identify projected contributions from unrestricted resources in the general fund to restricted resources in the general fund for the current fiscal year and two subsequent fiscal years. Provide an explanation if contributions have changed by more than \$20,000 and more than five percent since budget adoption.

Identify projected transfers to or from the general fund to cover operating deficits in either the general fund or any other fund for the current fiscal year and two subsequent fiscal years. Provide an explanation if transfers have changed by more than \$20,000 and more than five percent since budget adoption.

Identify capital project cost overruns that have occurred since budget adoption that may impact the general fund budget.

District's Contributions and Transfers Standard: -5.0% to +5.0%  
or -\$20,000 to +\$20,000

**S5A. Identification of the District's Projected Contributions, Transfers, and Capital Projects that may Impact the General Fund**

DATA ENTRY: Budget Adoption data that exist will be extracted; otherwise, enter data into the first column. Enter data into the second column, except for Current Year Contributions, which are extracted.

Description / Fiscal Year	Budget Adoption (Form 01CS, Item 55A)	First Interim Projected Year Totals	Percent Change	Amount of Change	Status
<b>1a. Contributions, Unrestricted General Fund</b> (Fund 01, Resources 0000-1999, Object 8980)					
Current Year (2009-10)	(2,478,385.00)	(2,545,357.00)	2.7%	66,972.00	Met
1st Subsequent Year (2010-11)	(2,478,385.00)	(2,365,611.00)	-4.6%	(112,774.00)	Met
2nd Subsequent Year (2011-12)	(2,478,385.00)	(2,817,862.00)	13.7%	339,477.00	Not Met
<b>1b. Transfers In, General Fund *</b>					
Current Year (2009-10)	0.00	0.00	0.0%	0.00	Met
1st Subsequent Year (2010-11)	0.00	0.00	0.0%	0.00	Met
2nd Subsequent Year (2011-12)	0.00	0.00	0.0%	0.00	Met
<b>1c. Transfers Out, General Fund *</b>					
Current Year (2009-10)	125,234.00	0.00	-100.0%	(125,234.00)	Not Met
1st Subsequent Year (2010-11)	125,234.00	0.00	-100.0%	(125,234.00)	Not Met
2nd Subsequent Year (2011-12)	125,234.00	0.00	-100.0%	(125,234.00)	Not Met

**1d. Capital Project Cost Overruns**

Have capital project cost overruns occurred since budget adoption that may impact the general fund operational budget?

No

\* Include transfers used to cover operating deficits in either the general fund or any other fund.

**S5B. Status of the District's Projected Contributions, Transfers, and Capital Projects**

DATA ENTRY: Enter an explanation if Not Met for items 1a-1c or if Yes for Item 1d.

- 1a. NOT MET - The projected contributions from the unrestricted general fund to restricted general fund programs have changed since budget adoption by more than the standard for any of the current year or subsequent two fiscal years. Identify restricted programs and contribution amount for each program and whether contributions are ongoing or one-time in nature. Explain the district's plan, with timeframes, for reducing or eliminating the contribution.

Explanation:  
(required if NOT met)

The contribution to restricted programs will increase in 2011/12 due to the elimination of any carryover or stimulus dollars. The District will continue to look at staffing levels as a way to tighten the budgets of restricted programs.

- 1b. MET - Projected transfers in have not changed since budget adoption by more than the standard for the current year and two subsequent fiscal years.

Explanation:  
(required if NOT met)

- 1c. NOT MET - The projected transfers out of the general fund have changed since budget adoption by more than the standard for any of the current year or subsequent two fiscal years. Identify the amounts transferred, by fund, and whether transfers are ongoing or one-time in nature. If ongoing, explain the district's plan, with timeframes, for reducing or eliminating the transfers.

Explanation:  
(required if NOT met)

The District does not plan to make the contribution to deferred maintenance. The fund has significant funds available to this period of time.

- 1d. NO - There have been no capital project cost overruns occurring since budget adoption that may impact the general fund operational budget.

Project Information:  
(required if YES)


**S6. Long-term Commitments**

Identify all existing and new multiyear commitments\* and their annual required payment for the current fiscal year and two subsequent fiscal years.

Explain how any increase in annual payments will be funded. Also, explain how any decrease to funding sources used to pay long-term commitments will be replaced.

\* Include multiyear commitments, multiyear debt agreements, and new programs or contracts that result in long-term obligations.

**S6A. Identification of the District's Long-term Commitments**

DATA ENTRY: If Budget Adoption data exist (Form 01CSI, Item S6A), long-term commitment data will be extracted and it will only be necessary to click the appropriate button for item 1b. Extracted data may be overwritten to update long-term commitment data in Item 2, as applicable. If no Budget Adoption data exist, click the appropriate buttons for items 1a and 1b, and enter all other data, as applicable.

1. a. Does your district have long-term (multiyear) commitments?  
(If No, skip items 1b and 2 and sections S6B and S6C)
- Yes
- b. If Yes to Item 1a, have new long-term (multiyear) commitments been incurred since budget adoption?
- No
2. If Yes to Item 1a, list (or update) all new and existing multiyear commitments and required annual debt service amounts. Do not include long-term commitments for postemployment benefits other than pensions (OPEB); OPEB is disclosed in Item S7A.

Type of Commitment	# of Years Remaining	SACS Fund and Object Codes Used For:		Principal Balance as of July 1, 2009
		Funding Sources (Revenues)	Debt Service (Expenditures)	
Capital Leases	1	Fund 01/0000/8xxx	Fund 01/0000/7438, 7439	101,684
Certificates of Participation	0			
General Obligation Bonds		Capital Appreciation Bonds		59,707,713
Supp Early Retirement Program	6	Fund 01/0000/8xxx	Fund 01/0000/7438, 7439	141,223
State School Building Loans	0			
Compensated Absences		Fund 01/8xxx	Fund 01/3701, 3702	66,678

Other Long-term Commitments (do not include OPEB):

PARS	0	Fund 01/0000/8xxx	Fund 01/0000/7438, 7439	128,934

Type of Commitment (continued)	Prior Year (2008-09) Annual Payment (P & I)	Current Year (2009-10) Annual Payment (P & I)	1st Subsequent Year (2010-11) Annual Payment (P & I)	2nd Subsequent Year (2011-12) Annual Payment (P & I)
Capital Leases	106,341	106,341	0	0
Certificates of Participation				
General Obligation Bonds	1,349,643	1,474,936	1,603,312	1,743,005
Supp Early Retirement Program	47,149	45,040	42,929	42,929
State School Building Loans				
Compensated Absences				

Other Long-term Commitments (continued):

PARS	128,934	128,934	0	0
Total Annual Payments:	1,632,067	1,755,251	1,646,241	1,785,934
Has total annual payment increased over prior year (2008-09)?	Yes	Yes	Yes	Yes

---

**S6B. Comparison of the District's Annual Payments to Prior Year Annual Payment**

---

DATA ENTRY: Enter an explanation if Yes.

- 1a. Yes - Annual payments for long-term commitments have increased in one or more of the current or two subsequent fiscal years. Explain how the increase in annual payments will be funded.

Explanation:  
(Required if Yes  
to increase in total  
annual payments)

General Obligation Bonds are being repaid from the special parcel tax revenues levied in connection with the bond issuance from the November 5, 1991 voter approved authorization.

---

**S6C. Identification of Decreases to Funding Sources Used to Pay Long-term Commitments**

---

DATA ENTRY: Click the appropriate Yes or No button in Item 1; if Yes, an explanation is required in Item 2.

1. Will funding sources used to pay long-term commitments decrease or expire prior to the end of the commitment period, or are they one-time sources?

No

2. No - Funding sources will not decrease or expire prior to the end of the commitment period, and one-time funds are not being used for long-term commitment.

Explanation:  
(Required if Yes)



**S7. Unfunded Liabilities**

Identify any changes in estimates for unfunded liabilities since budget adoption, and indicate whether the changes are the result of a new actuarial valuation.

**S7A. Identification of the District's Estimated Unfunded Liability for Postemployment Benefits Other Than Pensions (OPEB)**

DATA ENTRY: Click the appropriate button(s) for items 1a-1c, as applicable. Budget Adoption data that exist (Form 01CS, Item S7A) will be extracted; otherwise, enter Budget Adoption and First Interim data in items 2-4, as applicable.

1. a. Does your district provide postemployment benefits other than pensions (OPEB)? (If No, skip items 1b-4)

Yes

- b. If Yes to Item 1a, have there been changes since budget adoption in OPEB liabilities? (If Yes, complete items 2 and 4)

No

- c. If Yes to Item 1a, have there been changes since budget adoption in OPEB contributions? (If Yes, complete items 3 and 4)

No

## 2. OPEB Liabilities

- a. OPEB actuarial accrued liability (AAL)
- 
- b. OPEB unfunded actuarial accrued liability (UAAL)

Budget Adoption (Form 01CS, Item S7A)	First Interim
5,326,990.00	5,326,990.00
5,898,425.00	5,898,425.00

- c. Are AAL and UAAL based on the district's estimate or an actuarial valuation?

- d. If based on an actuarial valuation, indicate the date of the OPEB valuation.

Actuarial	Actuarial
Jul 01, 2008	Jul 01, 2008

## 3. OPEB Contributions

- a. OPEB annual required contribution (ARC) per actuarial valuation or Alternative Measurement Method (may leave blank if valuation is not yet required)

Current Year (2009-10)  
1st Subsequent Year (2010-11)  
2nd Subsequent Year (2011-12)

Budget Adoption (Form 01CS, Item S7A)	First Interim
	347,312.00
	347,312.00
	347,312.00

- b. OPEB amount contributed (includes premiums paid to a self-insurance fund) (Funds 01-70, objects 3701-3752)

Current Year (2009-10)  
1st Subsequent Year (2010-11)  
2nd Subsequent Year (2011-12)

	50,121.00
	50,121.00
	50,121.00

- c. Cost of OPEB benefits (equivalent of "pay-as-you-go" amount)

Current Year (2009-10)  
1st Subsequent Year (2010-11)  
2nd Subsequent Year (2011-12)

	301,186.00
	369,605.00
	392,129.00

- d. Number of retirees receiving OPEB benefits

Current Year (2009-10)  
1st Subsequent Year (2010-11)  
2nd Subsequent Year (2011-12)

	57
	60
	63

## 4. Comments:

**S7B. Identification of the District's Unfunded Liability for Self-Insurance Programs**

DATA ENTRY: Click the appropriate button(s) for items 1a-1c, as applicable. Budget Adoption data that exist (Form 01CS, Item S7B) will be extracted; otherwise, enter Budget Adoption and First Interim data in Items 2-4, as applicable.

1. a. Does your district operate any self-insurance programs such as workers' compensation, employee health and welfare, or property and liability? (Do not include OPEB; which is covered in Section S7A) (If No, skip items 1b-4)

No
----

- b. If Yes to item 1a, have there been changes since budget adoption in self-insurance liabilities? (If Yes, complete items 2 and 4)

n/a
-----

- c. If Yes to item 1a, have there been changes since budget adoption in self-insurance contributions? (If Yes, complete items 3 and 4)

n/a
-----

2. Self-Insurance Liabilities

- a. Accrued liability for self-insurance programs  
b. Unfunded liability for self-insurance programs

Budget Adoption (Form 01CS, Item S7B)	First Interim

3. Self-Insurance Contributions

- a. Required contribution (funding) for self-insurance programs  
Current Year (2009-10)  
1st Subsequent Year (2010-11)  
2nd Subsequent Year (2011-12)

Budget Adoption (Form 01CS, Item S7B)	First Interim

- b. Amount contributed (funded) for self-insurance programs  
Current Year (2009-10)  
1st Subsequent Year (2010-11)  
2nd Subsequent Year (2011-12)


4. Comments:

--

**S8. Status of Labor Agreements**

Analyze the status of employee labor agreements. Identify new labor agreements that have been ratified since budget adoption, as well as new commitments provided as part of previously ratified multiyear agreements; and include all contracts, including all administrator contracts (and including all compensation). For new agreements, indicate the date of the required board meeting. Compare the increase in new commitments to the projected increase in ongoing revenues and explain how these commitments will be funded in future fiscal years.

If salary and benefit negotiations are not finalized, upon settlement with certificated or classified staff:

The school district must determine the cost of the settlement, including salaries, benefits, and any other agreements that change costs, and provide the county office of education (COE) with an analysis of the cost of the settlement and its impact on the operating budget.

The county superintendent shall review the analysis relative to the criteria and standards and may provide written comments to the president of the district governing board and superintendent.

**S8A. Cost Analysis of District's Labor Agreements - Certificated (Non-management) Employees**

DATA ENTRY: Click the appropriate Yes or No button for "Status of Certificated Labor Agreements as of the Previous Reporting Period." If Yes, nothing further is needed for section S8A. If No, enter data, as applicable, in the remainder of section S8A; there are no extractions in this section.

Status of Certificated Labor Agreements as of the Previous Reporting Period  
Were all certificated labor negotiations settled as of budget adoption?

No

If Yes, skip to section S8B.

If No, continue with section S8A.

**Certificated (Non-management) Salary and Benefit Negotiations**

	Prior Year (2nd Interim) (2008-09)	Current Year (2009-10)	1st Subsequent Year (2010-11)	2nd Subsequent Year (2011-12)
Number of certificated (non-management) full-time-equivalent (FTE) positions	267.1	248.9	222.9	216.0

1a. Have any salary and benefit negotiations been settled since budget adoption?

Yes

If Yes, and the corresponding public disclosure documents have been filed with the COE, complete questions 2 and 3.

If Yes, and the corresponding public disclosure documents have not been filed with the COE, complete questions 2-5.

If No, complete questions 6 and 7.

1b. Are any salary and benefit negotiations still unsettled?

No

If Yes, complete questions 6 and 7.

**Negotiations Settled Since Budget Adoption**

2a. Per Government Code Section 3547.5(a), date of public disclosure board meeting:

Oct 21, 2009

2b. Per Government Code Section 3547.5(b), was the collective bargaining agreement certified by the district superintendent and chief business official?

Yes

If Yes, date of Superintendent and CBO certification:

Oct 04, 2009

3. Per Government Code Section 3547.5(c), was a budget revision adopted to meet the costs of the collective bargaining agreement?

Yes

If Yes, date of budget revision board adoption:

Oct 21, 2009

4. Period covered by the agreement:

Begin Date: Jul 01, 2009

End Date: Jun 30, 2010

5. Salary settlement:

Current Year  
(2009-10)

1st Subsequent Year  
(2010-11)

2nd Subsequent Year  
(2011-12)

Is the cost of salary settlement included in the interim and multiyear projections (MYPs)?

Yes

Yes

Yes

**One Year Agreement**

Total cost of salary settlement

0

0

0

% change in salary schedule from prior year  
or

0.0%

**Multiyear Agreement**

Total cost of salary settlement

% change in salary schedule from prior year  
(may enter text, such as "Reopener")

Identify the source of funding that will be used to support multiyear salary commitments:

The current year agreement called for a change in the level of co-payment on medical coverage. This combined with the offering of a HDHP and HSA resulted in a cost to the district of approximately \$7,000.

Negotiations Not Settled

6. Cost of a one percent increase in salary and statutory benefits

--

7. Amount included for any tentative salary increases

Current Year (2009-10)	1st Subsequent Year (2010-11)	2nd Subsequent Year (2011-12)

**Certificated (Non-management) Health and Welfare (H&W) Benefits**

- Are costs of H&W benefit changes included in the interim and MYPs?
- Total cost of H&W benefits
- Percent of H&W cost paid by employer
- Percent projected change in H&W cost over prior year

Current Year (2009-10)	1st Subsequent Year (2010-11)	2nd Subsequent Year (2011-12)
Yes	Yes	Yes
3,500	3,500	3,500
65%	65%	65%
0.0%	0.0%	0.0%

**Certificated (Non-management) Prior Year Settlements Negotiated Since Budget Adoption**

Are any new costs negotiated since budget adoption for prior year settlements included in the interim?

No
----

If Yes, amount of new costs included in the interim and MYPs  
If Yes, explain the nature of the new costs:

--

--

**Certificated (Non-management) Step and Column Adjustments**

- Are step & column adjustments included in the interim and MYPs?
- Cost of step & column adjustments
- Percent change in step & column over prior year

Current Year (2009-10)	1st Subsequent Year (2010-11)	2nd Subsequent Year (2011-12)
Yes	Yes	Yes
n/a	n/a	n/a
0.0%	0.0%	0.0%

**Certificated (Non-management) Attrition (layoffs and retirements)**

- Are savings from attrition included in the budget and MYPs?
- Are additional H&W benefits for those laid-off or retired employees included in the interim and MYPs?

Current Year (2009-10)	1st Subsequent Year (2010-11)	2nd Subsequent Year (2011-12)
Yes	Yes	Yes
Yes	Yes	Yes

**Certificated (Non-management) - Other**

List other significant contract changes that have occurred since budget adoption and the cost impact of each change (i.e., class size, hours of employment, leave of absence, bonuses, etc.):

No changes since budget adoption.


**S8B. Cost Analysis of District's Labor Agreements - Classified (Non-management) Employees**

DATA ENTRY: Click the appropriate Yes or No button for "Status of Classified Labor Agreements as of the Previous Reporting Period." If Yes, nothing further is needed for section S8B. If No, enter data, as applicable, in the remainder of section S8B; there are no extractions in this section.

**Status of Classified Labor Agreements as of the Previous Reporting Period**

Were all classified labor negotiations settled as of budget adoption?

If Yes, skip to section S8C.

If No, continue with section S8B.

No

**Classified (Non-management) Salary and Benefit Negotiations**

	Prior Year (2nd Interim) (2008-09)	Current Year (2009-10)	1st Subsequent Year (2010-11)	2nd Subsequent Year (2011-12)
Number of classified (non-management) FTE positions	170.5	167.5	167.5	167.5

1a. Have any salary and benefit negotiations been settled since budget adoption?

Yes

If Yes, and the corresponding public disclosure documents have been filed with the COE, complete questions 2 and 3.

If Yes, and the corresponding public disclosure documents have not been filed with the COE, complete questions 2-5.

If No, complete questions 6 and 7.

1b. Are any salary and benefit negotiations still unsettled?

No

If Yes, complete questions 6 and 7.

**Negotiations Settled Since Budget Adoption**

2a. Per Government Code Section 3547.5(a), date of public disclosure board meeting:

Oct 21, 2009

2b. Per Government Code Section 3547.5(b), was the collective bargaining agreement certified by the district superintendent and chief business official?

Yes

If Yes, date of Superintendent and CBO certification:

Oct 04, 2009

3. Per Government Code Section 3547.5(c), was a budget revision adopted to meet the costs of the collective bargaining agreement?

Yes

If Yes, date of budget revision board adoption:

Oct 21, 2009

4. Period covered by the agreement:

Begin Date:

Jul 01, 2009

End Date:

Jun 30, 2009

5. Salary settlement:

Current Year  
(2009-10)

1st Subsequent Year  
(2010-11)

2nd Subsequent Year  
(2011-12)

Is the cost of salary settlement included in the interim and multiyear projections (MYPs)?

Yes

Yes

Yes

**One Year Agreement**

Total cost of salary settlement

0

0

0

% change in salary schedule from prior year

0.0%

or

**Multiyear Agreement**

Total cost of salary settlement

% change in salary schedule from prior year  
(may enter text, such as "Reopener")

Identify the source of funding that will be used to support multiyear salary commitments:

The current year agreement called for a change of level of co-payment for medical benefits. This combined with offering a HDHP/HSA plan resulted in a cost increase of approximately \$7,000 district wide.

**Negotiations Not Settled**

6. Cost of a one percent increase in salary and statutory benefits

7. Amount included for any tentative salary increases

Current Year  
(2009-10)

1st Subsequent Year  
(2010-11)

2nd Subsequent Year  
(2011-12)

**Classified (Non-management) Health and Welfare (H&W) Benefits**

1. Are costs of H&W benefit changes included in the interim and MYPs?
2. Total cost of H&W benefits
3. Percent of H&W cost paid by employer
4. Percent projected change in H&W cost over prior year

Current Year (2009-10)	1st Subsequent Year (2010-11)	2nd Subsequent Year (2011-12)
Yes	Yes	Yes
3,500	3,500	3,500
65%	65%	65%
0.0%	0.0%	0.0%

**Classified (Non-management) Prior Year Settlements Negotiated Since Budget Adoption**

Are any new costs negotiated since budget adoption for prior year settlements included in the interim?

No		
----	--	--

If Yes, amount of new costs included in the interim and MYPs  
If Yes, explain the nature of the new costs:

--

**Classified (Non-management) Step and Column Adjustments**

1. Are step & column adjustments included in the interim and MYPs?
2. Cost of step & column adjustments
3. Percent change in step & column over prior year

Current Year (2009-10)	1st Subsequent Year (2010-11)	2nd Subsequent Year (2011-12)
Yes	Yes	Yes
0	0	0
0.0%	0.0%	0.0%

**Classified (Non-management) Attrition (layoffs and retirements)**

1. Are savings from attrition included in the interim and MYPs?
2. Are additional H&W benefits for those laid-off or retired employees included in the interim and MYPs?

Current Year (2009-10)	1st Subsequent Year (2010-11)	2nd Subsequent Year (2011-12)
Yes	Yes	Yes
Yes	Yes	Yes

**Classified (Non-management) - Other**

List other significant contract changes that have occurred since budget adoption and the cost impact of each (i.e., hours of employment, leave of absence, bonuses, etc.):

No other changes since budget adoption.


**S8C. Cost Analysis of District's Labor Agreements - Management/Supervisor/Confidential Employees**

DATA ENTRY: Click the appropriate Yes or No button for "Status of Management/Supervisor/Confidential Labor Agreements as of the Previous Reporting Period." If Yes or n/a, nothing further is needed for section S8C. If No, enter data, as applicable, in the remainder of section S8C; there are no extractions in this section.

**Status of Management/Supervisor/Confidential Labor Agreements as of the Previous Reporting Period**

Were all managerial/confidential labor negotiations settled as of budget adoption?

No

If Yes or n/a, skip to S9.

If No, continue with section S8C.

**Management/Supervisor/Confidential Salary and Benefit Negotiations**

	Prior Year (2nd Interim) (2008-09)	Current Year (2009-10)	1st Subsequent Year (2010-11)	2nd Subsequent Year (2011-12)
Number of management, supervisor, and confidential FTE positions	34.3	30.3	30.3	30.3

1a. Have any salary and benefit negotiations been settled since budget adoption?

If Yes, complete question 2.

If No, complete questions 3 and 4.

Yes

1b. Are any salary and benefit negotiations still unsettled?

If Yes, complete questions 3 and 4.

No

**Negotiations Settled Since Budget Adoption**

2. Salary settlement:

Is the cost of salary settlement included in the interim and multiyear projections (MYPs)?

Total cost of salary settlement

Change in salary schedule from prior year  
(may enter text, such as "Reopener")

Current Year (2009-10)	1st Subsequent Year (2010-11)	2nd Subsequent Year (2011-12)
Yes	Yes	Yes
0	0	0
0.0%	0.0%	0.0%

**Negotiations Not Settled**

3. Cost of a one percent increase in salary and statutory benefits

4. Amount included for any tentative salary increases

Current Year (2009-10)	1st Subsequent Year (2010-11)	2nd Subsequent Year (2011-12)

**Management/Supervisor/Confidential  
Health and Welfare (H&W) Benefits**

- Are costs of H&W benefit changes included in the interim and MYPs?
- Total cost of H&W benefits
- Percent of H&W cost paid by employer
- Percent projected change in H&W cost over prior year

Current Year (2009-10)	1st Subsequent Year (2010-11)	2nd Subsequent Year (2011-12)
Yes	Yes	Yes
500	500	500
65%	65%	65%
0.0%	0.0%	0.0%

**Management/Supervisor/Confidential  
Step and Column Adjustments**

- Are step & column adjustments included in the budget and MYPs?
- Cost of step & column adjustments
- Percent change in step and column over prior year

Current Year (2009-10)	1st Subsequent Year (2010-11)	2nd Subsequent Year (2011-12)
Yes	Yes	Yes
0	0	0
0.0%	0.0%	0.0%

**Management/Supervisor/Confidential  
Other Benefits (mileage, bonuses, etc.)**

- Are costs of other benefits included in the interim and MYPs?
- Total cost of other benefits
- Percent change in cost of other benefits over prior year

Current Year (2009-10)	1st Subsequent Year (2010-11)	2nd Subsequent Year (2011-12)
Yes	Yes	Yes
0	0	0
0.0%	0.0%	0.0%

**S9. Status of Other Funds**

Analyze the status of other funds that may have negative fund balances at the end of the current fiscal year. If any other fund has a projected negative fund balance, prepare an interim report and multiyear projection for that fund. Explain plans for how and when the negative fund balance will be addressed.

**S9A. Identification of Other Funds with Negative Ending Fund Balances**

DATA ENTRY: Click the appropriate button in Item 1. If Yes, enter data in Item 2 and provide the reports referenced in Item 1.

1. Are any funds other than the general fund projected to have a negative fund balance at the end of the current fiscal year?

Yes

If Yes, prepare and submit to the reviewing agency a report of revenues, expenditures, and changes in fund balance (e.g., an interim fund report) and a multiyear projection report for each fund.

2. If Yes, identify each fund, by name and number, that is projected to have a negative ending fund balance for the current fiscal year. Provide reasons for the negative balance(s) and explain the plan for how and when the problem(s) will be corrected.

Fund 25 - Developer Fee Fund will have a negative balance at year end. Economic conditions have not provided the District with payments from constructions projects. Several major construction projects are set to go when economic conditions warrant. In the meantime, the District has reserved funds in our Special Reserve Fund 17 to cover the shortfall.

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## ADDITIONAL FISCAL INDICATORS

The following fiscal indicators are designed to provide additional data for reviewing agencies. A "Yes" answer to any single indicator does not necessarily suggest a cause for concern, but may alert the reviewing agency to the need for additional review.

DATA ENTRY: Click the appropriate Yes or No button for items A2 through A9; Item A1 is automatically completed based on data from Criterion 9.

A1. Do cash flow projections show that the district will end the current fiscal year with a negative cash balance in the general fund? (Data from Criterion 9B-1, Cash Balance, are used to determine Yes or No)

Yes

A2. Is the system of personnel position control independent from the payroll system?

Yes

A3. Is enrollment decreasing in both the prior and current fiscal years?

Yes

A4. Are new charter schools operating in district boundaries that impact the district's enrollment, either in the prior or current fiscal year?

No

A5. Has the district entered into a bargaining agreement where any of the current or subsequent fiscal years of the agreement would result in salary increases that are expected to exceed the projected state funded cost-of-living adjustment?

No

A6. Does the district provide uncapped (100% employer paid) health benefits for current or retired employees?

No

A7. Is the district's financial system independent of the county office system?

No

A8. Does the district have any reports that indicate fiscal distress pursuant to Education Code Section 42127.6(a)? (If Yes, provide copies to the county office of education.)

No

A9. Have there been personnel changes in the superintendent or chief business official positions within the last 12 months?

Yes

When providing comments for additional fiscal indicators, please include the item number applicable to each comment.

Comments:  
(optional)

#A9. We have a new superintendent as of July 1, 2009. He is not new to the district but was the assistant superintendent for curriculum and instruction.

End of School District First Interim Criteria and Standards Review

SACS2009ALL Financial Reporting Software - 2009.2.0  
12/4/2009 2:52:47 PM

34-73973-0000000

First Interim  
2009-10 Original Budget  
Technical Review Checks

Center Joint Unified

Sacramento County

Following is a chart of the various types of technical review checks and related requirements:

- F - Fatal (Data must be corrected; an explanation is not allowed)
- W/WC - Warning/Warning with Calculation (If data are not correct, correct the data; if data are correct an explanation is required)
- O - Informational (If data are not correct, correct the data; if data are correct an explanation is optional, but encouraged)

### IMPORT CHECKS

CHK-FUNDxOBJECT - (W) - The following combinations for FUND and OBJECT are invalid. These account code combinations will not display in the fund forms and will result in an incorrect calculated ending fund balance (Object 979Z), causing the fund forms to be out of balance with Object 979Z. Your general ledger data must be corrected and the data reimported. If you believe these account code combinations are valid, please contact the CDE for assistance.

#### EXCEPTION

ACCOUNT				FUND	OBJECT	VALUE
FD	RS	PY	GO	FN	OB	
01	0000	0	0000	0000	8435	114,095.00
Explanation: This correction has been made as directed by the State.						

09	0000	0	0000	0000	8480	92,176.00
Explanation: See explanation above.						

### GENERAL LEDGER CHECKS

EFB-POSITIVE - (W) - Ending balance (Object 979Z) is negative for the following resources. Please explain the cause of the negative balances and your plan to resolve them.

#### EXCEPTION

FUND	RESOURCE	NEG. EFB
01	3200	-73,365.00
Explanation: This error was not present on the original budget technical review. This will be cleared with the next report.		

Total of negative resource balances for Fund 01		-73,365.00
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25	0000	-1,302,356.22
Explanation: Economic conditions have not provided Developer Fee payments from construction projects. Meanwhile, the District has reserved funds in our Special Reserve Fund 17 to cover the shortfall.		

Total of negative resource balances for Fund 25 -1,302,356.22

OBJ-POSITIVE - (W) - The following objects have a negative balance by resource,  
by fund: EXCEPTION

FUND	RESOURCE	OBJECT	VALUE
01	3200	9790	-73,365.00

Explanation: See explanation above.

25	0000	8660	-25,000.00
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Explanation: See explanation above.

25	0000	9790	-1,302,356.22
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Explanation: See explanation above.

## SUPPLEMENTAL CHECKS

## EXPORT CHECKS

Checks Completed.

SACS2009ALL Financial Reporting Software - 2009.2.0  
12/4/2009 2:49:04 PM

34-73973-0000000

First Interim  
2009-10 Board Approved Operating Budget  
Technical Review Checks

Center Joint Unified

Sacramento County

Following is a chart of the various types of technical review checks and related requirements:

- F - Fatal (Data must be corrected; an explanation is not allowed)
- W/WC - Warning/Warning with Calculation (If data are not correct, correct the data; if data are correct an explanation is required)
- O - Informational (If data are not correct, correct the data; if data are correct an explanation is optional, but encouraged)

## IMPORT CHECKS

### GENERAL LEDGER CHECKS

EFB-POSITIVE - (W) - Ending balance (Object 979Z) is negative for the following resources. Please explain the cause of the negative balances and your plan to resolve them. EXCEPTION

FUND	RESOURCE	NEG. EFB
25	0000	-1,302,356.22

Explanation: Economic conditions have not provided Developer Fee payments from construction projects. Meanwhile, the District has reserved funds in our Special Reserve Fund 17 to cover the shortfall.

Total of negative resource balances for Fund 25 -1,302,356.22

OBJ-POSITIVE - (W) - The following objects have a negative balance by resource, by fund: EXCEPTION

FUND	RESOURCE	OBJECT	VALUE
25	0000	8660	-25,000.00

Explanation: See explanation above.

25	0000	9790	-1,302,356.22
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Explanation: See explanation above.

## SUPPLEMENTAL CHECKS

### EXPORT CHECKS

Checks Completed.

SACS2009ALL Financial Reporting Software - 2009.2.0  
12/4/2009 2:48:29 PM

34-73973-0000000

First Interim  
2009-10 Projected Totals  
Technical Review Checks

Center Joint Unified

Sacramento County

Following is a chart of the various types of technical review checks and related requirements:

- F - Fatal (Data must be corrected; an explanation is not allowed)
- W/WC - Warning/Warning with Calculation (If data are not correct, correct the data; if data are correct an explanation is required)
- O - Informational (If data are not correct, correct the data; if data are correct an explanation is optional, but encouraged)

## IMPORT CHECKS

### GENERAL LEDGER CHECKS

EFB-POSITIVE - (W) - Ending balance (Object 979Z) is negative for the following resources. Please explain the cause of the negative balances and your plan to resolve them. NOTE: Negative ending balances in Fund 01 restricted resources will be offset against available reserves calculated in Form 01CSI and Form MYPI, which can negatively effect the criteria and standards.

EXCEPTION

FUND	RESOURCE	NEG. EFB
25	0000	-1,302,356.22
Explanation: Economic conditions have not provided Developer Fee payments from constructions projects. Meanwhile, the District has reserved funds in our Special Reserve Fund 17 to cover the shortfall.		

Total of negative resource balances for Fund 25	-1,302,356.22
-------------------------------------------------	---------------

OBJ-POSITIVE - (W) - The following objects have a negative balance by resource, by fund:

EXCEPTION

FUND	RESOURCE	OBJECT	VALUE
25	0000	8660	-25,000.00
Explanation: A negative fund balance created a negative interest earnings to the fund.			

25	0000	9790	-1,302,356.22
Explanation: See explanation above.			

## SUPPLEMENTAL CHECKS

## **EXPORT CHECKS**

Checks Completed.

SACS2009ALL Financial Reporting Software - 2009.2.0  
12/4/2009 2:48:47 PM

34-73973-0000000

First Interim  
2009-10 Actuals to Date  
Technical Review Checks

Center Joint Unified

Sacramento County

Following is a chart of the various types of technical review checks and related requirements:

- F - Fatal (Data must be corrected; an explanation is not allowed)
- W/WC - Warning/Warning with Calculation (If data are not correct, correct the data; if data are correct an explanation is required)
- O - Informational (If data are not correct, correct the data; if data are correct an explanation is optional, but encouraged)

## IMPORT CHECKS

### GENERAL LEDGER CHECKS

INTRAFD-DIR-COST - (W) - Transfers of Direct Costs (Object 5710) do not net to zero by fund. EXCEPTION

<u>FUND</u>	<u>OBJECT 5710</u>
01	17.89

Explanation: This error self corrected after the October 31 cutoff date.

## SUPPLEMENTAL CHECKS

### EXPORT CHECKS

Checks Completed.